

TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY  
November 13, 2019 Meeting

The meeting for the Township of Neptune Sewerage Authority was held on the above date with the following Authority Commissioners present: Harry Devine, James Mowczan, Alonzo Wright and Linda Johnson. The following Commissioner was absent: James W. Manning, Jr. The following consultants were also present: Ms. Aldarelli and Mr. Fedorchak. In addition, Executive Director Tina Cunningham and Superintendent Chris Kelly were present.

Vice Chairman Devine called the meeting to order at 6:00 p.m. Moment of Silence and Flag Salute. Vice Chairman Devine stated that the fire exits are located in the direction that he is indicating, in case of fire you will be notified by bell and or public address system. Vice Chairman Devine requested a roll call.

Vice Chairman Devine made the following statement. Adequate notice of this meeting has been approved by the delivering of the required advertisement to the Asbury Park Press and the Coaster on January 29, 2019 and by filing a copy of said notice with the clerks of the customer municipalities.

Vice Chairman Devine questioned if anyone had any other business that may come before the Authority. None noted.

Vice Chairman Devine questioned Mr. Fedorchak if he had anything further to add to his report. He indicated that he had nothing further to add.

Vice Chairman Devine questioned Ms. Aldarelli if she had anything to report. Ms. Aldarelli indicated that she had a few items for executive session.

Vice Chairman Devine questioned Mr. Kelly if he had anything further to add to his report. Mr. Kelly stated that the NJDEP will be onsite Friday morning to conduct the annual audit.

Mr. Kelly indicated that A&J will be onsite tomorrow to replace a valve on the secondary clarifier that was taken off line today.

Lastly, Mr. Kelly questioned if December 13<sup>th</sup> was okay for the annual safety luncheon. The Commissioners agreed with Mr. Kelly's date for the luncheon.

Vice Chairman Devine questioned Ms. Cunningham if she had anything to add to her report. Ms. Cunningham stated that the pre-construction meeting for the Digester project is scheduled for Thursday, November 21<sup>st</sup> at 10 am at TNSA. She stated that Ms. Aldarelli has reviewed the contracts and performance bonds and found them to be in order.

Ms. Cunningham stated that Mr. Kelly has received four quotes for the purchase of two BIOFOR strainer units. Mr. Kelly stated that twice a week the Authority performs a backwash on the BIOFOR system and the strainer units are being wore out. He indicated that they are approximately fifteen years old and require attention. He reported that the lead time is approximately eight to twelve weeks upon delivery. The Commissioners reviewed the quotes and agreed to purchase the two strainers at a cost of approximately \$15,000.00 per unit.

## APPROVAL OF MINUTES

Commissioner Johnson moved, seconded by Commissioner Mowczan that the Meeting Minutes of October 16, 2019 be approved as distributed. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Absent.

Commissioner Mowczan moved, seconded by Commissioner Johnson that the Executive Session Meeting Minutes of October 16, 2019 be approved as distributed. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Absent.

## RESOLUTIONS

### No. 5294 – Open Executive Session:

Commissioner Wright moved Resolution No. 5294 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Absent.

### No. 5295 – Adjourn from Executive Session:

Commissioner Johnson moved Resolution No. 5295 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Absent.

### No. 5296 – November Payment of Bills:

Commissioner Wright moved Resolution No. 5296 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Absent.

### No. 5297 – Approve the Purchase of two (2) BIOFOR strainers from Factory Direct, Inc. in the total amount of \$30,590.80:

Commissioner Johnson moved Resolution No. 5297 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Absent

### No. 5298 – Authorize to Approve the Summerwood Hold Harmless Agreement with Neptune Township and the Neptune Board of Education subject to Review and Approval by the Authority's Attorney:

Commissioner Mowczan moved Resolution No. 5298 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Absent

### No. 5299 – Authorize to Remove the Probationary Status of Edward Allen effective his One-Year Anniversary date of November 13, 2019 and make him a Permanent Employee:

Commissioner Mowczan moved Resolution No. 5299 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Absent

No. 5300 – Authorize to Remove the Probationary Status of Timothy Norris effective his One-Year Anniversary Date of November 13, 2019 and make him a Permanent Employee:

Commissioner Wright moved Resolution No. 5300 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Absent

No. 5301 – Authorize to Remove the Probationary Status of Winfred Jones effective his Two-Year Anniversary Date of November 6, 2019 and make him a Permanent Employee:

Commissioner Mowczan moved Resolution No. 5301 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Absent

Vice Chairman Devine questioned if anyone from the general public had any business to be brought before the Authority. None noted.

A motion was made by Commissioner Johnson and seconded by Commissioner Wright that the meeting be adjourned at 6:39 p.m. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Absent.

Respectfully submitted,

Tina M. Cunningham

