

TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY

August 15, 2018 Meeting

The meeting for the Township of Neptune Sewerage Authority was held on the above date with the following Authority Commissioners present: Harry Devine, James Mowczan, Linda Johnson and James W. Manning, Jr. The following Commissioner was absent: Alonzo Wright. The following consultants were also present: Ms. Aldarelli, Mr. Van Dorpe, Mr. Aprile and Mr. Katehis. In addition, Executive Director Tina Cunningham and Superintendent Chris Kelly were also present.

Chairman Manning called the meeting to order at 6:00 p.m. Moment of Silence and Flag Salute. Chairman Manning stated that the fire exits are located in the direction that he is indicating, in case of fire you will be notified by bell and or public address system. Chairman Manning requested a roll call.

Chairman Manning made the following statement. Adequate notice of this meeting has been approved by the delivering of the required advertisement to the Asbury Park Press and the Coaster on January 20, 2018 and by filing a copy of said notice with the clerks of the customer municipalities.

Chairman Manning questioned if anyone had any other business that may come before the Authority. None Noted.

Chairman Manning questioned Mr. Van Dorpe if he had anything else to add to the Engineer's Report. Mr. Van Dorpe stated that he reviewed the recent legislation concerning connection fees.

Ms. Cunningham stated that the Authority was in receipt of the Ocean Underwater Outfall proposals that were received on Wednesday, August 1, 2018 and reviewed by Mr. Van

Dorpe and Ms. Aldarelli. Mr. Van Dorpe prepared a review of the proposals received and recommended Pile Test be awarded the project, Ms. Cunningham stated. Mr. Van Dorpe stated that he would like to conduct a pre-construction meeting prior to the start of the inspection with the contractor.

The commissioners agreed to authorize the award to Pile Test, Inc. in the amount of \$24,900.00.

Chairman Manning questioned Ms. Aldarelli if she had anything to report. She indicated that she had nothing pending.

Chairman Manning questioned Mr. Kelly if he had anything to add to his report. Mr. Kelly discussed the Biofor control issues along with the proposal received from Automated Control Concepts. Mr. Kelly stated that he is recommending that the Authority place this item on the 2019 Capital Improvement list for consideration.

Mr. Kelly also stated that he has received shop drawings from the manufacturer for the grit system. He is requesting guidance on the review of the drawings. Chairman Manning suggested for Maser to review the shop drawings.

Chairman Manning questioned Ms. Cunningham if she had anything to add to her report. Ms. Cunningham stated that she prepared a revised August payment of bills for your consideration.

APPROVAL OF MINUTES

Commissioner Mowczan moved, seconded by Commissioner Devine that the Meeting Minutes of July 18, 2018 be approved as distributed. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Abstain, Wright: Absent and Manning: Aye.

Commissioner Devine moved, seconded by Commissioner Mowczan that the Executive Session Meeting Minutes of July 18, 2018 be approved as distributed. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Abstain, Wright: Absent and Manning: Aye.

RESOLUTIONS

No. 5149 – Open Executive Session:

Commissioner Johnson moved Resolution No. 5149 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Absent and Manning: Aye.

No. 5150 – Adjourn from Executive Session:

Commissioner Devine moved Resolution No. 5150 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Absent and Manning: Aye.

No. 5151 – August Revised Payment of Bills:

Commissioner Johnson moved Resolution No. 5151 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Absent and Manning: Aye.

No. 5152 – Authorize Pile Test to Perform the Underwater Ocean Outfall Inspection at a cost of \$24,900.00:

Commissioner Devine moved Resolution No. 5152 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Absent and Manning: Aye.

No. 5153 – Award the Special Engineering Services Request for Qualifications to Arcadis:

Commissioner Johnson moved Resolution No. 5153 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Absent and Manning: Aye.

No. 5154 – Authorize Dominic Aprile to Proceed with the Potential Litigation in an amount not to Exceed \$20,000.00:

Commissioner Devine moved Resolution No. 5154 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Absent and Manning: Aye.

No. 5155 – Authorize the Executive Director to Post for the Chief Operator Position both Internally and Externally:

Commissioner Johnson moved Resolution No. 5155 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Absent and Manning: Aye.

No. 5156 – Approve the Updated Salary Step Guide:

Commissioner Devine moved Resolution No. 5156 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Absent and Manning: Aye.

No. 5157 – Authorize to Demote Richard Campo from Acting Chief Operator back to Plant Operator effective July 27, 2018:

Commissioner Johnson moved Resolution No. 5157 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Absent and Manning: Aye.

Chairman Manning Stated that the Authority has another personnel matter at this time to discuss and as per the requirements of the Rice Notice, Edmond Zakerowski has requested that this matter be discussed in open session. Chairman Manning recapped the valve incident at this time and stated the violations that the Authority's Labor Attorney recommended for disciplinary action.

Chairman Manning stated that Mr. Zakerowski is in the audience tonight and has requested to speak with the Commissioners about the incident. Mr. Zakerowski first apologized for the incident and then recounted his side of the story. He stated that during the shift change while walking out, he told the operator who was coming on to the shift "not to forget about the 4 to 1 transfer" and then "just kidding". Mr. Zakerowski stated that he received a call from Mr. Kelly that evening about the valve incident and did not believe how the incident could have occurred because the operator clearly knew he was just kidding about the transfer. Mr. Zakerowski continued to recount his side of the story.

Chairman Manning stated to Mr. Zakerowski that the operator clearly did not believe that you were kidding and because of your comments the incident occurred.

The discussion continued with the Board and Mr. Zakerowski at this time. In conclusion, Chairman Manning recommended a five day suspension, Commissioner Devine agreed,

Commissioner Johnson recommended termination or a three week suspension based on the Labor Attorney's recommendation, Commissioner Mowczan stated that he didn't believe a suspension was warranted but agreed with the five day suspension without pay.

RESOLUTION

No. 5158 – Authorize the Authority to Impose Discipline Against Edmond Zakerowski:

Commissioner Manning moved Resolution No. 5158 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Nay, Wright: Absent and Manning: Aye.

Chairman Manning questioned if anyone from the general public had any business to be brought before the Authority. None Noted.

A motion was made by Commissioner Devine and seconded by Commissioner Johnson that the meeting be adjourned at 8:35 p.m. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Absent and Manning: Aye.

Respectfully submitted,


Tina M. Cunningham