

TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY  
December 18, 2019 Meeting

The meeting for the Township of Neptune Sewerage Authority was held on the above date with the following Authority Commissioners present: Harry Devine, James Mowczan, Alonzo Wright, Linda Johnson and James W. Manning, Jr. The following consultants were also present: Ms. Aldarelli and Mr. Fedorchak. In addition, Executive Director Tina Cunningham and Superintendent Chris Kelly were present.

Chairman Manning called the meeting to order at 6:00 p.m. Moment of Silence and Flag Salute. Chairman Manning stated that the fire exits are located in the direction that he is indicating, in case of fire you will be notified by bell and or public address system. Chairman Manning requested a roll call.

Chairman Manning made the following statement. Adequate notice of this meeting has been approved by the delivering of the required advertisement to the Asbury Park Press and the Coaster on January 29, 2019 and by filing a copy of said notice with the clerks of the customer municipalities.

Chairman Manning questioned if anyone had any other business that may come before the Authority. None noted.

Chairman Manning questioned Mr. Fedorchak if he had anything further to add to his report. He indicated that he had nothing further to add.

Chairman Manning questioned Ms. Aldarelli if she had anything to report. Ms. Aldarelli indicated that she had a few items for executive session.

Chairman Manning questioned Mr. Kelly if he had anything further to add to his report. Mr. Kelly stated that he had nothing further to add. Commissioner Devine questioned the NJDEP inspection. Mr. Kelly stated that everything went well.

Chairman Manning questioned Ms. Cunningham if she had anything to add to her report. Ms. Cunningham stated that she had a few items to discuss. Ms. Cunningham discussed the following items in her report; December revised payment of bills, Performance Bond submitted by Electro Maintenance, Inc., Approval of the 2020 Budget, Appointment of a Fund Commissioner and Alternate Fund Commissioner for the Statewide Joint Insurance Fund, Delta Dental renewal, Domestic Violence Policy adoption, Employee Advisory Service and lastly, the quote for the BioFor strainers.

APPROVAL OF MINUTES

Commissioner Johnson moved, seconded by Commissioner Mowczan that the Meeting Minutes of November 13, 2019 be approved as distributed. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Abstain.

Commissioner Devine moved, seconded by Commissioner Mowczan that the Executive Session Meeting Minutes of November 13, 2019 be approved as distributed. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Abstain.

## RESOLUTIONS

### No. 5302 – Open Executive Session:

Commissioner Johnson moved Resolution No. 5302 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

### No. 5303 – Adjourn from Executive Session:

Commissioner Devine moved Resolution No. 5303 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

### No. 5304 – December Revised Payment of Bills:

Commissioner Wright moved Resolution No. 5304 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

### No. 5305 – Resolution designating Tina M. Cunningham as the Public Agency Compliance Officer for the year 2020:

Commissioner Johnson moved Resolution No. 5305 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

### No. 5306 – Resolution Adopting the 2020 Budget:

Commissioner Wright moved Resolution No. 5306 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

### No. 5307 – Resolution Appointing the Executive Director as the 2020 Fund Commissioner and the Chairman as the Alternate Fund Commissioner for the Statewide Joint Insurance Fund:

Commissioner Johnson moved Resolution No. 5307 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

### No. 5308 – Resolution Authorizing a Two-Year Agreement with Delta Dental beginning January 1, 2020:

Commissioner Wright moved Resolution No. 5308 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

### No. 5309 – Resolution Authorizing the Executive Director to Solicit for Professional Services for 2020:

Commissioner Johnson moved Resolution No. 5309 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

No. 5310 – Resolution Authorizing the Authority to Adopt the Civil Service Commission’s Uniform Domestic violence Policy:

Commissioner Wright moved Resolution No. 5310 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye

No. 5311 – Resolution Approving a Contract with the State of New Jersey Civil Service Commission for Employee Advisory Services for All TNSA Employees:

Commissioner Johnson moved Resolution No. 5311 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye

No. 5312 – Resolution to Amend TNSA Resolution No. 5297 to Approve the Purchase of Two (2) BioFor Strainers from Factory Direct in the amount per Strainer of \$17,354.70:

Commissioner Devine moved Resolution No. 5312 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye

No. 5313 – Resolution to Authorize the Township of Neptune Sewerage Authority to Approve a Supplemental Retainer to Charles R. Dutill, II of Heritage Technical Services, Inc. for Mediation Services in the Amount of \$11,000.00:

Commissioner Johnson moved Resolution No. 5313 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye

No. 5314 – Approve a One-Year Performance Bond submitted by Electro Maintenance, Inc. for Calendar Year 2020 for Electrician Services:

Commissioner Wright moved Resolution No. 5314 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye

Chairman Manning questioned if anyone from the general public had any business to be brought before the Authority. None noted.

A motion was made by Commissioner Johnson and seconded by Commissioner Devine that the meeting be adjourned at 6:34 p.m. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

Respectfully submitted,

Tina M. Cunningham