

TNSA  
Resolution No. 5301

**AUTHORIZE TO REMOVE PROBATIONARY STATUS  
OF WINFRED JONES**

WHEREAS, Winfred Jones was hired as a Sewer Plant Operator Trainee on a probationary basis effective November 6, 2017 by approval of TNSA Resolution No. 5063 dated October 18, 2017;

WHEREAS, as per TNSA's Performance Review Procedure Policy; all new employees shall serve a probationary period of one year unless terminated prior thereto by TNSA; and

WHEREAS, the Commissioners of the Township of Neptune Sewerage Authority authorized a probationary extension from his one-year anniversary date of November 6, 2018;

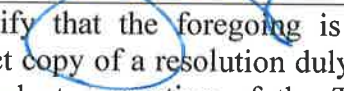
WHEREAS, Winfred Jones has performed his duties as a Sewer Plant Operator Trainee on an extended probationary basis satisfactorily; and

WHEREAS, upon recommendation of the Authority's Superintendent to approve Winfred Jones in the position of Sewer Plant Operator on a permanent basis effective November 13, 2019;

NOW, THEREFORE, BE IT RESOLVED by the Township of Neptune Sewerage Authority to authorize and approve Winfred Jones in the position of Sewer Plant Operator on a permanent basis effective November 13, 2019;

BE IT FURTHER RESOLVED that said employee will be paid on a semi-weekly basis or at such times as the Authority may from time to time determine; and

BE IT FURTHER RESOLVED that said employee shall perform such other duties as the Authority Management may from time to time direct. Said employee is subject to adherence of the Authority's Personnel Manual.

  
I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 13<sup>th</sup> day of November 2019.

Governing Body Member	Recorded Vote			
	Aye	Nay	Abstain	Absent
James W. Manning, Jr.				x
Harry Devine	x			
James Mowczan	x			
Linda Johnson	x			
Alonzo Wright	x			

TNSA  
Resolution No. 5300

**AUTHORIZE TO REMOVE PROBATIONARY STATUS  
OF TIMOTHY NORRIS**

WHEREAS, Timothy Norris was hired as a Sewer Plant Operator Trainee on a probationary basis effective November 13, 2018 by approval of TNSA Resolution No. 5179 dated October 17, 2018; and

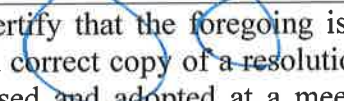
WHEREAS, Timothy Norris has performed his duties as a Sewer Plant Operator Trainee on a probationary basis satisfactorily; and

WHEREAS, upon recommendation of the Authority's Superintendent to approve Timothy Norris in the position of Sewer Plant Operator on a permanent basis effective November 13, 2019;

NOW, THEREFORE, BE IT RESOLVED by the Township of Neptune Sewerage Authority to authorize and approve Timothy Norris in the position of Sewer Plant Operator on a permanent basis effective November 13, 2019;

BE IT FURTHER RESOLVED that said employee will be paid on a semi-weekly basis or at such times as the Authority may from time to time determine; and

BE IT FURTHER RESOLVED that said employee shall perform such other duties as the Authority Management may from time to time direct. Said employee is subject to adherence of the Authority's Personnel Manual.

  
I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 13<sup>th</sup> day of November 2019.

Governing Body Member	Recorded Vote		Abstain	Absent
	Aye	Nay		
James W. Manning, Jr.				x
Harry Devine	x			
James Mowczan	x			
Linda Johnson	x			
Alonzo Wright	x			

TNSA  
Resolution No. 5299

**AUTHORIZE TO REMOVE PROBATIONARY STATUS  
OF EDWARD ALLEN**

WHEREAS, Edward Allen was hired as a Sewer Plant Operator Trainee on a probationary basis effective November 13, 2018 by approval of TNSA Resolution No. 5179 dated October 17, 2018; and

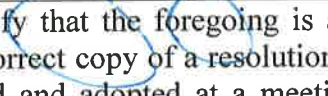
WHEREAS, Edward Allen has performed his duties as a Sewer Plant Operator Trainee on a probationary basis satisfactorily; and

WHEREAS, upon recommendation of the Authority's Superintendent to approve Edward Allen in the position of Sewer Plant Operator on a permanent basis effective November 13, 2019;

NOW, THEREFORE, BE IT RESOLVED by the Township of Neptune Sewerage Authority to authorize and approve Edward Allen in the position of Sewer Plant Operator on a permanent basis effective November 13, 2019;

BE IT FURTHER RESOLVED that said employee will be paid on a semi-weekly basis or at such times as the Authority may from time to time determine; and

BE IT FURTHER RESOLVED that said employee shall perform such other duties as the Authority Management may from time to time direct. Said employee is subject to adherence of the Authority's Personnel Manual.

  
I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 13<sup>th</sup> day of November 2019.

Governing Body Member	Recorded Vote			
	Aye	Nay	Abstain	Absent
James W. Manning, Jr.				x
Harry Devine	x			
James Mowczan	x			
Linda Johnson	x			
Alonzo Wright	x			

**AUTHORIZE EXECUTION OF A HOLD HARMLESS AGREEMENT  
WITH THE TOWNSHIP OF NEPTUNE AND THE TOWNSHIP OF  
NEPTUNE BOARD OF EDUCATION CONCERNING ACCESS AND USE  
OF THE SUMMERWOODS TRAIL PROPERTY AND EASEMENT**

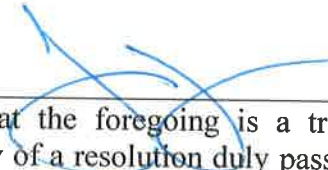
WHEREAS, the Township of Neptune transferred ownership and necessary easement of the Jumping Brook trunk sewer line to the Township of Neptune Sewerage Authority on July 7, 1983, while retaining ownership of the property under which the trunk line is located; and

WHEREAS, the Township of Neptune Sewerage Authority has permitted the Township of Neptune Board of Education use of the easement to access Summerwoods Trail; and

WHEREAS, in exchange for making the easement available to the Board of Education to access the Summerwood Trails, the Board of Education and the Township of Neptune desire to hold harmless the Authority from any claims and/or litigation arising out of the Board of Education's use of said easement;

THEREFORE, BE IT RESOLVED, by the Township of Neptune Sewerage Authority that the Chairman and Secretary are hereby authorized to execute a Hold harmless Agreement with the Township of Neptune and the Township of Neptune Board of Education to hold harmless the Authority from any claims or liability of any kind arising out of the use of the easement and property over the Jumping Brook trunk line to access Summerwood trails by the Board of Education.

BE IT FURTHER RESOLVED, that a copy of this resolution be attached to the Hold Harmless Agreement and forwarded to the Township of Neptune and Township of Neptune Board of Education.

  
I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 13<sup>th</sup> day of November 2019.

Governing Body Member	Recorded Vote			
	Aye	Nay	Abstain	Absent
James W. Manning, Jr.				X
Harry Devine	X			
James Mowczan	X			
Linda Johnson	X			
Alonzo Wright	X			

TNSA  
Resolution No. 5297

**RESOLUTION AUTHORIZING THE PURCHASE OF TWO  
BIOFOR STRAINERS FROM FACTORY DIRECT PIPELINE  
PRODUCTS, INC. IN THE AMOUNT OF \$30,590.80**

WHEREAS, the Township of Neptune Sewerage Authority authorized the Purchasing Agent to receive quotes for two (2) new Carbon Steel Simplex Strainers; and

WHEREAS, four (4) quotes were received and Factory Direct Pipeline Products, Inc. was the lowest quote received in the amount of \$30,590.80; and

WHEREAS, the Authority's Purchasing Agent has reviewed the quotes and is recommending the award of the purchase of two (2) new Carbon Steel Simplex Strainers to Factory Direct Pipeline Products, Inc. in the amount of \$30,590.80; and

WHEREAS, the Authority's Certification of Funds is attached and made part of this resolution;

NOW, THEREFORE, BE IT RESOLVED on the 13<sup>th</sup> day of November 2019, by the governing body of the Township of Neptune Sewerage Authority to award the above to Factory Direct Pipeline Products, Inc. in the amount of \$30,590.80.

  
\_\_\_\_\_  
(Secretary's Signature)

12-18-19  
\_\_\_\_\_  
(Date)

Governing Body Member	Recorded Vote			
	Aye	Nay	Abstain	Absent
James W. Manning, Jr.				x
Harry Devine	x			
James Mowczan	x			
Linda Johnson	x			
Alonzo Wright	x			

TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY

CERTIFICATION OF FUNDS

Date: November 13, 2019  
To: Board of Commissioners  
From: Tina M. Cunningham  
Executive Director  
Subject: Two (2) Biofor Strainers

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I hereby certify that sufficient funds are available for payment for the above referenced contract as follows:

Firm:	Factory Direct Pipeline Products, Inc.
Amount:	\$30,590.80
Budget Account No.:	8010



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Executive Director

# RESOLUTION

No. 5246

November 2019

Payroll - October 10, 2019	\$	34,979.42
Payroll Taxes - October 10, 2019	\$	15,626.02
Payroll - October 25, 2019	\$	35,209.67
Payroll Taxes - October 25, 2019	\$	15,699.22
NJSHP - November Retirees	\$	10,985.69
NJSHP - November Active	\$	31,106.84
NJ Division of Pension - October 2019	\$	10,768.74
<b>Total Paid:</b>	<b>\$</b>	<b>154,375.60</b>

Aramark Uniform & Career Apparel, Inc.	\$	588.77
Arcadis US, Inc.	\$	11,851.50
Bradley Car Care	\$	193.61
Cablevision Systems Corporation	\$	256.57
Capehart & Scatchard PA	\$	1,605.75
Colonial Life & Accident Insurance Co	\$	306.20
Country Clean, Inc.	\$	209.18
Delta Dental of New Jersey, Inc.	\$	1,774.46
Dex Media, Inc.	\$	19.95
Electro Maintenance, Inc.	\$	21,068.76
Fed-Ed Corporate Services, Inc.	\$	69.03
FlexFacts.Com	\$	261.95
Francotyp-Postalia, Inc.	\$	126.00
Freehold Cartage, Inc.	\$	1,172.28
Geese Police, Inc.	\$	1,460.00
Genuine Parts Company	\$	499.98
Grace Marmero Monmouth, LLP	\$	1,260.00
Graphic Controls Acquisition Corp.	\$	375.20
HD Supply Facilities Maintenan	\$	821.85
Home Depot U.S.A., Inc.	\$	662.45
JCP&L	\$	41,744.27
Lertch Recycling Co.	\$	1,066.56
McMaster-Carr Supply Company	\$	375.00
Miracle Chemical Co.	\$	8,500.80
Neptune Township	\$	592.70
New Jersey Natural Gas Company	\$	1,532.39
One Call Concepts, Inc.	\$	5.44
Paychex Investment Partnership LP	\$	264.06

**RESOLUTION**

**No.**

**November 2019**

Petty Cash	\$	201.17
Russell Reid Waste Hauling and Disposal	\$	196,176.80
Seaboard Welding Supply, Inc.	\$	39.50
Shore Industrial Supply Corp.	\$	94.02
Staples Contract and Commercial, Inc.	\$	212.26
United Parcel Service, Inc.	\$	22.12
Univar USA Inc.	\$	2,408.70
Verizon	\$	212.08
Verizon Business Communications	\$	12.64
Verizon Wireless	\$	98.30
Water Works Supply Company	\$	1,981.85
<b>To Be Paid</b>	<b>\$</b>	<b>300,124.15</b>
American Arbitration Association	\$	2,916.68
<b>GRAND TOTAL</b>	<b>\$</b>	<b>457,416.43</b>

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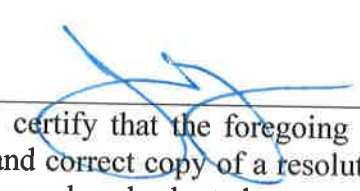
TNSA  
RESOLUTION NO. 5295

**RESOLUTION OF THE TOWNSHIP OF NEPTUNE SEWERAGE  
AUTHORITY TO CLOSE EXECUTIVE SESSION**

WHEREAS, the Township of Neptune Sewerage Authority by TNSA Resolution No. 5294 to enter into Executive Session; and

WHEREAS, all matters for this Executive Session have been discussed;

NOW, THEREFORE, BE IT RESOLVED by the Township of Neptune Sewerage Authority that it be authorized to adjourn from Executive Session at 6:35 p.m.

  
I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 13th day of November 2019.

Governing Body Member	Recorded Vote			
	Aye	Nay	Abstain	Absent
James W. Manning, Jr.				X
Harry Devine	X			
James Mowczan	X			
Alonzo Wright	X			
Linda Johnson	X			

TNSA  
RESOLUTION NO. 5294

**RESOLUTION OF THE TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY  
TO ENTER INTO A CLOSED SESSION TO DISCUSS; LITIGATION  
MATTERS, PERSONNEL MATTERS AND CONTRACTUAL MATTERS**

WHEREAS, the Township of Neptune Sewerage Authority ("Authority"), a duly constituted public body in the County of Monmouth, State of New Jersey, has determined there is a need to discuss the following subjects in closed session:

1. Litigation Matters
2. Contractual Matters
3. Personnel Matters

NOW, THEREFORE BE IT RESOLVED, upon proper motion and vote at a public meeting by the Township of Neptune Sewerage Authority in the County of Monmouth, State of New Jersey as follows:

1. The Authority entered into closed session to discuss the topic above on November 13, 2019.
2. The closed session minutes may be made available to the public shortly after the Authority adopts them by proper motion and vote.

ADOPTED by the Township of Neptune Sewerage Authority on November 13, 2019;

  
\_\_\_\_\_  
(Secretary's Signature)

12-18-19  
\_\_\_\_\_  
(Date)

Governing Body Member	Recorded Vote			
	Aye	Nay	Abstain	Absent
James W. Manning, Jr.				x
Harry Devine	x			
James Mowczan	x			
Alonzo Wright	x			
Linda Johnson	x			