

TNSA  
Resolution No. 5516

**RESOLUTION TO AUTHORIZE FOR THE SOLICITATION  
OF PROFESSIONAL SERVICES FOR 2022**

WHEREAS, the Township of Neptune Sewerage Authority (“TNSA”) has determined that all professional appointments will be made in accordance with the Fair and Open process pursuant to the provisions of N.J.S.A. 19:44A-20.5 et seq.; and

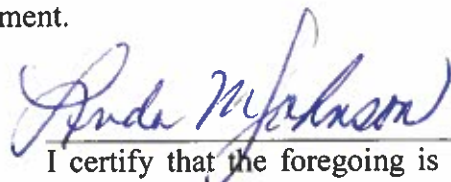
WHEREAS, TNSA will solicit for Request for Qualifications (RFQ’s) pursuant to the provisions of N.J.S.A. 19:44A-20.5 et seq. (New Jersey Pay to Play Law) for Attorney, Consulting Attorney, Labor & Employment Attorney, Authority Engineer, Consulting Engineer, Financial Advisor, Bond Counsel and Risk Management Consultant in the official newspapers; and

WHEREAS, eligible applicants must submit a Statement of Qualifications, Business Registration Certificate and Ownership Disclosure Form; and

WHEREAS, all successful applicants will be required to comply with Affirmative Action Regulations of N.J.S.A. 10:5-31 et seq.; and N.J.A.C. 17:27; including a copy of their Affirmative Action Language for Goods, Professional Service and General Service Contracts and N.J.S.A. 52:32-44 et seq.; New Jersey Business Registration; and

WHEREAS, TNSA reserves the right to reject any and all submissions;

NOW, THEREFORE, BE IT RESOLVED by the Township of Neptune Sewerage Authority to authorize the Executive Director to advertise for submission of RFQ’s for Professional Services as enumerated in this document.



I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 15<sup>th</sup> day of December 2021.

Governing Body Member	Recorded Vote		Abstain	Absent
	Aye	Nay		
James W. Manning, Jr.	X			
Harry Devine	X			
James Mowczan	X			
Linda Johnson	X			
Alonzo Wright				X

TNSA  
Resolution No. 5515

**RESOLUTION AUTHORIZING CHANGE ORDER NO. 7 FOR  
THE DIGESTER NO. 3 COVER REPLACEMENT AND SLUDGE  
MIXING SYSTEM UPGRADE PROJECT**

WHEREAS, pursuant to TNSA Resolution No. 5292, dated October 16, 2019, Allied Construction Group, Inc. was awarded a contract to replace the cover and sludge mixing system for Digester No. 3, in the amount of \$1,715,000.00; and

WHEREAS, TNSA authorized Change Order No. 1 in the amount of \$32,526.00 pursuant to Resolution No. 5365, dated August 19, 2020 raising the total contract price to \$1,747,526.00; and

WHEREAS, TNSA authorized Change Order No. 2 in the amount of \$95,391.00 pursuant to Resolution No. 5467, dated June 16, 2021 raising the total contract price to \$1,842,917.00; and

WHEREAS, TNSA authorized Change Order No. 3 in the amount of \$291,505.00 pursuant to Resolution No. 5470, dated July 1, 2021 raising the total contract price to \$2,134,422.00; and

WHEREAS, TNSA authorized Change Order No. 4 in the amount of \$647,631.00 pursuant to Resolution No. 5476, dated July 21, 2021 raising the contract price to \$2,782,053.00; and

WHEREAS, TNSA authorized Change Order No. 5 in the amount of \$18,514.00 pursuant to Resolution No. 5498, dated October 20, 2021 raising the contract price to \$2,800,567.00; and

WHEREAS, TNSA authorized Change Order No. 6 in the amount of \$124,708.00 pursuant to Resolution No. 5504, dated November 10, 2021 raising the contract price to \$2,925,275.00; and

WHEREAS, Allied Construction Group, Inc. has submitted an application for Change Order No. 7, which is submitted herewith and made hereto by reference; and

WHEREAS, Change Order No. 7 enumerates an increase of \$328,972.00 to the contract for the following items:

1. Replacement of three (3) 2" sampling valves;
2. Two (2) days on-site training from Evoqua for the digester mixing system equipment;

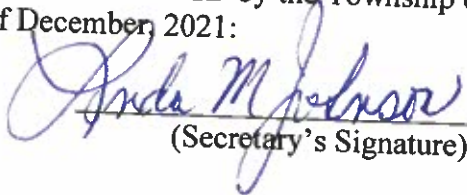
3. New anti-foam chemical injection point installation; new overflow structure, new 12" PVC connected to existing manhole, new concrete sidewalk, alarm and horn improvements and electrical work;
4. Flushing and cleaning piping and equipment associated with the membrane cover, sludge mixing system and digester sludge heating system.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS OF THE TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY as follows:

1. Change Order No. 7 for Digester No. 3 Cover Replacement and Sludge Mixing System Upgrade Project, which was awarded to Allied Construction Group, Inc. is hereby approved, thereby increasing the project cost in the amount of \$328,972.00 raising the contract price to \$3,254,247.00.

2. The Chairman together with all appropriate officers and employees are hereby authorized and directed to take any and all steps necessary to effectuate the purpose of this resolution.

ADOPTED by the Township of Neptune Sewerage Authority held on the 15<sup>th</sup> day of December, 2021:

  
 (Secretary's Signature)

Dec 29 2021  
 (Date)

Governing Body Member	Recorded Vote			
	Aye	Nay	Abstain	Absent
James W. Manning, Jr.	X			
Harry Devine	X			
James Mowczan	X			
Alonzo Wright				
Linda Johnson	X			X

TNSA  
Resolution No. 5513

**AUTHORIZE THE PURCHASE OF ONE 7,000 LB CAPACITY  
GAS PNEUMATIC TIRE FORKLIFT THROUGH THE SOURCEWELL  
NATIONAL PURCHASING COOPERATIVE**

WHEREAS, the Township of Neptune Sewerage Authority wishes to authorize the purchase of one (1) 7,000 lb. Capacity Gas Pneumatic Tire Forklift through the Sourcewell National Purchasing Cooperative; and

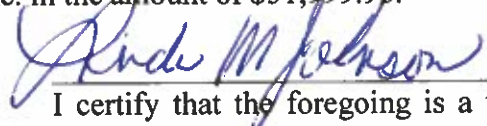
WHEREAS, the purchase of goods and services by local contracting units is authorized by the Local Public Contracts Laws, N.J.S.A. 40A:11-12; and

WHEREAS, the Township of Neptune Sewerage Authority, is authorized pursuant to N.J.S.A. 52:34-6.2(b)(3) to use procurement methods by entering into a nationally recognized cooperative agreement; and

WHEREAS, the Sourcewell National Purchasing Cooperative has a nationally recognized cooperative agreement and has awarded Contract No. 091520-MCF to Maintainco, Inc.; and

WHEREAS, the Authority's Certification of Funds is attached and made part of this resolution.

NOW, THEREFORE, BE IT RESOLVED, by the Township of Neptune Sewerage Authority that the purchase of one (1) 7,000 lb. Capacity Gas Pneumatic Tire Forklift be and is hereby authorized through the Sourcewell National Purchasing Cooperative Contract awarded to Maintainco, Inc. in the amount of \$51,999.98.



I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 15<sup>th</sup> day of December 2021.

Governing Body Member	Recorded Vote			
	Aye	Nay	Abstain	Absent
James W. Manning, Jr.	X			
Harry Devine	X			
James Mowczan	X			
Linda Johnson	X			
Alonzo Wright				X

TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY

CERTIFICATION OF FUNDS

Date: December 15, 2021  
To: Board of Commissioners  
From: Tina M. Cunningham  
Executive Director  
Subject: Fleet Inventory

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I hereby certify that sufficient funds are available for payment for the above referenced contract as follows:

Firm: Maintainco, Inc.  
Amount: \$51,999.98  
Budget Account No.: 8010

  
\_\_\_\_\_  
Executive Director

TNSA  
Resolution No. 5512

**AUTHORIZE THE PURCHASE OF TWO CLUB CAR  
CARRYALL 500 THROUGH THE SOURCEWELL  
NATIONAL PURCHASING COOPERATIVE**

WHEREAS, the Township of Neptune Sewerage Authority wishes to authorize the purchase of two (2) Club Cars "Carryall 500" through the Sourcewell National Purchasing Cooperative; and

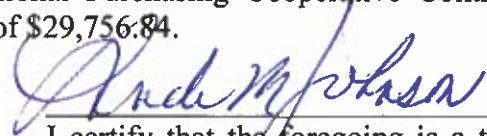
WHEREAS, the purchase of goods and services by local contracting units is authorized by the Local Public Contracts Laws, N.J.S.A. 40A:11-12; and

WHEREAS, the Township of Neptune Sewerage Authority, is authorized pursuant to N.J.S.A. 52:34-6.2(b)(3) to use procurement methods by entering into a nationally recognized cooperative agreement; and

WHEREAS, the Sourcewell National Purchasing Cooperative has a nationally recognized cooperative agreement and has awarded Contract No. 122220-CCR to Vic Gerard Golf Cars; and

WHEREAS, the Authority's Certification of Funds is attached and made part of this resolution.

NOW, THEREFORE, BE IT RESOLVED, by the Township of Neptune Sewerage Authority that the purchase of two (2) Club Cars "Carryall 500" be and is hereby authorized through the Sourcewell National Purchasing Cooperative Contract awarded to Vic Gerard Golf Cars in the amount of \$29,756.84.



I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 15<sup>th</sup> day of December 2021.

Governing Body Member	Recorded Vote			
	Aye	Nay	Abstain	Absent
James W. Manning, Jr.	X			
Harry Devine	X			
James Mowczan	X			
Linda Johnson	X			
Alonzo Wright				X

TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY

CERTIFICATION OF FUNDS

Date: December 15, 2021  
To: Board of Commissioners  
From: Tina M. Cunningham  
Executive Director  
Subject: Fleet Inventory

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I hereby certify that sufficient funds are available for payment for the above referenced contract as follows:

Firm: Vic Gerard Golf Cars  
Amount: \$29,756.84  
Budget Account No.: 8010



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Executive Director



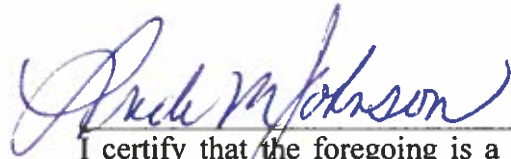
TNSA  
Resolution No. 5511

**RESOLUTION TO AUTHORIZE A ONE YEAR  
RENEWAL AGREEMENT WITH DELTA DENTAL**

WHEREAS, the Township of Neptune Sewerage Authority ("TNSA") has authorized the Executive Director to enter into a one (1) year contract extension with Delta Dental beginning January 1, 2022 through December 31, 2022 for dental services for TNSA employees; and

WHEREAS, the Authority's Certification of Funds is attached and made part of this resolution.

NOW, THEREFORE, BE IT RESOLVED by the Township of Neptune Sewerage Authority to authorize the Executive Director to enter into a one (1) year contract extension with Delta Dental beginning January 1, 2022 through December 31, 2022 for dental services for TNSA employees.



I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 15<sup>th</sup> day of December 2021.

Governing Body Member	Recorded Vote			
	Aye	Nay	Abstain	Absent
James W. Manning, Jr.	X			
Harry Devine	X			
James Mowczan	X			
Linda Johnson	X			
Alonzo Wright				X

TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY

CERTIFICATION OF FUNDS

Date: December 15, 2021  
To: Board of Commissioners  
From: Tina M. Cunningham  
Executive Director  
Subject: Delta Dental Services

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I hereby certify that sufficient funds are available for payment for the above referenced contract as follows:

Firm:	Delta Dental
Amount:	\$52,000.00
Budget Account No.:	6014



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Executive Director

TNSA  
Resolution No. 5510

**DESIGNATION OF PUBLIC AGENCY COMPLIANCE OFFICER  
(P.A.C.O)**

WHEREAS, the Affirmative Action Officer of the New Jersey Department of Treasury has revised its obligation of the public contracting process set forth in N.J.A.C. 17:27 et seq., pursuant to P.L. 1975, C. 127; and

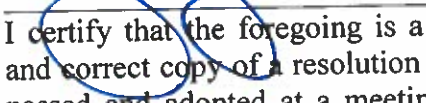
WHEREAS, the regulations require the designation of a "Public Agency Compliance Officer" (P.A.C.O.) to represent the Township of Neptune Sewerage Authority (TNSA); and

WHEREAS, the P.A.C.O. is required to be appointed annually; and

WHEREAS, TNSA designates Tina M. Cunningham as the Public Agency Compliance Officer for calendar year 2022;

NOW, THEREFORE, BE IT RESOLVED by the Township of Neptune Sewerage Authority in the County of Monmouth, State of New Jersey, that:

1. Tina M. Cunningham is appointed as the P.A.C.O. for the calendar year 2022;
2. Copies of the resolution shall be forwarded to the New Jersey State Affirmative Action Office and be made available at the Authority's Administration Office for public inspection.

  
I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 15<sup>th</sup> day of December, 2021.

Governing Body Member	Recorded Vote		Abstain	Absent
	Aye	Nay		
James W. Manning, Jr.	X			
Harry Devine	X			
James Mowczan	X			
Linda Johnson	X			
Alonzo Wright				

X

**NEW JERSEY DEPARTMENT OF THE TREASURY  
DIVISION OF CONTRACT COMPLIANCE &  
EQUAL EMPLOYMENT OPPORTUNITY IN  
PUBLIC CONTRACTS**



**DESIGNATION OF PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O)**

The designated Public Agency Compliance Officer (P.A.C.O) is:

<b>Public Agency:</b>	Township of Neptune Sewerage Authority	
<b>Name of P.A.C.O.:</b>	Tina M. Cunningham	
<b>Title:</b>	Executive Director	
<b>Business Address:</b>	P.O. Box 765, Neptune, NJ 07753	
<b>Telephone:</b>	732-922-3434	
<b>Fax:</b>	732-922-6653	
<b>E-mail:</b>	dellapietro@tnsa-nj.org	
<b>Current Highest Elected or Appointed Official:</b>	Chairman	

- No person currently serving as the P.A.C.O
- The P.A.C.O. will be appointed at the next Board/Council meeting. A copy of the resolution designating the appointee will be sent to the Division of Contract Compliance & Equal Opportunity Office.
- Additional technical assistance is requested

  
 \_\_\_\_\_  
 PUBLIC AGENCY OFFICIAL'S SIGNATURE

TNSA  
Resolution No. 5509

**STATEWIDE INSURANCE FUND  
RESOLUTION APPOINTING FUND COMMISSIONER**

WHEREAS, the Township of Neptune Sewerage Authority (hereinafter "Local Unit") is a member of the Statewide Insurance Fund (hereinafter "Fund"), a joint insurance fund as defined in N.J.S.A. 40A:10-36 et seq.; and

WHEREAS, the Fund's Bylaws require participating members to appoint a Fund Commissioner;

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Township of Neptune Sewerage Authority (Local Unit) that Tina M. Cunningham is hereby appointed as the Fund Commissioner for the Local Unit for the **Fund Year 2022**; and


BE IT FURTHER RESOLVED that James W. Manning, Jr. is hereby appointed as the Alternate Fund Commissioner for the Local Unit for the **Fund Year 2022**; and

BE IT FURTHER RESOLVED that the Local Unit's Fund Commissioner is authorized and directed to execute all such documents as required by the Fund.

Township of Neptune Sewerage Authority

ATTEST:

  
\_\_\_\_\_  
Secretary

By:   
\_\_\_\_\_  
Print Name: TINA M. CUNNINGHAM  
Title: Executive Director

This Resolution agreed to on the 15<sup>th</sup> day of December 2021, by a vote of:

4 Affirmative \_\_\_\_\_ Abstain \_\_\_\_\_ Negative 1 Absent

**2022 (2022-2023) ADOPTED  
BUDGET RESOLUTION**

TNSA Resolution No. 5508

**TOWNSHIP OF NEPTUNE SEWERAGE  
AUTHORITY**

**FISCAL YEAR: FROM: January 1, 2022 TO: December 31, 2022**

WHEREAS, the Annual Budget and Capital Budget/Program for the Township of Neptune Sewerage Authority for the fiscal year beginning January 1, 2022 and ending, December 31, 2022 has been presented for adoption before the governing body of the Township of Neptune Sewerage Authority at its open public meeting of December 15, 2021; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$6,787,900, Total Appropriations, including any Accumulated Deficit, if any, of \$6,552,550 and Total Unrestricted Net Position utilized of \$0; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$1,720,000 and Total Unrestricted Net Position planned to be utilized of \$1,720,000; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Township of Neptune Sewerage Authority, at an open public meeting held on December 15, 2021 that the Annual Budget and Capital Budget/Program of the Township of Neptune Sewerage Authority for the fiscal year beginning, January 1, 2022 and, ending, December 31, 2022 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

\_\_\_\_\_  
(Secretary's Signature)

12-15-21  
(Date)

Governing Body Member:	Recorded Vote		Abstain	Absent
	Aye	Nay		
James W. Manning, Jr.	X			
Harry Devine	X			
James Mowczan	X			
Linda Johnson	X			
Alonzo Wright	X			

X

# RESOLUTION

No. 5507

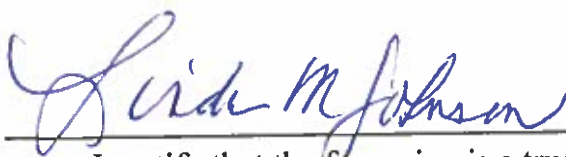
December 2021

Payroll - November 04, 2021	\$	35,465.68
Payroll Taxes - November 04, 2021	\$	16,806.74
Payroll - November 18, 2021	\$	36,487.44
Payroll Taxes - November 18, 2021	\$	17,282.67
NJSHP - December Retirees	\$	13,011.94
NJSHP - December Active	\$	27,287.19
NJ Division of Pension - November 2021	\$	10,746.64
<b>Total Paid:</b>	<b>\$</b>	<b>157,088.30</b>
Allied Construction Group, Inc.	\$	18,143.72
Aramark	\$	837.77
Arcadis US, Inc.	\$	21,005.99
Atlantic Lock & Safe Services LLC	\$	180.72
Automated Control Concepts, Inc.	\$	1,650.00
Avakian, Leon S	\$	3,605.40
Best Way Carpet & Tile Cleaning, L.L.C.	\$	1,800.00
Bradley Car Care	\$	560.49
Cablevision	\$	217.99
Calumet Branded Products LLC	\$	4,198.49
Capehart & Scatchard PA	\$	1,875.00
Central Boiler Repair Company, Inc.	\$	390.00
CMRS-FP	\$	100.00
Colonial Life & Accident Insurance Co	\$	350.24
Country Clean, Inc.	\$	810.36
Delta Dental of New Jersey, Inc.	\$	1,631.40
Electro Maintenance Inc.	\$	5,160.50
Evoqua Water Technologies	\$	11,653.68
Fed-Ex Corporate Services, Inc.	\$	33.46
Fire Security Technologies, Inc.	\$	16,545.00
FlexFacts.com	\$	65.46
Freehold Cartage, Inc.	\$	1,174.04
Gannett Satellite Information Network, Inc.	\$	50.30
Garden State Laboratories, Inc.	\$	3,097.00
Geese Police, Inc.	\$	1,460.00
Genuine Parts Company	\$	166.66
Governmental Purchasing Association of New Jersey Inc	\$	100.00
HD Supply Facilities Maintenance	\$	497.98
Home Depot U.S.A., Inc.	\$	606.47



Hughes Environmental Services, Inc.	\$	1,050.00
JCP&L	\$	33,006.99
James Manning Jr.	\$	496.18
Lawes Coal Company, Inc.	\$	2,620.82
Marmero Law, LLC	\$	714.00
Miracle Chemical Co	\$	8,339.10
Neptune Township	\$	902.61
Nestle Waters North America Inc.	\$	225.26
New Jersey-American Water Company, Inc.	\$	1,050.32
New Jersey Natural Gas Company	\$	6,934.97
New Jersey State League of Municipality	\$	115.00
One Call Concepts, Inc.	\$	7.15
Paychex Investment Parnership LP	\$	238.50
Petty Cash	\$	650.00
Pilot Electric Company, Inc.	\$	19,968.80
Postmaster of Neptune	\$	350.00
Raritan Group Incorporated	\$	615.65
Remington & Vernick Engineers II, LLC	\$	3,000.00
Rubber Supply Co Inc	\$	592.21
Russell Reid Waste Hauling and Disposal	\$	154,036.40
Seaboard Welding Supply, Inc.	\$	39.50
Stewart & Stevenson Power Products LLC	\$	11,344.00
Stewart Business Systems, LLC	\$	67.28
Supreme Heating & Air Conditioning, Inc.	\$	1,030.00
THRYV, Inc.	\$	19.95
Trans Bearing Co., Inc.	\$	3,271.20
Unifirst-First Aid Corporation	\$	852.25
Univar USA Inc.	\$	5,261.40
University Enterprises, Inc.	\$	164.00
Vaider Network Solutions	\$	7,680.33
Verizon	\$	495.70
Verizon Business Communications	\$	11.53
Verizon Wireless	\$	79.70
W W Grainger Inc	\$	3,951.85
	<b>To Be Paid</b>	\$ 367,150.77

**GRAND TOTAL** \$ **524,239.07**



I certify that the foregoing is a true and correct copy of resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 15th day of December 2021.



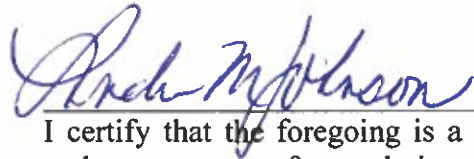
TNSA  
RESOLUTION NO. 5506

**RESOLUTION OF THE TOWNSHIP OF NEPTUNE SEWERAGE  
AUTHORITY TO ADJOURN EXECUTIVE SESSION**

WHEREAS, the Township of Neptune Sewerage Authority by TNSA Resolution No. 5505 to enter into Executive Session; and

WHEREAS, all matters for this Executive Session have been discussed;

NOW, THEREFORE, BE IT RESOLVED by the Township of Neptune Sewerage Authority that it be authorized to adjourn from Executive Session at 7:34 p.m.



I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 15th day of November 2021.

Governing Body Member	Recorded Vote			
	Aye	Nay	Abstain	Absent
James W. Manning, Jr.	X			
Harry Devine	X			
James Mowczan	X			
Alonzo Wright				X
Linda Johnson	X			

TNSA  
RESOLUTION NO. 5505

**RESOLUTION OF THE TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY  
TO ENTER INTO A CLOSED SESSION TO DISCUSS;  
CONTRACTUAL MATTERS, LITIGATION AND PERSONNEL MATTER**


WHEREAS, the Township of Neptune Sewerage Authority ("Authority"), a duly constituted public body in the County of Monmouth, State of New Jersey, has determined there is a need to discuss the following subject in closed session:

1. Digester No. 3 Upgrade Project
2. Sodium Hypochlorite Contract
3. Personnel Matter
4. Digester No. 3 Litigation

NOW, THEREFORE BE IT RESOLVED, upon proper motion and vote at a public meeting by the Township of Neptune Sewerage Authority in the County of Monmouth, State of New Jersey as follows:

1. The Authority entered into closed session to discuss the topics above on December 15, 2021.
2. The closed session minutes may be made available to the public shortly after the Authority adopts them by proper motion and vote.

ADOPTED by the Township of Neptune Sewerage Authority on December 15, 2021;

  
(Secretary's Signature)

  
(Date)

Governing Body Member	Recorded Vote			
	Aye	Nay	Abstain	Absent
James W. Manning, Jr.	x			
Harry Devine	x			
James Mowczan	x			
Alonzo Wright				x
Linda Johnson	x			