

TNSA Resolution No. 5101

RESOLUTION AUTHORIZING THE TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY TO IMPOSE DISCIPLINE AGAINST TODD JELLIFF

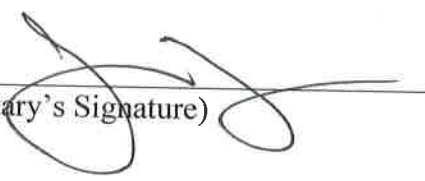
WHEREAS, the Township of Neptune Sewerage Authority ("TNSA") maintains a Personnel Manual inclusive of a Discipline and Termination Policy; and

WHEREAS, on January 17, 2018, TNSA discovered an unauthorized purchase made by Jelliff in violation of TNSA's Discipline and Termination Policy; and

WHEREAS, TNSA has determined that there is a need for discipline against Jelliff regarding said infractions; and

WHEREAS, TNSA imposes the following discipline against Jelliff: Jelliff shall be demoted to the position of Plant Operator with a decrease in his annual salary to the new amount of \$85,333.60 effective February 5, 2018; Jelliff shall also enter a Last Chance Agreement; and Jelliff will return to work for his regularly scheduled shift on Monday, February 5, 2018; and

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Township of Neptune Sewerage Authority that the discipline noted above against Jelliff is approved at the meeting held on February 1, 2018.


(Secretary's Signature)

02-21-18
(Date)

Governing Body Member:	Recorded Vote			
	Aye	Nay	Abstain	Absent
James W. Manning, Jr.	X			
Harry Devine	X			
James Mowczan	X			
Linda Johnson		X		
Alonzo Wright	X			

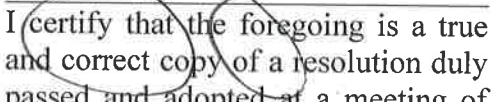
TNSA
RESOLUTION NO. 5100

**RESOLUTION OF THE TOWNSHIP OF NEPTUNE SEWERAGE
AUTHORITY TO CLOSE EXECUTIVE SESSION**

WHEREAS, the Township of Neptune Sewerage Authority by TNSA Resolution No. 5099 to enter into Executive Session; and

WHEREAS, all matters for this Executive Session have been discussed;

NOW, THEREFORE, BE IT RESOLVED by the Township of Neptune Sewerage Authority that it be authorized to adjourn from Executive Session at 7:10 p.m.


I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 1st day of February 2018.

Governing Body Member	Recorded Vote			
	Aye	Nay	Abstain	Absent
James W. Manning, Jr.	X			
Harry Devine	X			
James Mowczan	X			
Alonzo Wright	X			
Linda Johnson	X			

TNSA
RESOLUTION NO. 5099

**RESOLUTION OF THE TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY
TO ENTER INTO A CLOSED SESSION TO DISCUSS PERSONNEL MATTERS**

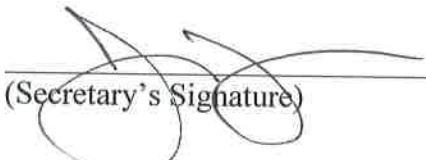
WHEREAS, the Township of Neptune Sewerage Authority ("Authority"), a duly constituted public body in the County of Monmouth, State of New Jersey, has determined there is a need to discuss the following subject in closed session:

1. Personnel Matters

NOW, THEREFORE BE IT RESOLVED, upon proper motion and vote at a public meeting by the Township of Neptune Sewerage Authority in the County of Monmouth, State of New Jersey as follows:

1. The Authority entered into closed session to discuss the topic above on February 1, 2018.
2. The closed session minutes may be made available to the public shortly after the Authority adopts them by proper motion and vote.

ADOPTED by the Township of Neptune Sewerage Authority on February 1, 2018;


(Secretary's Signature)

02-21-18
(Date)

Governing Body Member	Recorded Vote			
	Aye	Nay	Abstain	Absent
James W. Manning, Jr.	x			
Harry Devine	x			
James Mowczan	x			
Alonzo Wright	x			
Linda Johnson	x			

TNSA Resolution No. 5098

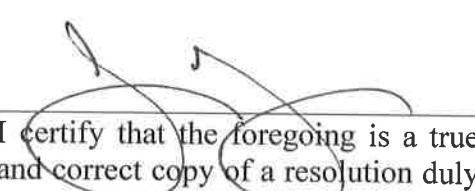
DESIGNATE OFFICIAL NEWSPAPER

WHEREAS, Section 3 .d. of the Open Public Meetings Act, Chapter 231, P.L. 1975, requires that certain notice of meetings be submitted to at least two (2) newspapers, one of which shall be the official newspaper; and

NOW, THEREFORE, BE IT RESOLVED, that the Township of Neptune Sewerage Authority does hereby designate the official secondary newspaper for the year 2018 as follows:

The Coaster, Beverly Way, Neptune.

BE IT FURTHER RESOLVED, that The Coaster is designated as the Official secondary newspaper for the Township of Neptune Sewerage Authority.


I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 1st day of February 2018.

TNSA Resolution No. 5097


DESIGNATE OFFICIAL NEWSPAPER

WHEREAS, Section 3 .d. of the Open Public Meetings Act, Chapter 231, P.L. 1975, requires that certain notice of meetings be submitted to at least two (2) newspapers, one of which shall be the official newspaper; and

NOW, THEREFORE, BE IT RESOLVED, that the Township of Neptune Sewerage Authority does hereby designate the official newspaper for the year 2018 as follows:

Asbury Park Press, 3601 Highway #66, Neptune.

BE IT FURTHER RESOLVED, that the Asbury Park Press is designated as the Official newspaper for the Township of Neptune Sewerage Authority.


I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 1st day of February 2018.

TNSA Resolution No. 5095

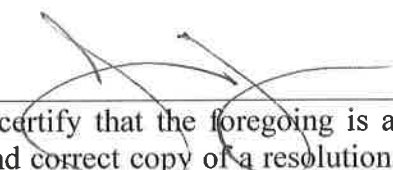
DESIGNATE AUTHORITY FISCAL AGENT

BE IT RESOLVED by the Township of Neptune Sewerage Authority that the bank or banks be and are hereby appointed fiscal agent(s) for the Township of Neptune Sewerage Authority for the term ending January 31, 2019;

TD Wealth
1006 Astoria Blvd.
Cherry Hill, NJ 08034

TD Wealth
2200 Hwy. 66
Neptune, NJ 07753

TD Wealth
Asbury Avenue
Tinton Falls, NJ


I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 1st day of February 2018.

APPOINT AUTHORITY CONSULTING ENGINEER

WHEREAS, the Township of Neptune Sewerage Authority desires to appoint an Authority Consulting Engineer through the Fair and Open Process pursuant to the provisions of N.J.S.A. 19:44A-20.5 et seq.; and

WHEREAS, in accordance with N.J.S.A. 19:44A-20.5 et seq. the Authority advertised in its official newspapers a Notice of Solicitation for Request for Qualifications (RFQ); and

WHEREAS, the Authority accepted proposals for said position on January 10, 2018; and


WHEREAS, the TNSA Board of Commissioners have reviewed the proposals based on the evaluation criteria and it is recommended that the proposal received by Peter Avakian of Leon S. Avakian, Inc. be accepted; and

WHEREAS, based on the amount of funds expended in the prior year for these services, it is estimated that the total 2018 appropriation of this contract will be \$25,000.00; and

WHEREAS, the Authority's Certification of Funds is attached;

NOW, THEREFORE, BE IT RESOLVED by the Township of Neptune Sewerage Authority, County of Monmouth, State of New Jersey as follows:

1. Peter Avakian of Leon S. Avakian, Inc. is hereby appointed as Authority Consulting Engineer for a term of one (1) year commencing February 1, 2018 and continuing through and until the Authority's Reorganization Meeting in 2019.
2. The Authority Chairman and Secretary are hereby authorized and directed to enter into a Professional Services Agreement with said Consulting Engineer. A copy of which will be on file and available for inspection in the Authority's office upon execution.
3. The Executive Director shall cause notice of award of said appointment to be published in the official newspapers of the Authority.
4. A certified copy of this resolution shall be forwarded to the Authority Consulting Engineer.


I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 1st day of February 2018.


TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY

CERTIFICATION OF FUNDS

Date: February 1, 2018
To: Board of Commissioners
From: Tina M. Cunningham
Executive Director
Subject: Professional Contracts

I hereby certify that sufficient funds are available for payment for the above referenced contract as follows:

Firm: Leo S. Avakian
Estimated
Amount of Contract: \$25,000.00
Budget Account No.: 6031



Executive Director

APPOINT LABOR & EMPLOYMENT ATTORNEY

WHEREAS, the Township of Neptune Sewerage Authority desires to appoint a Labor & Employment Attorney through the Fair and Open Process pursuant to the provisions of N.J.S.A. 19:44A-20.5 et seq.; and

WHEREAS, in accordance with N.J.S.A. 19:44A-20.5 et seq. the Authority advertised in its official newspapers a Notice of Solicitation for Request for Qualifications (RFQ); and

WHEREAS, the Authority accepted proposals for said position on January 10, 2018; and

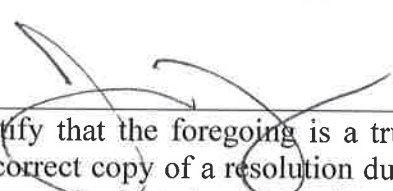
WHEREAS, the TNSA Board of Commissioners have reviewed the proposals based on the evaluation criteria and it is recommended that the proposal received by Douglas M. Long of Grace, Marmero & Associates be accepted; and

WHEREAS, based on the amount of funds expended in the prior year for these services, it is estimated that the total 2018 appropriation of this contract will be \$25,000.00, said amount subject to unforeseen decreases and increases in litigation and other legal matters; and

WHEREAS, the Authority's Certification of Funds is attached;

NOW, THEREFORE, BE IT RESOLVED by the Township of Neptune Sewerage Authority, County of Monmouth, State of New Jersey as follows:

1. Douglas M. Long of Grace, Marmero & Associates is hereby appointed as Labor & Employment Attorney for a term of one (1) year commencing February 1, 2018 and continuing through and until the Authority's Reorganization Meeting in 2019.
2. The Authority Chairman and Secretary are hereby authorized and directed to enter into a Professional Services Agreement with said Labor & Employment Attorney. A copy of which will be on file and available for inspection in the Authority's office upon execution.
3. The Executive Director shall cause notice of award of said appointment to be published in the official newspapers of the Authority.
4. A certified copy of this resolution shall be forwarded to the Labor & Employment Attorney.


I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 1st day of February 2018.

TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY

CERTIFICATION OF FUNDS

Date: February 1, 2018
To: Board of Commissioners
From: Tina M. Cunningham
Executive Director
Subject: Professional Contracts

I hereby certify that sufficient funds are available for payment for the above referenced contract as follows:

Firm:	Grace Marmero & Assoc.
Estimated Amount of Contract:	\$25,000.00
Budget Account No.:	5065



Executive Director

APPOINT AUTHORITY BOND COUNSEL

WHEREAS, the Township of Neptune Sewerage Authority desires to appoint an Authority Bond Counsel through the Fair and Open Process pursuant to the provisions of N.J.S.A. 19:44A-20.5 et seq.; and

WHEREAS, in accordance with N.J.S.A. 19:44A-20.5 et seq. the Authority advertised in its official newspapers a Notice of Solicitation for Request for Qualifications (RFQ); and

WHEREAS, the Authority accepted proposals for said position on January 10, 2018; and

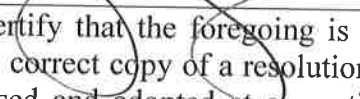
WHEREAS, the TNSA Board of Commissioners have reviewed the proposals based on the evaluation criteria and it is recommended that the proposal received by Lisa A. Gorab of Wilentz be accepted; and

WHEREAS, based on the amount of funds expended in the prior year for these services, it is estimated that the total 2018 appropriation of this contract will be \$15,000.00; and

WHEREAS, the Authority's Certification of Funds is attached;

NOW, THEREFORE, BE IT RESOLVED by the Township of Neptune Sewerage Authority, County of Monmouth, State of New Jersey as follows:

1. Lisa A. Gorab of Wilentz is hereby appointed as Authority Bond Counsel for a term of one (1) year commencing February 1, 2018 and continuing through and until the Authority's Reorganization Meeting in 2019.
2. The Authority Chairman and Secretary are hereby authorized and directed to enter into a Professional Services Agreement with said Bond Counsel. A copy of which will be on file and available for inspection in the Authority's office upon execution.
3. The Executive Director shall cause notice of award of said appointment to be published in the official newspapers of the Authority.
4. A certified copy of this resolution shall be forwarded to the Authority Bond Counsel.


I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 1st day of February 2018.

TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY

CERTIFICATION OF FUNDS

Date: February 1, 2018
To: Board of Commissioners
From: Tina M. Cunningham
Executive Director
Subject: Professional Contracts

I hereby certify that sufficient funds are available for payment for the above referenced contract as follows:

Firm:	Wilentz
Estimated Amount of Contract:	\$15,000.00
Budget Account No.:	5065



Executive Director

APPOINT AUTHORITY FINANCIAL ADVISOR

WHEREAS, the Township of Neptune Sewerage Authority desires to appoint an Authority Financial Advisor through the Fair and Open Process pursuant to the provisions of N.J.S.A. 19:44A-20.5 et seq.; and

WHEREAS, in accordance with N.J.S.A. 19:44A-20.5 et seq. the Authority advertised in its official newspapers a Notice of Solicitation for Request for Qualifications (RFQ); and

WHEREAS, the Authority accepted proposals for said position on January 10, 2018; and

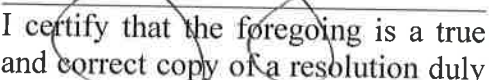
WHEREAS, the TNSA Board of Commissioners have reviewed the proposals based on the evaluation criteria and it is recommended that the proposal received by Warren Goode of Goode & Weyser be accepted; and

WHEREAS, based on the amount of funds expended in the prior year for these services, it is estimated that the total 2018 appropriation of this contract will be \$2,500.00; and

WHEREAS, the Authority's Certification of Funds is attached;

NOW, THEREFORE, BE IT RESOLVED by the Township of Neptune Sewerage Authority, County of Monmouth, State of New Jersey as follows:

1. Warren Goode of Goode & Weyser is hereby appointed as Authority Financial Advisor for a term of one (1) year commencing February 1, 2018 and continuing through and until the Authority's Reorganization Meeting in 2019.
2. The Authority Chairman and Secretary are hereby authorized and directed to enter into a Professional Services Agreement with said Financial Advisor. A copy of which will be on file and available for inspection in the Authority's office upon execution.
3. The Executive Director shall cause notice of award of said appointment to be published in the official newspapers of the Authority.
4. A certified copy of this resolution shall be forwarded to the Authority Financial Advisor.


I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 1st day of February 2018.

TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY

CERTIFICATION OF FUNDS

Date: February 1, 2018
To: Board of Commissioners
From: Tina M. Cunningham
Executive Director
Subject: Professional Contracts

I hereby certify that sufficient funds are available for payment for the above referenced contract as follows:

Firm:	Goode & Weyser
Estimated Amount of Contract:	\$2,500.00
Budget Account No.:	5055



Executive Director

APPOINT AUTHORITY AUDITOR

WHEREAS, the Township of Neptune Sewerage Authority desires to appoint an Authority Auditor through the Fair and Open Process pursuant to the provisions of N.J.S.A. 19:44A-20.5 et seq.; and

WHEREAS, in accordance with N.J.S.A. 19:44A-20.5 et seq. the Authority advertised in its official newspapers a Notice of Solicitation for Request for Qualifications (RFQ); and

WHEREAS, the Authority accepted proposals for said position on January 10, 2018; and

WHEREAS, the TNSA Board of Commissioners have reviewed the proposals based on the evaluation criteria and it is recommended that the proposal received by Charles J. Fallon of Fallon & Larsen be accepted; and

WHEREAS, based on the amount of funds expended in the prior year for these services, it is estimated that the total 2018 appropriation of this contract will be \$26,000.00; and

WHEREAS, the Authority's Certification of Funds is attached;

NOW, THEREFORE, BE IT RESOLVED by the Township of Neptune Sewerage Authority, County of Monmouth, State of New Jersey as follows:

1. Charles J. Fallon of Fallon & Larsen is hereby appointed as Authority Auditor for a term of one (1) year commencing February 1, 2018 and continuing through and until the Authority's Reorganization Meeting in 2019.
2. The Authority Chairman and Secretary are hereby authorized and directed to enter into a Professional Services Agreement with said Auditor. A copy of which will be on file and available for inspection in the Authority's office upon execution.
3. The Executive Director shall cause notice of award of said appointment to be published in the official newspapers of the Authority.
4. A certified copy of this resolution shall be forwarded to the Authority Auditor.

I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 1st day of February 2018.

TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY

CERTIFICATION OF FUNDS

Date: February 1, 2018
To: Board of Commissioners
From: Tina M. Cunningham
Executive Director
Subject: Professional Contracts

I hereby certify that sufficient funds are available for payment for the above referenced contract as follows:

Firm:	Fallon & Larsen
Estimated Amount of Contract:	\$26,000.00
Budget Account No.:	5050



Executive Director

APPOINT AUTHORITY PROFESSIONAL ENGINEER

WHEREAS, the Township of Neptune Sewerage Authority desires to appoint an Authority Professional Engineer through the Fair and Open Process pursuant to the provisions of N.J.S.A. 19:44A-20.5 et seq.; and

WHEREAS, in accordance with N.J.S.A. 19:44A-20.5 et seq. the Authority advertised in its official newspapers a Notice of Solicitation for Request for Qualifications (RFQ); and

WHEREAS, the Authority accepted proposals for said position on January 31, 2018; and

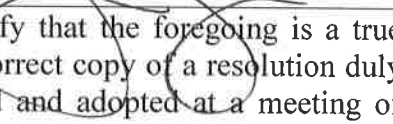
WHEREAS, the TNSA Board of Commissioners have reviewed the proposals based on the evaluation criteria and it is recommended that the proposal received by James Prioli of Maser Consulting be accepted; and

WHEREAS, based on the amount of funds expended in the prior year for these services, it is estimated that the total 2018 appropriation of this contract will be \$100,000.00; and

WHEREAS, the Authority's Certification of Funds is attached;

NOW, THEREFORE, BE IT RESOLVED by the Township of Neptune Sewerage Authority, County of Monmouth, State of New Jersey as follows:

1. James Prioli of Maser Consulting is hereby appointed as Authority Professional Engineer for a term of one (1) year commencing February 1, 2018 and continuing through and until the Authority's Reorganization Meeting in 2019.
2. The Authority Chairman and Secretary are hereby authorized and directed to enter into a Professional Services Agreement with said Professional Engineer. A copy of which will be on file and available for inspection in the Authority's office upon execution.
3. The Executive Director shall cause notice of award of said appointment to be published in the official newspapers of the Authority.
4. A certified copy of this resolution shall be forwarded to the Authority Professional Engineer.


I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 1st day of February 2018.

TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY

CERTIFICATION OF FUNDS

Date: February 1, 2018
To: Board of Commissioners
From: Tina M. Cunningham
Executive Director
Subject: Professional Contracts

I hereby certify that sufficient funds are available for payment for the above referenced contract as follows:

Firm:	Maser Consulting
Estimated Amount of Contract:	\$100,000.00
Budget Account No.:	6030



Executive Director

APPOINT AUTHORITY CONSULTING ATTORNEY

WHEREAS, the Township of Neptune Sewerage Authority desires to appoint a Authority Consulting Attorney through the Fair and Open Process pursuant to the provisions of N.J.S.A. 19:44A-20.5 et seq.; and

WHEREAS, in accordance with N.J.S.A. 19:44A-20.5 et seq. the Authority advertised in its official newspapers a Notice of Solicitation for Request for Qualifications (RFQ); and

WHEREAS, the Authority accepted proposals for said position on January 10, 2018; and

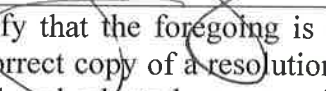
WHEREAS, the TNSA Board of Commissioners have reviewed the proposals based on the evaluation criteria and it is recommended that the proposal received by Douglas M. Long of Grace, Marmero & Associates be accepted; and

WHEREAS, based on the amount of funds expended in the prior year for these services, it is estimated that the total 2018 appropriation of this contract will be \$25,000.00, said amount subject to unforeseen decreases and increases in litigation and other legal matters; and

WHEREAS, the Authority's Certification of Funds is attached;

NOW, THEREFORE, BE IT RESOLVED by the Township of Neptune Sewerage Authority, County of Monmouth, State of New Jersey as follows:

1. Douglas M. Long of Grace, Marmero & Associates is hereby appointed as Authority Consulting Attorney for a term of one (1) year commencing February 1, 2018 and continuing through and until the Authority's Reorganization Meeting in 2019.
2. The Authority Chairman and Secretary are hereby authorized and directed to enter into a Professional Services Agreement with said Consulting Attorney. A copy of which will be on file and available for inspection in the Authority's office upon execution.
3. The Executive Director shall cause notice of award of said appointment to be published in the official newspapers of the Authority.
4. A certified copy of this resolution shall be forwarded to the Authority Consulting Attorney.


I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 1st day of February 2018.

TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY

CERTIFICATION OF FUNDS

Date: February 1, 2018
To: Board of Commissioners
From: Tina M. Cunningham
Executive Director
Subject: Professional Contracts

I hereby certify that sufficient funds are available for payment for the above referenced contract as follows:

Firm:	Grace Marmero & Assoc.
Estimated Amount of Contract:	\$25,000.00
Budget Account No.:	5065



Executive Director

APPOINT AUTHORITY ATTORNEY

WHEREAS, the Township of Neptune Sewerage Authority desires to appoint a Authority Attorney through the Fair and Open Process pursuant to the provisions of N.J.S.A. 19:44A-20.5 et seq.; and

WHEREAS, in accordance with N.J.S.A. 19:44A-20.5 et seq. the Authority advertised in its official newspapers a Notice of Solicitation for Request for Qualifications (RFQ); and

WHEREAS, the Authority accepted proposals for said position on January 10, 2018; and

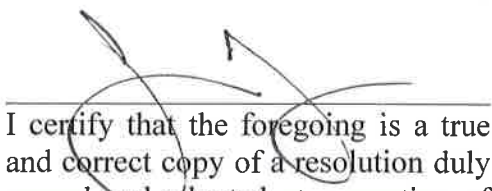
WHEREAS, the TNSA Board of Commissioners have reviewed the proposals based on the evaluation criteria and it is recommended that the proposal received by Carla Aldarelli of Capehart & Scatchard be accepted; and

WHEREAS, based on the amount of funds expended in the prior year for these services, it is estimated that the total 2018 appropriation of this contract will be \$28,000.00, said amount subject to unforeseen decreases and increases in litigation and other legal matters; and

WHEREAS, the Authority's Certification of Funds is attached;

NOW, THEREFORE, BE IT RESOLVED by the Township of Neptune Sewerage Authority, County of Monmouth, State of New Jersey as follows:

1. Carla Aldarelli of Capehart & Scatchard is hereby appointed as Authority Attorney for a term of one (1) year commencing February 1, 2018 and continuing through and until the Authority's Reorganization Meeting in 2019.
2. The Authority Chairman and Secretary are hereby authorized and directed to enter into a Professional Services Agreement with said Attorney. A copy of which will be on file and available for inspection in the Authority's office upon execution.
3. The Executive Director shall cause notice of award of said appointment to be published in the official newspapers of the Authority.
4. A certified copy of this resolution shall be forwarded to the Authority Attorney.


I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 1st day of February 2018.

TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY

CERTIFICATION OF FUNDS

Date: February 1, 2018
To: Board of Commissioners
From: Tina M. Cunningham
Executive Director
Subject: Professional Contracts

I hereby certify that sufficient funds are available for payment for the above referenced contract as follows:

Firm:	Capehart & Scatchard
Estimated Amount of Contract:	\$28,000.00
Budget Account No.:	5060



Executive Director