

TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY

November 7, 2018 Meeting

The meeting for the Township of Neptune Sewerage Authority was held on the above date with the following Authority Commissioners present: James W. Manning, Jr., Harry Devine, Linda Johnson, James Mowczan and Alonzo Wright. The following consultants were also present: Ms. Aldarelli and Mr. Van Dorpe. In addition, Executive Director Tina Cunningham and Superintendent Chris Kelly were also present.

Chairman Manning called the meeting to order at 6:00 p.m. Moment of Silence and Flag Salute. Chairman Manning stated that the fire exits are located in the direction that he is indicating, in case of fire you will be notified by bell and or public address system. Chairman Manning requested a roll call.

Chairman Manning made the following statement. Adequate notice of this meeting has been approved by the delivering of the required advertisement to the Asbury Park Press and the Coaster on January 20, 2018 and by filing a copy of said notice with the clerks of the customer municipalities.

Chairman Manning questioned if anyone had any other business that may come before the Authority. None Noted.

Chairman Manning questioned Mr. Van Dorpe if he had anything else to add to the Engineer's Report. Mr. Van Dorpe stated that he believed that the ocean outfall inspection was completed and that a report would be forthcoming. Ms. Cunningham stated that the inspection has not been completed but once completed the report would be forwarded to the engineer.

Chairman Manning questioned Ms. Aldarelli if she had anything to report. She indicated that she has been reviewing contracts and performance bonds from vendors.

Chairman Manning questioned Mr. Kelly if he had anything to add to his report. Mr. Kelly is requesting authorization to proceed with the annual safety luncheon to be scheduled in December. The Commissioners agreed to authorize the safety luncheon.

Chairman Manning questioned Ms. Cunningham if she had anything to add to her report. Ms. Cunningham stated that a revised November bills list has been prepared and available for your review and consideration.

In addition, Ms. Aldarelli has reviewed two performance bonds for authorization at tonight's meeting and they are from Evoqua Water Technologies and Electro Maintenance, Inc.

Commissioner Johnson congratulated the staff and employees on being the 2017 recipients of the Statewide Insurance Fund Ongoing Safety Award.

APPROVAL OF MINUTES

Commissioner Johnson moved, seconded by Commissioner Devine that the Meeting Minutes of October 17, 2018 be approved as distributed. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Abstain, Johnson: Aye, Wright: Aye and Manning: Aye.

Commissioner Devine moved, seconded by Commissioner Johnson that the Executive Session Meeting Minutes of October 17, 2018 be approved as distributed. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Abstain, Johnson: Aye, Wright: Aye and Manning: Aye.

RESOLUTIONS

No. 5185 – Open Executive Session:

Commissioner Johnson moved Resolution No. 5185 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

No. 5186 – Adjourn from Executive Session:

Commissioner Devine moved Resolution No. 5186 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

No. 5187 – Revised November Payment of Bills:

Commissioner Wright moved Resolution No. 5187 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

No. 5188 – Authorize Up to A Six Month Extension of Winfred Jones Probationary Period:

Commissioner Devine moved Resolution No. 5188 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

No. 5189 – Authorize the Executive Director to Post both Internally and Externally for the Chief Operator Position at a Salary Range of \$87,000.00 - \$97,000.00:

Commissioner Wright moved Resolution No. 5189 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

No. 5190 – Authorize the Executive Director to Post both Internally and Externally for the Collection System/Maintenance Supervisor Position at a Salary Range of \$87,000.00 - \$97,000.00:

Commissioner Johnson moved Resolution No. 5190 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

No. 5191 – Authorize the Executive Director to Post both Internally and Externally for the Assistant Superintendent Position at a Salary Range of \$95,000.00 - \$105,000.00:

Commissioner Johnson moved Resolution No. 5191 seconded by Commissioner Wright. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

No. 5192 – Authorize the Executive Director to Advertise for a Full-Time Administrative Assistant at a Salary Range of \$35,000.00 - \$40,000.00:

Commissioner Devine moved Resolution No. 5192 seconded by Commissioner Wright. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

No. 5193 – Approve a One-Year Performance Bond with Electro Maintenance, Inc. for the Calendar Year 2019:

Commissioner Johnson moved Resolution No. 5193 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

No. 5194 - Approve a Two-Year Performance Bond with Evoqua Water Technologies for the Calendar Years 2019 & 2020:

Commissioner Devine moved Resolution No. 5194 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

Chairman Manning questioned if anyone from the general public had any business to be brought before the Authority. None Noted.

A motion was made by Commissioner Johnson and seconded by Commissioner Wright that the meeting be adjourned at 6:40 p.m. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

Respectfully submitted,


Tina M. Cunningham