

TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY  
April 19, 2023 Meeting

The meeting for the Township of Neptune Sewerage Authority was held on the above date with the following Authority Commissioners present: Harry Devine, James Mowczan, Linda Johnson (Conference call) and Alonzo Wright (Conference call). The following Commissioner was absent: James W. Manning, Jr. The following consultants were also present: Ms. Aldarelli and Mr. Fedorchak. In addition, Executive Director Tina Cunningham and Bob Maybury from WRM were present.

Vice Chairman Devine called the meeting to order at 6:00 p.m. Moment of Silence and Flag Salute. Vice Chairman Devine stated that the fire exits are located in the direction that he is indicating, in case of fire you will be notified by bell and or public address system. Vice Chairman Devine requested a roll call.

Vice Chairman Devine made the following statement. Adequate notice of this meeting has been approved by the delivering of the required advertisement to the Asbury Park Press and the Coaster on January 24, 2023 and by filing a copy of said notice with the clerks of the customer municipalities.

Vice Chairman Devine questioned if anyone had any other business that may come before the Authority. None noted.

Vice Chairman Devine questioned Mr. Fedorchak if he had anything to add to his report. Mr. Fedorchak stated that his office is preparing hydraulic calculations along with a recommendation to be submitted to TNSA by the end of April. Mr. Fedorchak stated that he will provide an update in May on the grant funding applications. He indicated that RVE is working on an alternate location for the electrical upgrades as per TNSA's request. He also indicated that his office prepared a proposal for the Train 3 Feasibility study at a cost of not to exceed \$20,000.00.

Lastly, Mr. Fedorchak stated that he received a TWA extension request from Iron Works at Tinton Falls.

Commissioner Johnson questioned the Customer Reports prepared by his office. Mr. Fedorchak indicated that if a customer town is low on capacity they would have to request additional capacity from another town.

Vice Chairman Devine questioned Ms. Aldarelli if she had anything to report. Ms. Aldarelli stated that she had nothing pending.

Vice Chairman Devine questioned Mr. Maybury if he had anything to report.

Mr. Maybury discussed the odor control project and the importance of testing for hydrogen sulfide compounds to determine the efficiency and effectiveness of the odor control units. He stated that he received a proposal for a portable testing unit for this purpose.

Mr. Maybury discussed a trial to utilize unilime at the Laird Avenue Pump Station to help reduce odors. He stated that the trial for the unilime could range between \$4,000 and \$10,000.

Mr. Maybury indicated that the Digester is operating under normal conditions. TNSA hauled sludge for the first time since November, he indicated. A total of ninety nine trucks or approximately 658,000 gallons of sludge was hauled offsite over a two week period.

Lastly, Mr. Maybury discussed a sixty day trial agreement with Penn Valley Pump to assist in better control of sludge handling from Primary No. 1. He stated that during the trial it is no cost to the Authority unless TNSA elects to purchase the pump at a cost of approximately \$45,000.00.

Vice Chairman Devine questioned Ms. Cunningham if she had anything further to add to her report. Ms. Cunningham stated that she prepared a revised April payment of bills for review and consideration. She indicated that Financial Disclosure Forms are due by April 30, 2023. In addition, she recommended the purchase of two electric 500 club cars and one 700 electric club car from Vic Gerard through Sourcewell Cooperative Pricing Group in the amount of \$35,962.10. The Board agreed with the recommended purchase.

Lastly, Ms. Cunningham stated that she should have a recommendation in May for the security cameras.

### APPROVAL OF MINUTES

Commissioner Mowczan moved, seconded by Commissioner Johnson that the Meeting Minutes of March 15, 2023 be approved as distributed. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Absent.

Commissioner Mowczan moved, seconded by Commissioner Johnson that the Executive Session Meeting Minutes of March 15, 2023 be approved as distributed. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Absent.

### RESOLUTIONS

#### No. 5674 – Open Executive Session:

Commissioner Mowczan moved Resolution No. 5674 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Absent.

#### No. 5675 – Adjourn from Executive Session:

Commissioner Mowczan moved Resolution No. 5675 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Absent.

No. 5676 – Authorize Revised April Payment of Bills:

Commissioner Mowczan moved Resolution No. 5676 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Absent.

No. 5677 – Authorize RVE to Perform a Feasibility Study for Train 3 in the amount not to exceed \$20,000.00:

Commissioner Mowczan moved Resolution No. 5677 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Absent.

No. 5678 – Approve a TWA Extension for Iron Works At Tinton Falls:

Commissioner Mowczan moved Resolution No. 5678 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Absent.

No. 5679 – Authorize the Purchase of Two (2) 500 Club Cars and One (1) 700 Club Car from Vic Gerard Golf Cars utilizing Sourcewell Cooperative Pricing Group in the amount of \$35,962.10:

Commissioner Johnson moved Resolution No. 5679 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Absent.

No. 5680 – Authorize a 30 Day Leave of Absence to John Blecki from March 16, 2023 to April 16, 2023:

Commissioner Mowczan moved Resolution No. 5680 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Absent.

No. 5681 – Authorize a Leave of Absence to John Blecki from April 17, 2023 to June 1, 2023:

Commissioner Johnson moved Resolution No. 5681 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Absent.

No. 5682 – Authorize to Extend an Offer of Employment to Holly Case for the Administrative Position at a Starting Salary of \$35,000.00 effective April 17, 2023:

Commissioner Johnson moved Resolution No. 5682 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Absent.

No. 5683 – Authorize the Executive Director to Advertise for Two Lead Mechanics at a Salary Range of \$70,000 to \$85,000:

Commissioner Mowczan moved Resolution No. 5683 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Absent.

No. 5684 – Authorize the Executive Director to Advertise for FT Summer Employment at \$18.00 per hour:

Commissioner Johnson moved Resolution No. 5684 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Absent.

A motion was made by Commissioner Wright and seconded by Commissioner Mowczan that the meeting be adjourned at 7:05 p.m. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Absent.

Respectfully submitted,

  
Tina M. Cunningham  
Executive Director