

TNSA
Resolution No. 5631

**RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR
TO SOLICIT FOR PROFESSIONAL SERVICES**

WHEREAS, the Township of Neptune Sewerage Authority ("TNSA") has determined the need to solicit for the following professional services for Authority Attorney, Consulting Attorney, Labor and Employment Attorney, Authority Engineer, Consulting Engineer, Financial Advisor, Authority Auditor, Bond Counsel and Risk Management Consultant to be made in accordance with the Fair and Open Process pursuant to the provisions of N.J.S.A. 19:44A-20.5 et seq.; and

WHEREAS, TNSA will solicit for Request for Qualifications (RFQ's) pursuant to the provisions of N.J.S.A. 19:44A-20.5 et seq. (New Jersey pay to Play Law) in the official newspapers; and

WHEREAS, eligible applicants must submit a Statement of Qualifications, Business Registration Certificate and Ownership Disclosure form; and

WHEREAS, all successful applicants will be required to comply with Affirmative Action Regulations of N.J.S.A. 10:5-31 et. seq. and N.J.A.C. 14:27; including a copy of their Affirmative Action Language for Goods, Professional Services and General Service Contracts and N.J.S.A. 52:32-44 et. seq.; New Jersey Business Registration; and

WHEREAS, TNSA reserves the right to reject any and all submissions;

NOW, THEREFORE, BE IT RESOLVED to authorize the Executive Director to advertise for submission of RFQ's for Professional Services as enumerated in this document.



I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 14th day of December 2022.

| Governing Body Member | Recorded Vote | | | |
|--------------------------|---------------|-----|---------|--------|
| | Aye | Nay | Abstain | Absent |
| James W. Manning, Jr. | X | | | |
| Harry Devine | X | | | |
| James Mowczan | | | | X |
| Linda Johnson | X | | | |
| Alonzo Wright | | | | X |

TNSA
Resolution No. 5630

**AUTHORIZING A FIVE YEAR AGREEMENT
WITH THE EXECUTIVE DIRECTOR**

WHEREAS, the Township of Neptune Sewerage Authority ("Authority") is in need of the services of an Executive Director; and

WHEREAS, the Authority pursuant to N.J.S.A. 40:14A-5(e) is empowered to determine the terms of office, duties and compensation of its officers, agents and employees; and

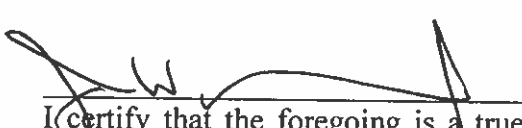
WHEREAS, the Authority has, in the past, entered into an Agreement with Tina M. Cunningham with respect to various terms and conditions of employment; and

WHEREAS, an Employment Agreement has been prepared by the Authority and agreed to by Tina M. Cunningham and the Township of Neptune Sewerage Authority Board of Commissioners; and

NOW, THEREFORE, BE IT RESOLVED that the Authority wishes to enter into a new Agreement with Tina M. Cunningham as the Executive Director of the Authority for a period of five years beginning January 1, 2023 through December 31, 2027; and

BE IT FURTHER RESOLVED that the Employment Agreement with Tina M. Cunningham be and the same is hereby approved by the Authority; and

BE IT FURTHER RESOLVED that the Chairman and Secretary of the Authority be and are hereby authorized and directed to execute the Employment Agreement with Tina M. Cunningham.


I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 14th day of December 2022.

Governing Body
Member

Recorded Vote
Aye Nay

Abstain

Absent

James W. Manning, Jr.
Harry Devine
James Mowczan
Linda Johnson
Alonzo Wright

X
X
X

X
X

TNSA
Resolution No. 5629

**RESOLUTION PROMOTING MARK DEEVES TO
CHIEF OPERATOR EFFECTIVE JANUARY 1, 2023
AT A BASE SALARY OF \$105,000.00**

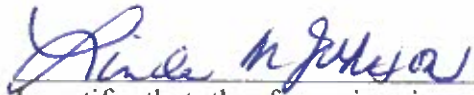
WHEREAS, the Township of Neptune Sewerage Authority ("TNSA") authorized the internal posting of the Chief Operator; and

WHEREAS, the Personnel Committee interviewed applicants and recommended to the Board of Commissioners that Mark Deeves be promoted to Chief Operator; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Neptune Sewerage Authority that Mark Deeves be promoted to Chief Operator effective January 1, 2023 at a base salary of \$105,000.00;

BE IT FURTHER RESOLVED that said employee will be paid on a semi-weekly basis, or at such other times the Authority may from time to time determine; and

BE IT FURTHER RESOLVED that said employee shall perform such other duties as Authority Management may direct.



I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 14th day of December 2022.

| Governing Body Member | Recorded Vote | | | |
|--------------------------|---------------|-----|---------|--------|
| | Aye | Nay | Abstain | Absent |
| James W. Manning, Jr. | X | | | |
| Harry Devine | X | | | |
| James Mowczan | | | | X |
| Linda Johnson | X | | | |
| Alonzo Wright | | | | X |

TNSA
Resolution No. 5628

**RESOLUTION PROMOTING BRIAN HOFFMAN TO COLLECTION
SYSTEM/MAINTENANCE SUPERVISOR EFFECTIVE JANUARY 1, 2023
AT A BASE SALARY OF \$115,000.00**

WHEREAS, the Township of Neptune Sewerage Authority ("TNSA") authorized the internal posting of the Collection System/Maintenance Supervisor; and

WHEREAS, the Personnel Committee interviewed applicants and recommended to the Board of Commissioners that Brian Hoffman be promoted to Collection System/Maintenance Supervisor; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Neptune Sewerage Authority that Brian Hoffman be promoted to Collection System/Maintenance Supervisor effective January 1, 2023 at a base salary of \$115,000.00;

BE IT FURTHER RESOLVED that said employee will be paid on a semi-weekly basis, or at such other times the Authority may from time to time determine; and

BE IT FURTHER RESOLVED that said employee shall perform such other duties as Authority Management may direct.



I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 14th day of December 2022.

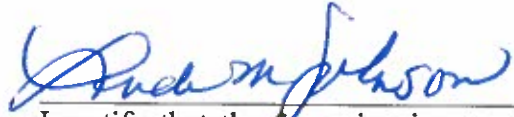
| Governing Body Member | Recorded Vote | | | |
|--------------------------|---------------|-----|---------|--------|
| | Aye | Nay | Abstain | Absent |
| James W. Manning, Jr. | X | | | |
| Harry Devine | X | | | |
| James Mowczan | | | | X |
| Linda Johnson | X | | | |
| Alonzo Wright | | | | X |

**RESOLUTION AUTHORIZING A ONE YEAR
AGREEMENT WITH THE MANAGEMENT TEAM**

WHEREAS, the Township of Neptune Sewerage Authority Board of Commissioners has, in the past, entered into an Agreement with Management Employees with respect to various terms and conditions of employment; and

WHEREAS, the Authority has agreed to enter into a new Agreement with the Assistant Superintendent John Blecki and Environmental Quality Control Supervisor/Safety Coordinator John L. Manganaro for a period of one (1) year beginning January 1, 2023 through December 31, 2023 with a three and a half percent (3.5%) base salary increase;

NOW, THEREFORE, BE IT RESOLVED by the Township of Neptune Sewerage Authority to authorize the Board of Commissioners to enter into a new one (1) year Agreement with the Assistant Superintendent John Blecki and Environmental Quality Control Supervisor/Safety Coordinator John L. Manganaro beginning January 1, 2023 through December 31, 2023.



I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 14th day of December 2022.

| Governing Body Member | Recorded Vote | | | |
|--------------------------|---------------|-----|---------|--------|
| | Aye | Nay | Abstain | Absent |
| James W. Manning, Jr. | X | | | |
| Harry Devine | X | | | |
| James Mowczan | | | | X |
| Linda Johnson | X | | | |
| Alonzo Wright | | | | X |

TNSA
RESOLUTION NO. 5626

**RESOLUTION AUTHORIZING EMPLOYMENT TO
LOGAN FRANKLIN**

WHEREAS, the Township of Neptune Sewerage Authority ("Authority"), requires the services of a Wastewater Treatment Plant Operator trainee in connection with the operation of the Authority's Treatment Plant; and

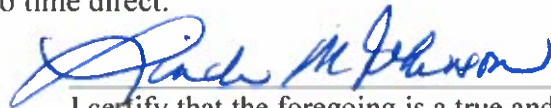
NOW, THEREFORE BE IT RESOLVED, by the Township of Neptune Sewerage Authority to offer employment to Logan Franklin as a Wastewater Treatment Plant Operator Trainee at the Step 2 salary of \$41,000.00 as outlined in the Authority's New Hire Salary Step Plan dated August 15, 2018; and

BE IT FURTHER RESOLVED that Logan Franklin is hired as a probationary employee; and

BE IT FURTHER RESOLVED that said offer of employment is contingent upon the employee's passing of a medical examination as will be determined by the examining physician including a test for usage of controlled dangerous substances as defined in N.J.S.A. 2C:35-2; and

BE IT FURTHER RESOLVED that said employee will be paid on a semi-monthly basis, or at such times other times the Authority may from time to time determine; and

BE IT FURTHER RESOLVED that said employee shall perform such other duties as the Authority may from time to time direct.



I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 14th day of December 2022,

Governing Body
Member

Recorded Vote

Aye

Nay

Abstain

Absent

James W. Manning, Jr.
Harry Devine
James Mowczan
Alonzo Wright
Linda Johnson

TNSA
Resolution No. 5625

**RESOLUTION ADOPTING THE REVISIONS TO THE SICK LEAVE
POLICY AND EXIT INTERVIEW POLICY**

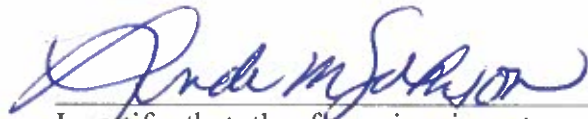
WHEREAS, the Township of Neptune Sewerage Authority ("TNSA") has determined that there is a need to make revisions to the Sick Leave Policy and Exit Interview Policy as per the 2007 and 2010 New Jersey Sick Leave Reforms; and

WHEREAS, the revised policies, attached hereto as Exhibit A, have been reviewed and approved by the governing body of the Township of Neptune Sewerage Authority.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Township of Neptune Sewerage Authority that the revisions to the Sick Leave Policy and Exit Interview Policy attached hereto is hereby adopted.

BE IT FURTHER RESOLVED that the Executive Director and all TNSA employees are responsible for these employment practices.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Township of Neptune Sewerage Authority that the revisions attached to the Sick Leave Policy and Exit Interview Policy are hereby adopted on December 14, 2022 effective January 1, 2023.



I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 14th day of December 2022.

| Governing Body Member | Recorded Vote | | | |
|--------------------------|---------------|-----|---------|--------|
| | Aye | Nay | Abstain | Absent |
| James W. Manning, Jr. | X | | | |
| Harry Devine | X | | | |
| James Mowczan | | | | X |
| Linda Johnson | X | | | |
| Alonzo Wright | | | | X |

TNSA
RESOLUTION NO. 5624

RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT WITH THE TOWNSHIP OF NEPTUNE FOR THE RESALE OF GASOLINE AND DIESEL FUEL

WHEREAS, the *Uniform Shared Services and Consolidation Act* (N.J.S.A.40A:65-1 through 40A:65-35) authorizes local units of this State to enter into a contract with any other local unit or units for the joint provision within their several jurisdictions of any service which any party to the agreement is empowered to render within its own jurisdiction; and

WHEREAS, The Township of Neptune ("Township") and the Township of Neptune Sewerage Authority ("Authority") have identified an area where working together through Shared Services will result in a positive outcome for both the Authority and the Township; and

WHEREAS, Neptune Township will provide the following services under the agreement to the Authority:

1. Resale of Gasoline and Diesel Fuel

WHEREAS, the initial term of this Agreement shall be for Five (5) years effective January 1, 2023;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners for the Township of Neptune Sewerage Authority, County of Monmouth, State of New Jersey that the Chairman and Secretary are hereby authorized and directed to enter into a Shared Services Agreement ("Agreement") with the Township of Neptune with respect to the provision of Resale of gasoline and diesel fuel pursuant to the terms and conditions set forth in the Agreement; and



I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 14th day of December 2022,

Governing Body
Member

Recorded Vote

Aye

Nay

Abstain

Absent

James W. Manning, Jr.
Harry Devine
James Mowczan
Alonzo Wright
Linda Johnson

TNSA
RESOLUTION NO. 5623

**RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT
WITH THE TOWNSHIP OF NEPTUNE FOR FIT TESTING, CPR SERVICES,
AND CONFINED SPACE RESCUE/ENTRY SUPPORT SERVICES**

WHEREAS, the *Uniform Shared Services and Consolidation Act* (N.J.S.A. 40A:65-1 through 40A:65-35) authorizes local units of this State to enter into a contract with any other local unit or units for the joint provision within their several jurisdictions of any service which any party to the agreement is empowered to render within its own jurisdiction; and

WHEREAS, the Township of Neptune ("Township") and the Township of Neptune Sewerage Authority ("Authority") have identified an area where working together through Shared Services will result in a positive outcome for both the Authority and the Township; and

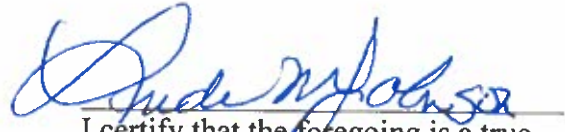
WHEREAS, Neptune Township will provide the following services under the agreement to the Authority:

1. Fit Testing as more clearly defined in the agreement;
2. CPR Services as more clearly defined in the agreement;
3. Confined Space Rescue/Entry Support as more clearly defined in the

WHEREAS, the initial term of this Agreement shall be for one (1) year effective January 1, 2023 and terminating December 31, 2023; within an option to renew for one year, unless either party provides the other party with written notice by certified mail at least sixty (60) days before the expiration of the yearly term that it does not wish to renew this Agreement.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners for the Township of Neptune Sewerage Authority, County of Monmouth, State of New Jersey that the Chairman and Secretary are hereby authorized and directed to enter into a Shared Services Agreement ("Agreement") with the Township of Neptune with respect to the provision of Fit Testing, CPR Services, and Confined Space Rescue/Entry Support Services pursuant to the terms and conditions set forth in the Agreement; and

BE IT FURTHER RESOLVED, that the terms of this Agreement shall take effect upon the adoption of appropriate Resolutions and execution of the Agreement by the parties thereto.



I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 14th day of December 2022.

| Governing Body Member | Recorded Vote | | | |
|-----------------------|---------------|-----|---------|--------|
| | Aye | Nay | Abstain | Absent |
| James W. Manning, Jr. | X | | | |
| Harry Devine | X | | | |
| James Mowczan | | | | X |
| Linda Johnson | X | | | |
| Alonzo Wright | | | | X |

TNSA
Resolution No. 5622

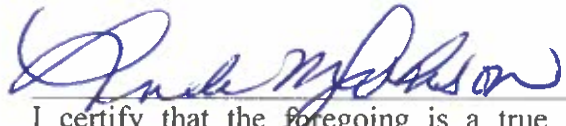
**RESOLUTION APPROVING A PERFORMANCE BOND
WITH MIRACLE CHEMICAL COMPANY**

WHEREAS, the Township of Neptune Sewerage Authority ("TNSA") has awarded a contract for Furnishing and Delivering of Sodium Hypochlorite to Miracle Chemical Company; and

WHEREAS, the Local Public Contracts Law requires that a performance bond be submitted in the amount of the contract; and

BE IT RESOLVED, the Authority's Attorney has reviewed the performance bond and found it to be acceptable;

NOW, THEREFORE, BE IT RESOLVED to accept and approve the performance bond submitted by Miracle Chemical Company.



I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 14th day of December 2022.

| Governing Body Member | Recorded Vote | | | |
|--------------------------|---------------|-----|---------|--------|
| | Aye | Nay | Abstain | Absent |
| James W. Manning, Jr. | X | | | |
| Harry Devine | X | | | |
| James Mowczan | | | | X |
| Linda Johnson | X | | | |
| Alonzo Wright | | | | X |

TNSA
Resolution No. 5621

**RESOLUTION APPROVING A PERFORMANCE BOND
WITH MESSERCOLA EXCAVATING**

WHEREAS, the Township of Neptune Sewerage Authority ("TNSA") has awarded a contract for Routine and Emergency Response Services to Messercola Excavating; and

WHEREAS, the Local Public Contracts Law requires that a performance bond be submitted in the amount of the contract; and

BE IT RESOLVED, the Authority's Attorney has reviewed the performance bond and found it to be acceptable;

NOW, THEREFORE, BE IT RESOLVED to accept and approve the performance bond submitted by Messercola Excavating.



I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 14th day of December 2022.

| Governing Body Member | Recorded Vote | | | |
|--------------------------|---------------|-----|---------|--------|
| | Aye | Nay | Abstain | Absent |
| James W. Manning, Jr. | X | | | |
| Harry Devine | X | | | |
| James Mowczan | | | | X |
| Linda Johnson | X | | | |
| Alonzo Wright | | | | X |

TNSA
Resolution No. 5620

**RESOLUTION APPROVING A PERFORMANCE BOND
WITH EVOQUA WATER TECHNOLOGIES**

WHEREAS, the Township of Neptune Sewerage Authority (“TNSA”) has awarded a contract for Furnishing and Delivering of Hydrogen Sulfide Control Chemical to Evoqua Water Technologies; and

WHEREAS, the Local Public Contracts Law requires that a performance bond be submitted in the amount of the contract; and

BE IT RESOLVED, the Authority’s Attorney has reviewed the performance bond and found it to be acceptable;

NOW, THEREFORE, BE IT RESOLVED to accept and approve the performance bond submitted by Evoqua Water Technologies.



I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 14th day of December 2022.

| Governing Body Member | Recorded Vote | | | |
|--------------------------|---------------|-----|---------|--------|
| | Aye | Nay | Abstain | Absent |
| James W. Manning, Jr. | X | | | |
| Harry Devine | X | | | |
| James Mowczan | | | | X |
| Linda Johnson | X | | | |
| Alonzo Wright | | | | X |


TNSA
Resolution No. 5619

**RESOLUTION AUTHORIZING A ONE YEAR
RENEWAL AGREEMENT WITH DELTA DENTAL**

WHEREAS, the Township of Neptune Sewerage Authority ("TNSA") has authorized the Executive Director to enter into a one (1) year contract extension with Delta Dental beginning January 1, 2023 through December 31, 2023 for dental services for TNSA employees; and

WHEREAS, the Authority's Certification of Funds is attached and made part of this resolution; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Neptune Sewerage Authority to authorize the Executive Director to enter into a two (2) year contract extension with Delta Dental beginning January 1, 2023 through December 31, 2023 for dental services for TNSA employees.



I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 14th day of December 2022.

| Governing Body Member | Recorded Vote | | Abstain | Absent |
|--------------------------|---------------|-----|---------|--------|
| | Aye | Nay | | |
| James W. Manning, Jr. | X | | | |
| Harry Devine | X | | | |
| James Mowczan | | | | X |
| Linda Johnson | X | | | |
| Alonzo Wright | | | | X |

5618

2023 ADOPTED BUDGET RESOLUTION

Neptune Township Sewerage Authority

FISCAL YEAR: January 01, 2023 to December 31, 2023

WHEREAS, the Annual Budget and Capital Budget/Program for the Neptune Township Sewerage Authority for the fiscal year beginning January 01, 2023 and ending December 31, 2023 has been presented for adoption before the governing body of the Neptune Township Sewerage Authority at its open public meeting of December 14, 2022; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget presented for adoption reflects Total Revenues of \$6,752,900.00, Total Appropriations, including any Accumulated Deficit, if any, of \$6,436,100.00, and Total Unrestricted Net Position utilized of \$0.00; and

WHEREAS, the Capital Budget as presented for adoption reflect Total Capital Appropriations of \$2,486,000.00 and Total Unrestricted Net Position Utilized of \$2,486,000.00; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Neptune Township Sewerage Authority at an open public meeting held on December 14, 2022 that the Annual Budget and Capital Budget/Program of the Neptune Township Sewerage Authority for the fiscal year beginning January 01, 2023 and ending December 31, 2023 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

dellapietro@tnsa-nj.org

(Secretary's Signature)

12/14/2022

(Date)

Governing Body Recorded Vote

| Member | Aye | Nay | Abstain | Absent |
|-----------------------|-----|-----|---------|--------|
| James W. Manning, Jr. | X | | | |
| Harry Devine | X | | | |
| James Mowczan | | | | X |
| Linda Johnson | X | | | |
| Alonzo Wright | | | | X |
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TNSA

Resolution No. 5617

STATEWIDE INSURANCE FUND

RESOLUTION APPOINTING FUND COMMISSIONER

2023 Fund year

WHEREAS, the Township of Neptune Sewerage Authority (hereinafter "Local Unit") is a member of the Statewide Insurance Fund (hereinafter "Fund"), a joint insurance fund as defined in N.J.S.A. 40A:10-36 et seq.; and

WHEREAS, the Fund's Bylaws require participating members to appoint a Fund Commissioner;

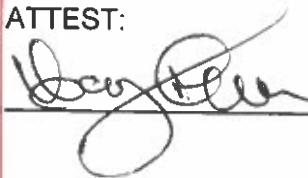
NOW, THEREFORE, BE IT RESOLVED by the governing body of the Township of Neptune Sewerage Authority (Local Unit) that Tina M. Cunningham is hereby appointed as the Fund Commissioner for the Local Unit for the **Fund Year 2023**; and

BE IT FURTHER RESOLVED that James W. Manning, Jr. is hereby appointed as the Alternate Fund Commissioner for the Local Unit for the **Fund Year 2023**; and

BE IT FURTHER RESOLVED that the Local Unit's Fund Commissioner is authorized and directed to execute all such documents as required by the Fund.

Township of Neptune Sewerage Authority

ATTEST:



By:



Print Name: James W. Manning, Jr

Title: Chairman

This Resolution agreed to the 14th day of December, 2022, by a vote of:

3

Affirmative

_____ Abstain

_____ Negative

2

_____ Absent



STATEWIDE INSURANCE FUND

A JOINT INSURANCE FUND SERVING NEW JERSEY'S COMMUNITIES SINCE 1994

ONE SYLVAN WAY
PARSIPPANY, NJ 07054

862-260-2050

FAX 862-260-2058

Let Statewide Insurance Fund better serve you by reaching the right people in your Entity. Please provide information for the individuals we should contact regarding the following Statewide Insurance Fund membership benefits:

Entity Name *

Township of Neptune Sewerage Authority

Primary Contact

The Primary Contact is the main point of contact for communication from Statewide

Primary Contact Name

Tina M. Cunningham

Primary Contact Professional Title

Executive Director

Primary Contact Phone

732-922-3434

Primary Contact Email Address

dellapietro@tnsa-nj.org

Fund Commissioner

The Fund Commissioner is the person who represents members for official Fund business and is appointed by the member's governing body via resolution.

Fund Commissioner Name

Tina M. Cunningham

Fund Commissioner Email

dellapietro@tnsa-nj.org

Alternate Fund Commissioner

The Alternate Fund Commissioner is the backup for the Fund Commissioner governing body, appointed via resolution by the governing body of the member.

Alternate Fund Commissioner Name

James W. Manning, Jr.

Alternate Fund Commissioner Email

Jimmanning714@aol.com

Billing Contact

The Billing Contact will receive invoices.

Billing Contact Name

Tina M. Cunningham

Billing Contact Professional Title

Executive Director

Billing Contact Phone

732-922-3434

Billing Contact Email Address

dellapietro@tnsa-nj.org

Claim Contact

The Claim Contact receives claims related correspondence.

Claim Contact Name

Tina M. Cunningham

Claim Contact Professional Title

Executive Director

Claim Contact Phone

732-922-3434

Claim Contact Email Address

dellapietro@tnsa-nj.org

IT Contact

The IT Contact receives IT related correspondence and is breach contact.

IT Contact Name

Leo Follenvaider

If Vendor, IT Vendor Company Name

Vaider Network Solutions

IT Contact Phone

732-804-7328

IT Contact Email Address

leo@universal-sys.com

TNSA
Resolution No. 5616

**DESIGNATION OF PUBLIC AGENCY COMPLIANCE OFFICER
(P.A.C.O.)**

WHEREAS, the Affirmative Action Officer of the New Jersey Department of Treasury has revised its obligation of the public contracting process set forth in N.J.A.C 17:27 et seq., pursuant to P.L. 1975, C. 127; and

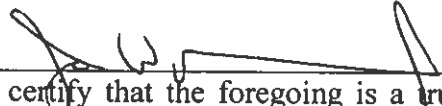
WHEREAS, the regulations require the designation of a "Public Agency Compliance Officer" (PACO) to represent the Township of Neptune Sewerage Authority (TNSA); and

WHEREAS, the P.A.C.O is required to be appointed annually; and

WHEREAS, TNSA designates Tina M. Cunningham as the Public Agency Compliance Officer for calendar year 2023;

NOW, THEREFORE, BE IT RESOLVED by the Township of Neptune Sewerage Authority in the County of Monmouth, State of New Jersey, that:

1. Tina M. Cunningham is appointed as the P.A.C.O. for the calendar year 2023.
2. Copies of the resolution shall be forwarded to the New Jersey State Affirmative Action Office and be made available at the Authority's Administration Office for public inspection.


I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 14th day of December 2022.

| Governing Body Member | Recorded Vote | | | |
|--------------------------|---------------|-----|---------|--------|
| | Aye | Nay | Abstain | Absent |
| James W. Manning, Jr. | X | | | |
| Harry Devine | X | | | |
| James Mowczan | | | | X |
| Linda Johnson | X | | | |
| Alonzo Wright | | | | X |

RESOLUTION

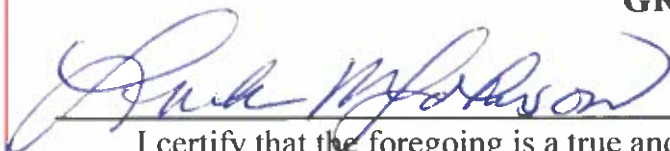
No. 5615

December 2022

| | | |
|---|-----------|-------------------|
| Payroll - November 03, 2022 | \$ | 35,044.38 |
| Payroll Taxes - November 03, 2022 | \$ | 16,600.12 |
| Payroll - November 17, 2022 | \$ | 35,724.73 |
| Payroll Taxes - November 17, 2022 | \$ | 17,069.23 |
| NJSHP - December Retirees | \$ | 17,661.71 |
| NJSHP - December Active | \$ | 26,464.06 |
| NJ Division of Pension - November 2022 | \$ | 11,175.81 |
| Total Paid: | \$ | 159,740.04 |
| | | |
| All Hands Fire Equipment | \$ | 2,250.00 |
| American Geophysics, Inc. | \$ | 4,275.00 |
| Amerigas Propane, Inc. | \$ | 1,096.21 |
| Aramark Uniform & Career Apparel, Inc. | \$ | 195.84 |
| Leon S. Avakian, Inc. | \$ | 3,133.00 |
| Becker's Tree Service, Inc. | \$ | 6,500.00 |
| Best Way Carpet & Tile Cleaning, L.L.C. | \$ | 1,300.00 |
| Cablevision Systems Corporation | \$ | 23.01 |
| Capehart & Scatchard PA | \$ | 1,875.00 |
| CMRS-FP | \$ | 100.00 |
| Colonial Life & Accident Insurance Co | \$ | 321.48 |
| Country Clean, Inc. | \$ | 629.29 |
| Delta Dental | \$ | 1,746.96 |
| Electro Maintenance Inc. | \$ | 36,919.50 |
| Evoqua Water Technologies, LLC | \$ | 4,416.04 |
| FlexFacts.com | \$ | 65.00 |
| Flow Control Incorporated | \$ | 1,061.77 |
| Freehold Cartage, Inc. | \$ | 1,379.96 |
| Garden State Laboratories, Inc. | \$ | 3,086.00 |
| Geese Police, Inc. | \$ | 1,460.00 |
| Genuine Parts Company | \$ | 180.49 |
| HD Supply Facilities Maintenance | \$ | 1,728.04 |
| Home Depot U.S.A., Inc. | \$ | 2,821.91 |
| Ingersoll-Rand Company | \$ | 1,166.50 |
| JCP&L | \$ | 38,853.81 |
| John Kelly Mechanical Contractor, LLC. | \$ | 2,280.00 |
| Lawes Coal Company, Inc. | \$ | 3,865.06 |
| Marmero Law, LLC | \$ | 323.00 |

| | | |
|---|----|-------------------|
| McMaster-Carr Supply Company | \$ | 797.29 |
| Miracle Chemical Co | \$ | 11,601.47 |
| MSC Industrial Supply | \$ | 1,555.74 |
| Township of Neptune | \$ | 668.78 |
| Nestle Waters North America Inc. | \$ | 11.99 |
| New Jersey American Water Company | \$ | 653.32 |
| New Jersey Natural Gas Company | \$ | 14,337.80 |
| NJSLOM | \$ | 115.00 |
| One Call Concepts, Inc. | \$ | 2.86 |
| Paychex Investment Parnership LP | \$ | 316.26 |
| Petty Cash | \$ | 674.30 |
| Pile Tes Inc. | \$ | 3,746.83 |
| Postmaster of Neptune | \$ | 364.00 |
| Remington & Vernick Engineers II, Inc. | \$ | 2,148.13 |
| Rubber Supply Co Inc | \$ | 914.65 |
| Russell Reid Waste Hauling and Disposal | \$ | 86,396.80 |
| Safeguard Business Systems | \$ | 392.94 |
| Seaboard Welding Supply, Inc. | \$ | 47.50 |
| Shupper-Brickle Equipment Company | \$ | 463.00 |
| Staples Contract & Commercial, Inc. | \$ | 711.60 |
| Superior Central Boiler | \$ | 3,065.00 |
| Teledyne Instruments, Inc. | \$ | 28,390.76 |
| THRYV, Inc. | \$ | 8.77 |
| Univar USA Inc. | \$ | 3,829.50 |
| Vaider Network Solutions | \$ | 4,711.53 |
| Verizon | \$ | 492.99 |
| Verizon Business Communications | \$ | 11.51 |
| Verizon Wireless | \$ | 102.66 |
| Water Resource Management | \$ | 41,860.00 |
| W W Grainger Inc | \$ | 6,307.74 |
| Xerox Corporation | \$ | 128.41 |
| | | <hr/> |
| To Be Paid | \$ | 337,882.00 |

GRAND TOTAL \$ 497,622.04



I certify that the foregoing is a true and correct copy of resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 14th day of December 2022.

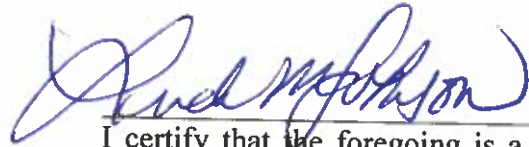
TNSA
RESOLUTION NO. 5614

**RESOLUTION OF THE TOWNSHIP OF NEPTUNE SEWERAGE
AUTHORITY TO ADJOURN EXECUTIVE SESSION**

WHEREAS, the Township of Neptune Sewerage Authority by TNSA Resolution No. 5613 to enter into Executive Session; and

WHEREAS, all matters for this Executive Session have been discussed;

NOW, THEREFORE, BE IT RESOLVED by the Township of Neptune Sewerage Authority that it be authorized to adjourn from Executive Session at 7:22 p.m.



I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 14th day of December 2022.

| Governing Body Member | Recorded Vote | | | |
|--------------------------|---------------|-----|---------|--------|
| | Aye | Nay | Abstain | Absent |
| James W. Manning, Jr. | X | | | |
| Harry Devine | X | | | |
| James Mowczan | | | | X |
| Alonzo Wright | X | | | |
| Linda Johnson | | | | X |

TNSA
RESOLUTION NO. 5613

**RESOLUTION OF THE TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY
TO ENTER INTO A CLOSED SESSION TO DISCUSS;
CONTRACTUAL MATTERS AND PERSONNEL MATTERS**

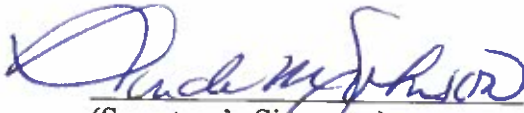
WHEREAS, the Township of Neptune Sewerage Authority ("Authority"), a duly constituted public body in the County of Monmouth, State of New Jersey, has determined there is a need to discuss the following subject in closed session:

1. Personnel Matters
2. Professional Services Contract – Digester No. 3
3. Professional Services Contract – Licensed Operator Services
4. Shared Services Agreements – Neptune Twp.

NOW, THEREFORE BE IT RESOLVED, upon proper motion and vote at a public meeting by the Township of Neptune Sewerage Authority in the County of Monmouth, State of New Jersey as follows:

1. The Authority entered into closed session to discuss the topics above on December 14, 2022.
2. The closed session minutes may be made available to the public shortly after the Authority adopts them by proper motion and vote.

ADOPTED by the Township of Neptune Sewerage Authority on December 14, 2022;


(Secretary's Signature)

1-25-23
(Date)

| Governing Body Member | Recorded Vote | | | |
|--------------------------|---------------|-----|---------|--------|
| | Aye | Nay | Abstain | Absent |
| James W. Manning, Jr. | x | | | |
| Harry Devine | x | | | |
| James Mowczan | | | | x |
| Alonzo Wright | | | | x |
| Linda Johnson | x | | | |