

TNSA  
Resolution No. 5240

**AUTHORIZE THE APPROVAL OF THE 2019  
PROFESSIONAL AGREEMENTS**

WHEREAS, the Township of Neptune Sewerage Authority (“TNSA”) appointed the following professionals for a one year term;

Carla Aldarelli of Capehart & Scatchard as Authority Attorney  
Douglas Long of Grace, Marmero & Associates as Consulting Attorney  
Douglas Long of Grace, Marmero & Associates as Labor Attorney  
James A. Priolo of Maser Consulting as Authority Engineer  
Peter Avakian of Avakian Engineering as Consulting Engineer  
Lisa Gorab of Wilentz, Goldman & Spitzer as Bond Counsel  
Charles Fallon of Fallon & Company as Authority Auditor  
Ted Wardell of Brown & Brown Benefit Advisors as Risk Management Consultant

WHEREAS, after appointments were made the professionals were requested to forward their agreements for review; and

WHEREAS, the professional agreements were reviewed by the Authority Commissioners and Attorney(s) and approved subject to revisions to the Engineer’s and Consulting Engineer’s Agreement(s);

NOW, THEREFORE, BE IT RESOLVED by the Township of Neptune Sewerage Authority to authorize the Executive Director to execute said professional agreements as approved by the Authority Commissioners.

I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 20<sup>th</sup> day of March 2019.

Governing Body Member	Recorded Vote			
	Aye	Nay	Abstain	Absent
James W. Manning, Jr.	X			
Harry Devine	X			
James Mowczan	X			
Linda Johnson	X			
Alonzo Wright	X			

TNSA  
Resolution No. 5239

**APPOINT AUTHORITY FINANCIAL ADVISOR**

WHEREAS, the Township of Neptune Sewerage Authority received two proposals for Financial Advisory Services on January 15, 2019 through the Fair and Open process pursuant to the provisions of N.J.S.A.19:44A-20.5 et seq.; and

WHEREAS, the TNSA Board of Commissioners reviewed the proposals based on the evaluation criteria and recommended and appointed the proposal received by David B. Thompson of Phoenix Advisors on Friday, February 1, 2019; and

WHEREAS, it was determined that Phoenix Advisors was unable to provide the services as outlined in the Request for Qualifications; and

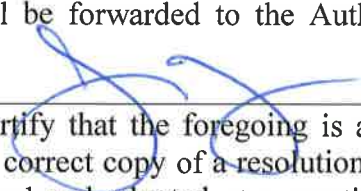
WHEREAS, the TNSA Board of Commissioners at its meeting on Wednesday, March 20, 2019 appointed the firm of NW Financial Group, LLC who submitted a proposal on January 15, 2019 for Financial Advisory Services;

WHEREAS, based on the amount of fund expended in the prior year for these services, it is estimated that the total 2019 appropriation of this contract will be \$2,500.00; and

WHEREAS, the Authority's Certification of Funds is attached;

NOW, THEREFORE, BE IT RESOLVED by the Township of Neptune Sewerage Authority, County of Monmouth, State of New Jersey as follows:

1. Douglas J. Bacher of NW Financial Group, LLC is hereby appointed as Authority Financial Advisor for a term of one (1) year commencing March 20, 2019 and continuing through and until the Authority's Reorganization Meeting in 2020.
2. The Authority Chairman and Secretary are hereby authorized and directed to enter into a Professional Services Agreement with said Financial Advisor. A copy of which will be on file and available for inspection in the Authority's office upon execution.
3. The Executive Director shall cause notice of award of said appointment to be published in the official newspapers of the Authority.
4. A certified copy of this resolution shall be forwarded to the Authority Financial Advisor

  
I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 20<sup>th</sup> day of March 2019.

TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY


CERTIFICATION OF FUNDS

Date: March 20, 2019  
To: Board of Commissioners  
From: Tina M. Cunningham  
Executive Director  
Subject: Professional Contract

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I hereby certify that sufficient funds are available for payment for the above referenced contract as follows:

Firm: NW Financial Group, LLC  
Amount: \$2,500.00  
Budget Account No.: 5055

  
\_\_\_\_\_  
Executive Director

TNSA  
Resolution No. 5238

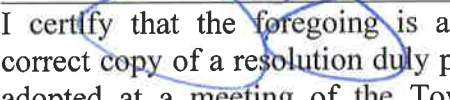
**AUTHORIZE THE TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY  
TO RETAIN THE SERVICES OF HERITAGE TECHNICAL SERVICES, INC.  
TO PROVIDE ENGINEERING SERVICES FOR DIGESTER NO. 3**

WHEREAS, the Township of Neptune Sewerage Authority ("TNSA") has determined the need to retain the services of a consultant to provide engineering services for Digester No. 3;

WHEREAS, TNSA has authorized Charles R. Dutill, II of Heritage Technical Services, Inc. to provide engineering services for Digester No. 3 in the amount of \$8,820.00 for Phase 1 services as outlined in his Retainer Agreement;

WHEREAS, the Authority's Certification of Funds is attached and made part of this resolution;

NOW, THEREFORE, BE IT RESOLVED by the Township of Neptune Sewerage Authority that Charles R. Dutill, II of Heritage Technical Services, Inc. is hereby retained to perform engineering services for Digester No. 3 in the amount of \$8,820.00 for Phase 1 services as outlined in his Retainer Agreement.

  
I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 20<sup>th</sup> day of March 2019.

Governing Body Member	Recorded Vote			
	Aye	Nay	Abstain	Absent
James W. Manning, Jr.	X			
Harry Devine	X			
James Mowczan	X			
Linda Johnson	X			
Alonzo Wright	X			

TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY

CERTIFICATION OF FUNDS

Date: March 20, 2019  
To: Board of Commissioners  
From: Tina M. Cunningham  
Executive Director  
Subject: Professional Contract

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I hereby certify that sufficient funds are available for payment for the above referenced contract as follows:

Firm: Heritage Technical Services, Inc.  
Amount: \$8,820.00  
Budget Account No.: 6031



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Executive Director

TNSA  
Resolution No. 5237

**AUTHORIZE ARCADIS'S PROPOSAL FOR PROFESSIONAL DESIGN  
AND CONSTRUCTION SERVICES FOR DIGESTER NO. 3  
IMPROVEMENTS**

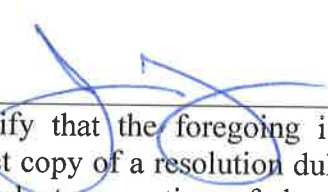
WHEREAS, the Township of Neptune Sewerage Authority ("TNSA") appointed Arcadis, U.S., Inc. to perform Special Engineering Services on August 15, 2018, TNSA Resolution No. 5153 in accordance with the Fair and Open Process pursuant to the provisions of N.J.S.A. 19:44A-20.5 et seq.; and

WHEREAS, Arcadis presented their findings to TNSA in a report entitled "Digester Cover Evaluation" dated February 12, 2019; and

WHEREAS, based upon their findings presented in the Digester Cover Evaluation Report Arcadis has submitted a proposal dated March 15, 2019 to proceed with the implementation of said recommendations for Professional Design and Construction Administration Services in the amount of \$334,000.00;

WHEREAS, the Authority's Certification of Funds is attached and made part of this resolution;

NOW, THEREFORE, BE IT RESOLVED by the Township of Neptune Sewerage Authority to authorize Arcadis to proceed with the Professional Design and Construction Administration Services for the Digester No. 3 Improvements in the amount not to exceed \$334,000.00.

  
I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 20<sup>th</sup> day of March 2019.

Governing Body Member	Recorded Vote			
	Aye	Nay	Absent	Abstain
James W. Manning, Jr.				
Harry Devine				
James Mowczan				
Linda Johnson				
Alonzo Wright				

TNSA  
Resolution No. 5236

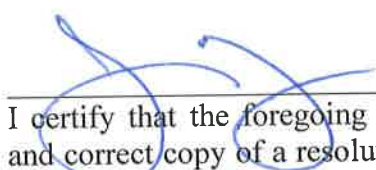
**AUTHORIZING SEWER SERVICE AGREEMENT  
FOR 501 GREEN GROVE ROAD**

WHEREAS, the Township of Neptune Sewerage Authority (“TNSA”), Township of Ocean Sewerage Authority (“TOSA”) and the Borough of Tinton Falls (“Borough”) entered into a Service Agreement on May 12, 2010 wherein TOSA would provide sanitary sewer service for seven (7) single family residences on Green Grove Road located in the Borough despite being located within the TNSA’s sewer service area due to a lack of viable alternatives for the treatment of such wastewaters; and

WHEREAS, the Borough has requested that 501 Green Grove Road in the Borough be added to the 2010 Service Agreement because the individual septic system is failing; and

WHEREAS, the Authority’s Engineer Jordan Volk of Maser Consulting has reviewed the aforementioned Service Agreement and has recommended that the Authority add 501 Green Grove Road to the 2010 Service Agreement;

NOW, THEREFORE, BE IT RESOLVED by the Township of Neptune Sewerage Authority in the County of Monmouth, State of New Jersey that it hereby authorizes and directs the Chairman to execute the Service Agreement attached hereto and made part hereof to include 501 Green Grove Road under the 2010 Service Agreement pursuant to the terms and conditions contained herein.

  
I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 20<sup>th</sup> day of March 2019.

Governing Body Member	Recorded Vote			
	Aye	Nay	Absent	Abstain
James W. Manning, Jr.	X			
Harry Devine	X			
James Mowczan	X			
Linda Johnson	X			
Alonzo Wright	X			

# RESOLUTION

No. 5235

March 2019

Payroll - February 14, 2019	\$	34,746.81
Payroll Taxes - February 14, 2019	\$	16,190.75
Payroll - February 28, 2019	\$	38,034.03
Payroll Taxes - February 28, 2019	\$	17,385.97
NJSHP - March Retirees	\$	10,737.26
NJSHP - March Active	\$	31,106.84
NJ Div. of Pension - February 2019	\$	10,059.52
Annual Employer Appropriation (PERS)	\$	240,441.00
<b>Total Paid:</b>	<b>\$</b>	<b>398,702.18</b>
Accurate Waste Removal Services, Inc.	\$	43,419.00
All Industrial-Safety Products, Inc.	\$	1,122.00
Amerigas Propane, Inc.	\$	1,030.30
Bittel, William	\$	1,608.00
Bradley Car Care	\$	43.52
Brikowski, Vernon A.	\$	1,608.00
Cablevision Systems Corporation	\$	263.39
Capehart & Scatchard PA	\$	1,605.75
CMRS-FP	\$	100.00
Colonial Life & Accident Insurance Co	\$	306.20
Country Clean , Inc.	\$	455.20
Delta Dental of New Jersey, Inc.	\$	1,774.46
Dex Media Inc.	\$	19.95
E.Comm Technologies	\$	1,443.00
FlexFacts.Com	\$	65.00
Franc Environmental of New Jersey, Inc.	\$	57,600.00
Gannett Satellite Information Network, Inc.	\$	181.80
Garden State Laboratories, Inc.	\$	2,235.00
Grace Marmero Monmouth, LLP	\$	742.00
HD Supply Facilities Maintenanc	\$	1,389.13
Heritage Business Systems, Inc.	\$	75.99
Home Depot U.S.A., Inc.	\$	507.92
Ingersoll-Rand Company	\$	326.00
Jersey Central Power & Light Company	\$	39,437.99
Joseph Fazzio-Wall Limited Liability Company	\$	633.96
Maser Consulting P.A.	\$	7,150.49
McMaster-Carr Supply Company	\$	1,074.99
Miracle Chemical Company	\$	4,804.80
Nastus Bros., Inc.	\$	507.50
Neptune Township	\$	398.83
New Jersey American Water Company Inc.	\$	546.30



**RESOLUTION**

**No. 5235**

**March 2019**

New Jersey Natural Gas Company	\$	13,942.50
New Jersey Water Environment Association	\$	2,147.00
Paychex Investment Partnership LP	\$	173.77
Petty Cash	\$	55.93
Seaboard Welding Supply, Inc.	\$	39.50
Staples Contract & Commercial, Inc.	\$	491.82
State of New Jersey - DEP	\$	835.00
The New Coaster, LLC	\$	120.75
UGSI Chemical Feed	\$	3,976.06
Univar USA, Inc.	\$	9,179.70
Verizon Network Intergration Corp	\$	1,275.38
Verizon Business Communications	\$	14.72
Verizon Wireless	\$	92.60
Watchung Spring Water Co., Inc.	\$	146.73
<b>To Be Paid</b>	<b>\$</b>	<b>204,967.93</b>

Quad Const. Co. - Final Compromised Payment \$ 37,036.69

**GRAND TOTAL \$ 640,706.80**

I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 20th day of March 2019

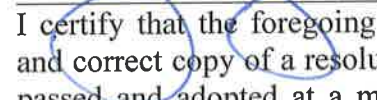
TNSA  
RESOLUTION NO. 5234

**RESOLUTION OF THE TOWNSHIP OF NEPTUNE SEWERAGE  
AUTHORITY TO CLOSE EXECUTIVE SESSION**

WHEREAS, the Township of Neptune Sewerage Authority by TNSA Resolution No. 5233 to enter into Executive Session; and

WHEREAS, all matters for this Executive Session have been discussed;

NOW, THEREFORE, BE IT RESOLVED by the Township of Neptune Sewerage Authority that it be authorized to adjourn from Executive Session at 7:17 p.m.

  
I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 20th day of March 2019.

Governing Body Member	Recorded Vote			Absent
	Aye	Nay	Abstain	
James W. Manning, Jr.	X			
Harry Devine	X			
James Mowczan	X			
Alonzo Wright	X			
Linda Johnson	X			

TNSA  
RESOLUTION NO. 5233

**RESOLUTION OF THE TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY  
TO ENTER INTO A CLOSED SESSION TO DISCUSS PERSONNEL MATTER,  
POTENTIAL LITIGATION AND CONTRACTUAL MATTERS**

WHEREAS, the Township of Neptune Sewerage Authority (“Authority”), a duly constituted public body in the County of Monmouth, State of New Jersey, has determined there is a need to discuss the following subjects in closed session:

1. Personnel Matters
2. Potential Litigation
3. Contractual Matters

NOW, THEREFORE BE IT RESOLVED, upon proper motion and vote at a public meeting by the Township of Neptune Sewerage Authority in the County of Monmouth, State of New Jersey as follows:

1. The Authority entered into closed session to discuss the topic above on March 20, 2019.
2. The closed session minutes may be made available to the public shortly after the Authority adopts them by proper motion and vote.

ADOPTED by the Township of Neptune Sewerage Authority on March 20, 2019;

  
\_\_\_\_\_  
(Secretary's Signature)

04-17-19  
\_\_\_\_\_  
(Date)

Governing Body Member	Recorded Vote			
	Aye	Nay	Abstain	Absent
James W. Manning, Jr.	x			
Harry Devine	x			
James Mowczan	x			
Alonzo Wright	x			
Linda Johnson	x			

TNSA  
Resolution No. 5232

**RESOLUTION AUTHORIZING THE ADOPTION OF THE  
2019 SERVICE CHARGES**

WHEREAS, the Township of Neptune Sewerage Authority desires to revise its Schedule of Service Charges for the year ending December 31, 2019; and

WHEREAS, pursuant to the Sewerage Authority Law N.J.S.A. 40:14A-1 et seq. a public hearing was conducted on March 20, 2019 for the purpose of considering the adoption of the proposed Schedule of Service Charges for the year ending December 31, 2019; and

WHEREAS, the notice of the proposed hearing was mailed to the Business Administrators of each Municipality served by the Authority and published in the Authority's official newspapers; and

WHEREAS, at the rate hearing the Authority presented evidence concerning the circulation of the proposed Schedule of Service Charges pursuant to N.J.S.A. 40:14A-8; and

WHEREAS, pursuant to the requirements of N.J.S.A. 40:14A-8, it was determined that the Schedule of Service Charges for the year ending December 31, 2019 should be as follows:

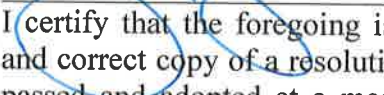
<u>Municipality</u>	<u>Service Charge</u>	<u>Quarterly Amount</u>
Avon-by-the-Sea	\$ 399,725.00	\$ 99,931.25
Bradley Beach	\$ 797,666.00	\$ 199,416.50
Neptune City	\$ 578,696.00	\$ 144,674.00
Neptune Township	\$3,888,809.00	\$ 972,202.25
Ocean Grove	\$ 408,290.00	\$ 102,072.50
Tinton Falls	\$ 675,971.00	\$ 168,992.75
Wall Township	\$ 113,301.00	\$ 28,325.25

WHEREAS, at the rate hearing an opportunity for cross-examination was offered to the public and a transcript was made which shall be available at a reasonable charge to any interested party;

NOW, THEREFORE, BE IT RESOLVED by the Township of Neptune Sewerage Authority that the Schedule of Service Charges for the year ending December 31, 2019 shall be as the above indicates;

BE IT FURTHER RESOLVED that the quarterly amounts shall be due and be made on or before the 1<sup>st</sup> of April, July, October and January;

BE IT FURTHER RESOLVED that the Executive Director be and is hereby authorized to forward certified copies of the resolution to the Business Administrators of each Municipality served by the Authority.



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I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 20<sup>th</sup> day of March 2019.

Governing Body Member	Recorded Vote			
	Aye	Nay	Abstain	Absent
James W. Manning, Jr.	✕			
Harry Devine	✕			
James Mowczan	✕			
Linda Johnson	✕			
Alonzo Wright	✕			