

TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY  
September 15, 2021 Meeting

The meeting for the Township of Neptune Sewerage Authority was held on the above date with the following Authority Commissioners present: Harry Devine, James Mowczan, Linda Johnson (via telephone), Alonzo Wright and James W. Manning, Jr. The following consultants were also present: Ms. Aldarelli and Mr. Fedorchak. In addition, Executive Director Tina Cunningham was present.

Chairman Manning called the meeting to order at 6:00 p.m. Moment of Silence and Flag Salute. Chairman Manning stated that the fire exits are located in the direction that he is indicating, in case of fire you will be notified by bell and or public address system. Chairman Manning requested a roll call.

Chairman Manning made the following statement. Adequate notice of this meeting has been approved by the delivering of the required advertisement to the Asbury Park Press and the Coaster on January 23, 2021 and by filing a copy of said notice with the clerks of the customer municipalities.

Chairman Manning questioned if anyone had any other business that may come before the Authority. None noted.

Chairman Manning questioned Mr. Fedorchak if he had anything to add to his report. Mr. Fedorchak stated that a meeting is scheduled with J. Fletcher Creamer and TNSA to go over the Odor Control Project which is scheduled to be delivered in Mid-November.

Mr. Fedorchak also stated that he prepared a proposal as requested to prepare bid documents for the ocean outfall repair as outlined in WJ Castle's Report. The Commissioners agreed to authorize the proposal.

Chairman Manning questioned Ms. Aldarelli if she had anything to report. Ms. Aldarelli stated that she had nothing to report.

Chairman Manning questioned Ms. Cunningham if she had anything further to add to her report. Ms. Cunningham stated that she prepared a revised September payment of bills list for review and consideration.

Ms. Cunningham indicated that the Authority received three bids for the Pump and Motor Repair Services on Wednesday, September 1, 2021 at 10:00 am. Ms. Cunningham stated that the three bids received were from Pilot Electric Co, GMH Associates and AC Schultes. She indicated that Ms. Aldarelli has reviewed the bids and found that Pilot Electric Company was the lowest most responsible bid received. The Commissioners agreed to award the two year Pump and Motor Repair Bid to Pilot Electric Co. for 2022 and 2023 calendar years.

Ms. Cunningham also stated that Ms. Thorn received proposals off of NJ State Contract for new copy machines. She indicated that she has reviewed them and found that the lease

proposal submitted by Stewart is acceptable and is being recommended. She stated that the lease agreement is for \$104.06 for 60 months. The Commissioners authorized the lease agreement.

Commissioner Johnson questioned the discharge of the Monmouth County Landfill. Ms. Cunningham stated that the landfill is discharging between 40,000 and 60,000 gallons per day and they stopped using polymer. She stated that the clarifiers are manageable at this time.

Chairman Manning stated that he had a conference call with a company called "The Phoebus Fund". They are proposing a solar energy farm project, he stated. He suggested that the representative meet with TNSA in either October or November to discuss the project further and possible energy savings.

#### APPROVAL OF MINUTES

Commissioner Wright moved, seconded by Commissioner Johnson that the Meeting Minutes of August 18, 2021 be approved as distributed. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

Commissioner Wright moved, seconded by Commissioner Devine that the Executive Session Meeting Minutes of August 18, 2021 be approved as distributed. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

#### RESOLUTIONS

##### No. 5486 – Open Executive Session:

Commissioner Johnson moved Resolution No. 5486 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

##### No. 5487 – Adjourn from Executive Session:

Commissioner Devine moved Resolution No. 5487 seconded by Commissioner Wright. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

##### No. 5488 – Revised September Payment of Bills:

Commissioner Mowczan moved Resolution No. 5488 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

##### No. 5489 – Authorize RVE to Prepare and Administrate Bid Documents for the Ocean Outfall Repair Project:

Commissioner Wright moved Resolution No. 5489 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

No. 5490 – Award the Pump and Motor Repair Services Bid to Pilot Electric Co., Inc. for the 2022 and 2023 Calendar Years:

Commissioner Wright moved Resolution No. 5490 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

No. 5491 – Authorize a Lease Agreement with Stewart Business for a Xerox Copy Machine:

Commissioner Wright moved Resolution No. 5491 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

No. 5492 – Authorize the Executive Director to extend Job Offers to Noah Brown, Jonathan Stocum and Brendan Hirsh at a Starting Base Salary of \$32,000 subject to a Pre-Employment Physical:

Commissioner Devine moved Resolution No. 5492 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

A motion was made by Commissioner Johnson and seconded by Commissioner Devine that the meeting be adjourned at 6:24 p.m. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

Respectfully submitted,

Tina M. Cunningham

