

TNSA
Resolution No. 5334

DESIGNATE OFFICIAL NEWSPAPER

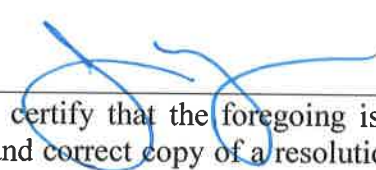
WHEREAS, Section 3.d. of the Open Public Meetings Act, Chapter 231, P.L. 1975, requires that certain notice of meetings be submitted to at least two (2) newspapers, one of which shall be the official newspaper; and,

WHEREAS, subsequent newspapers designated by this body must have the greatest likelihood of informing the public within the jurisdictional boundaries of this body of such meetings;

NOW, THEREFORE, BE IT RESOLVED, that the Township of Neptune Sewerage Authority does hereby designate the official secondary newspaper for the year 2020 as follows:

1. The Coaster, Beverly Way, Neptune, is hereby designated to receive all notices of meetings as required under the Open Public Meetings Act.

BE IT RESOLVED by the Township of Neptune Sewerage Authority that The Coaster is hereby designated as the secondary Newspaper.


I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 3rd day of February 2020.

Governing Body Member	Recorded Vote			
	Aye	Nay	Abstain	Absent
James W. Manning, Jr.	X			
Harry Devine	X			
James Mowczan				X
Linda Johnson	X			
Alonzo Wright				X

DESIGNATE OFFICIAL NEWSPAPER

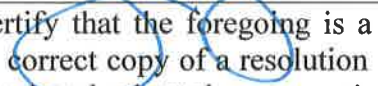
WHEREAS, Section 3.d. of the Open Public Meetings Act, Chapter 231, P.L. 1975, requires that certain notice of meetings be submitted to at least two (2) newspapers, one of which shall be the official newspaper; and,

WHEREAS, subsequent newspapers designated by this body must have the greatest likelihood of informing the public within the jurisdictional boundaries of this body of such meetings;

NOW, THEREFORE, BE IT RESOLVED, that the Township of Neptune Sewerage Authority does hereby designate the official newspaper for the year 2020 as follows:

1. The Asbury Park Press, 3601 Highway #66, Neptune, is hereby designated to receive all notices of meetings as required under the Open Public Meetings Act.

BE IT RESOLVED by the Township of Neptune Sewerage Authority that the Asbury Park Press is designated as the Official Newspaper.


I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 3rd day of February 2020.

Governing Body Member	Recorded Vote		Abstain	Absent
	Aye	Nay		
James W. Manning, Jr.	X			
Harry Devine	X			
James Mowczan				X
Linda Johnson	X			
Alonzo Wright				X

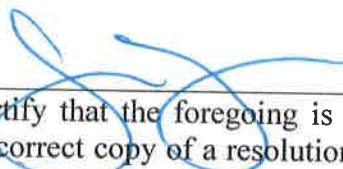
TNSA
Resolution No. 5332

DESIGNATE AUTHORIZED SIGNERS

BE IT RESOLVED by the Township of Neptune Sewerage Authority that the signatures of the following Commissioners of the Authority are hereby designated as authorized signers for the Authority's accounts held with TD Wealth Bank;

Chairman	James W. Manning, Jr.	_____
Vice Chairman	Harry Devine	_____
Treasurer	Alonzo Wright	_____
Secretary	James Mowczan	_____
Asst. Secretary	Linda Johnson	_____

BE IT FURTHER RESOLVED that signatures of at least two (2) Commissioners must be present on all disbursement checks issued.



 I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 3rd day of February 2020.

Governing Body Member	Recorded Vote			
	Aye	Nay	Abstain	Absent
James W. Manning, Jr.	X			
Harry Devine	X			
James Mowczan				X
Linda Johnson	X			
Alonzo Wright				X

TNSA
Resolution No. 5331

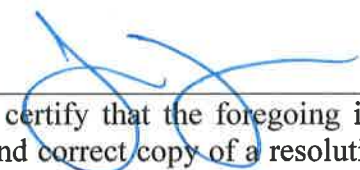
DESIGNATE AUTHORITY FISCAL AGENT

BE IT RESOLVED by the Township of Neptune Sewerage Authority that the bank or banks be and are hereby appointed fiscal agent(s) for the Township of Neptune Sewerage Authority for the term ending January 31, 2021;

TD Wealth
2059 Springdale Road
Cherry Hill, NJ 08003

TD Wealth
2200 Hwy 66
Neptune, NJ 07753

TD Wealth
Asbury Avenue
Tinton Falls, NJ


I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 3rd day of February 2020.

Governing Body Member	Recorded Vote		Abstain	Absent
	Aye	Nay		
James W. Manning, Jr.	X			
Harry Devine	X			
James Mowczan				X
Linda Johnson	X			
Alonzo Wright				X

TNSA
Resolution No. 5330

**STATEWIDE INSURANCE FUND
RESOLUTION APPOINTING RISK MANAGEMENT CONSULTANT**

WHEREAS, the Township of Neptune Sewerage Authority (hereinafter "Local Unit") has joined the Statewide Insurance Fund (hereinafter "Fund"), a joint insurance fund as defined in N.J.S.A. 40A:10-36 *et seq.*; and

WHEREAS, the Bylaws require participating members to appoint a Risk Management Consultant, as those positions are defined in the Bylaws, if requested to do so by the "Fund"; and

WHEREAS, the "Local Unit" has complied with relevant law with regard to the appointment of a Risk Management Consultant; and


WHEREAS, the "Fund" has requested its members to appoint individuals or entities to that position; and

NOW, THEREFORE, BE IT RESOLVED by the governing body of the "Local Unit", in the County of Monmouth and State of New Jersey, as follows:

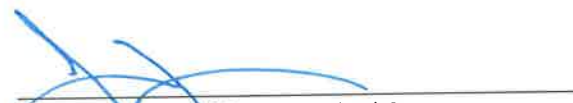
1. The Township of Neptune Sewerage Authority hereby appoints Ted Wardell of Brown & Brown Benefit Advisors its Risk Management Consultant.
2. The Executive Director and Risk Management Consultant are hereby authorized to execute the Risk Management Consultant's Agreement for the year 2020 in the form attached hereto.

Township of Neptune Sewerage Authority

ATTEST:



Name



Name and Title

Certification

I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 3rd day of February 2020.

**2020 FUND YEAR
STATEWIDE INSURANCE FUND**

RISK MANAGEMENT CONSULTANT'S AGREEMENT

THIS AGREEMENT entered into this 3rd day of February 2020, among the Statewide Insurance Fund ("FUND"), a joint insurance fund of the State of New Jersey, Township of Neptune Sewerage Authority ("MEMBER") and Ted Wardell of Brown & Brown Benefit Advisors ("CONSULTANT") through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4.

WHEREAS, the CONSULTANT has offered to the MEMBER professional risk management consulting services as required by the Bylaws of the FUND; and

WHEREAS, the CONSULTANT has advised the FUND that he/she is familiar with the terms, conditions and operations of the FUND; and

WHEREAS, the MEMBER desires these professional services from the CONSULTANT; and

WHEREAS, the MEMBER has complied with relevant law in regard to the appointment of a Risk Management Consultant; and

WHEREAS, the Bylaws of the FUND require that members engage a CONSULTANT and that the CONSULTANT comply with certain requirements set forth therein.

NOW, THEREFORE, the parties in consideration of the mutual promises and covenants set forth herein, agree as follows;

1. For and in consideration of the amount stated hereinafter, the CONSULTANT shall:
 - (a) assist in evaluating the MEMBER'S exposures and advise on matters relating to the Member's operation and coverage.
 - (b) explain to the MEMBER, or its representatives, the various coverages available from the FUND.
 - (c) explain to the MEMBER, or its representatives, the terms of the member's commitment and obligations to the FUND.
 - (d) explain to the MEMBER, or its representatives the operation of the FUND.
 - (e) prepare applications, statements of values, etc., on behalf of the MEMBER, if required by the FUND.

- (f) review the MEMBER'S assessment and assist in the preparation of the MEMBER'S insurance budget.
- (g) review loses and engineering reports and provide assistance to the MEMBER'S safety committee, if required.
- (h) assist in the claims settlement process, if required, by MEMBER or FUND.
- (i) attend the majority of meetings of the Fund Commissioners or Executive Committee, if requested, and perform such other services as required by the MEMBER or the Fund.
- (j) comply with the obligations imposed upon Risk Managers in the FUND's Bylaws.
- (k) act in good faith and fair dealing to the FUND.
- (l) perform other duties for the FUND as may be required from time to time by the FUND.

2. In exchange for the above services, the CONSULTANT shall be compensated in the following manner:

- (a) The CONSULTANT shall be paid by the FUND, on behalf of the MEMBER, a fee as compensation for services rendered. Said fee, an apportionment of the MEMBER's assessment: 6% of workers' compensation (excluding any fees, PLIGA, and loss ratio apportionment); 7.5% of non WC assessment (excluding and fees, PLIGA, and loss ratio apportionment);
- (b) The CONSULTANT shall be entitled to compensation for services provided during any calendar year only if the CONSULTANT has been appointed and holds the position of Risk Management Consultant, as of January 31 of said calendar year for counties and municipalities holding general elections and July 30 for municipalities holding regular elections.
- (c) For any insurance coverages authorized by the MEMBER to be placed outside the FUND, the CONSULTANT shall receive as compensation the normal brokerage commissions paid by the insurance company. The premiums for said policies shall not be added to the FUND's assessment in computing the fee set forth in 2(a).
- (d) If the MEMBER shall require of the CONSULTANT extra services other than those outlined above, the CONSULTANT shall be paid by the MEMBER a fee at a rate to be negotiated by the parties.

3. The term of this Agreement shall be from February 1, 2020 to January 31, 2021. However, this Agreement may be terminated by either party at any time by mailing to the other thirty (30) days written notice, certified mail return receipt.
4. The CONSULTANT shall comply with all laws applicable to producers who provide insurance products to public entities and shall comply with all applicable statutes and regulations relating to joint insurance funds.
5. The CONSULTANT agrees to comply with all affirmative action laws applicable in accordance with Exhibit A and to submit all necessary documentation establishing compliance within seven (7) days of this Agreement.

ATTEST:





Member Representative

ATTEST:

Risk Management Consultant Corporate Officer

ATTEST:

Statewide Insurance Fund Chairperson

**EXHIBIT A
STATEWIDE INSURANCE FUND**

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY NOTICE
(N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.)

GOODS, PROFESSIONAL SERVICES AND GENERAL SERVICE CONTRACTS

This form is a summary of the successful professional service entity's requirement to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.

The successful professional service entity shall submit to the Statewide Insurance Fund, after notification of award but prior to execution of this contract, one of the following three documents as forms of evidence:

(a) A photocopy of a valid letter that the vendor is operating under an existing Federally approved or sanctioned affirmative action program (good for one year from the date of the letter);

OR

(b) A photocopy of a Certificate of Employee Information Report approval, issued in accordance with N.J.A.C. 17:27-1.1 et seq.;

OR

(c) A photocopy of a completed Employee Information Report (Form AA302) provided by the Division of Contract Compliance and completed by the vendor in accordance with N.J.A.C. 17:27-1.1 et seq.

The successful professional service entity may obtain the Employee Information Report (AA302) from the Statewide Insurance Fund during normal business hours.

The undersigned professional service entity certifies that he/she is aware of the commitment to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq. and agrees to furnish the required forms of evidence.

The undersigned professional service entity further understands that his/her submission shall be rejected as non-responsive if said professional service entity fails to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.

COMPANY: _____
SIGNATURE: _____
PRINT NAME: _____
TITLE: _____
DATE: _____

APPOINT AUTHORITY CONSULTING ENGINEER

WHEREAS, the Township of Neptune Sewerage Authority desires to appoint an Authority Consulting Engineer through the Fair and Open Process pursuant to the provisions of N.J.S.A. 19:44A-20.5 et seq.; and

WHEREAS, in accordance with N.J.S.A. 19:44A-20.5 et seq. the Authority advertised in its official newspapers a Notice of Solicitation for Request for Qualifications (RFQ); and

WHEREAS, the Authority accepted proposals for said position on January 9, 2020; and

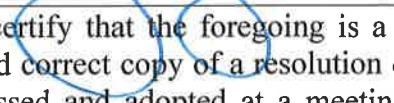
WHEREAS, the TNSA Board of Commissioners have reviewed the proposals based on the evaluation criteria and it is recommended that the proposal received by Peter Avakian of Leon S. Avakian be accepted; and

WHEREAS, based on the amount of funds expended in the prior year for these services, it is estimated that the total 2020 appropriation of this contract will be \$25,000.00; and

WHEREAS, the Authority's Certification of Funds is attached;

NOW, THEREFORE, BE IT RESOLVED by the Township of Neptune Sewerage Authority, County of Monmouth, State of New Jersey as follows:

1. Peter Avakian of Leon S. Avakian, Inc. is hereby appointed as Authority Consulting Engineer for a term of one (1) year commencing February 1, 2020 and continuing through and until the Authority's Reorganization Meeting in 2021.
2. The Authority Chairman and Secretary are hereby authorized and directed to enter into a Professional Services Agreement with said Consulting Engineer. A copy of which will be on file and available for inspection in the Authority's office upon execution.
3. The Executive Director shall cause notice of award of said appointment to be published in the official newspapers of the Authority.
4. A certified copy of this resolution shall be forwarded to the Authority Consulting Engineer.


I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 3rd day of February 2020.

TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY

CERTIFICATION OF FUNDS

Date: February 3, 2020
To: Board of Commissioners
From: Tina M. Cunningham
Executive Director
Subject: Professional Contract

I hereby certify that sufficient funds are available for payment for the above referenced contract as follows:

Firm: Leon S. Avakian
Amount: \$25,000.00
Budget Account No.: 6031



Executive Director

APPOINT AUTHORITY LABOR & EMPLOYMENT ATTORNEY

WHEREAS, the Township of Neptune Sewerage Authority desires to appoint an Authority Labor & Employment Attorney through the Fair and Open Process pursuant to the provisions of N.J.S.A. 19:44A-20.5 et seq.; and

WHEREAS, in accordance with N.J.S.A. 19:44A-20.5 et seq. the Authority advertised in its official newspapers a Notice of Solicitation for Request for Qualifications (RFQ); and

WHEREAS, the Authority accepted proposals for said position on January 9, 2020; and

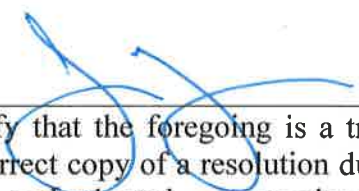
WHEREAS, the TNSA Board of Commissioners have reviewed the proposals based on the evaluation criteria and it is recommended that the proposal received by Douglas M. Long of Grace, Marmero & Associates be accepted; and

WHEREAS, based on the amount of funds expended in the prior year for these services, it is estimated that the total 2020 appropriation of this contract will be \$25,000.00; and

WHEREAS, the Authority's Certification of Funds is attached;

NOW, THEREFORE, BE IT RESOLVED by the Township of Neptune Sewerage Authority, County of Monmouth, State of New Jersey as follows:

1. Douglas M. Long of Grace, Marmero & Associates is hereby appointed as Authority Labor & Employment Attorney for a term of one (1) year commencing February 1, 2020 and continuing through and until the Authority's Reorganization Meeting in 2021.
2. The Authority Chairman and Secretary are hereby authorized and directed to enter into a Professional Services Agreement with said Labor & Employment Attorney. A copy of which will be on file and available for inspection in the Authority's office upon execution.
3. The Executive Director shall cause notice of award of said appointment to be published in the official newspapers of the Authority.
4. A certified copy of this resolution shall be forwarded to the Authority Labor & Employment Attorney.


I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 3rd day of February 2020.


TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY

CERTIFICATION OF FUNDS

Date: February 3, 2020
To: Board of Commissioners
From: Tina M. Cunningham
Executive Director
Subject: Professional Contract

I hereby certify that sufficient funds are available for payment for the above referenced contract as follows:

Firm: Grace, Marmero & Associates
Amount: \$25,000.00
Budget Account No.: 5065



Executive Director

APPOINT AUTHORITY BOND COUNSEL

WHEREAS, the Township of Neptune Sewerage Authority desires to appoint an Authority Bond Counsel through the Fair and Open Process pursuant to the provisions of N.J.S.A. 19:44A-20.5 et seq.; and

WHEREAS, in accordance with N.J.S.A. 19:44A-20.5 et seq. the Authority advertised in its official newspapers a Notice of Solicitation for Request for Qualifications (RFQ); and

WHEREAS, the Authority accepted proposals for said position on January 9, 2020; and

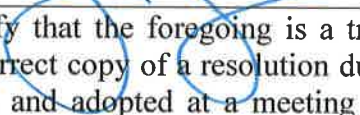
WHEREAS, the TNSA Board of Commissioners have reviewed the proposals based on the evaluation criteria and it is recommended that the proposal received by Lisa A. Gorab of Wilentz be accepted; and

WHEREAS, based on the amount of funds expended in the prior year for these services, it is estimated that the total 2020 appropriation of this contract will be \$15,000.00; and

WHEREAS, the Authority's Certification of Funds is attached;

NOW, THEREFORE, BE IT RESOLVED by the Township of Neptune Sewerage Authority, County of Monmouth, State of New Jersey as follows:

1. Lisa A. Gorab of Wilentz is hereby appointed as Authority Bond Counsel for a term of one (1) year commencing February 1, 2020 and continuing through and until the Authority's Reorganization Meeting in 2021.
2. The Authority Chairman and Secretary are hereby authorized and directed to enter into a Professional Services Agreement with said Bond Counsel. A copy of which will be on file and available for inspection in the Authority's office upon execution.
3. The Executive Director shall cause notice of award of said appointment to be published in the official newspapers of the Authority.
4. A certified copy of this resolution shall be forwarded to the Authority Bond Counsel.


I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 3rd day of February 2020.

TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY

CERTIFICATION OF FUNDS

Date: February 3, 2020
To: Board of Commissioners
From: Tina M. Cunningham
Executive Director
Subject: Professional Contract

I hereby certify that sufficient funds are available for payment for the above referenced contract as follows:

Firm: Wilentz
Amount: \$15,000.00
Budget Account No.: 5065



Executive Director

APPOINT AUTHORITY FINANCIAL ADVISOR

WHEREAS, the Township of Neptune Sewerage Authority desires to appoint an Authority Financial Advisor through the Fair and Open Process pursuant to the provisions of N.J.S.A. 19:44A-20.5 et seq.; and

WHEREAS, in accordance with N.J.S.A. 19:44A-20.5 et seq. the Authority advertised in its official newspapers a Notice of Solicitation for Request for Qualifications (RFQ); and

WHEREAS, the Authority accepted proposals for said position on January 9, 2020; and

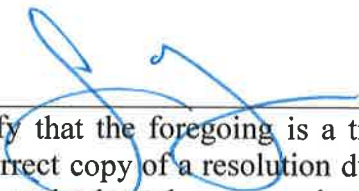
WHEREAS, the TNSA Board of Commissioners have reviewed the proposals based on the evaluation criteria and it is recommended that the proposal received by Douglas Bacher of NW Financial Group be accepted; and

WHEREAS, based on the amount of funds expended in the prior year for these services, it is estimated that the total 2020 appropriation of this contract will be \$2,500.00; and

WHEREAS, the Authority's Certification of Funds is attached;

NOW, THEREFORE, BE IT RESOLVED by the Township of Neptune Sewerage Authority, County of Monmouth, State of New Jersey as follows:

1. Douglas Bacher of NW Financial Group is hereby appointed as Authority Financial Advisors for a term of one (1) year commencing February 1, 2020 and continuing through and until the Authority's Reorganization Meeting in 2021.
2. The Authority Chairman and Secretary are hereby authorized and directed to enter into a Professional Services Agreement with said Financial Advisor. A copy of which will be on file and available for inspection in the Authority's office upon execution.
3. The Executive Director shall cause notice of award of said appointment to be published in the official newspapers of the Authority.
4. A certified copy of this resolution shall be forwarded to the Authority Financial Advisor.


I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 3rd day of February 2020.


TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY

CERTIFICATION OF FUNDS

Date: February 3, 2020
To: Board of Commissioners
From: Tina M. Cunningham
Executive Director
Subject: Professional Contract

I hereby certify that sufficient funds are available for payment for the above referenced contract as follows:

Firm: NW Financial Group
Amount: \$2,500.00
Budget Account No.: 5055



Executive Director

APPOINT AUTHORITY AUDITOR

WHEREAS, the Township of Neptune Sewerage Authority desires to appoint an Authority Auditor through the Fair and Open Process pursuant to the provisions of N.J.S.A. 19:44A-20.5 et seq.; and

WHEREAS, in accordance with N.J.S.A. 19:44A-20.5 et seq. the Authority advertised in its official newspapers a Notice of Solicitation for Request for Qualifications (RFQ); and

WHEREAS, the Authority accepted proposals for said position on January 9, 2020; and

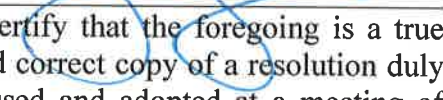
WHEREAS, the TNSA Board of Commissioners have reviewed the proposals based on the evaluation criteria and it is recommended that the proposal received by Charles J. Fallon of Fallon & Company be accepted; and

WHEREAS, based on the amount of funds expended in the prior year for these services, it is estimated that the total 2020 appropriation of this contract will be \$28,000.00; and

WHEREAS, the Authority's Certification of Funds is attached;

NOW, THEREFORE, BE IT RESOLVED by the Township of Neptune Sewerage Authority, County of Monmouth, State of New Jersey as follows:

1. Charles J. Fallon of Fallon & Company is hereby appointed as Authority Auditor for a term of one (1) year commencing February 1, 2020 and continuing through and until the Authority's Reorganization Meeting in 2021.
2. The Authority Chairman and Secretary are hereby authorized and directed to enter into a Professional Services Agreement with said Auditor. A copy of which will be on file and available for inspection in the Authority's office upon execution.
3. The Executive Director shall cause notice of award of said appointment to be published in the official newspapers of the Authority.
4. A certified copy of this resolution shall be forwarded to the Authority Auditor.


I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 3rd day of February 2020.

TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY

CERTIFICATION OF FUNDS

Date: February 3, 2020
To: Board of Commissioners
From: Tina M. Cunningham
Executive Director
Subject: Professional Contract

I hereby certify that sufficient funds are available for payment for the above referenced contract as follows:

Firm:	Fallon & Company
Amount:	\$28,000.00
Budget Account No.:	5050



Executive Director

APPOINT AUTHORITY ENGINEER

WHEREAS, the Township of Neptune Sewerage Authority desires to appoint an Authority Engineer through the Fair and Open Process pursuant to the provisions of N.J.S.A. 19:44A-20.5 et seq.; and

WHEREAS, in accordance with N.J.S.A. 19:44A-20.5 et seq. the Authority advertised in its official newspapers a Notice of Solicitation for Request for Qualifications (RFQ); and

WHEREAS, the Authority accepted proposals for said position on January 9, 2020; and

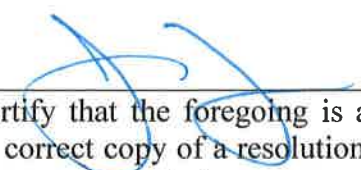
WHEREAS, the TNSA Board of Commissioners have reviewed the proposals based on the evaluation criteria and it is recommended that the proposal received by Remington & Vernick Engineers be accepted; and

WHEREAS, based on the amount of funds expended in the prior year for these services, it is estimated that the total 2020 appropriation of this contract will be \$100,000.00; and

WHEREAS, the Authority's Certification of Funds is attached;

NOW, THEREFORE, BE IT RESOLVED by the Township of Neptune Sewerage Authority, County of Monmouth, State of New Jersey as follows:

1. Remington & Vernick Engineers is hereby appointed as Authority Engineer for a term of one (1) year commencing February 1, 2020 and continuing through and until the Authority's Reorganization Meeting in 2021.
2. The Authority Chairman and Secretary are hereby authorized and directed to enter into a Professional Services Agreement with said Engineer. A copy of which will be on file and available for inspection in the Authority's office upon execution.
3. The Executive Director shall cause notice of award of said appointment to be published in the official newspapers of the Authority.
4. A certified copy of this resolution shall be forwarded to the Authority Engineer.


I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 3rd day of February 2020.


TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY

CERTIFICATION OF FUNDS

Date: February 3, 2020
To: Board of Commissioners
From: Tina M. Cunningham
Executive Director
Subject: Professional Contract

I hereby certify that sufficient funds are available for payment for the above referenced contract as follows:

Firm: Remington & Vernick Engineers
Amount: \$100,00.00
Budget Account No.: 6030



Executive Director

APPOINT AUTHORITY CONSULTING ATTORNEY

WHEREAS, the Township of Neptune Sewerage Authority desires to appoint an Authority Consulting Attorney through the Fair and Open Process pursuant to the provisions of N.J.S.A. 19:44A-20.5 et seq.; and

WHEREAS, in accordance with N.J.S.A. 19:44A-20.5 et seq. the Authority advertised in its official newspapers a Notice of Solicitation for Request for Qualifications (RFQ); and

WHEREAS, the Authority accepted proposals for said position on January 9, 2020; and

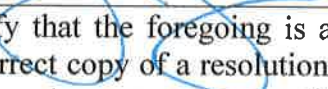
WHEREAS, the TNSA Board of Commissioners have reviewed the proposals based on the evaluation criteria and it is recommended that the proposal received by Douglas M. Long of Grace, Marmero & Associates be accepted; and

WHEREAS, based on the amount of funds expended in the prior year for these services, it is estimated that the total 2020 appropriation of this contract will be \$50,000.00; and

WHEREAS, the Authority's Certification of Funds is attached;

NOW, THEREFORE, BE IT RESOLVED by the Township of Neptune Sewerage Authority, County of Monmouth, State of New Jersey as follows:

1. Douglas M. Long of Grace, Marmero & Associates is hereby appointed as Authority Consulting Attorney for a term of one (1) year commencing February 1, 2020 and continuing through and until the Authority's Reorganization Meeting in 2021.
2. The Authority Chairman and Secretary are hereby authorized and directed to enter into a Professional Services Agreement with said Consulting Attorney. A copy of which will be on file and available for inspection in the Authority's office upon execution.
3. The Executive Director shall cause notice of award of said appointment to be published in the official newspapers of the Authority.
4. A certified copy of this resolution shall be forwarded to the Authority Consulting Attorney.


I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 3rd day of February 2020.


TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY

CERTIFICATION OF FUNDS

Date: February 3, 2020
To: Board of Commissioners
From: Tina M. Cunningham
Executive Director
Subject: Professional Contract

I hereby certify that sufficient funds are available for payment for the above referenced contract as follows:

Firm: Grace, Marmero & Associates
Amount: \$25,000.00
Budget Account No.: 5065



Executive Director

APPOINT AUTHORITY ATTORNEY

WHEREAS, the Township of Neptune Sewerage Authority desires to appoint an Authority Attorney through the Fair and Open Process pursuant to the provisions of N.J.S.A. 19:44A-20.5 et seq.; and

WHEREAS, in accordance with N.J.S.A. 19:44A-20.5 et seq. the Authority advertised in its official newspapers a Notice of Solicitation for Request for Qualifications (RFQ); and

WHEREAS, the Authority accepted proposals for said position on January 9, 2020; and

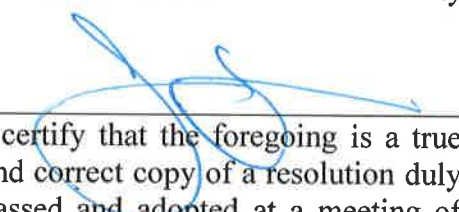
WHEREAS, the TNSA Board of Commissioners have reviewed the proposals based on the evaluation criteria and it is recommended that the proposal received by Carla Aldarelli of Capehart & Scatchard be accepted; and

WHEREAS, based on the amount of funds expended in the prior year for these services, it is estimated that the total 2020 appropriation of this contract will be \$28,000.00; and

WHEREAS, the Authority's Certification of Funds is attached;

NOW, THEREFORE, BE IT RESOLVED by the Township of Neptune Sewerage Authority, County of Monmouth, State of New Jersey as follows:

1. Carla Aldarelli of Capehart & Scatchard is hereby appointed as Authority Attorney for a term of one (1) year commencing February 1, 2020 and continuing through and until the Authority's Reorganization Meeting in 2021.
2. The Authority Chairman and Secretary are hereby authorized and directed to enter into a Professional Services Agreement with said Attorney. A copy of which will be on file and available for inspection in the Authority's office upon execution.
3. The Executive Director shall cause notice of award of said appointment to be published in the official newspapers of the Authority.
4. A certified copy of this resolution shall be forwarded to the Authority Attorney.


I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 3rd day of February 2020.

TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY

CERTIFICATION OF FUNDS

Date: February 3, 2020
To: Board of Commissioners
From: Tina M. Cunningham
Executive Director
Subject: Professional Contract

I hereby certify that sufficient funds are available for payment for the above referenced contract as follows:

Firm: Capehart & Scatchard
Amount: \$28,000.00
Budget Account No.: 5060



Executive Director