

TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY

February 21, 2018 Meeting

The meeting for the Township of Neptune Sewerage Authority was held on the above date with the following Authority Commissioners present: Harry Devine, James Mowczan, Linda Johnson, Alonzo Wright and Chairman James W. Manning, Jr. The following consultants were also present: Ms. Aldarelli and Mr. McKelvey. In addition, Executive Director Tina Cunningham and Superintendent Chris Kelly were also present.

Chairman Manning called the meeting to order at 6:00 p.m. Moment of Silence and Flag Salute. Chairman Manning stated that the fire exits are located in the direction that he is indicating, in case of fire you will be notified by bell and or public address system. Chairman Manning requested a roll call.

Chairman Manning made the following statement. Adequate notice of this meeting has been approved by the delivering of the required advertisement to the Asbury Park Press and the Coaster on January 25, 2017 and by filing a copy of said notices with the clerks of the customer municipalities.

Chairman Manning questioned if anyone had any other business that may come before the Authority. None noted. At this time, Chairman Manning presented Mr. Joseph Cantagallo with a plaque honoring him on his retirement from TNSA. Mr. Cantagallo thanked the Board and staff for this honor.

Chairman Manning questioned Mr. McKelvey if he had anything else to add to the Engineer's Report. Mr. McKelvey provided the Commissioners with a brief update on the N-17 Bridge project.

Ms. Aldarelli questioned if the Authority received the N-17 Contact from the County. Ms. Cunningham stated that she is working on it.

Commissioner Johnson questioned Mr. McKelvey on the wet tap procedure. Mr. McKelvey provide Commissioner Johnson with an explanation.

Ms. Cunningham indicated that Mr. Van Dorpe reviewed the revised TWA application submitted on behalf of Bradley Beach from Leon S. Avakian's office. She indicated that the application was revised to increase the 12" diameter pipe for the storm water and sewer rehabilitation project. Chairman Manning questioned the Board if they were okay approving this application. The Commissioners agreed to approve this application.

Chairman Manning questioned Ms. Aldarelli if she had anything to report. She indicated that she had nothing pending.

Chairman Manning questioned Mr. Kelly if he had anything to add to his report. Mr. Kelly indicated that the start-up for the digester project has been delayed due to an issue with the sludge heat exchanger.

Commissioner Mowczan questioned the Annual Beneficial Reuse Report. Mr. Kelly indicated that TNSA is not utilizing any beneficial reuse but is still required by the NJDEP to submit a report indicating same.

Chairman Manning questioned Ms. Cunningham if she had anything to add to her report. Ms. Cunningham stated that Mr. Van Dorpe certified the flows for 2017. She stated that she prepared a draft of the service charges which are included in your agendas. She indicated that the Authority will need to set the Rate Hearing. The Commissioners agreed to set the Rate Hearing for March 21, 2018.

Ms. Cunningham also stated that Accurate Waste Removal Services submitted a Performance Bond for the 2018 calendar year. She stated that Ms. Aldarelli has reviewed it and found it to be acceptable. Chairman Manning questioned the Board if they were okay authorizing this resolution. The Board agreed to pass this resolution.

APPROVAL OF MINUTES

Commissioner Devine moved, seconded by Commissioner Mowczan that the Meeting Minutes of January 17, 2018 be approved as distributed. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

Commissioner Johnson moved, seconded by Commissioner Mowczan that the Executive Session Meeting Minutes of January 17, 2018 be approved with one correction noted. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

Commissioner Johnson moved, seconded by Commissioner Devine that the Reorganization Meeting Minutes of February 1, 2018 be approved as distributed. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

Commissioner Mowczan moved, seconded by Commissioner Devine that the Reorganization Executive Session Minutes of February 1, 2018 be approved as distributed. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

RESOLUTIONS

No. 5102 – Open Executive Session:

Commissioner Johnson moved Resolution No. 5102 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

No. 5103 – Adjourn from Executive Session:

Commissioner Johnson moved Resolution No. 5103 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

No. 5104 – Revised February Payment of Bills:

Commissioner Wright moved Resolution No. 5104 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

No. 5105 – Approve TWA Application for Sanitary and Storm Sewer Rehabilitation in the Borough of Bradley Beach:

Commissioner Devine moved Resolution No. 5105 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

No. 5106 – Authorize Rate Hearing for March 21, 2018:

Commissioner Mowczan moved Resolution No. 5106 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

No. 5107 – Approve 1 yr. Performance Bond for 2018 from Accurate Waste Removal Services:

Commissioner Johnson moved Resolution No. 5107 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

No. 5108 – Remove the Probationary Status of TNSA Employee Amber Lynn Burke effective February 21, 2018:

Commissioner Wright moved Resolution No. 5108 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

No. 5109 – Authorize the Executive Director to Post for the Chief Operator Position:

Commissioner Johnson moved Resolution No. 5109 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

Chairman Manning questioned if anyone from the general public had any business to be brought before the Authority. None Noted.

A motion was made by Commissioner Mowczan and seconded by Commissioner Johnson that the meeting be adjourned at 6:32 p.m. On a voice vote, the vote was as follows:

Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Tina M. Cunningham', with a long horizontal flourish extending to the right.

Tina M. Cunningham
Executive Director