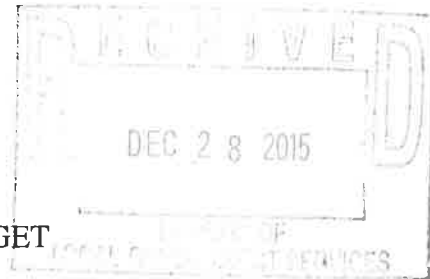


STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
BUREAU OF AUTHORITY REGULATION  
TRENTON, N.J.



CONDITIONAL CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved budget of the Township Neptune Sewerage Authority for the fiscal year ending December 31, 2016 made a part hereof complies with the requirements of law and regulation except for the conditions noted below, and approval is given pursuant to N.J.S.A. 40A:5A-11 subject to the correction of such conditions.

12/8/15  
Date

By

Christine M. Zapicchi  
Christine M. Zapicchi, Assistant Director  
Division of Local Government Services

CONDITIONS

Pursuant to N.J.S.A. 40A:5A-10 and 11 of the Local Authorities Fiscal Control Law and N.J.A.C. 5:31-2.1 et seq., each Authority in the State of New Jersey is required to submit a budget for each fiscal year to the Director of the Division of Local Government Services for review and approval. In accordance with these statutory and regulatory requirements, the Township of Neptune Sewerage Authority submitted its introduced budget for the fiscal year ending December 31, 2016 to the Director for review and approval. During the review of the 2016 budget for the Authority, it was concluded that an amended resolution for the introduced budget will be adopted on December 16, 2015.

The 2016 budget is approved pending the adoption of the Amended Budget resolution on December 16, 2015.

When the Amended Budget Resolution is adopted, the Authority should proceed as follows:

Upon the adoption of the Resolution by the Township of Neptune Sewerage Authority, the Authority may adopt the budget and submit two copies, including pages C-6 and C-7 (which refer to the adoption), to the Division for the Director's approval.

2016

LOCAL GOVT SERVICES  
2015 OCT 23 A 3:44  
RECEIVED

Township of Neptune Sewerage  
Authority

Authority Budget

[www.tnsa-nj.org](http://www.tnsa-nj.org)

Department Of



Community  
Affairs

Division of Local Government Services

**2016 AUTHORITY BUDGET**

**Certification Section**

2016

**Township of Neptune Sewerage Authority**

**AUTHORITY BUDGET**

**FISCAL YEAR: FROM January 1, 2016 TO December 31, 2016**

*For Division Use Only*

**CERTIFICATION OF APPROVED BUDGET**

*It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.*

*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

By: \_\_\_\_\_ Date: \_\_\_\_\_

**CERTIFICATION OF ADOPTED BUDGET**

*It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.*

*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

By: Christine M. Zappacosta Date: 1/28/16

# 2016 PREPARER'S CERTIFICATION


## Township of Neptune Sewerage Authority

### AUTHORITY BUDGET

**FISCAL YEAR:** FROM: January 1, 2016      **TO:** December 31, 2016

It is hereby certified that the Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that: all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:			
Name:	Tina M. Cunningham		
Title:	Executive Director		
Address:	P.O. Box 765, Neptune, NJ 07753		
Phone Number:	732-922-3434	Fax Number:	732-922-6653
E-mail address	dellapietro@tnsa-nj.org		

# 2016 APPROVAL CERTIFICATION

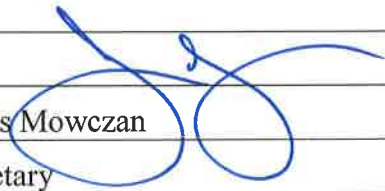
## Township of Neptune Sewerage Authority

### AUTHORITY BUDGET

**FISCAL YEAR:**   **FROM:** January 1, 2016       **TO:** December 31, 2016

It is hereby certified that the Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the Township of Neptune Sewerage Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the 21st day of October, 2015.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the governing body thereof.

Officer's Signature:			
Name:	James Mowczan		
Title:	Secretary		
Address:	P.O. Box 765, Neptune, NJ 07753		
Phone Number:	732-922-3434	Fax Number:	732-922-6653
E-mail address	dellapietro@tnsa-nj.org		

# INTERNET WEBSITE CERTIFICATION

<b>Authority's Web Address:</b>	www.tnsa-nj.org
---------------------------------	-----------------

All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- A description of the Authority's mission and responsibilities
- Commencing with 2013, the budgets for the current fiscal year and immediately preceding two prior years
- The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information
- Commencing with 2012, the annual audits of the most recent fiscal year and immediately two prior years
- The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the authority to the interests of the residents within the authority's service area or jurisdiction
- Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time, date, location and agenda of each meeting
- Beginning January 1, 2013, the approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years
- The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority
- A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

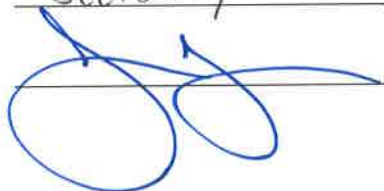
It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying compliance

Title of Officer Certifying compliance

Signature

James Mowczan  
Secretary



TNSA Resolution No. 4858

**2016 Authority Budget Resolution**  
**TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY**

**FISCAL YEAR: FROM: January 1, 2016 TO: December 31, 2016**

WHEREAS, the Annual Budget and Capital Budget for the Township of Neptune Sewerage Authority for the fiscal year beginning, January 1, 2016 and ending, December 31, 2016 has been presented before the governing body of the Township of Neptune Sewerage Authority at its open public meeting of October 21, 2015; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$6,749,900, Total Appropriations, including any Accumulated Deficit if any, of \$6,726,100 and Total Unrestricted Net Position utilized of \$0; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$2,060,000 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$2,060,000; and

WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and


WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Township of Neptune Sewerage Authority, at an open public meeting held on October 21, 2015 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Township of Neptune Sewerage Authority for the fiscal year beginning January 1, 2016 and ending, December 31, 2016 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and



BE IT FURTHER RESOLVED, that the governing body of the Township of Neptune Sewerage Authority will consider the Annual Budget and Capital Budget/Program for adoption on December 16, 2015.

  
\_\_\_\_\_  
(Secretary's Signature)

10-21-15  
\_\_\_\_\_  
(Date)

Governing Body Member:	Recorded Vote			
	Aye	Nay	Abstain	Absent
James W. Manning, Jr.	X			
Harry Devine	X			
James Williams	X			
James Mowczan	X			
Linda Johnson	X			

TNSA Resolution No. 4870

**2016 Authority Amended Budget Resolution  
TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY**

**FISCAL YEAR: FROM: January 1, 2016 TO: December 31, 2016**

WHEREAS, the Annual Budget for the Township of Neptune Sewerage Authority for the fiscal year beginning, January 1, 2016 and ending, December 31, 2016 was presented and approved before the governing body of the Township of Neptune Sewerage Authority at its open public meeting on October 21, 2015, as follows;

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$6,749,900, Total Appropriations, including any Accumulated Deficit if any, of \$6,726,100 and Total Unrestricted Net Position utilized of \$0; and

WHEREAS, the Township of Neptune Sewerage Authority finds it necessary to amend the 2016 approved Authority Annual Budget, as follows;

WHEREAS, the Annual Budget as reintroduced reflects Total Revenues of \$6,749,900, Total Appropriations, including any Accumulated Deficit if any, of \$6,749,900 and Total Unrestricted Net Position utilized of \$0;

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Township of Neptune Sewerage Authority, at an open public meeting held on December 16, 2015 that the amended Annual Budget of the Township of Neptune Sewerage Authority for the fiscal year beginning January 1, 2016 and ending, December 31, 2016 is hereby approved.

  
\_\_\_\_\_  
(Secretary's Signature)

12/16/15  
\_\_\_\_\_  
(Date)

Governing Body

Recorded Vote

Member	Aye	Nay	Abstain	Absent
James W. Manning, Jr.	x			
Harry Devine	x			
James Williams				
James Mowczan	x			x
Linda Johnson	x			

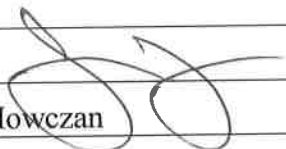
# 2016 ADOPTION CERTIFICATION

## Township of Neptune Sewerage Authority

### AUTHORITY BUDGET

**FISCAL YEAR:** FROM: January 1, 2016 TO: December 31, 2016

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Township of Neptune Sewerage Authority, pursuant to N.J.A.C. 5:31-2.3, on the 16<sup>th</sup> day of, December, 2015.

Officer's Signature:			
Name:	James Mowczan		
Title:	Secretary		
Address:	P.O. Box 765, Neptune, NJ 07753		
Phone Number:	732-922-3434	Fax Number:	732-922-6653
E-mail address	dellapietro@tnsa-nj.org		

TNSA Resolution No. 4871  
**2016 ADOPTED BUDGET RESOLUTION**  
**TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY**

**FISCAL YEAR: FROM:** January 1, 2016 **TO:** December 31, 2016

WHEREAS, the Annual Budget and Capital Budget/Program for the Township of Neptune Sewerage Authority for the fiscal year beginning January 1, 2016 and ending December 31, 2016 has been presented for adoption before the governing body of the Township of Neptune Sewerage Authority at its open public meeting of December 16, 2015; and

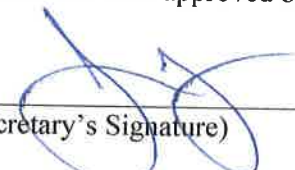
WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$6,749,900, Total Appropriations, including any Accumulated Deficit, if any, of \$6,749,900 and Total Unrestricted Net Position utilized of \$0; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$2,060,000 and Total Unrestricted Net Position planned to be utilized of \$2,060,000; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Township of Neptune Sewerage Authority, at an open public meeting held on December 16, 2015 that the Annual Budget and Capital Budget Program of the Township of Neptune Sewerage Authority for the fiscal year beginning, January 1, 2016 and, ending December 31, 2016 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and titles as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

  
 \_\_\_\_\_  
 (Secretary's Signature)

12/16/15  
 \_\_\_\_\_  
 (Date)

Governing Body Member:	Recorded Vote				
	Aye	Nay	Abstain	Absent	
James W. Manning, Jr.	x				
Harry Devine	x				
James Williams					x
James Mowczan	x				
Linda Johnson	x				

**2016 AUTHORITY BUDGET**

**Narrative and Information Section**

# 2016 AUTHORITY BUDGET MESSAGE & ANALYSIS

## TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY

### AUTHORITY BUDGET

FISCAL YEAR: FROM: January 1, 2016 TO: December 31, 2016

*Answer all questions below. Attach additional pages and schedules as needed.*

1. Complete a brief statement on the 2016 proposed Annual Budget and make comparison to the 2015 adopted budget for each operation. Explain any variances over +/-10% for each line item by operation. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item. For example, if anticipated service charges have increased 15% due to an increase in rates, provide a copy of the resolution authorizing the rate increase.

The only significant variance as compared to the 2015 Annual Budget is an increase in the Capital Outlay line item of \$875,000 which is attributed to maintenance on one of the Authority's digesters and an upgrade to its mixing system along with replacing boilers located in the Digester Building.

2. Complete a brief statement on the impact the proposed Annual Budget will have on Anticipated Revenues, especially service charges and on the general purpose/component unit financial statements. Explain significant increases or decreases, if any. An increase or decrease is considered significant if it is over +/-10% from the current year adopted budget.

The 2016 Annual Budget proposes a 0.97% decrease for its member towns because of the utilization of the Authority's Unrestricted Net Position of \$2,060,000.

3. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program.

The Authority believes that the current state of the local economy is stable enough to support its current budget and capital spending plan.

4. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc. If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered.

The Authority has experienced several years of positive additions to Unrestricted Net Position as a result of favorable budget variances. The Authority has elected to use some of the excess to pay for capital improvements.

5. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or a shared service and explain the reason for the transfer (i.e.: to balance the County/Municipality budget, etc.).

N/A

6. The proposed budget must not reflect an anticipated deficit from 2016 operations. If there exists an accumulated deficit from prior years' budgets (and funding is included in the proposed budget as a result of a prior deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question.

N/A

7. Attach a schedule of the Authority's existing rate structure (connection fees, parking fees, service charges, etc.) and a schedule of the proposed rate structure for the upcoming fiscal year. Explain any proposed changes in the rate structure and attach the resolution approving the change in the rate structure, if applicable.

The Authority's rate structure is based upon the member towns' prior year annual flows and customer reserved capacity within the treatment plant. The proposed rate structure will be completed at the Authority's annual rate hearing held annually in March.

8. Attach a copy of the Authority's most recent Annual Operating Data submission to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) under the Authority's Continuing Disclosure Agreements for any debt issuances outstanding. Examples of Annual Operating Data may include sewer and water billings; parking rents and collections; number of customers; number of available parking spaces; etc. See Local Finance Notice 2014-9 for more information.

Please find attached the Authority's most recent Annual Operating Data submission to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) under the Authority's Continuing Disclosure Agreements.

**Annual Operating Data submission to the Municipal Securities Rulemaking Board's Electronic Marketplace Access (EMMA) under the Authority's Continuing Disclosure Agreements (Page N-1, Question No. 8):**

(Attached is the financial Operating Data for each Customer Town)

<u>Customer Town</u>	<u>Date Published on EMMA</u>	<u>EMMA Submittal ID</u>
Borough of Avon-by-the-Sea	7/28/15	EA598856
Borough of Bradley Beach	7/28/15	EA598875
Borough of Neptune City	7/28/15	EA598859
Township of Neptune	7/28/15	EA598863
Borough of Tinton Falls	7/28/15	EA598868
Township of Wall	7/28/15	EA598872
TNSA Annual Audit	6/19/15	EA593502



# AUTHORITY CONTACT INFORMATION

## 2016

LOCAL GOVT SERVICES

Please complete the following information regarding this Authority. All information requested below must be completed.

2015 OCT 23 A 3:45

RECEIVED

<b>Name of Authority:</b>	Township of Neptune Sewerage Authority		
<b>Federal ID Number:</b>	22-199-2959		
Address:	P.O. Box 765		
City, State, Zip:	Neptune	NJ	07753
Phone: (ext.)	732-922-3434	Fax:	732-922-6653

<b>Preparer's Name:</b>	Tina M. Cunningham		
Preparer's Address:	P.O. Box 765		
City, State, Zip:	Neptune	NJ	07753
Phone: (ext.)	732-922-3434	Fax:	732-922-6653
E-mail:	<a href="mailto:dellapietro@tnsa-nj.org">dellapietro@tnsa-nj.org</a>		

<b>Chief Executive Officer:</b>	Tina M. Cunningham		
Phone: (ext.)	732-922-3434	Fax:	732-922-6653
E-mail:	<a href="mailto:dellapietro@tnsa-nj.org">dellapietro@tnsa-nj.org</a>		

<b>Chief Financial Officer:</b>	Tina M. Cunningham		
Phone: (ext.)	732-922-3434	Fax:	732-922-6653
E-mail:	<a href="mailto:dellapietro@tnsa-nj.org">dellapietro@tnsa-nj.org</a>		

<b>Name of Auditor:</b>	Charles J. Fallon		
Name of Firm:	Fallon & Larsen		
Address:	1350 Route 36		
City, State, Zip:	Hazlet	NJ	07730
Phone: (ext.)	732-888-2070	Fax:	732-888-6245
E-mail:	<a href="mailto:chuckfallon@falloncpa.com">chuckfallon@falloncpa.com</a>		

# AUTHORITY INFORMATIONAL QUESTIONNAIRE

## TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY

**FISCAL YEAR: FROM:** January 1, 2016      **TO:** December 31, 2016

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of individuals employed in calendar year 2014 as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: 26
- 2) Provide the amount of total salaries and wages for calendar year 2014 as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: \$1,660,308.41
- 3) Provide the number of regular voting members of the governing body: 5
- 4) Provide the number of alternate voting members of the governing body: 0
- 5) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year? No *If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Authority.*
- 6) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year because of their relationship with the Authority file the form as required? Yes *If "no," provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.*
- 7) Does the Authority have any amounts receivable from current or former commissioners, officers, key employees or highest compensated employees? No *If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.*
- 8) Was the Authority a party to a business transaction with one of the following parties:
  - a. A current or former commissioner, officer, key employee, or highest compensated employee? No
  - b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee? No
  - c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner? No*If the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.*
- 9) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. No *If "yes," attach a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.*
- 10) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract.

The Commissioner salaries are based upon a Township Ordinance. All TNSA employee compensation is reviewed and approved by the Board of Commissioners. Upon approval a resolution is authorized.

- 11) Did the Authority pay for meals or catering during the current fiscal year? No *If "yes," attach a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.*
- 12) Did the Authority pay for travel expenses for any employee or individual listed on Page N-4? Yes (See Attached) *If "yes," attach a detailed list of all travel expenses for the current fiscal year and provide an explanation for each expenditure listed.*
- 13) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority:
- a. First class or charter travel No
  - b. Travel for companions No
  - c. Tax indemnification and gross-up payments No
  - d. Discretionary spending account No
  - e. Housing allowance or residence for personal use No
  - f. Payments for business use of personal residence No
  - g. Vehicle/auto allowance or vehicle for personal use No
  - h. Health or social club dues or initiation fees No
  - i. Personal services (i.e.: maid, chauffeur, chef) No
- If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.*
- 14) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? Yes *If "no," attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses.*
- 15) Did the Authority make any payments to current or former commissioners or employees for severance or termination? No *If "yes," attach explanation including amount paid.*
- 16) Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? No *If "yes," attach explanation including amount paid.*
- 17) Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) as required? Yes *If "no," attach a description of the Authority's plan to ensure compliance with its Continuing Disclosure Agreements in the future.*
- 18) Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? No *If "yes," attach explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.*
- 19) Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e.: sewer overflow, etc.)? No *If "yes," attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.*

**List of all travel expenses for current fiscal year (Question No. 10, Page N-3)**

Travel Expenses:

New Jersey Water Environment Annual Conference, May 2015	
One Night Room Reservation at Bally's Park Place, Atlantic City	<u>\$115.00</u>
Total for all travel expenses for current fiscal year	<u>\$115.00</u>

**AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES,  
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS  
TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY**

**FISCAL YEAR: FROM: January 1, 2016 TO: December 31, 2016**

*Complete the attached table for all persons required to be listed per #1-4 below.*

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities.
- 3) List all of the Authority's former officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.

**Commissioner:** A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.

**Officer:** A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

**Key employee:** An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:

- a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

**Highest compensated employee:** One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

**Compensation:** All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

**Reportable compensation:** The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2016, the calendar year 2014 W-2 and 1099 should be used (60 days prior to start of budget year is November 1, 2015, with 2014 being the most recent calendar year ended), and for fiscal years ending June 30, 2017, the calendar year 2015 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2016, with 2015 being the most recent calendar year ended).

**Other Public Entity:** Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.



# Schedule of Health Benefits - Detailed Cost Analysis

Township of Neptune Sewerage Authority  
 For the Period January 1, 2016 to December 31, 2016

	# of Covered Members (Medical & Rx)	Annual Cost		# of Covered Members (Medical & Rx)	Annual Cost		Total Current Year Cost	\$ Increase (Decrease)	% Increase (Decrease)
		Proposed Budget	Estimate per Employee Proposed Budget		Current Year Budget	Estimate per Employee Current Year			
<b>Active Employees - Health Benefits - Annual Cost</b>									
Single Coverage	4	\$ 11,500	\$ 46,000	4	\$ 11,000	\$ 44,000	\$ 2,000	4.5%	
Parent & Child	0	-	-	0	-	-	-	#DIV/0!	
Employee & Spouse (or Partner)	2	22,900	45,800	2	22,000	44,000	1,800	4.1%	
Family	11	33,000	363,000	11	30,800	338,800	24,200	7.1%	
Employee Cost Sharing Contribution (enter as negative - )			(82,500)			(47,700)	(34,800)	73.0%	
Subtotal	17		372,300	17		379,100	(6,800)	-1.8%	
<b>Commissioners - Health Benefits - Annual Cost</b>									
Single Coverage	0	-	-	0	-	-	-	#DIV/0!	
Parent & Child	0	-	-	0	-	-	-	#DIV/0!	
Employee & Spouse (or Partner)	0	-	-	0	-	-	-	#DIV/0!	
Family	0	-	-	0	-	-	-	#DIV/0!	
Employee Cost Sharing Contribution (enter as negative - )			-			-	-	#DIV/0!	
Subtotal	0		-	0		-	-	#DIV/0!	
<b>Retirees - Health Benefits - Annual Cost</b>									
Single Coverage	7	11,000	77,000	7	10,000	70,000	7,000	10.0%	
Parent & Child	0	-	-	0	-	-	-	#DIV/0!	
Employee & Spouse (or Partner)	2	32,000	64,000	2	30,000	60,000	4,000	6.7%	
Family			-			-	-	#DIV/0!	
Employee Cost Sharing Contribution (enter as negative - )								#DIV/0!	
Subtotal	9		141,000	9		130,000	11,000	8.5%	
<b>GRAND TOTAL</b>	26		\$ 513,300	26		\$ 509,100	\$ 4,200	0.8%	

Is medical coverage provided by the SHBP (Yes or No)?  
 Is prescription drug coverage provided by the SHBP (Yes or No)?

Yes  
 Yes





Schedule of Accumulated Liability for Compensated Absences (Page N-6)

<u>TNSA Individuals Eligible for Benefit</u>	<u>Gross Days</u>	<u>Dollar Value</u>
John Blecki	110.2	\$17,682.06
Rich Campo	30.2	\$ 2,198.94
Joe Cantagallo	239.3	\$50,924.11
Guy Cavalieri	36.2	\$ 6,176.44
Tina Cunningham	51.3	\$10,248.82
Mark Deeves	110.5	\$17,572.02
Brian Hoffman	101.4	\$16,512.96
Todd Jelliff	143.5	\$23,324.81
Adam Johnson	77.3	\$ 9,303.60
Dwaine Jones	93.3	\$12,493.40
Jason Kass	47.2	\$ 4,402.43
Chris Kelly	242.5	\$58,598.52
Joe Kerber	107.7	\$17,384.14
Steve Sauta	208.4	\$35,174.39
Gary Stewart	414.7	\$69,681.65
Art Washington	57.5	\$ 6,773.71
Barry Williams	304.3	\$52,153.49
James Williams	110.3	\$18,206.59
Ed Zakerowski	86.5	\$13,759.78
Total		<u>\$442,571.86</u>



**2016 AUTHORITY BUDGET**

**Financial Schedules Section**

# 2016 Budget Summary

Township of Neptune Sewerage Authority  
 For the Period January 1, 2016 to December 31, 2016

	Proposed Budget						Adopted Budget		\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Operation #1 Sewerage	#2 Sewerage	Operation #3	#4	Operation #5	Operation #6	Total All Operations	Total All Operations		
<b>REVENUES</b>										
Total Operating Revenues	\$ 6,729,900	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,729,900	\$ 6,796,050	\$ (66,150)	-1.0%
Total Non-Operating Revenues	20,000	-	-	-	-	-	20,000	20,000	-	0.0%
Total Anticipated Revenues	6,749,900	-	-	-	-	-	6,749,900	6,816,050	(66,150)	-1.0%
<b>APPROPRIATIONS</b>										
Total Administration	439,900	-	-	-	-	-	439,900	426,200	13,700	3.2%
Total Cost of Providing Services	4,867,000	-	-	-	-	-	4,867,000	4,861,000	6,000	0.1%
Total Principal Payments on Debt Service in Lieu of Depreciation	1,190,000	-	-	-	-	-	1,190,000	1,155,000	35,000	3.0%
Total Operating Appropriations	6,496,900	-	-	-	-	-	6,496,900	6,442,200	54,700	0.8%
Total Interest Payments on Debt	253,000	-	-	-	-	-	253,000	293,850	(40,850)	-13.9%
Total Other Non-Operating Appropriations	-	-	-	-	-	-	-	-	-	-
Total Non-Operating Appropriations	253,000	-	-	-	-	-	253,000	293,850	(40,850)	-13.9%
Accumulated Deficit	-	-	-	-	-	-	-	-	-	#DIV/0!
Total Appropriations and Accumulated Deficit	6,749,900	-	-	-	-	-	6,749,900	6,736,050	13,850	0.2%
Less: Total Unrestricted Net Position Utilized	-	-	-	-	-	-	-	-	-	#DIV/0!
Net Total Appropriations	6,749,900	-	-	-	-	-	6,749,900	6,736,050	13,850	0.2%
<b>ANTICIPATED SURPLUS (DEFICIT)</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 80,000	\$ (80,000)	\$ (80,000)	-100.0%

## 2016 Revenue Schedule

Township of Neptune Sewerage Authority  
For the Period January 1, 2016 to December 31, 2016

	Proposed Budget						Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted	
	Operation #1 Sewerage	Operation #2 Sewerage Continued	Operation #3	Operation #4	Operation #5	Operation #6	Total All Operations	Total All Operations	All Operations All Operations	
<b>OPERATING REVENUES</b>										
<i>Service Charges</i>										
Residential						\$ -	\$ -	\$ -	#DIV/0!	
Business/Commercial						-	-	-	#DIV/0!	
Industrial						-	-	-	#DIV/0!	
Intergovernmental	6,729,900					6,729,900	6,796,050	(66,150)	-1.0%	
Other						-	-	-	#DIV/0!	
Total Service Charges	6,729,900	-	-	-	-	6,729,900	6,796,050	(66,150)	-1.0%	
<i>Connection Fees</i>										
Residential						-	-	-	#DIV/0!	
Business/Commercial						-	-	-	#DIV/0!	
Industrial						-	-	-	#DIV/0!	
Intergovernmental						-	-	-	#DIV/0!	
Other						-	-	-	#DIV/0!	
Total Connection Fees	-	-	-	-	-	-	-	-	#DIV/0!	
<i>Parking Fees</i>										
Meters						-	-	-	#DIV/0!	
Permits						-	-	-	#DIV/0!	
Fines/Penalties						-	-	-	#DIV/0!	
Other						-	-	-	#DIV/0!	
Total Parking Fees	-	-	-	-	-	-	-	-	#DIV/0!	
<i>Other Operating Revenues (List)</i>										
Other Revenue 1						-	-	-	#DIV/0!	
Other Revenue 2						-	-	-	#DIV/0!	
Other Revenue 3						-	-	-	#DIV/0!	
Other Revenue 4						-	-	-	#DIV/0!	
Total Other Revenue	-	-	-	-	-	-	-	-	#DIV/0!	
Total Operating Revenues	6,729,900	-	-	-	-	6,729,900	6,796,050	(66,150)	-1.0%	
<b>NON-OPERATING REVENUES</b>										
<i>Grants &amp; Entitlements (List)</i>										
Grant #1						-	-	-	#DIV/0!	
Grant #2						-	-	-	#DIV/0!	
Grant #3						-	-	-	#DIV/0!	
Grant #4						-	-	-	#DIV/0!	
Total Grants & Entitlements	-	-	-	-	-	-	-	-	#DIV/0!	
<i>Local Subsidies &amp; Donations (List)</i>										
Local Subsidy #1						-	-	-	#DIV/0!	
Local Subsidy #2						-	-	-	#DIV/0!	
Local Subsidy #3						-	-	-	#DIV/0!	
Local Subsidy #4						-	-	-	#DIV/0!	
Total Local Subsidies & Donations	-	-	-	-	-	-	-	-	#DIV/0!	
<i>Interest on Investments &amp; Deposits</i>										
Investments	20,000					20,000	20,000	-	0.0%	
Security Deposits						-	-	-	#DIV/0!	
Penalties						-	-	-	#DIV/0!	
Other Investments						-	-	-	#DIV/0!	
Total Interest	20,000	-	-	-	-	20,000	20,000	-	0.0%	
<i>Other Non-Operating Revenues (List)</i>										
Other Non-Operating #1						-	-	-	#DIV/0!	
Other Non-Operating #2						-	-	-	#DIV/0!	
Other Non-Operating #3						-	-	-	#DIV/0!	
Other Non-Operating #4						-	-	-	#DIV/0!	
Other Non-Operating Revenues	-	-	-	-	-	-	-	-	#DIV/0!	
Total Non-Operating Revenues	20,000	-	-	-	-	20,000	20,000	-	0.0%	
<b>TOTAL ANTICIPATED REVENUES</b>	<b>\$ 6,749,900</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6,749,900</b>	<b>\$ 6,816,050</b>	<b>\$ (66,150)</b>	<b>-1.0%</b>

# 2015 Adopted Revenue Schedule

## Township of Neptune Sewerage Authority

*Adopted Budget*

	Operation						Total All Operations
	Operation #1 Sewerage	Sewerage Continued	Operation #3	Operation #4	Operation #5	Operation #6	
<b>OPERATING REVENUES</b>							
<i>Service Charges</i>							
Residential							\$ -
Business/Commercial							-
Industrial							-
Intergovernmental	6,796,050						6,796,050
Other							-
Total Service Charges	6,796,050	-	-	-	-	-	6,796,050
<i>Connection Fees</i>							
Residential							-
Business/Commercial							-
Industrial							-
Intergovernmental							-
Other							-
Total Connection Fees	-	-	-	-	-	-	-
<i>Parking Fees</i>							
Meters							-
Permits							-
Fines/Penalties							-
Other							-
Total Parking Fees	-	-	-	-	-	-	-
<i>Other Operating Revenues (List)</i>							
Other Revenue 1							-
Other Revenue 2							-
Other Revenue 3							-
Other Revenue 4							-
Total Other Revenue	-	-	-	-	-	-	-
Total Operating Revenues	6,796,050	-	-	-	-	-	6,796,050
<b>NON-OPERATING REVENUES</b>							
<i>Grants &amp; Entitlements (List)</i>							
Grant #1							-
Grant #2							-
Grant #3							-
Grant #4							-
Total Grants & Entitlements	-	-	-	-	-	-	-
<i>Local Subsidies &amp; Donations (List)</i>							
Local Subsidy #1							-
Local Subsidy #2							-
Local Subsidy #3							-
Local Subsidy #4							-
Total Local Subsidies & Donations	-	-	-	-	-	-	-
<i>Interest on Investments &amp; Deposits</i>							
Investments	20,000						20,000
Security Deposits							-
Penalties							-
Other Investments							-
Total Interest	20,000	-	-	-	-	-	20,000
<i>Other Non-Operating Revenues (List)</i>							
Other Non-Operating #1							-
Other Non-Operating #2							-
Other Non-Operating #3							-
Other Non-Operating #4							-
Total Non-Operating Revenues	-	-	-	-	-	-	-
Total Non-Operating Revenues	20,000	-	-	-	-	-	20,000
<b>TOTAL ANTICIPATED REVENUES</b>	\$ 6,816,050	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,816,050

## 2016 Appropriations Schedule

Township of Neptune Sewerage Authority  
For the Period January 1, 2016 to December 31, 2016

	Proposed Budget						Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted	
	Operation #2						Total All Operations	Total All Operations	All Operations	All Operations
	Operation #1 Sewerage	Sewerage Continued	Operation #3	Operation #4	Operation #5	Operation #6				
<b>OPERATING APPROPRIATIONS</b>										
<i>Administration - Personnel</i>										
Salary & Wages	\$ 143,500					\$ 143,500	\$ 137,500	\$ 6,000	4.4%	
Fringe Benefits	12,000					12,000	12,000	-	0.0%	
Total Administration - Personnel	155,500					155,500	149,500	6,000	4.0%	
<i>Administration - Other (List)</i>										
Other Admin Expense #1	284,400					284,400	276,700	7,700	2.8%	
Other Admin Expense #2	-					-	-	-	#DIV/0!	
Other Admin Expense #3	-					-	-	-	#DIV/0!	
Other Admin Expense #4	-					-	-	-	#DIV/0!	
Miscellaneous Administration*	-					-	-	-	#DIV/0!	
Total Administration - Other	284,400					284,400	276,700	7,700	2.8%	
Total Administration	439,900					439,900	426,200	13,700	3.2%	
<i>Cost of Providing Services - Personnel</i>										
Salary & Wages	1,575,000					1,575,000	1,575,000	-	0.0%	
Fringe Benefits	973,000					973,000	950,000	23,000	2.4%	
Total COPS - Personnel	2,548,000					2,548,000	2,525,000	23,000	0.9%	
<i>Cost of Providing Services - Other (List)</i>										
Other COPS Expense #1	2,319,000					2,319,000	2,336,000	(17,000)	-0.7%	
Other COPS Expense #2	-					-	-	-	#DIV/0!	
Other COPS Expense #3	-					-	-	-	#DIV/0!	
Other COPS Expense #4	-					-	-	-	#DIV/0!	
Miscellaneous COPS*	-					-	-	-	#DIV/0!	
Total COPS - Other	2,319,000					2,319,000	2,336,000	(17,000)	-0.7%	
Total Cost of Providing Services	4,867,000					4,867,000	4,861,000	6,000	0.1%	
Total Principal Payments on Debt Service in Lieu of Depreciation	1,190,000					1,190,000	1,155,000	35,000	3.0%	
Total Operating Appropriations	6,496,900					6,496,900	6,442,200	54,700	0.8%	
<b>NON-OPERATING APPROPRIATIONS</b>										
Total Interest Payments on Debt Operations & Maintenance Reserve	253,000					253,000	293,850	(40,850)	-13.9%	
Renewal & Replacement Reserve	-					-	-	-	#DIV/0!	
Municipality/County Appropriation	-					-	-	-	#DIV/0!	
Other Reserves	-					-	-	-	#DIV/0!	
Total Non-Operating Appropriations	253,000					253,000	293,850	(40,850)	-13.9%	
<b>TOTAL APPROPRIATIONS</b>	6,749,900					6,749,900	6,736,050	13,850	0.2%	
<b>ACCUMULATED DEFICIT</b>										
<b>TOTAL APPROPRIATIONS &amp; ACCUMULATED DEFICIT</b>	6,749,900					6,749,900	6,736,050	13,850	0.2%	
<b>UNRESTRICTED NET POSITION UTILIZED</b>										
Municipality/County Appropriation	-					-	-	-	#DIV/0!	
Other	-					-	-	-	#DIV/0!	
Total Unrestricted Net Position Utilized	-					-	-	-	#DIV/0!	
<b>TOTAL NET APPROPRIATIONS</b>	\$ 6,749,900	\$ -	\$ -	\$ -	\$ -	\$ 6,749,900	\$ 6,736,050	\$ 13,850	0.2%	

\* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations    \$ 324,845.00    \$ -    \$ -    \$ -    \$ -    \$ -    \$ 324,845.00

**Page F-4 – The “Other” and “Miscellaneous” must have description of expenses:**

**Administrative:**

“Other” Administrative Expenses Total of \$284,400

Description:

Professional Services – Auditor, Financial Consultant and Legal  
Consultant

Trustee Fee

Telephone expenses

Office Supplies & Expenses

Insurance

Advertising

Training

Payroll Services

**Operations:**

“Other” Operations Expenses Total of \$2,319,000

Description:

Professional Services – Engineering Consultants

Utilities – Gas/Electric

Chemicals

Equipment & Maintenance Repairs

Lab Testing

Ocean Outfall Inspection Services

Sludge Processing & Hauling

NJDEP Licensing Fees

Training

Uniform Allowance

Vehicle Maintenance



# 2015 Adopted Appropriations Schedule

## Township of Neptune Sewerage Authority

*Adopted Budget*

	Operation #2						Total All Operations
	Operation #1 Sewerage	Sewerage Continued	Operation #3	Operation #4	Operation #5	Operation #6	
<b>OPERATING APPROPRIATIONS</b>							
<i>Administration - Personnel</i>							
Salary & Wages	\$ 137,500						\$ 137,500
Fringe Benefits	12,000						12,000
Total Administration - Personnel	149,500	-	-	-	-	-	149,500
<i>Administration - Other (List)</i>							
Other Admin Expense #1	276,700						276,700
Other Admin Expense #2							-
Other Admin Expense #3							-
Other Admin Expense #4							-
Miscellaneous Administration*							-
Total Administration - Other	276,700	-	-	-	-	-	276,700
Total Administration	426,200	-	-	-	-	-	426,200
<i>Cost of Providing Services - Personnel</i>							
Salary & Wages	1,575,000						1,575,000
Fringe Benefits	950,000						950,000
Total COPS - Personnel	2,525,000	-	-	-	-	-	2,525,000
<i>Cost of Providing Services - Other (List)</i>							
Other COPS Expense #1	2,336,000						2,336,000
Other COPS Expense #2							-
Other COPS Expense #3							-
Other COPS Expense #4							-
Miscellaneous COPS*							-
Total COPS - Other	2,336,000	-	-	-	-	-	2,336,000
Total Cost of Providing Services	4,861,000	-	-	-	-	-	4,861,000
Total Principal Payments on Debt Service in Lieu of Depreciation	1,155,000	-	-	-	-	-	1,155,000
Total Operating Appropriations	6,442,200	-	-	-	-	-	6,442,200
<b>NON-OPERATING APPROPRIATIONS</b>							
Total Interest Payments on Debt	293,850	-	-	-	-	-	293,850
Operations & Maintenance Reserve							-
Renewal & Replacement Reserve							-
Municipality/County Appropriation							-
Other Reserves							-
Total Non-Operating Appropriations	293,850	-	-	-	-	-	293,850
<b>TOTAL APPROPRIATIONS</b>	6,736,050	-	-	-	-	-	6,736,050
<b>ACCUMULATED DEFICIT</b>							
<b>TOTAL APPROPRIATIONS &amp; ACCUMULATED DEFICIT</b>	6,736,050	-	-	-	-	-	6,736,050
<b>UNRESTRICTED NET POSITION UTILIZED</b>							
Municipality/County Appropriation	-	-	-	-	-	-	-
Other							-
Total Unrestricted Net Position Utilized	-	-	-	-	-	-	-
<b>TOTAL NET APPROPRIATIONS</b>	\$ 6,736,050	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,736,050

\* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations      \$ 322,110.00    \$ -    \$ -    \$ -    \$ -    \$ -    \$ 322,110.00

# 5 Year Debt Service Schedule - Principal

Township of Neptune Sewerage Authority

	<i>Fiscal Year Beginning in</i>							Total Principal Outstanding	
	Current Year (2015)	2016	2017	2018	2019	2020	2021		Thereafter
<i>Operation #1 Sewerage</i>									
Debt Issuance #1 - Series 2010	\$ 620,000	\$ 645,000	\$ 665,000	\$ 695,000	615,000	640,000	665,000	695,000	\$ 2,005,000
Debt Issuance #2 - Series 2012	535,000	545,000	570,000	590,000	615,000	640,000	665,000	695,000	4,320,000
Debt Issuance #3									-
Debt Issuance #4									-
Total Principal	1,155,000	1,190,000	1,235,000	1,285,000	615,000	640,000	665,000	695,000	6,325,000
<i>Operation #2 Sewerage Continued</i>									
Debt Issuance #1									-
Debt Issuance #2									-
Debt Issuance #3									-
Debt Issuance #4									-
Total Principal	-	-	-	-	-	-	-	-	-
<i>Operation #3</i>									
Debt Issuance #1									-
Debt Issuance #2									-
Debt Issuance #3									-
Debt Issuance #4									-
Total Principal	-	-	-	-	-	-	-	-	-
<i>Operation #4</i>									
Debt Issuance #1									-
Debt Issuance #2									-
Debt Issuance #3									-
Debt Issuance #4									-
Total Principal	-	-	-	-	-	-	-	-	-
<i>Operation #5</i>									
Debt Issuance #1									-
Debt Issuance #2									-
Debt Issuance #3									-
Debt Issuance #4									-
Total Principal	-	-	-	-	-	-	-	-	-
<i>Operation #6</i>									
Debt Issuance #1									-
Debt Issuance #2									-
Debt Issuance #3									-
Debt Issuance #4									-
Total Principal	-	-	-	-	-	-	-	-	-
<b>TOTAL PRINCIPAL ALL OPERATIONS</b>	<b>\$ 1,155,000</b>	<b>\$ 1,190,000</b>	<b>\$ 1,235,000</b>	<b>\$ 1,285,000</b>	<b>\$ 615,000</b>	<b>\$ 640,000</b>	<b>\$ 665,000</b>	<b>\$ 695,000</b>	<b>\$ 6,325,000</b>

Indicate the Authority's most recent bond rating and the year of the rating by ratings service.

	<i>Moody's</i>	<i>Fitch</i>	<i>Standard &amp; Poor's</i>
Bond Rating	A - Stable	A - Stable	A - Stable
Year of Last Rating	2015	2015	2015

## 5 Year Debt Service Schedule - Interest

Township of Neptune Sewerage Authority

	Current Year (2015)	2016	2017	2018	2019	2020	2021	Thereafter	Total Interest Payments Outstanding
	<i>Fiscal Year Beginning in</i>								
<b>Operation #1 Sewerage</b>									
Debt Issuance #1 - Series 2010	\$ 92,600	\$ 80,200	\$ 54,400	\$ 27,800	104,600	80,000	54,400	27,800	\$ 162,400
Debt Issuance #2 - Series 2012	180,825	172,800	151,000	128,200	104,600	80,000	54,400	27,800	718,800
Debt Issuance #3 - Est. Expense	20,425								
Debt Issuance #4									
Total Interest Payments	293,850	253,000	205,400	156,000	104,600	80,000	54,400	27,800	881,200
<b>Operation #2 Sewerage Continued</b>									
Debt Issuance #1									
Debt Issuance #2									
Debt Issuance #3									
Debt Issuance #4									
Total Interest Payments	-	-	-	-	-	-	-	-	-
<b>Operation #3</b>									
Debt Issuance #1									
Debt Issuance #2									
Debt Issuance #3									
Debt Issuance #4									
Total Interest Payments	-	-	-	-	-	-	-	-	-
<b>Operation #4</b>									
Debt Issuance #1									
Debt Issuance #2									
Debt Issuance #3									
Debt Issuance #4									
Total Interest Payments	-	-	-	-	-	-	-	-	-
<b>Operation #5</b>									
Debt Issuance #1									
Debt Issuance #2									
Debt Issuance #3									
Debt Issuance #4									
Total Interest Payments	-	-	-	-	-	-	-	-	-
<b>Operation #6</b>									
Debt Issuance #1									
Debt Issuance #2									
Debt Issuance #3									
Debt Issuance #4									
Total Interest Payments	-	-	-	-	-	-	-	-	-
Total Interest Payments	\$ 293,850	\$ 253,000	\$ 205,400	\$ 156,000	\$ 104,600	\$ 80,000	\$ 54,400	\$ 27,800	\$ 881,200
<b>TOTAL INTEREST ALL OPERATIONS</b>									

# 2016 Net Position Reconciliation

Township of Neptune Sewerage Authority  
 For the Period January 1, 2016 to December 31, 2016

*Proposed Budget*

	Operation #1 Sewerage	Operation #2 Sewerage Continued	Operation #3	Operation #4	Operation #5	Operation #6	Total All Operations
<b>TOTAL NET POSITION BEGINNING OF CURRENT YEAR (1)</b>							
Less: Invested in Capital Assets, Net of Related Debt (1)	\$ 35,890,007						\$ 35,890,007
Less: Restricted for Debt Service Reserve (1)	23,855,825						23,855,825
Less: Other Restricted Net Position (1)	1,122,500						1,122,500
	750,000						750,000
Total Unrestricted Net Position (1)	10,161,682						10,161,682
Less: Designated for Non-Operating Improvements & Repairs							
Less: Designated for Rate Stabilization							
Less: Other Designated by Resolution							
Plus: Accrued Unfunded Pension Liability (1)							
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)							
Plus: Estimated Income (Loss) on Current Year Operations (2)							
Plus: Other Adjustments (attach schedule)							
	(185,909)						(185,909)

**UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET**

Unrestricted Net Position Utilized to Balance Proposed Budget	9,975,773	-	-	-	-	-	9,975,773
Unrestricted Net Position Utilized in Proposed Capital Budget	2,060,000	-	-	-	-	-	2,060,000
Appropriation to Municipality/County (3)	-	-	-	-	-	-	-
Total Unrestricted Net Position Utilized in Proposed Budget	2,060,000	-	-	-	-	-	2,060,000

**PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR**

	\$ 7,915,773	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,915,773
--	--------------	------	------	------	------	------	--------------

(1) Total of all operations for this line item must agree to audited financial statements.

(2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.

(3) Amount may not exceed 5% of total operating appropriations. See calculation below.

Maximum Allowable Appropriation to Municipality/County \$ 324,845 \$ - \$ - \$ - \$ - \$ - \$ 324,845

(4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.

2016  
Township of  
Neptune Sewerage  
Authority

AUTHORITY  
CAPITAL  
BUDGET/  
PROGRAM

# 2016 CERTIFICATION OF AUTHORITY CAPITAL BUDGET/PROGRAM

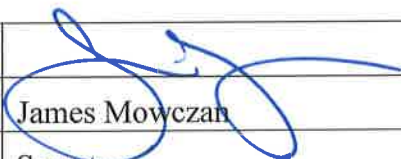
## TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY

FISCAL YEAR: FROM: January 1, 2016 TO: December 31, 2016

It is hereby certified that the Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the Township of Neptune Sewerage Authority, on the 21st day of October, 2015.

OR

It is hereby certified that the governing body of the \_\_\_\_\_ Authority have elected **NOT** to adopt a Capital Budget /Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2 for the following reason(s): \_\_\_\_\_

Officer's Signature:			
Name:	James Mowczan		
Title:	Secretary		
Address:	P.O. Box 765, Neptune, NJ 07753		
Phone Number:	732-922-3434	Fax Number:	732-922-6653
E-mail address	dellapietro@tnsa-nj.org		

# 2016 CAPITAL BUDGET/PROGRAM MESSAGE

## Township of Neptune Sewerage Authority

**FISCAL YEAR:** FROM: January 1, 2016 TO: December 31, 2016

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program?

No

2. Has each capital project/project financing been developed from a specific capital improvement plan or report; does it include full lifecycle costs; and is it consistent with appropriate elements of Master Plans or other plans in the jurisdiction(s) served by the authority?

Yes

3. Has a long-term (10-20 years) infrastructure needs assessment or other capital plan with a horizon beyond six years been prepared?

No, however the Authority evaluated its plant capacity, sludge processing to assess the need of additional flow capacity and disposal of sludge.

4. Describe the projected impact of the proposed capital projects, including impact on the schedule of rates, fees, and service charges and the impact on current and future year's schedules.

The majority of capital projects identified in our five year Capital Plan will be funded from operations having minimal impact on future member charges. However, one project would require financing. If and when the Authority borrows funds to pay for these projects, a financial analysis will be developed to determine if a rate increase is necessary.

5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan.

N/A

6. Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan.

N/A

*Add additional sheets if necessary.*

# 2016 Proposed Capital Budget

Township of Neptune Sewerage Authority  
 For the Period January 1, 2016 to December 31, 2016

	Estimated Total Cost	Funding Sources				
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>Operation #1 Sewerage</i>						
New Lighting	\$ 60,000	\$ 60,000				
Digester Upgrade Project	1,500,000	1,500,000				
Boiler Replacements	300,000	300,000				
Contingencies	200,000	200,000				
Total	2,060,000	2,060,000	-	-	-	-
<i>Operation #2 Sewerage Continued</i>						
Stabilization Pond Rehab.	-					
Grit Chamber Rehabilitation	-					
Fiber Optic Communication Syst.	-					
Repair Plant Roadways	-					
Total	-	-	-	-	-	-
<i>Operation #3</i>						
Project A Description	-					
Project B Description	-					
Project C Description	-					
Project D Description	-					
Total	-	-	-	-	-	-
<i>Operation #4</i>						
Project A Description	-					
Project B Description	-					
Project C Description	-					
Project D Description	-					
Total	-	-	-	-	-	-
<i>Operation #5</i>						
Project A Description	-					
Project B Description	-					
Project C Description	-					
Project D Description	-					
Total	-	-	-	-	-	-
<i>Operation #6</i>						
Project A Description	-					
Project B Description	-					
Project C Description	-					
Project D Description	-					
Total	-	-	-	-	-	-
<b>TOTAL PROPOSED CAPITAL BUDGET</b>	<b>\$ 2,060,000</b>	<b>\$ 2,060,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.



## 5 Year Capital Improvement Plan

### Township of Neptune Sewerage Authority

For the Period January 1, 2016 to December 31, 2016

*Fiscal Year Beginning in*

	<u>Estimated Total Cost</u>	<u>Current Year Proposed Budget</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
<i>Operation #1 Sewerage</i>							
New Lighting	\$ 60,000	\$ 60,000					
Digester Upgrade Project	1,500,000	1,500,000					
Boiler Replacements	300,000	300,000					
Contingencies	200,000	200,000					
Total	<u>2,060,000</u>	<u>2,060,000</u>	-	-	-	-	-
<i>Operation #2 Sewerage Continued</i>							
Stabilization Pond Rehab.	750,000	-			750,000		
Grit Chamber Rehabilitation	2,000,000	-	2,000,000				
Fiber Optic Communication Syst	300,000	-	300,000	-	-		
Repair Plant Roadways	500,000	-				500,000	
Total	<u>3,550,000</u>	<u>-</u>	<u>2,300,000</u>	<u>-</u>	<u>750,000</u>	<u>500,000</u>	<u>-</u>
<i>Operation #3</i>							
Project A Description	-	-					
Project B Description	-	-					
Project C Description	-	-					
Project D Description	-	-					
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<i>Operation #4</i>							
Project A Description	-	-					
Project B Description	-	-					
Project C Description	-	-					
Project D Description	-	-					
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<i>Operation #5</i>							
Project A Description	-	-					
Project B Description	-	-					
Project C Description	-	-					
Project D Description	-	-					
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<i>Operation #6</i>							
Project A Description	-	-					
Project B Description	-	-					
Project C Description	-	-					
Project D Description	-	-					
Total	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>TOTAL</b>	<u>\$ 5,610,000</u>	<u>\$ 2,060,000</u>	<u>\$ 2,300,000</u>	<u>\$ -</u>	<u>\$ 750,000</u>	<u>\$ 500,000</u>	<u>\$ -</u>

*Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.*

## 5 Year Capital Improvement Plan Funding Sources

### Township of Neptune Sewerage Authority

For the Period    January 1, 2016                      to                      December 31, 2016

	<u>Estimated Total Cost</u>	<u>Funding Sources</u>				
		<u>Unrestricted Net Position Utilized</u>	<u>Renewal &amp; Replacement Reserve</u>	<u>Debt Authorization</u>	<u>Capital Grants</u>	<u>Other Sources</u>
<i>Operation #1 Sewerage</i>						
New Lighting	\$ 60,000	\$ 60,000				
Digester Upgrade Project	1,500,000	1,500,000				
Boiler Replacements	300,000	300,000				
Contingencies	200,000	200,000				
Total	<u>2,060,000</u>	<u>2,060,000</u>	-	-	-	-
<i>Operation #2 Sewerage Continued</i>						
Stabilization Pond Rehab.	750,000	750,000				
Grit Chamber Rehabilitation	2,000,000			2,000,000		
Fiber Optic Communication Sys	300,000	300,000				
Repair Plant Roadways	500,000	500,000				
Total	<u>3,550,000</u>	<u>1,550,000</u>	-	<u>2,000,000</u>	-	-
<i>Operation #3</i>						
Project A Description	-					
Project B Description	-					
Project C Description	-					
Project D Description	-					
Total	<u>-</u>	-	-	-	-	-
<i>Operation #4</i>						
Project A Description	-					
Project B Description	-					
Project C Description	-					
Project D Description	-					
Total	<u>-</u>	-	-	-	-	-
<i>Operation #5</i>						
Project A Description	-					
Project B Description	-					
Project C Description	-					
Project D Description	-					
Total	<u>-</u>	-	-	-	-	-
<i>Operation #6</i>						
Project A Description	-					
Project B Description	-					
Project C Description	-					
Project D Description	-					
Total	<u>-</u>	-	-	-	-	-
<b>TOTAL</b>	<u><u>\$ 5,610,000</u></u>	<u><u>\$ 3,610,000</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 2,000,000</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>
Total 5 Year Plan per CB-4	<u><u>\$ 5,610,000</u></u>					
Balance check		- If amount is other than zero, verify that projects listed above match projects listed on CB-4.				

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.