

2020 (2020-2021) AUTHORITY BUDGET

Certification Section

2020 (2020-2021)

Township of Neptune Sewerage Authority

AUTHORITY BUDGET

FISCAL YEAR: FROM January 1, 2020 TO December 31, 2020

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: Paul D Cwert CPA, RMA Date: 11/10/2019

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: Paul D Cwert CPA, RMA Date: 11/10/2020

2020 (2020-2021) PREPARER'S CERTIFICATION

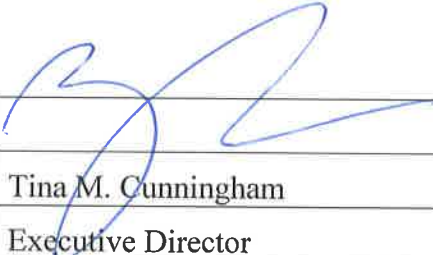
Township of Neptune Sewerage Authority

AUTHORITY BUDGET

FISCAL YEAR: FROM: January 1, 2020 **TO:** December 31, 2020

It is hereby certified that the Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that: all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:			
Name:	Tina M. Cunningham		
Title:	Executive Director		
Address:	P.O. Box 765, Neptune, NJ 07753		
Phone Number:	732-922-3434	Fax Number:	732-922-6653
E-mail address	dellapietro@tnsa-nj.org		

2020 (2020-2021) APPROVAL CERTIFICATION

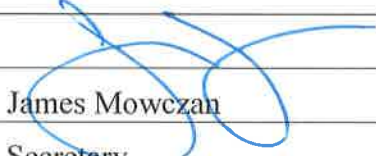
Township of Neptune Sewerage Authority

AUTHORITY BUDGET

FISCAL YEAR: **FROM:** January 1, 2020 **TO:** December 31, 2020

It is hereby certified that the Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the Township of Neptune Sewerage Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the 16th day of October, 2019.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the governing body thereof.

Officer's Signature:			
Name:	James Mowczan		
Title:	Secretary		
Address:	P.O. Box 765, Neptune, NJ 07753		
Phone Number:	732-922-3434	Fax Number:	732-922-6653
E-mail address	dellapietro@tnsa-nj.org		

INTERNET WEBSITE CERTIFICATION

Authority's Web Address:	www.tnsa-nj.org
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All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- A description of the Authority's mission and responsibilities
- Budgets for the current fiscal year and immediately preceding two prior years
- The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information (**Similar Information is such as PIE Charts, Bar Graphs etc. for such items as Revenues, Expenditures, and other information the Authority deems relevant to inform the public**)
- The complete (All Pages) annual audits (Not the Audit Synopsis) of the most recent fiscal year and immediately two prior years
- The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the authority to the interests of the residents within the authority's service area or jurisdiction
- Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time, date, location and agenda of each meeting
- The approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years
- The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority
- A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

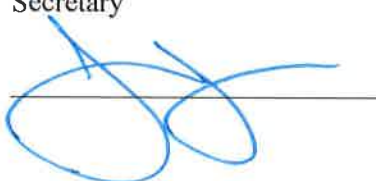
Name of Officer Certifying compliance

James Mowczan

Title of Officer Certifying compliance

Secretary

Signature



2020 (2020-2021) AUTHORITY BUDGET RESOLUTION

Township of Neptune Sewerage Authority

5291

FISCAL YEAR: FROM: January 1, 2020 **TO:** December 31, 2020

WHEREAS, the Annual Budget and Capital Budget for the Township of Neptune Sewerage Authority for the fiscal year beginning, January 1, 2020 and ending, December 31, 2020 has been presented before the governing body of the Township of Neptune Sewerage Authority at its open public meeting of October 16, 2019; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$6,787,900, Total Appropriations, including any Accumulated Deficit if any, of \$6,752,100 and Total Unrestricted Net Position utilized of \$0; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$2,690,000 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$2,690,000; and

WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Township of Neptune Sewerage Authority, at an open public meeting held on October 16, 2019 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Township of Neptune Sewerage Authority for the fiscal year beginning, January 1, 2020 and ending, December 31, 2020 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Township of Neptune Sewerage Authority will consider the Annual Budget and Capital Budget/Program for adoption on December 18, 2019.

(Secretary's Signature)

10-16-19
(Date)

Governing Body Member:	Aye	Nay	Recorded Vote Abstain	Absent
James W. Manning, Jr.				x
Harry Devine	x			
James Mowczan	x			
Alonzo Wright				x
Linda Johnson	x			


2020 (2020-2021) ADOPTION CERTIFICATION

Township of Neptune Sewerage Authority

AUTHORITY BUDGET

FISCAL YEAR: FROM: January 1, 2020 TO: December 31, 2020

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of Township of Neptune Sewerage Authority, pursuant to N.J.A.C. 5:31-2.3, on the 18th day of, December, 2019.

Officer's Signature:			
Name:	James Mowczan		
Title:	Secretary		
Address:	P.O. Box 765, Neptune, NJ 07753		
Phone Number:	732-922-3434	Fax Number:	732-922-6653
E-mail address	dellapietro@tnsa-nj.org		

2020 ADOPTED BUDGET RESOLUTION

TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY

FISCAL YEAR: FROM: January 1, 2020 **TO:** December 31, 2020

WHEREAS, the Annual Budget and Capital Budget/Program for the Township of Neptune Sewerage Authority for the fiscal year beginning January 1, 2020 and ending, December 31, 2020 has been presented for adoption before the governing body of the Township of Neptune Sewerage Authority at its open public meeting of December 18, 2019; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$6,787,900, Total Appropriations, including any Accumulated Deficit, if any, of \$6,752,100 and Total Unrestricted Net Position utilized of \$0; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$2,690,000 and Total Unrestricted Net Position planned to be utilized of \$2,690,000; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Township of Neptune Sewerage Authority, at an open public meeting held on December 18, 2019 that the Annual Budget and Capital Budget/Program of the Township of Neptune Sewerage Authority for the fiscal year beginning, January 1, 2020 and, ending, December 31, 2020 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.



(Secretary's Signature)

12-18-19

(Date)

Governing Body Member:	Aye	Recorded Vote		
		Nay	Abstain	Absent
James W. Manning, Jr.	X			
Harry Devine	X			
James Mowczan	X			
Alonzo Wright	X			
Linda Johnson	X			

2020 (2020-2021) AUTHORITY BUDGET

Narrative and Information Section

2020 (2020-2021) AUTHORITY BUDGET MESSAGE & ANALYSIS

Township of Neptune Sewerage Authority

AUTHORITY BUDGET

FISCAL YEAR: FROM: January 1, 2020 TO: December 31, 2020

Answer all questions below. Attach additional pages and schedules as needed.

1. Complete a brief statement on the 2020/2020-2021 proposed Annual Budget and make comparison to the 2019/2019-2020 adopted budget for each Revenues and Appropriations. Explain any variances over +/-10% (As shown on budget pages F-2 and F-4 explain the reason for changes for each revenue and appropriation changing more than 10%) for each individual revenue and appropriation line item. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item.

Significant variances as shown on page F-4 include a decrease of Total Administration – Personnel by -21% because TNSA did not hire a full-time administrative employee. Other COPS Expense No. 1 increased by 20.3% due to the rehabilitation project not been complete until the Spring of 2020 which will increase the frequency of sludge hauling for the year. Lastly, the decrease of Total Interest Payments on Debt by -23.5% is due to the Authority paying off its Debt Series 2010 in July of 2018.

2. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program. (Example Consider New Development projects such as Housing /Commercial projects impact on the Authorities expenses or revenues)

The Authority believes that the current state of the local economy is stable enough to support its current budget and capital spending plan.

3. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget and or Capital Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc. If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered.

The Authority has experienced several years of positive additions to Unrestricted Net Position as a result of favorable budget variances. The Authority has elected to use some of the excess to pay for capital improvements.

4. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or a shared service payments, pilot payments, or other types of contracts or agreements (Example to provide police services to the Authority etc. and explain the reason for the transfer (i.e.: to balance the County/Municipality budget, etc.).

N/A

5. The proposed budget must not reflect an anticipated deficit from 2020/2020-2021 operations. If there exists an accumulated deficit from prior years' budgets (and funding is included in the proposed budget as a result of a prior deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question.

(Prepare a response to deficits in most recent audit report pertaining to Deficits to Unrestricted Net Position caused by recording Pension and Post-Employment Benefits liabilities as required by GASB 68 and GASB 75) and similar types of deficits in the audit report. How would these deficits be funded?

N/A

6. Attach a schedule of the Authority's existing rate structure (connection fees, parking fees, service charges, etc.) **if it has been changed since the prior year budget submission** and a schedule of the proposed rate structure for the upcoming fiscal year. Explain any proposed changes in the rate structure and attach the resolution approving the change in the rate structure, if applicable. (If no changes to fees or rates indicate (**Answer as "Rates Are Staying the Same"**))

The Authority's rate structure is based upon the member towns' prior year annual flows and customer reserved capacity within the treatment plant. The proposed rate structure will be completed at the Authority's annual rate hearing in the beginning of 2020.

AUTHORITY CONTACT INFORMATION 2020 (2020-2021)

Please complete the following information regarding this Authority. All information requested below must be completed.

Name of Authority:	Township of Neptune Sewerage Authority		
Federal ID Number:	22-199-2959		
Address:	P.O. Box 765		
City, State, Zip:	Neptune	NJ	07753
Phone: (ext.)	732-922-3434 x101	Fax:	732-922-6653

Preparer's Name:	Tina M. Cunningham		
Preparer's Address:	P.O. Box 765		
City, State, Zip:	Neptune	NJ	07753
Phone: (ext.)	732-922-3434 x101	Fax:	732-922-6653
E-mail:	dellapietro@tnsa-nj.org		

Chief Executive Officer:(1)	Tina M. Cunningham		
(1) Or person who performs these functions under another Title			
Phone: (ext.)	732-922-3434	Fax:	732-922-6653
E-mail:	dellapietro@tnsa-nj.org		

Chief Financial Officer(1)	Tina M. Cunningham		
(1) Or person who performs these functions under another Title			
Phone: (ext.)	732-922-3434	Fax:	732-922-6653
E-mail:	dellapietro@tnsa-nj.org		

Name of Auditor:	Charles J. Fallon		
Name of Firm:	Fallon & Company		
Address:	1390 Route 36		
City, State, Zip:	Hazlet	NJ	07730
Phone: (ext.)	732-888-2070	Fax:	732-888-6245
E-mail:	chuckfallon@falloncpa.com		

AUTHORITY INFORMATIONAL QUESTIONNAIRE

Township of Neptune Sewerage Authority

FISCAL YEAR: FROM: January 1, 2020 TO: December 31, 2020

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of individuals employed in (Use Most Recent W-3 Available 2018 or 2019) as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: 31
- 2) Provide the amount of total salaries and wages as reported on the Authority's Form W-3, (Use Most Recent W-3 Available 2018 or 2019) Transmittal of Wage and Tax Statements: \$1,639,006.24
- 3) Provide the number of regular voting members of the governing body: 5 (Even if not all commissioners have been appointed (Total Commissioners are either 5 or 7 (Regional Authorities may have more than 7 members) s per statute for your Authority)
- 4) Provide the number of alternate voting members of the governing body: 0 (Maximum is 2)
- 5) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year? No If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Authority.
- 6) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year (Most Recent Filing that March 31, 2019 or 2020 deadline has passed 2019 or 2020) because of their relationship with the Authority file the form as required? (Checked to see if individuals actually filed at <http://www.state.nj.us/dca/divisions/dlgs/resources/fds.html> before answering) Yes If "no," provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.
- 7) Does the Authority have any amounts receivable from current or former commissioners, officers, key employees or highest compensated employees? No If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.
- 8) Was the Authority a party to a business transaction with one of the following parties:
 - a. A current or former commissioner, officer, key employee, or highest compensated employee? No
 - b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee? No
 - c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner? NoIf the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.
- 9) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. No If "yes," attach a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.
- 10) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. **Attach a narrative of your Authorities procedures for all individuals listed on Page N-4 (2 of 2).**

- 11) Did the Authority pay for meals or catering during the current fiscal year? No If "yes," attach a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.
- 12) Did the Authority pay for travel expenses for any employee or individual listed on Page N-4? Yes If "yes," attach a detailed list of all travel expenses for the current fiscal year and provide an explanation for each expenditure listed.
- 13) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority?
- d. First class or charter travel No
 - e. Travel for companions No
 - f. Tax indemnification and gross-up payments No
 - g. Discretionary spending account No
 - h. Housing allowance or residence for personal use No
 - i. Payments for business use of personal residence No
 - j. Vehicle/auto allowance or vehicle for personal use No
 - k. Health or social club dues or initiation fees No
 - l. Personal services (i.e.: maid, chauffeur, chef) No
- If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.
- 14) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? Yes If "no," attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. (If your authority does not allow for reimbursements indicate that in answer)
- 15) Did the Authority make any payments to current or former commissioners or employees for severance or termination? No If "yes," attach explanation including amount paid.
- 16) Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? No If "yes," attach explanation including amount paid.
- 17) Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) as required? Yes If "no," attach a description of the Authority's plan to ensure compliance with its Continuing Disclosure Agreements in the future. (If no bonded Debt answer is **Not Applicable**). (New Jersey Infrastructure Trust Loans are not bonded debt of an Authority)
- 18) Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? No If "yes," attach explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.
- 19) Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e.: sewer overflow, etc.)? No If "yes," attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.

Page N-3 Continued:

10) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. ***Attach a narrative of your Authorities procedures for all employees.***

The Commissioners salaries are based upon a Township Ordinance. All TNSA employee compensation is reviewed and approved by the Board of Commissioners. Upon approval, a TNSA resolution is authorized.

12) Did the Authority pay for travel expenses for any employee or individual listed on page N-4?
Yes If "yes", attach a detailed list of all travel expenses for the current fiscal year and provide an explanation for each expenditure listed.

Travel Expenses for Current Fiscal Year:

NJ Water Environment Association Annual Conference, May 2019 One Night Room Reservation at Bally's, Atlantic City Commissioner James Mowczan Total	\$139.40
New Jersey State League of Municipalities Convention, November 2019 Two Night Room Reservation at Bally's Park Place, Atlantic City Commissioner James Mowczan Total	\$274.00
New Jersey State League of Municipalities Convention, November 2019 Three Night Room Reservation at Borgata, Atlantic City Chairman James W. Manning, Jr. Total	<u>\$354.00</u>
Grand Total for all Travel Expenses for the Current Fiscal Year	<u>\$767.40</u>

(This page is directions for filling in page (N-4 (2-of 2)) (No answers should be entered on this page)

**AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES,
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS**

Township of Neptune Sewerage Authority

FISCAL YEAR: FROM: January 1, 2020 TO: December 31, 2020

Complete the attached table for all persons required to be listed per #1-4 below.

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities.
- 3) List all of the Authority's former officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.

Commissioner: A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.

Officer: A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

Key employee: An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:

- a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

Highest compensated employee: One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

Compensation: All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

Reportable compensation: (Use the Most Recent W-2 available 2018 or 2019. The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2020, the most recent W-2 and 1099 should be used 2019 or 2018 (60 days prior to start of budget year is November 1, 2019, with 2018 being the most recent calendar year ended), and for fiscal years ending June 30, 2020, the calendar year 2019 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2019, with 2019 being the most recent calendar year ended).

Other Public Entity: Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.

Authority Schedule of Commissioners, Officers, Key Employees, Highest Compensated Employees and Independent Contractors (Continued)

Township of Neptune Sewerage Authority
 For the Period January 1, 2020 to December 31, 2020

Reportable Compensation from Authority (W-2/1099)
 Position (Can Check more than 1 Column for each person)

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T
Name	Title	Average Hours per Week Dedicated to Position	Commissioner	Officer	Key Employee	Highest Compensated Employee	Former	Base Salary/ Stipend	Bonus	Other (auto allowance, expense account, payment in lieu of health benefits, etc.)	Estimated amount of other compensation from the Authority (health benefits, pension, etc.)	Total Compensation from Authority	Names of other Public Entities where Individual is an Employee or Member of the Governing Body (1) See note below	Positions held at Other Public Entities Listed in Column O	Average Hours per Week Dedicated to Positions at Other Public Entities Listed in Column O	Reportable Compensation from Other Public Entities (W-2/1099)	Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)	Total Compensation All Public Entities	
1 James W. Manning, Jr.	Chairman	2 X	X					2,500				2,500	State of NJ	Supervising Busi	35	87,802	24,000	114,302	
2 Harry Devine	Vice Chairman	2 X	X					2,000				2,000	County of Monmouth Sr. Engineer		35	80,000	0	82,000	
3 James Mowczan	Secretary	2 X						2,000				2,000	None					2,000	
4 Linda Johnson	Asst. Secretary	2 X						2,000				2,000	None					2,000	
5 Alonzo Wright	Treasurer	2 X						2,000				2,000	None					2,000	
6 Tina M. Cunningham	Executive Director	40		X				121,977				121,977	None					121,977	
7												0						0	
8												0						0	
9												0						0	
10												0						0	
11												0						0	
12												0						0	
13												0						0	
14												0						0	
15												0						0	
Total:								\$ 132,477	\$ -	\$ -	\$ -	\$ 132,477				\$ 167,802	\$ 24,000	\$ 324,279	

(1) Insert "None" in this column for each individual that does not hold a position with another Public Entity

Schedule of Health Benefits - Detailed Cost Analysis

If Not Applicable X this box Below

Township of Neptune Sewerage Authority
For the Period January 1, 2020

to December 31, 2020

	# of Covered Members (Medical & Rx)	Annual Cost		# of Covered Members (Medical & Rx) Current Year	Annual Cost per Employee Current Year	Total Prior Year Year Cost	\$ Increase (Decrease)	% Increase (Decrease)
		Estimate per Employee Proposed Budget	Total Cost Proposed Budget					
Active Employees - Health Benefits - Annual Cost								
Single Coverage	6	\$ 11,544	\$ 69,264	9	\$ 12,087	\$ 108,783	\$ (39,519)	-36.3%
Parent & Child	2	20,040	40,080	1	20,270	20,270	19,810	97.7%
Employee & Spouse (or Partner)	1	23,088	23,088	1	24,173	24,173	(1,085)	-4.5%
Family	7	32,000	224,000	8	33,500	268,000	(44,000)	-16.4%
Employee Cost Sharing Contribution (enter as negative -)			(93,317)			(106,344)	13,027	-12.2%
Subtotal	16		263,115	19		314,882	(51,767)	-16.4%
Commissioners - Health Benefits - Annual Cost								
Single Coverage			-			-	-	#DIV/0!
Parent & Child			-			-	-	#DIV/0!
Employee & Spouse (or Partner)			-			-	-	#DIV/0!
Family			-			-	-	#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)	0		-	0		-	-	#DIV/0!
Subtotal	0		-	0		-	-	#DIV/0!
Retirees - Health Benefits - Annual Cost								
Single Coverage	6	5,000	30,000	7	6,990	48,930	(18,930)	-38.7%
Parent & Child	0		-	0		-	-	#DIV/0!
Employee & Spouse (or Partner)	4	14,640	58,560	4	24,553	98,212	(39,652)	-40.4%
Family	2	25,560	51,120	2	40,572	81,144	(30,024)	-37.0%
Employee Cost Sharing Contribution (enter as negative -)			-			-	-	#DIV/0!
Subtotal	12		139,680	13		228,286	(88,606)	-38.8%
GRAND TOTAL	28		\$ 402,795	32		\$ 543,168	\$ (140,373)	-25.8%

Is medical coverage provided by the SHBP (Yes or No)? (Place Answer in Box)
 Is prescription drug coverage provided by the SHBP (Yes or No)? (Place Answer in Box)

Yes	Yes or No
<input type="checkbox"/>	<input type="checkbox"/>
Yes	Yes or No
<input type="checkbox"/>	<input type="checkbox"/>

Note: Remember to Enter an amount in rows for Employee Cost Sharing

Schedule of Accumulated Liability for Compensated Absences (Page N-6)

<u>TNSA Individuals Eligible for Benefit</u>	<u>Gross Days</u>	<u>Dollar Value</u>
Edward Allen	2.4	\$ 153.85
John Blecki	152.0	\$27,698.67
Amber Lynn Burke	20.6	\$ 1,276.92
Rich Campo	63.0	\$ 6,702.84
Tina Cunningham	90.3	\$20,701.59
Mark Deeves	110.6	\$19,491.70
Nicholas Delloiacono	39.6	\$ 3,228.16
Brian Hoffman	133.4	\$23,287.69
Todd Jelliff	182.5	\$31,892.15
Adam Johnson	110.3	\$17,782.05
Dwaine Jones	79.3	\$13,418.74
Winfred Jones	17.4	\$ 1,130.77
Jason Kass	39.2	\$ 4,948.14
Chris Kelly	274.5	\$72,341.83
Joe Kerber	141.7	\$24,598.56
Timothy Norris	1.4	\$ 92.31
James Williams	140.3	\$25,274.32
Ed Zakerowski	118.5	\$20,293.68
Total		<u>\$314,313.97</u>

2020 (2020-2021) AUTHORITY BUDGET

Financial Schedules Section

SUMMARY

Township of Neptune Sewerage Authority
For the Period January 1, 2020 to December 31, 2020

	<i>FY 2020 Proposed Budget</i>					Total All Operations	Total All Operations	All Operations	All Operations	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Sewerage	Sewerage	Sewerage	N/A	N/A						
REVENUES											
Total Operating Revenues	\$ 6,727,900	\$ -	\$ -	\$ -	\$ -	\$ 6,727,900	\$ 6,727,900	\$ -	0.0%		
Total Non-Operating Revenues	60,000	-	-	-	-	60,000	60,000	-	0.0%		
Total Anticipated Revenues	<u>6,787,900</u>	-	-	-	-	<u>6,787,900</u>	<u>6,787,900</u>	-	0.0%		
APPROPRIATIONS											
Total Administration	490,100	-	-	-	-	490,100	534,200	(44,100)	-8.3%		
Total Cost of Providing Services	5,542,000	-	-	-	-	5,542,000	5,157,000	385,000	7.5%		
Total Principal Payments on Debt Service in Lieu of Depreciation	640,000	-	-	-	-	640,000	615,000	25,000	4.1%		
Total Operating Appropriations	<u>6,672,100</u>	-	-	-	-	<u>6,672,100</u>	<u>6,306,200</u>	365,900	5.8%		
Total Interest Payments on Debt	80,000	-	-	-	-	80,000	104,600	(24,600)	-23.5%		
Total Other Non-Operating Appropriations	-	-	-	-	-	-	-	-	#DIV/0!		
Total Non-Operating Appropriations	<u>80,000</u>	-	-	-	-	<u>80,000</u>	<u>104,600</u>	(24,600)	-23.5%		
Accumulated Deficit	-	-	-	-	-	-	-	-	#DIV/0!		
Total Appropriations and Accumulated Deficit	<u>6,752,100</u>	-	-	-	-	<u>6,752,100</u>	<u>6,410,800</u>	341,300	5.3%		
Less: Total Unrestricted Net Position Utilized	-	-	-	-	-	-	-	-	#DIV/0!		
Net Total Appropriations	<u>6,752,100</u>	-	-	-	-	<u>6,752,100</u>	<u>6,410,800</u>	341,300	5.3%		
ANTICIPATED SURPLUS (DEFICIT)	<u>\$ 35,800</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 35,800</u>	<u>\$ 377,100</u>	<u>\$ (341,300)</u>	-90.5%		

Revenue Schedule

Township of Neptune Sewerage Authority

For the Period January 1, 2020 to December 31, 2020

	FY 2020 Proposed Budget						FY 2019 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted	
	Sewerage	Sewerage	Sewerage	N/A	N/A	N/A	Total All Operations	Total All Operations	All Operations	
OPERATING REVENUES										
<i>Service Charges</i>										
Residential							\$ -	\$ -	\$ -	#DIV/0!
Business/Commercial							-	-	-	#DIV/0!
Industrial							-	-	-	#DIV/0!
Intergovernmental	6,727,900					6,727,900	6,727,900	-	-	0.0%
Other							-	-	-	#DIV/0!
Total Service Charges	6,727,900	-	-	-	-	6,727,900	6,727,900	-	-	0.0%
<i>Connection Fees</i>										
Residential							-	-	-	#DIV/0!
Business/Commercial							-	-	-	#DIV/0!
Industrial							-	-	-	#DIV/0!
Intergovernmental							-	-	-	#DIV/0!
Other							-	-	-	#DIV/0!
Total Connection Fees	-	-	-	-	-	-	-	-	-	#DIV/0!
<i>Parking Fees</i>										
Meters							-	-	-	#DIV/0!
Permits							-	-	-	#DIV/0!
Fines/Penalties							-	-	-	#DIV/0!
Other							-	-	-	#DIV/0!
Total Parking Fees	-	-	-	-	-	-	-	-	-	#DIV/0!
<i>Other Operating Revenues (List)</i>										
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Total Other Revenue	-	-	-	-	-	-	-	-	-	#DIV/0!
Total Operating Revenues	6,727,900	-	-	-	-	6,727,900	6,727,900	-	-	0.0%
NON-OPERATING REVENUES										
<i>Other Non-Operating Revenues (List)</i>										
Type in							-	-	-	#DIV/0!
Type in							-	-	-	#DIV/0!
Type in							-	-	-	#DIV/0!
Type in							-	-	-	#DIV/0!
Type in							-	-	-	#DIV/0!
Type in							-	-	-	#DIV/0!
Total Other Non-Operating Revenue	-	-	-	-	-	-	-	-	-	#DIV/0!
<i>Interest on Investments & Deposits (List)</i>										
Interest Earned	60,000					60,000	60,000	-	-	0.0%
Penalties							-	-	-	#DIV/0!
Other							-	-	-	#DIV/0!
Total Interest	60,000	-	-	-	-	60,000	60,000	-	-	0.0%
Total Non-Operating Revenues	60,000	-	-	-	-	60,000	60,000	-	-	0.0%
TOTAL ANTICIPATED REVENUES	\$ 6,787,900	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,787,900	\$ -	\$ -	0.0%

Prior Year Adopted Revenue Schedule

Township of Neptune Sewerage Authority

FY 2019 Adopted Budget

	Sewerage	Sewerage	Sewerage	N/A	N/A	N/A	Total All Operations
OPERATING REVENUES							
<i>Service Charges</i>							
Residential							\$ -
Business/Commercial							-
Industrial							-
Intergovernmental							6,727,900
Other							-
Total Service Charges	6,727,900	-	-	-	-	-	6,727,900
<i>Connection Fees</i>							
Residential							-
Business/Commercial							-
Industrial							-
Intergovernmental							-
Other							-
Total Connection Fees	-	-	-	-	-	-	-
<i>Parking Fees</i>							
Meters							-
Permits							-
Fines/Penalties							-
Other							-
Total Parking Fees	-	-	-	-	-	-	-
<i>Other Operating Revenues (List)</i>							
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Total Other Revenue	-	-	-	-	-	-	-
Total Operating Revenues	6,727,900	-	-	-	-	-	6,727,900
NON-OPERATING REVENUES							
<i>Other Non-Operating Revenues (List)</i>							
Type in							-
Type in							-
Type in							-
Type in							-
Type in							-
Type in							-
Total Other Non-Operating Revenues	-	-	-	-	-	-	-
<i>Interest on Investments & Deposits</i>							
Interest Earned							60,000
Penalties							-
Other							-
Total Interest	60,000	-	-	-	-	-	60,000
Total Non-Operating Revenues	60,000	-	-	-	-	-	60,000
TOTAL ANTICIPATED REVENUES	\$ 6,787,900	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,787,900

Appropriations Schedule

Township of Neptune Sewerage Authority

For the Period January 1, 2020 to December 31, 2020

	FY 2020 Proposed Budget						FY 2019 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted	
	Sewerage	Sewerage	Sewerage	N/A	N/A	N/A	Total All Operations	Total All Operations	All Operations	
OPERATING APPROPRIATIONS										
<i>Administration - Personnel</i>										
Salary & Wages	\$ 160,500						\$ 160,500	\$ 192,500	\$ (32,000)	-16.6%
Fringe Benefits	14,000						14,000	28,300	(14,300)	-50.5%
Total Administration - Personnel	174,500						174,500	220,800	(46,300)	-21.0%
<i>Administration - Other (List)</i>										
Other Admin Expense #1	315,600						315,600	313,400	2,200	0.7%
Type In Description										#DIV/0!
Type In Description										#DIV/0!
Type In Description										#DIV/0!
Miscellaneous Administration*										#DIV/0!
Total Administration - Other	315,600						315,600	313,400	2,200	0.7%
Total Administration	490,100						490,100	534,200	(44,100)	-8.3%
<i>Cost of Providing Services - Personnel</i>										
Salary & Wages	1,600,000						1,600,000	1,650,000	(50,000)	-3.0%
Fringe Benefits	921,000						921,000	996,000	(75,000)	-7.5%
Total COPS - Personnel	2,521,000						2,521,000	2,646,000	(125,000)	-4.7%
<i>Cost of Providing Services - Other (List)</i>										
Other COPS Expense #1	3,021,000						3,021,000	2,511,000	510,000	20.3%
Type In Description										#DIV/0!
Type In Description										#DIV/0!
Type In Description										#DIV/0!
Miscellaneous COPS*										#DIV/0!
Total COPS - Other	3,021,000						3,021,000	2,511,000	510,000	20.3%
Total Cost of Providing Services	5,542,000						5,542,000	5,157,000	385,000	7.5%
Total Principal Payments on Debt Service In Lieu of Depreciation	640,000						640,000	615,000	25,000	4.1%
Total Operating Appropriations	6,672,100						6,672,100	6,306,200	365,900	5.8%
NON-OPERATING APPROPRIATIONS										
Total Interest Payments on Debt	80,000						80,000	104,600	(24,600)	-23.5%
Operations & Maintenance Reserve										#DIV/0!
Renewal & Replacement Reserve										#DIV/0!
Municipality/County Appropriation										#DIV/0!
Other Reserves										#DIV/0!
Total Non-Operating Appropriations	80,000						80,000	104,600	(24,600)	-23.5%
TOTAL APPROPRIATIONS	6,752,100						6,752,100	6,410,800	341,300	5.3%
ACCUMULATED DEFICIT										#DIV/0!
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	6,752,100						6,752,100	6,410,800	341,300	5.3%
UNRESTRICTED NET POSITION UTILIZED										
Municipality/County Appropriation										#DIV/0!
Other										#DIV/0!
Total Unrestricted Net Position Utilized										#DIV/0!
TOTAL NET APPROPRIATIONS	\$ 6,752,100	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,752,100	\$ 6,410,800	\$ 341,300	5.3%

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 333,605.00 \$ - \$ - \$ - \$ - \$ - \$ - \$ 333,605.00

Page F-4 – The “Other” and “Miscellaneous” must have description of expenses:

Administrative:

“Other” Administrative Expenses Total of \$315,600

Description:

Professional Services – Auditor, Financial Consultant and Legal
Consultants

Trustee Fee

Telephone expenses

Office Supplies & Expenses

Insurance

Advertising

Training

Payroll Services

Operations:

“Other” Operations Expenses Total of \$3,021,000

Description:

Professional Services – Engineering Consultants

Utilities – Gas/Electric

Chemicals

Equipment & Maintenance Repairs

Lab Testing

Ocean Outfall Inspection Services

Sludge Processing & Hauling

NJDEP Licensing Fees

Training

Uniform Allowance

Vehicle Maintenance

Prior Year Adopted Appropriations Schedule

Township of Neptune Sewerage Authority

FY 2019 Adopted Budget

	Sewerage	Sewerage	Sewerage	N/A	N/A	N/A	Total All Operations
OPERATING APPROPRIATIONS							
<i>Administration - Personnel</i>							
Salary & Wages	\$ 192,500						\$ 192,500
Fringe Benefits	28,300						28,300
Total Administration - Personnel	220,800	-	-	-	-	-	220,800
<i>Administration - Other (List)</i>							
Other Admin Expenses #1	313,400						313,400
Type In Description							-
Type In Description							-
Type In Description							-
Miscellaneous Administration*							-
Total Administration - Other	313,400	-	-	-	-	-	313,400
Total Administration	534,200	-	-	-	-	-	534,200
<i>Cost of Providing Services - Personnel</i>							
Salary & Wages	1,650,000						1,650,000
Fringe Benefits	996,000						996,000
Total COPS - Personnel	2,646,000	-	-	-	-	-	2,646,000
<i>Cost of Providing Services - Other (List)</i>							
Other COPS Expense #1	2,511,000						2,511,000
Type In Description							-
Type In Description							-
Type In Description							-
Miscellaneous COPS*							-
Total COPS - Other	2,511,000	-	-	-	-	-	2,511,000
Total Cost of Providing Services	5,157,000	-	-	-	-	-	5,157,000
Total Principal Payments on Debt Service in Lieu of Depreciation	615,000	-	-	-	-	-	615,000
Total Operating Appropriations	6,306,200	-	-	-	-	-	6,306,200
NON-OPERATING APPROPRIATIONS							
Total Interest Payments on Debt	104,600	-	-	-	-	-	104,600
Operations & Maintenance Reserve							-
Renewal & Replacement Reserve							-
Municipality/County Appropriation							-
Other Reserves							-
Total Non-Operating Appropriations	104,600	-	-	-	-	-	104,600
TOTAL APPROPRIATIONS	6,410,800	-	-	-	-	-	6,410,800
ACCUMULATED DEFICIT							-
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	6,410,800	-	-	-	-	-	6,410,800
UNRESTRICTED NET POSITION UTILIZED							
Municipality/County Appropriation	-	-	-	-	-	-	-
Other							-
Total Unrestricted Net Position Utilized	-	-	-	-	-	-	-
TOTAL NET APPROPRIATIONS	\$ 6,410,800	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,410,800

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 315,310.00 \$ - \$ - \$ - \$ - \$ - \$ 315,310.00

Debt Service Schedule - Principal

Township of Neptune Sewerage Authority

Fiscal Year Ending In

If Authority has no debt X this box

	Proposed							Total Principal Outstanding	
	Adopted Budget Year 2019	Budget Year 2020	2021	2022	2023	2024	2025		Thereafter
Sewerage									
Series 2012	\$ 615,000	\$ 640,000	\$ 665,000	\$ 695,000					\$ 2,000,000
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Principal	615,000	640,000	665,000	695,000	-	-	-	-	2,000,000
Sewerage									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Principal	-	-	-	-	-	-	-	-	-
Sewerage									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Principal	-	-	-	-	-	-	-	-	-
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Principal	-	-	-	-	-	-	-	-	-
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Principal	-	-	-	-	-	-	-	-	-
TOTAL PRINCIPAL ALL OPERATIONS	\$ 615,000	\$ 640,000	\$ 665,000	\$ 695,000	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000

Indicate the Authority's most recent bond rating and the year of the rating by ratings service.

Bond Rating Moody's Fitch Standard & Poors
 Year of Last Rating A Stable 2015

Debt Service Schedule - Interest

Township of Neptune Sewerage Authority

If Authority has no debt X this box

Fiscal Year Ending in _____

	Adopted Budget Year 2019	Proposed Budget Year 2020	Fiscal Year Ending in					Total Interest Payments Outstanding
			2021	2022	2023	2024	2025	
Sewerage								
Series 2012	\$ 104,600	\$ 80,000	\$ 54,400	\$ 27,800				\$ 162,200
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Total Interest Payments	104,600	80,000	54,400	27,800	-	-	-	162,200
Sewerage								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Total Interest Payments	-	-	-	-	-	-	-	-
Sewerage								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Total Interest Payments	-	-	-	-	-	-	-	-
N/A								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Total Interest Payments	-	-	-	-	-	-	-	-
N/A								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Total Interest Payments	-	-	-	-	-	-	-	-
TOTAL INTEREST ALL OPERATIONS								
Total Interest Payments	\$ 104,600	\$ 80,000	\$ 54,400	\$ 27,800	-	-	-	\$ 162,200

Net Position Reconciliation

Township of Neptune Sewerage Authority
For the Period January 1, 2020 to December 31, 2020

FY 2020 Proposed Budget

	Sewerage	Sewerage	Sewerage	N/A	N/A	N/A	Total All Operations
TOTAL NET POSITION BEGINNING OF LATEST AUDIT REPORT YEAR(1)	\$ 25,952,264						\$ 25,952,264
Less: Invested in Capital Assets, Net of Related Debt (1)	26,177,624						26,177,624
Less: Restricted for Debt Service Reserve (1)	722,800						722,800
Less: Other Restricted Net Position (1)	750,000						750,000
Total Unrestricted Net Position (1)	(1,698,160)						(1,698,160)
Less: Designated for Non-Operating Improvements & Repairs							-
Less: Designated for Rate Stabilization							-
Less: Other Designated by Resolution							-
Plus: Accrued Unfunded Pension Liability (1)	4,605,732						4,605,732
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)	4,840,828						4,840,828
Plus: Estimated Income (Loss) on Current Year Operations (2)							-
Plus: Other Adjustments (attach schedule)							-

UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET

Unrestricted Net Position Utilized to Balance Proposed Budget	7,748,400	-	-	-	-	-	7,748,400
Unrestricted Net Position Utilized in Proposed Capital Budget	2,400,000	-	-	-	-	-	2,690,000
Appropriation to Municipality/County (3)	-	-	-	-	-	-	-
Total Unrestricted Net Position Utilized in Proposed Budget	2,400,000	290,000	-	-	-	-	2,690,000
PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR	\$ 5,348,400	\$ (290,000)	\$ -	\$ -	\$ -	\$ -	\$ 5,058,400
Last Issued Audit Report (4)							

(1) Total of all operations for this line item must agree to audited financial statements.

(2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.

(3) Amount may not exceed 5% of total operating appropriations. See calculation below.

Maximum Allowable Appropriation to Municipality/County \$ 333,605 \$ - \$ - \$ - \$ - \$ - \$ 333,605

(4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.

2020 (2020-2021)
Township of
Neptune Sewerage
Authority

**AUTHORITY
CAPITAL
BUDGET/
PROGRAM**

2019 CERTIFICATION OF AUTHORITY CAPITAL BUDGET/PROGRAM

Township of Neptune Sewerage Authority

FISCAL YEAR: FROM: January 1, 2020 TO: December 31, 2020

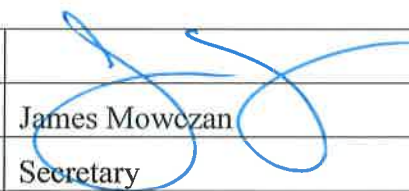
enter X to the left if this paragraph is applicable

It is hereby certified that the Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the Township of Neptune Sewerage Authority, on the 16th day of October, 2019.

OR

enter X to the left if this paragraph is applicable

It is hereby certified that the governing body of the _____ Authority have elected **NOT** to adopt a Capital Budget /Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2 for the following reason(s):

Officer's Signature:			
Name:	James Mowczan		
Title:	Secretary		
Address:	P.O. Box 765, Neptune, NJ 07753		
Phone Number:	732-922-3434	Fax Number:	732-922-6653
E-mail address	dellapietro@tnsa-nj.org		

2020 (2020-2021) CAPITAL BUDGET/PROGRAM MESSAGE

Township of Neptune Sewerage Authority

FISCAL YEAR: FROM: January 1, 2020 TO: December 31, 2020

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program (This may include the governing body or certain officials such as planning boards, Construction Code Officials) as to these Projects?

No

2. Has each capital project/project financing been developed from a specific capital improvement plan or report; does it include full lifecycle costs; and is it consistent with appropriate elements of Master Plans or other plans in the jurisdiction(s) served by the authority?

Yes

3. Has a long-term (5 years or more) infrastructure needs and other capital items (Vehicles, Equipment) needs assessment been prepared?

Yes

4. If amounts are on Page CB-3 in the column Debt Authorizations. Indicate the primary source of funding the debt service for the Debt Authorizations (Example Rate Increases Funding or Other sources)

N/A

5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan.

N/A All capital projects are located within the TNSA Wastewater Treatment Plant.

6. Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan.

N/A All capital projects are located within the TNSA Wastewater Treatment Plant.

Add additional sheets if necessary.

Proposed Capital Budget

Township of Neptune Sewerage Authority

For the Period January 1, 2020 to December 31, 2020

	Estimated Total Cost	Funding Sources			
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants Other Sources
<i>Sewerage</i>					
Digester No. 3 Upgrade Project	\$ 1,700,000	\$ 1,700,000			
Biofor Integration Upgrade	100,000	100,000			
Electrical Upgrades	350,000	350,000			
Treatment Train Rehabilitation	250,000	250,000			
Total	2,400,000	2,400,000	-	-	-
<i>Sewerage</i>					
Odor Control System	250,000	\$ 250,000			
Fleet Maintenance	40,000	40,000			
Outfall Pipe Rehabilitation	-				
Digester No. 4 Rehabilitation	-				
Total	290,000	290,000	-	-	-
<i>Sewerage</i>					
Collection System Evaluation	-				
Stabilization Pond Rehabilitation	-				
Type in Description	-				
Type in Description	-				
Total	-	-	-	-	-
<i>N/A</i>					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-	-	-	-	-
<i>N/A</i>					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-	-	-	-	-
<i>N/A</i>					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-	-	-	-	-
TOTAL PROPOSED CAPITAL BUDGET	\$ 2,690,000	\$ 2,690,000	\$ -	\$ -	\$ -

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

5 Year Capital Improvement Plan

Township of Neptune Sewerage Authority

For the Period January 1, 2020 to December 31, 2020

Fiscal Year Beginning in

	<u>Estimated Total Cost</u>	<u>Current Budget Year 2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
<i>Sewerage</i>							
Digester No. 3 Upgrade Project	\$ 1,700,000	\$ 1,700,000					
Biofor Integration Upgrade	100,000	100,000					
Electrical Upgrades	350,000	350,000					
Treatment Train Rehabilitation	250,000	250,000					
Total	<u>2,400,000</u>	<u>2,400,000</u>	-	-	-	-	-
<i>Sewerage</i>							
Odor Control System	250,000	250,000					
Fleet Maintenance	40,000	40,000					
Outfall Pipe Rehabilitation	1,500,000	-	1,500,000				
Digester No. 4 Rehabilitation	1,500,000	-	-	1,500,000			
Total	<u>3,290,000</u>	<u>290,000</u>	1,500,000	1,500,000	-	-	-
<i>Sewerage</i>							
Collection System Evaluation	500,000	-			\$ 500,000		
Stabilization Pond Rehabilitation	1,000,000	-				1,000,000	
Type in Description	-	-					
Type in Description	-	-					
Total	<u>1,500,000</u>	<u>-</u>	-	-	500,000	1,000,000	-
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	<u>-</u>	<u>-</u>	-	-	-	-	-
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	<u>-</u>	<u>-</u>	-	-	-	-	-
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	<u>-</u>	<u>-</u>	-	-	-	-	-
TOTAL	<u>\$ 7,190,000</u>	<u>\$ 2,690,000</u>	<u>\$ 1,500,000</u>	<u>\$ 1,500,000</u>	<u>\$ 500,000</u>	<u>\$ 1,000,000</u>	<u>\$ -</u>

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

5 Year Capital Improvement Plan Funding Sources

Township of Neptune Sewerage Authority
For the Period January 1, 2020 to December 31, 2020

	Estimated Total Cost	<i>Funding Sources</i>				
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>Sewerage</i>						
Digester No. 3 Upgrade Project	\$ 1,700,000	\$ 1,700,000				
Biofor Integration Upgrade	100,000					
Electrical Upgrades	350,000					
Treatment Train Rehabilitation	250,000					
Total	2,400,000					
<i>Sewerage</i>						
Odor Control System	250,000	\$ 250,000				
Fleet Maintenance	40,000					
Outfall Pipe Rehabilitation	1,500,000					
Digester No. 4 Rehabilitation	1,500,000					
Total	3,290,000					
<i>Sewerage</i>						
Collection System Evaluation	500,000	\$ 500,000				
Stabilization Pond Rehabilitation	1,000,000					
Type in Description	-					
Type in Description	-					
Total	1,500,000					
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-					
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-					
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-					
TOTAL	\$ 7,190,000	\$ 3,190,000	\$ -	\$ 4,000,000	\$ -	\$ -
Total 5 Year Plan per CB-4	\$ 7,190,000					
Balance check	-	- If amount is other than zero, verify that projects listed above match projects listed on CB-4.				

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.