RESOLUTION AUTHORIZING THE USE OF PROPRIETARY GOODS OR SERVICES FOR THE TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY ODOR CONTROL IMPROVEMENTS

WHEREAS, the Township of Neptune Sewerage Authority (TNSA) owns and operates a Wastewater Treatment Plant (WWTP) located at 634 Old Corlies Avenue, Neptune New Jersey; and

WHEREAS, the TNSA has received numerous and repeated complaints of odors from the WWTP by the adjacent residents;

WHEREAS, the TNSA authorized Remington & Vernick Engineer (RVE) to complete a Feasibility Study to address the odors from the facility which included air sampling to identify the constituents that are causing the odors;

WHEREAS, the TNSA authorized RVE to identify odor control equipment that is suitable to address the odors and ascertain the effectiveness in treatment of the odor contaminants; and

WHEREAS, the identified odor control equipment suitable to remove the identified contaminants and is also compatible with the current treatment components of the WWTP is Evoqua ZABOCS 5000 odor control units;

WHEREAS, the TNSA proposes to utilize proprietary equipment and services under N.J.S.A. 40A:11-13(d) and N.J.A.C. 5:34-9.1. Specifically, the TNSA intends to use Evoqua ZABOCS – 5000 units to treat the odors; and

WHEREAS, the TNSA wishes to formally confirm the use of propitiatory goods for the necessary odor control improvements in accordance with N.J.S.A. 40A:11-13(d) for the effective treatment of the odors; and

WHEREAS, the TNSA utilizes Evoqua odor control equipment at other TNSA facilities and wishes to establish operational consistency between facilities by utilizing the same equipment vendor.

NOW, THEREFORE BE IT RESOLVED, by the Township of Neptune Sewerage Authority that the TNSA is authorized to specify Evoqua ZABOCS – 5000 as the specific vendor supplying the equipment at the Wastewater Treatment Plant;

Governing Body	Recorded	Vote		
Member	Aye	Nay	Abstain	Absent
James W. Manning, Jr.				V
Harry Devine	X			χ.
James Mowczan	X			
Linda Johnson	×			
Alonzo Wright	X	э.		

AUTHORIZE THE PURCHASE OF A 2021 CHEVROLET COLORADO THROUGH THE SOURCEWELL NATIONAL PURCHASING COOPERATIVE

WHEREAS, the Township of Neptune Sewerage Authority wishes to authorize the purchase of a 2021 Chevrolet Colorado through the Sourcewell National Purchasing Cooperative; and,

WHEREAS, the purchase of goods and services by local contracting units is authorized by the Local Public Contracts Laws, N.J.S.A. 40A:11-12; and,

WHEREAS, the Township of Neptune Sewerage Authority, is authorized pursuant to N.J.S.A. 52:34-6.2(b)(3) to use procurement methods by entering into a nationally recognized cooperative agreement; and,

WHEREAS, the Sourcewell National Purchasing Cooperative has a nationally recognized cooperative agreement and has awarded Contract No. 120716-NAF to National Auto Fleet Group; and,

WHEREAS, the Authority's Certification of Funds is attached and made part of this resolution,

NOW, THEREFORE, BE IT RESOLVED, by the Township of Neptune Sewerage Authority that the purchase of a 2021 Chevrolet Colorado be and is hereby authorized through the Sourcewell National Purchasing Cooperative Contract awarded to National Auto Fleet Group in the amount of \$23,995.47.

Governing Body	Recorded V	ote '		
Member	Aye	Nay	Abstain	Absent
James W. Manning, Jr. Harry Devine James Mowczan Linda Johnson Alonzo Wright	× × ×			×

TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY <u>CERTIFICATION OF FUNDS</u>

Date:

January 20, 2021

To:

Board of Commissioners

From:

Tina M. Cunningham

Executive Director

Subject:

Fleet Inventory

I hereby certify that sufficient funds are available for payment for the above referenced contract as follows:

Firm:

National Auto Fleet Group

Amount:

\$23,995.47

Budget Account No.:

8010

Executive Director

AUTHORIZE THE PURCHASE OF A 2021 FORD F-150 THROUGH THE SOURCEWELL NATIONAL PURCHASING COOPERATIVE

WHEREAS, the Township of Neptune Sewerage Authority wishes to authorize the purchase of a 2021 Ford F-150 through the Sourcewell National Purchasing Cooperative; and,

WHEREAS, the purchase of goods and services by local contracting units is authorized by the Local Public Contracts Laws, N.J.S.A. 40A:11-12; and,

WHEREAS, the Township of Neptune Sewerage Authority, is authorized pursuant to N.J.S.A. 52:34-6.2(b)(3) to use procurement methods by entering into a nationally recognized cooperative agreement; and,

WHEREAS, the Sourcewell National Purchasing Cooperative has a nationally recognized cooperative agreement and has awarded Contract No. 120716-NAF to National Auto Fleet Group; and,

WHEREAS, the Authority's Certification of Funds is attached and made part of this resolution,

NOW, THEREFORE, BE IT RESOLVED, by the Township of Neptune Sewerage Authority that the purchase of a 2021 Ford F-150 be and is hereby authorized through the Sourcewell National Purchasing Cooperative Contract awarded to National Auto Fleet Group in the amount of \$29,064.66.

Governing Body Member	Recorded Aye	Vote Nay	Abstain	Absent
James W. Manning, Jr. Harry Devine James Mowczan Linda Johnson Alonzo Wright	X X X			×

TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY <u>CERTIFICATION OF FUNDS</u>

Date:

January 20, 2021

To:

Board of Commissioners

From:

Tina M. Cunningham

Executive Director

Subject:

Fleet Inventory

I hereby certify that sufficient funds are available for payment for the above referenced contract as follows:

Firm:

National Auto Fleet Group

Amount:

\$29,064.66

Budget Account No.:

8010

Executive Director

APPROVE A TWO YEAR CONTRACT WITH GARDEN STATE LABORATORIES, INC. FOR LABORATORY ANALYSIS SERVICES

WHEREAS, pursuant to Notice to Bidders the Township of Neptune Sewerage Authority advertised for receipt of bids for Laboratory Analysis Services for the 2021 & 2022 calendar years; and,

WHEREAS, the Authority received bids for the above as set forth in the tabulation of bids prepared by the Purchasing Agent on Wednesday, January 14, 2021; and,

WHEREAS, after bids were received on Wednesday, January 14, 2021 and tabulated by the Purchasing Agent, it was determined that the bid of Garden State Laboratories, Inc. as indicated below was the lowest most responsible bid received and should be accepted and awarded by the Authority;

Description

Company

Total Amount of Bid

Laboratory Analysis Services Garden State Laboratories, Inc.

\$39,270.00

WHEREAS, the Authority's Certification of Funds is attached and made part of this resolution;

NOW, THEREFORE, BE IT RESOLVED by the Township of Neptune Sewerage Authority that the bid of Garden State Laboratories, Inc. in the amount as stated above be and is hereby approved;

BE IT FURTHER RESOLVED that the Executive Director and Secretary are authorized to execute a contract with Garden State Laboratories, Inc. for the 2021 & 2022 calendar years.

Governing Body	Recorded Vote			
Member	Aye	Nay	Abstain	Absent
James W. Manning, Jr.				X
Harry Devine	X			
James Mowczan	×			
Linda Johnson	X			
Alonzo Wright	×			

TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY <u>CERTIFICATION OF FUNDS</u>

Date:

January 20, 2021

To:

Board of Commissioners

From:

Tina M. Cunningham

Executive Director

Subject:

Laboratory Analysis Services

I hereby certify that sufficient funds are available for payment for the above referenced contract as follows:

Firm:

Garden State Laboratories, Inc.

Amount:

\$39,270.00

Budget Account No.:

6260

Executive Director

TNSA Resolution No. <u>5415</u>

APPROVE TWA APPLICATION FOR MONMOUTH SHORES CORPORATE PARK

WHEREAS, the Township of Neptune Sewerage Authority ("TNSA") has received an application for Treatment Works Approval (TWA-1) for the following project:

Municipality Township of Wall

Block 914 **Lot** 2

Applicant Monshore Park Realty, LLC

Description Connection of the existing commercial

complex to the Wall Township Sanitary

Sewer System

WHEREAS, TNSA Engineer Jeffrey Fedorchak of Remington & Vernick Engineers has reviewed the application and calculated the approximate daily flow of 7,000 gallons of wastewater per day from this project; and

WHEREAS, the Total Available Capacity for the Township of Wall is 111,428 gpd. The proposed project would decrease the Total Available capacity to 104,428 gpd. Therefore, there is sufficient treatment capacity at the Wastewater treatment plant for this project.

NOW, THEREFORE, BE IT RESOLVED by TNSA that it will accept treatment for the above stated wastewater flow; and

BE IT FURTHER RESOLVED that the Executive Director of TNSA be and is hereby authorized to sign the appropriate section of Form TWA-1 to evidence this acceptance if applicable.

Governing Body	Recorded	Vote		
Member	Aye	Nay	Abstain	Absent
James W. Manning, Jr. Harry Devine James Mowczan Linda Johnson Alonzo Wright	, , ,	·		X

TNSA RESOLUTION NO. 5414

AUTHORIZATION TO ADOPT THE 2021 CASH MANAGEMENT PLAN

WHEREAS, the Commissioners of the Township of Neptune Sewerage Authority have reviewed the Cash Management Plan as presented and recommended by its accountant; and

WHEREAS, the Commissioners are of the opinion that it is in the best interest of the Authority to adopt the 2021 Cash Management Plan as set forth above pursuant to the Local Fiscal Affairs Law (N.J.S.A. 40A:5-14);

NOW THEREFORE, BE IT RESOLVED this 20th day of January 2021 by the Township of Neptune Sewerage Authority that the Cash Management Plan as annexed hereto and part hereof shall serve as the Cash Management Plan for the Authority for the year 2021.

l	Governing Body	Recorded	Vote		
	Member	Aye	Nay	Abstain	Absent
	James W. Manning, Jr. Harry Devine James Mowczan Alonzo Wright Linda Johnson	× × ×			*

TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY MONMOUTH COUNTY, NEW JERSEY CASH MANANGEMENT PLAN

January 1, 2021 to December 31, 2021

Pursuant to the requirements of N.J.S.A. 40A:5-14, et seq., and N.J.A.C. 5:31-3.1, the following is the Cash Management Plan of the Township of Neptune Sewerage Authority ("Authority") for the calendar year indicated above.

1. Cash Management and Investment Objectives:

The Township of Neptune Sewerage Authority objectives in this are:

- A. Preservation of capital.
- B. Adequate safekeeping of assets.
- C. Maintenance of liquidity to meet operating needs.
- D. Diversification of the Authority's portfolio to minimize risks associated with individual investments.
- E. Investment of assets in accordance with State and Federal Laws and Regulations.

2. Designation of Official Depositories:

A. The following Governmental Unit Depository Protection Act approved banks are authorized depositories for deposit of funds:

1.	TD Bank	9.	Crown Bank
2.	Bank of America	10.	Provident Bank
3.	1 st Constitution Bank	11.	Santander Bank
4.	Wells Fargo Bank	12.	Bogota Savings Bank
5.	Ocean First Bank	13.	Somerset Savings Bank
6.	Manasquan Bank	14.	Kearny Federal Savings Bank
7.	PNC Bank	15.	Wells Fargo Bank
8.	Valley National Bank		

- B. Designated official depositories are required to submit to the Authority a copy of the Governmental Unit Deposit Protection Act Notification of Eligibility, which is filed semi-annually with the Department of Banking each June 30th and December 31st of each year.
- C. Designated official depositories are required to submit to the Authority a copy of the institution's "Annual Report" each year.

3. <u>Designation of Security Broker/Dealers:</u>

A. The following are approved security broker/dealers:

None

4. <u>Cash Management:</u>

- A. All funds shall be deposited within 48 hours of receipt in accordance with N.J.S.A. 40A:5-15.
- B. The Commissioners shall minimize the possibility of idle cash accumulating in accounts by assuring that the amounts in excess of negotiated compensating balances are kept in interest bearing accounts or promptly swept into the investment portfolio.
- C. The method of calculating banking fees and compensating balances shall be reviewed on a monthly basis.
- D. Investment decisions shall be guided by the cash flow projections prepared by the Executive Director.

5. Permissible Investments:

- A. Bonds or other obligations of the United States of America or obligations guaranteed by the Unites States of America.
- B. Government money market mutual funds.
- C. Any federal savings or instrumentality obligation authorized by Congress that matures within 397 days from the date of purchase, and has a fixed rate of interest not dependent on any index or external factors.
- D. Bonds or other obligations of the local unit or school districts of which the local unit is part.
- E. Insured savings and loan associations and savings bank accounts, not exceeding the amount for which the accounts are insured (\$100,000) or twenty five percent of the total reserves and undivided profits of the association. Such associations must be located within the State of New Jersey.
- F. Certificates of Deposit (CD) issued by banks having their place of business in New Jersey.
- G. Local government investment pools.

- H. Deposits with the State of New Jersey Cash Management Fund established pursuant to Section 1 of P.L. 1977, c. 281 (C.52:18A-90.4).
- I. Repurchase agreements of fully collateralized securities.

6. <u>Authority for Investment Management:</u>

A. The Executive Director of the Authority is authorized and directed to make investments on behalf of the Authority. All investments decisions shall be consistent with this plan and all appropriate regulatory constraints.

7. Safekeeping:

A. Securities purchased on behalf of the Authority shall be delivered electronically or physically to the Authority's custodial bank, which shall maintain custodial and/or safekeeping accounts for such securities on behalf of the Authority.

8. Reporting:

A. The Executive Director shall report to the Board of Commissioners all purchases of investments in accordance with N.J.S.A. 40A:5-15.2.

9. Audit:

A. The Cash Management Plan shall be subject to annual audit conducted pursuant to N.J.S.A. 40A:5-14.

10. Disposition of Abandoned Property:

A. The Commissioners shall escheat to the State of New Jersey checks, which remain outstanding for twelve or more months after the date of issuance.

RESOLUTION APPROVING THE 2021 MEETING SCHEDULE FOR THE TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY

WHEREAS, the legislature has determined that the public has a right to be present at all meetings of the public bodies pursuant to R.S. 10:4-6 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Township of Neptune Sewerage Authority that the regular meetings of the Authority shall be held at 6:00 p.m. prevailing time on the third Wednesday of each month (unless otherwise specified) for the year 2021. The meetings will be held at the Authority's Administration Offices, 634 Old Corlies Avenue, Neptune, New Jersey. Attached hereto and part hereof is the list of regular meetings of the Township of Neptune Sewerage Authority; and

BE IT FURTHER RESOLVED that participation by the public at the regular meetings shall be at such time or times as set forth in the agenda of the regular meetings at the discretion of the Chairman or presiding officer; and

BE IT FURTHER RESOLVED that the Asbury Park Press and the Coaster are hereby designated as the official newspapers for notices and said notice may be sent to either or both when necessary under the provisions of the Open Public Meetings Act; and

BE IT FURTHER RESOLVED that in accordance with R.S. 10:14-19 any person, upon pre-payment of ten dollars (\$10.00) for each calendar year or part hereof, may request a copy of any regular, special or rescheduled meeting of the Township of Neptune Sewerage Authority, be mailed to such person within the time prescribed by the Open Public Meetings Act;

NOW, THEREFORE, BE IT RESOLVED that the Executive Director is hereby authorized to post this resolution in the Administration Building of the Township of Neptune Sewerage Authority located at 634 Old Corlies Avenue, Neptune, New Jersey and with the clerks of the following customer municipalities: Borough of Avon-by-the-Sea, Borough of Bradley Beach, Borough of Neptune City, Borough of Tinton Falls, Township of Neptune, Township of Wall and the Ocean Grove Sewerage Authority.

Governing Body	Recorded	Vote		
Member	Aye	Nay	Abstain	Absent
				0.2
James W. Manning, Jr.				*
Harry Devine	*			
James Mowczan	X			
Linda Johnson	*			
Alonzo Wright	X			

TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY

SCHEDULE OF MEETINGS FOR THE TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY FOR THE YEAR 2021

MEETINGS

February 17, 2021

March 17, 2021

April 21, 2021

May 19, 2021

June 16, 2021

July 21, 2021

August 18, 2021

September 15, 2021

October 20, 2021

November 10, 2021 (2nd Wednesday)

December 15, 2021

January 19, 2022

Re-Organization Meeting

February 1, 2022

Tuesday

The Meetings for the Township of Neptune Sewerage Authority will be held at the Authority's main office, located at 634 Old Corlies Avenue, Neptune, New Jersey. All Authority meetings are scheduled to start at 6:00 p.m.

This notice is given in accordance with the requirements of R.S. 10:4-18.

AUTHORIZATION TO SCHEDULE 2021 RATE HEARING

WHEREAS, the Township of Neptune Sewerage Authority ("TNSA") pursuant to N.J.S.A. 40:14A-8 desires to revise its schedule of Service Charges for the year ending December 31, 2021, to be effective January 1, 2021; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Neptune Sewerage Authority that the proposed revised schedule of Service Charges for the year ending December 31, 2021 are as follows:

Municipality	Annual Service Charges	Quarterly Amount <u>Due</u>
Avon-by-the-Sea	\$ 351,792.00	\$ 87,948.00
Borough of Bradley Beach	\$ 781,340.00	\$ 195,335.00
Borough of Neptune City	\$ 581,576.00	\$ 145,394.00
Township of Neptune	\$3,925,828.00	\$ 981,457.00
Ocean Grove	\$ 428,104.00	\$ 107,026.00
Borough of Tinton Falls	\$ 652,827.00	\$ 163,206.75
Township of Wall	\$ 140,991.00	\$ 35,247.75

BE IT FURTHER RESOLVED, that the Executive Director be and hereby is authorized to publish in two (2) approved newspapers of the Authority the proposed Schedule of Service Charges for the year ending December 31, 2021, to be effective as of January 1, 2021; and

BE IT FURTHER RESOLVED, that the Executive Director be and hereby is authorized to serve written notice to the Clerks of each Customer Municipality served by the Authority of the proposed Schedule of Service Charges; and

BE IT FURTHER RESOLVED, that a public hearing will be held on Wednesday, February 17, 2021 at 6:00 p.m. prevailing time, at the Authority's Administration Office, located at 634 Old Corlies Avenue, Neptune, New Jersey at which time the Authority will consider the adoption of the proposed Schedule of Service Charges for the year ending December 31, 2021.

	Governing Body	Recorded	Vote		
	Member	Aye	Nay	Abstain	Absent
					×
	James W. Manning, Jr.				,-
ı	Harry Devine	*			
	James Mowczan	×			
	Linda Johnson	×			
	Alonzo Wright	X			

RESOLUTION No. 5411

January 2021

Day 11 D 1 00 000		
Payroll - December 03, 2020	\$	32,897.55
Payroll Taxes - December 03, 2020	\$	15,113.09
Payroll - December 17, 2020	\$	34,287.60
Payroll Taxes - December 17, 2020	\$	15,187.38
Payroll - December 31, 2020	\$	33,582.40
Payroll Taxes - December 31, 2020	\$	15,453.06
NJSHP - January Retirees	\$	13,011.94
NJSHP - January Active	\$	27,287.19
NJ Div. Of Pension - December 2020	\$	
		14,099.32
T	otal Paid: \$	200,919.53
All Industrial Safety Products, Inc.	ф	1 550 55
Amerigas Propane, Inc.	\$	1,572.77
Aramark Uniform & Career Apparel, Inc.	\$ \$	1,352.49
Association of Environmental Authorities	\$ \$	1,474.94
Bathgate, Wegener & Wolk, P.C.	\$ \$	5,516.00
Bradley Car Care	\$ \$	4,685.43 137.60
Cablevision Systems Corporation	\$	258.52
Capehart & Scatchard PA	\$	1,875.00
Colonial Life & Accident Insurance Co	\$	525.36
Country Clean Inc.	\$	477.98
Delta Dental of New Jersey, Inc.	\$	1,601.40
Dex Media Inc.	\$	19.95
Electro Maintenance, Inc.	\$	3,540.50
Evoqua Water Technologies LLC	\$	7,331.22
Fed-Ex Corporate Services, Inc.	\$	33.77
Fire Security Technologies, Inc.	\$	1,781.98
FlexFacts.Com	\$	35.00
Freehold Cartage, Inc.	\$	175.00
Gannett Satelite Information, Inc.	\$	198.60
Garden State Laboratories, Inc.	\$	1,865.00
Geese Police, Inc.	\$	1,460.00
Genuine Parts Company	\$	279.62
Government Purchasing Association of NJ In		100.00
HD Supply Facilities Maintenan	\$	2,322.41
Heritage Business Systems, Inc.	\$	45.82
Home Depot U.S.A., Inc.	\$	721.44

RESOLUTION No. 5411

January 2021

GRAND TOTAL	\$	395,633.23
To Be Paid	\$	194,713.70
WW Grainer Inc	\$	3,003.48
Verizon - Wireless	\$	79.70
Verizon - Business	\$	13.03
Verizon	\$	761.91
University Enterprises, Inc.	\$	321.00
Univar USA Inc.	\$	11,177.70
United Parcel Service, Inc.	\$	22.00
The New Coaster, LLC	\$	22.75
Staples Contract & Commercial, Inc.	\$	2,238.70
Sper Scientific	\$	133.35
Seaboard Welding Supply Inc.	\$	39.50
Russell Reid Waste and Disposal Co.	\$	40,450.60
Remington & Vernick Engineers II, Inc.	\$	37,310.51
Paychex Investment Partnership LP	\$	2.86 288.51
One Call Concepts, Inc.	ъ \$	13,451.59
New Jersey Natural Gas	э \$	455.48
New Jersey-American Water Company	\$	278.56
Nestle Waters North America Inc.	э \$	776.61
Neptune Township	\$ \$	360.00
Nastus Bros., Inc.	\$	5,872.02
Miracle Chemical Co	\$	252.00
Marmero Law, LLC	\$	242.22
Joseph Fazzio-Howell, LLC	\$	113.56
Jersey Central Power & Light Company Jersey Mail Systems LLC	\$	37,658.26

TNSA RESOLUTION NO. 5410

RESOLUTION OF THE TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY TO CLOSE EXECUTIVE SESSION

WHEREAS, the Township of Neptune Sewerage Authority by TNSA Resolution No. 5409 to enter into Executive Session; and

WHEREAS, all matters for this Executive Session have been discussed;

NOW, THEREFORE, BE IT RESOLVED by the Township of Neptune Sewerage Authority that it be authorized to adjourn from Executive Session at 6:51 p.m.

Governing Body Member	Recorded Vote			
	Aye	Nay	Abstain	Absent
James W. Manning, Jr.	X			
Harry Devine	X			
James Mowczan	X			
Alonzo Wright	X			
Linda Johnson	X			

TNSA RESOLUTION NO. 5409

RESOLUTION OF THE TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY TO ENTER INTO A CLOSED SESSION TO DISCUSS; CONTRACTUAL(S), LITIGATION AND PERSONNEL MATTER

WHEREAS, the Township of Neptune Sewerage Authority ("Authority"), a duly constituted public body in the County of Monmouth, State of New Jersey, has determined there is a need to discuss the following subjects in closed session:

- 1. Contractual Matters
- 2. Litigation Matter
- 2. Personnel Matter

NOW, THEREFORE BE IT RESOLVED, upon proper motion and vote at a public meeting by the Township of Neptune Sewerage Authority in the County of Monmouth, State of New Jersey as follows:

- 1. The Authority entered into closed session to discuss the topics above on January 20, 2021.
- 2. The closed session minutes may be made available to the public shortly after the Authority adopts them by proper motion and vote.

ADOPTED by the Township of Neptune Sewerage Authority on January 20, 2021;

<u>02-17-21</u> (Date) (Secretary's Signature) Governing Body Recorded Vote Member Aye Nay Abstain Absent James W. Manning, Jr. X Harry Devine X James Mowczan X Alonzo Wright X Linda Johnson X