

TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY
December 14, 2022 Meeting

The meeting for the Township of Neptune Sewerage Authority was held on the above date with the following Authority Commissioners present: Harry Devine, Linda Johnson (Conference call) and James W. Manning, Jr. Commissioner Mowczan and Commissioner Wright were absent. The following consultants were also present: Ms. Aldarelli and Mr. Maybury. In addition, Executive Director Tina Cunningham was present.

Chairman Manning called the meeting to order at 6:00 p.m. Moment of Silence and Flag Salute. Chairman Manning stated that the fire exits are located in the direction that he is indicating, in case of fire you will be notified by bell and or public address system. Chairman Manning requested a roll call.

Chairman Manning made the following statement. Adequate notice of this meeting has been approved by the delivering of the required advertisement to the Asbury Park Press and the Coaster on January 25, 2022 and by filing a copy of said notice with the clerks of the customer municipalities.

Chairman Manning questioned if anyone had any other business that may come before the Authority. None noted.

Chairman Manning questioned Mr. Fedorchak if he had anything to add to his report. Mr. Fedorchak stated that the Odor Control Project is underway and the contractor has mobilized. TNSA is waiting on a project schedule, he stated.

Chairman Manning questioned Ms. Aldarelli if she had anything to report. Ms. Aldarelli stated that she had nothing pending.

Chairman Manning questioned Mr. Maybury from WRM if he had anything further to add to the Superintendent's Report. Mr. Maybury provided some additional information on the items listed in his report including the progress on the discharge from the MCRC. In addition, Mr. Maybury stated that the Authority had its annual NJDEP inspection on Tuesday, December 13, 2023. He stated that everything went well just a few minor items noted. TNSA is waiting on the inspection report, he stated.

Chairman Manning questioned Ms. Cunningham if she had anything further to add to her report. Ms. Cunningham stated that she prepared a revised bills list for review and consideration.

In addition, she indicated that the 2023 Budget has been authorized by the DLGS for adoption at tonight's meeting. Ms. Cunningham indicated that she prepared the following resolutions for consideration: Appointing Tina M. Cunningham as the Public Agency Compliance Officer, Appointing Tina M. Cunningham as the Statewide Insurance Fund Commissioner and Chairman Manning as the Alternate Fund Commissioner; Authorizing a one-year renewal to Delta Dental for dental services for 2023; Accepting the Performance Bond submitted by Evoqua; Accepting the Performance Bond submitted by Messercola and Accepting

the Performance Bond submitted by Miracle Chemical Company. She also stated that she prepared draft Request for Qualifications for professional services for review and consideration.

RESOLUTIONS

No. 5613 – Open Executive Session:

Commissioner Devine moved Resolution No. 5613 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Absent, Johnson: Aye, Wright: Absent and Manning: Aye.

No. 5614 – Adjourn from Executive Session:

Commissioner Johnson moved Resolution No. 5614 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Absent, Johnson: Aye, Wright: Absent and Manning: Aye.

No. 5615 – Authorize December Revised Payment of Bills:

Commissioner Devine moved Resolution No. 5615 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Absent, Johnson: Aye, Wright: Absent and Manning: Aye.

No. 5616 – Appoint Tina M. Cunningham as the Public Agency Compliance Officer for 2023:

Commissioner Johnson moved Resolution No. 5616 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Absent, Johnson: Aye, Wright: Absent and Manning: Aye.

No. 5617 – Appoint Tina M. Cunningham as the SWIF Fund Commissioner and Chairman Manning as the Alternate Fund Commissioner:

Commissioner Devine moved Resolution No. 5617 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Absent, Johnson: Aye, Wright: Absent and Manning: Aye.

No. 5618 – Adopt the 2023 Budget:

Commissioner Johnson moved Resolution No. 5618 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Absent, Johnson: Aye, Wright: Absent and Manning: Aye.

No. 5619 – Authorize a One-Year Renewal with Delta Dental for Dental Services for 2023:

Commissioner Devine moved Resolution No. 5619 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Absent, Johnson: Aye, Wright: Absent and Manning: Aye.

No. 5620 – Authorize a One Year Performance Bond with Evoqua for Hydrogen Sulfide Control Chemical for 2023:

Commissioner Johnson moved Resolution No. 5620 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Absent, Johnson: Aye, Wright: Absent and Manning: Aye.

No. 5621 – Authorize a One Year Performance Bond with Messercola Excavating for Routine and Emergency Response Services for 2023:

Commissioner Devine moved Resolution No. 5621 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Absent, Johnson: Aye, Wright: Absent and Manning: Aye.

No. 5622 – Authorize a One Year Performance Bond with Miracle Chemical Co. for Sodium Hypochlorite for 2023:

Commissioner Johnson moved Resolution No. 5622 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Absent, Johnson: Aye, Wright: Absent and Manning: Aye.

No. 5623 – Authorize a Shared Services Agreement with Neptune Township for Fit Testing, CPR and Confined Space Entry/Rescue for 2023:

Commissioner Johnson moved Resolution No. 5623 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Absent, Johnson: Aye, Wright: Absent and Manning: Aye.

No. 5624 – Authorize a Shared Services Agreement with Neptune Township for Fuel Services up to 2.5% Administrative Fee:

Commissioner Devine moved Resolution No. 5624 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Absent, Johnson: Aye, Wright: Absent and Manning: Aye.

No. 5625 – Authorize Personnel Policy Changes to the Sick Leave Policy and Exit Interview Policy effective January 1, 2023:

Commissioner Johnson moved Resolution No. 5625 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Absent, Johnson: Aye, Wright: Absent and Manning: Aye.

No. 5626 – Offer Employment to Logan Franklin at the Step 2 Salary Step Rate for the Wastewater Treatment Plant Operator Position:

Commissioner Devine moved Resolution No. 5626 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Absent, Johnson: Aye, Wright: Absent and Manning: Aye.

No. 5627 – Authorize a 3.5% Percent Base Salary Increase for Management Team Members John Blecki and John Manganaro effective January 1, 2023:

Commissioner Johnson moved Resolution No. 5627 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Absent, Johnson: Aye, Wright: Absent and Manning: Aye.

No. 5628 – Authorize to Promote Brian Hoffman as Collection System/Maintenance Supervisor at a Base Salary of \$115,000.00 effective January 1, 2023:

Commissioner Devine moved Resolution No. 5628 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Absent, Johnson: Aye, Wright: Absent and Manning: Aye.

No. 5629 – Authorize to Promote Mark Deeves as the Chief Operator at a Base Salary of \$105,000.00 effective January 1, 2023:

Commissioner Johnson moved Resolution No. 5629 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Absent, Johnson: Aye, Wright: Absent and Manning: Aye.

No. 5630 – Authorize to Approve a Five Year Agreement with the Executive Director at a Base Salary of \$153,659.41 effective January 1, 2023:

Commissioner Johnson moved Resolution No. 5630 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Absent, Johnson: Aye, Wright: Absent and Manning: Aye.

No. 5631 – Authorize the Executive Director to Solicit for Request for Qualifications for Professional Services for 2023:

Commissioner Devine moved Resolution No. 5631 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Absent, Johnson: Aye, Wright: Absent and Manning: Aye.

A motion was made by Commissioner Devine and seconded by Commissioner Johnson that the meeting be adjourned at 7:31 p.m. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Absent, Johnson: Aye, Wright: Absent and Manning: Aye.

Respectfully submitted,

Tina M. Cunningham
Executive Director