

TNSA
RESOLUTION NO. 5086

**RE-ADVERTISE FOR THE SOLICITATION OF PROFESSIONAL
ENGINEERING SERVICES FOR THE YEAR 2018**

WHEREAS, the Township of Neptune Sewerage Authority (“TNSA”) has determined that all Professional Appointments will be made in accordance with the Fair and Open process pursuant to the provisions of N.J.S.A. 19:44A-20.5 et. seq.; and

WHEREAS, TNSA solicited for Request for Qualifications (RFQ’s) pursuant to the provisions of N.J.S.A. 19:44A-20.5 et. seq. (New Jersey Pay to Play Law) for Professional Engineering Services in the official newspapers on December 21, 2017; and

WHEREAS, TNSA authorized to re-advertise for the solicitation for Professional Engineering Services for the 2018 calendar year; and

WHEREAS, eligible applicants must submit a Statement of Qualifications, Business Registration Certificate and Ownership Disclosure Form; and

WHEREAS, all successful applicants will be required to comply with Affirmative Action Regulations of N.J.S.A. 10:5-31 et. seq.; and N.J.A.C. 17:27; including a copy of their Affirmative Action Language for Goods, Professional Services and General Service Contracts and N.J.S.A. 52:32-44 et. seq.; New Jersey Business Registration; and

WHEREAS, the TNSA reserves the right to reject any and all submissions;

NOW, THEREFORE, BE IT RESOLVED to authorize the Executive Director to advertise for submission of RFQ’s for Professional Engineering Services as enumerated in this document.

I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 17th day of January 2018.

Governing Body Member:	Recorded Vote			
	Aye	Nay	Abstain	Absent
James W. Manning, Jr.	X			
Harry Devine	X			
James Mowczan	X			
Linda Johnson	X			
Alonzo Wright	X			

**OFFER OF EMPLOYMENT TO PATRICK PARRINO
AND MICHAEL HARRAN AS PLANT OPERATOR
TRAINEES AT THE NEW HIRE SALARY**

WHEREAS, the Township of Neptune Sewerage Authority (“TNSA”) requires the services of two (2) sewer Plant Operator trainees in connection with the operation of the Authority’s Treatment Plant; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Neptune Sewerage Authority that Patrick Parrino and Michael Harran are hereby engaged as sewer Plant Operator trainees at the new hire salary of Twenty Seven Thousand Dollars (\$27,000.00) and said services are to be determined; and

BE IT FURTHER RESOLVED that Patrick Parrino and Michael Harran are hired as probationary employees; and

BE IT FURTHER RESOLVED that said employees are required to have a medical examination which will include a test for usage of controlled dangerous substances as defined in N.J.S.A. 2C:35-2 and employment is contingent upon passing of a medical examination as will be determined by the examining physician; and

BE IT FURTHER RESOLVED that Patrick Parrino and Michael Harran have been made aware of and fully understands the salary step program for salary increases as described in Resolution No. 4127 adopted on January 21, 2009 and will file affidavits attesting thereto; and

BE IT FURTHER RESOLVED that said employees will be paid on a semi-monthly basis, or at such other times the Authority may from time to time determine; and

BE IT FURTHER RESOLVED that said employees shall perform such other duties as the Authority may from time to time direct.

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Governing Body Member	Recorded Vote			
	Aye	Nay	Abstain	Absent
James W. Manning, Jr.	X			
Harry Devine	X			
James Mowczan	X			
Alonzo Wright	X			
Linda Johnson	X			


TNSA RESOLUTION
NO. 5084

ADOPTING THE 2018 CASH MANAGEMENT PLAN

WHEREAS, the Commissioners of the Township of Neptune Sewerage Authority have reviewed the Cash Management Plan as presented and recommended by its accountant; and

WHEREAS, the Commissioners are of the opinion that it is in the best interest of the Authority to adopt the 2018 Cash Management Plan as set forth above pursuant to the Local Fiscal Affairs Law (N.J.S.A. 40A:5-14);

NOW THEREFORE, BE IT RESOLVED this 17th day of January 2018 by the Township of Neptune Sewerage Authority that the Cash Management Plan as set forth on Schedule "A" annexed hereto and part hereof shall serve as the Cash Management Plan for the Authority for the year 2018.


I hereby certify that the foregoing resolution is a true and correct copy duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 17th day of January 2018.

TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY
MONMOUTH COUNTY, NEW JERSEY
CASH MANAGEMENT PLAN

Be it resolved by the Board of Commissioners of the Township of Neptune Sewerage Authority, County of Monmouth, that for the year 2018, the following shall serve as the Cash Management Plan of the Township of Neptune Sewerage Authority.

1. Cash Management and Investment Objectives:

The Township of Neptune Sewerage Authority objectives in this are:

- A. Preservation of capital.
- B. Adequate safekeeping of assets.
- C. Maintenance of liquidity to meet operating needs.
- D. Diversification of the Authority's portfolio to minimize risks associated with individuals investments.
- E. Investment of assets in accordance with State and Federal Laws and Regulations.

2. Designation of Official Depositories:

- A. The following Governmental Unit Depository Protection Act approved banks are authorized depositories for deposit of funds:

- | | |
|--------------------|---------------------------------|
| 1. TD Bank | 7. Crown Bank |
| 2. Bank of America | 8. Wachovia Bank |
| 3. Sovereign | 9. Sun National Bank |
| 4. Wells Fargo | 10. Bogota Savings Bank |
| 5. Ocean First | 11. Somerset Savings Bank |
| 6. Manasquan Bank | 12. Kearny Federal Savings Bank |

- B. Designated official depositories are required to submit to the Authority a copy of the Governmental Unit Deposit Protection Act Notification of Eligibility, which is filed semi-annually with the Department of Banking each June 30th and December 31st of each year.
- C. Designated official depositories are required to submit to the Authority a copy of the institution's "Annual Report" annually.

3. Designation of Security Broker/Dealers:

- A. The following are approved security broker/dealers:

None

4. Cash Management:

- A. All funds shall be deposited within 48 hours of receipt in accordance with N.J.S.A. 40A:5-15.
- B. The Commissioners shall minimize the possibility of idle cash accumulating in accounts by assuring that the amounts in excess of negotiated compensating balances are kept in interest bearing accounts or promptly swept into the investment portfolio.
- C. The method of calculating banking fees and compensating balances shall be reviewed on a monthly basis.
- D. Investment decisions shall be guided by the cash flow projections prepared by the Executive Director.

5. Permissible Investments:

- A. Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America.
- B. Government money market mutual funds.
- C. Any federal savings or instrumentality obligation authorized by Congress that matures within 397 days from the date of purchase, and has a fixed rate of interest not dependent on any index or external factors.
- D. Bonds or other obligations of the local unit or school districts of which the local unit is part.
- E. Insured savings and loan associations and savings bank accounts, not exceeding the amount for which the accounts are insured (\$100,000) or twenty five percent of the total reserves and undivided profits of the association. Such associations must be located within the State of New Jersey.
- F. Certificates of Deposit (CD) issued by banks having their place of business in New Jersey.
- G. Local government investment pools.
- H. New Jersey Cash Management Fund.
- I. Repurchase agreements of fully collateralized securities.

6. Authority for Investment Management:

- A. The Executive Director of the Authority is authorized and directed to make investments on behalf of the Authority. All investments decisions shall be consistent with this plan and all appropriate regulatory constraints.

7. Safekeeping:

- A. Securities purchased on behalf of the Authority shall be delivered electronically or physically to the Authority's custodial bank, which shall maintain custodial and/or safekeeping accounts for such securities on behalf of the Authority.

8. Reporting:

- A. The Executive Director shall report to the Board of Commissioners all purchases of investments in accordance with N.J.S.A. 40A:5-15.2.

9. Audit:

- A. The Cash Management Plan shall be subject to annual audit conducted pursuant to N.J.S.A. 40A:5-14.

10. Disposition of Abandoned Property:

- A. The Commissioners shall escheat to the State of New Jersey checks, which remain outstanding for twelve or more months after the date of issuance.

DESIGNATE MEETING SCHEDULE FOR THE YEAR 2018

WHEREAS, the legislature has determined that the public has a right to be present at all meetings of the public bodies as per R.S. 10:4-6 et seq.;

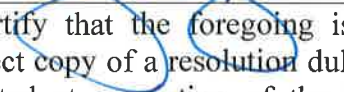
NOW, THEREFORE, BE IT RESOLVED by the Township of Neptune Sewerage Authority that the Regular Meetings of the Authority shall be held at 6:00 p.m. prevailing time on the third Wednesday of each month (unless otherwise specified) in the year 2018. The meetings will be held at the Authority's Administration Offices, 634 Old Corlies Avenue, Neptune, New Jersey. Attached hereto and part hereof is the list of the Regular Meetings of the Township of Neptune Sewerage Authority;

BE IT FURTHER RESOLVED that participation by the Public at the Regular Meetings shall be at such time or times as set forth in the agenda of the Regular Meetings at the discretion of the Chairman or other presiding officer;

BE IT FURTHER RESOLVED that the Asbury Park Press and the Coaster are hereby designated as official newspapers for notices and said notices may be sent to either or both when necessary under the provisions of the Open Public Meetings Act;

BE IT FURTHER RESOLVED that in accordance with R.S. 10:14-19 any person, upon pre-payment of ten dollars (\$10.00) for each calendar year or part hereof, may request a copy of any regular, special or rescheduled meeting of the Township of Neptune Sewerage Authority, be mailed to such person within the time prescribed by the Open Public Meetings Act;

NOW, THEREFORE, BE IT RESOLVED that the Executive Director is hereby authorized to post this resolution in the Administration Building of the Township of Neptune Sewerage Authority located at 634 Old Corlies Avenue, Neptune, New Jersey and with the Clerks of the following Customer Municipalities: Borough of Avon-by-the-Sea, Borough of Bradley Beach, Borough of Neptune City, Borough of Tinton Falls, Township of Neptune, Township of Wall and the Ocean Grove Sewerage Authority.


I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 17th day of January 2018.

TOWNSHIP OF NEPTUNE
SEWERAGE AUTHORITY

SCHEDULE OF MEETINGS FOR THE
TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY
FOR THE YEAR 2018

MEETINGS

February 21, 2018

March 21, 2018

April 18, 2018

May 16, 2018

June 20, 2018

July 18, 2018

August 15, 2018

September 19, 2018

October 17, 2018

November 7, 2018 (1st Wednesday)

December 19, 2018

January 16, 2019

Re-Organization Meeting

February 1, 2019 Friday

The Meetings for the Township of Neptune Sewerage Authority will be held at the Authority's main office, located at 634 Old Corlies Avenue, Neptune, New Jersey. All Authority meetings are scheduled to start at 6:00 p.m.

This notice is given in accordance with the requirements of R.S. 10:4-18.

RESOLUTION

No. 5082

January 2018

Payroll - December 07, 2017	\$	44,706.50
Payroll Taxes - December 07, 2017	\$	21,620.19
Payroll - December 21, 2017	\$	41,442.91
Payroll Taxes - December 21, 2017	\$	20,194.19
NJSHP - January Retirees	\$	9,026.64
NJSHP - January Active	\$	36,198.78
NJ Div. Of Pension - December 2017	\$	15,940.62
Total Paid:	\$	189,129.83
Accurate Waste Removal Services, Inc.	\$	19,270.00
All Industrial-Safety Products, Inc.	\$	1,132.00
Amerigas Propane, Inc.	\$	718.26
Aramark Uniform & Career Apparel, Inc.	\$	1,407.85
Arcadis U.S., Inc.	\$	3,339.50
Blue Tarp Financial, Inc	\$	248.44
Bradley Car Care	\$	305.83
Cablevision Systems Corporation	\$	256.31
Capehart & Scatchard PA	\$	1,605.75
Colonial Life & Accident Insurance Co	\$	306.20
Country Clean, Inc.	\$	555.89
Delta Dental of New Jersey, Inc.	\$	2,087.60
DexYP	\$	19.95
Electro Maintenance, Inc.	\$	5,116.80
FlexFacts.Com	\$	28.00
Fox Equipment Co	\$	200.00
Freehold Cartage, Inc.	\$	175.00
Gannett Satellite Information Network, Inc.	\$	86.70
Garden State Laboratories, Inc.	\$	7,786.00
Genuine Parts Company	\$	377.82
Goode & Weyser, CPA, LLC	\$	208.33
Governmental Purchasing Assoc of New Jersey Inc	\$	100.00
Grace Marmero Monmouth, LLP	\$	5,964.00
Graphic Controls Acquisition Corp.	\$	337.10
Heritage Business Systems, Inc.	\$	44.23
Home Depot U.S.A., Inc.	\$	493.96
Jersey Central Power & Light Company	\$	40,195.68
Kempton Flags, L.L.C.	\$	182.40
Laboratory Sales & Service, LLC	\$	111.99
Lawes Coal Company, Inc.	\$	1,642.28

RESOLUTION

No. 5082

January 2018

Lynx Waste and Recycling Solutions, Inc.	\$	667.20
Maritime Tool and Manufacturing Co., Inc.	\$	1,260.00
Maser Consulting, P.A.	\$	1,189.00
Nastus Bros., Inc.	\$	142.50
Neptune Township	\$	575.64
New Jersey American-Water Company Inc	\$	493.34
New Jersey Natural Gas Company	\$	11,111.50
One Call Concepts, Inc.	\$	13.75
Paychex Investment Partnership LP	\$	339.39
Roof Management, Inc.	\$	13,610.00
Seaboard Welding Supply, Inc.	\$	39.50
Shore Primary Care P C	\$	195.00
Staples Contract & Commercial, Inc.	\$	46.78
The New Coaster LLC	\$	30.73
United Parcel Service, Inc.	\$	20.98
Univar USA Inc.	\$	11,929.07
Vaider Network Solutions	\$	2,500.00
Verizon	\$	1,869.85
Verizon - Business	\$	18.20
Verizon - Wireless	\$	93.82
WW Grainger Inc	\$	550.84
Watchung Spring Water Co., Inc.	\$	83.86
Water Environment Federation	\$	107.00
To Be Paid	\$	141,191.82

Quad Construction - Partial Payment No. 8 \$ 105,424.48

GRAND TOTAL \$ 435,746.13

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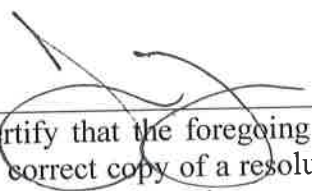
TNSA
RESOLUTION NO. 5081

**RESOLUTION OF THE TOWNSHIP OF NEPTUNE SEWERAGE
AUTHORITY TO CLOSE EXECUTIVE SESSION**

WHEREAS, the Township of Neptune Sewerage Authority by TNSA Resolution No. 5080 to enter into Executive Session; and

WHEREAS, all matters for this Executive Session have been discussed;

NOW, THEREFORE, BE IT RESOLVED by the Township of Neptune Sewerage Authority that it be authorized to adjourn from Executive Session at 6:54 p.m.


I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 17th day of January 2018.

Governing Body Member	Recorded Vote			Absent
	Aye	Nay	Abstain	
James W. Manning, Jr.	X			
Harry Devine	X			
James Mowczan	X			
Alonzo Wright	X			
Linda Johnson	X			

TNSA
RESOLUTION NO. 5080

**RESOLUTION OF THE TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY
TO ENTER INTO A CLOSED SESSION TO DISCUSS PERSONNEL MATTERS,
LITIGATION AND CONTRACTUAL MATTERS**

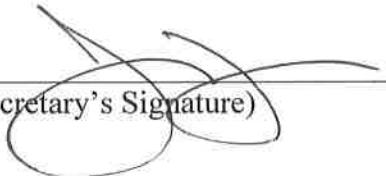
WHEREAS, the Township of Neptune Sewerage Authority (“Authority”), a duly constituted public body in the County of Monmouth, State of New Jersey, has determined there is a need to discuss the following subject in closed session:

1. Personnel Matters
2. Litigation
3. Contractual Matters

NOW, THEREFORE BE IT RESOLVED, upon proper motion and vote at a public meeting by the Township of Neptune Sewerage Authority in the County of Monmouth, State of New Jersey as follows:

1. The Authority entered into closed session to discuss the topics above on January 17, 2018.
2. The closed session minutes may be made available to the public shortly after the Authority adopts them by proper motion and vote.

ADOPTED by the Township of Neptune Sewerage Authority on January 17, 2018;


(Secretary's Signature)

02-21-18
(Date)

Governing Body Member	Recorded Vote			
	Aye	Nay	Abstain	Absent
James W. Manning, Jr.	x			
Harry Devine	x			
James Mowczan	x			
Alonzo Wright	x			
Linda Johnson	x			