

TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY
November 9, 2022 Meeting

The meeting for the Township of Neptune Sewerage Authority was held on the above date with the following Authority Commissioners present: Harry Devine, James Mowczan, Linda Johnson (Conference call) and Alonzo Wright (Conference call). Chairman Manning was absent. The following consultants were also present: Ms. Aldarelli, Mr. Maybury and Mr. Mitchell. In addition, Executive Director Tina Cunningham was present.

Vice Chairman Devine called the meeting to order at 6:00 p.m. Moment of Silence and Flag Salute. Vice Chairman Devine stated that the fire exits are located in the direction that he is indicating, in case of fire you will be notified by bell and or public address system. Vice Chairman Devine requested a roll call.

Vice Chairman Devine made the following statement. Adequate notice of this meeting has been approved by the delivering of the required advertisement to the Asbury Park Press and the Coaster on January 25, 2022 and by filing a copy of said notice with the clerks of the customer municipalities.

Vice Chairman Devine questioned if anyone had any other business that may come before the Authority. None noted.

Vice Chairman Devine questioned if anyone had any questions from Mr. Fedorchak's report. None noted.

Vice Chairman Devine questioned Ms. Aldarelli if she had anything to report. Ms. Aldarelli stated that she had nothing pending.

Vice Chairman Devine questioned Mr. Maybury from WRM if he had anything further to add to the Superintendent's Report. Mr. Maybury provided some additional information on the items listed in his report. Ms. Cunningham requested his input on the recommendation to purchase three refrigerated compositors. Mr. Maybury stated that they are standard within the industry and will eliminate the need for operators to manually collect samples during their shifts. He indicated that the quote was received from Hartco Environmental in the amount of \$28,390.77 through the Passaic Valley Co-Operative.

Commissioner Johnson questioned the investigation of the bio-solids entering the plant. Mr. Maybury stated this is currently being investigated and unsure on the source at this time.

Vice Chairman Devine questioned Ms. Cunningham is she had anything further to add to her report. Ms. Cunningham stated that she prepared a revised bills list for review and consideration.

Ms. Cunningham stated that Ms. Aldarelli has reviewed the one year performance bond continuation certificate submitted by Garden State Laboratories for 2023. Ms. Cunningham discussed the purchase of the spare parts for the Varec Flare through the Omnia National Co-Operative in the amount of \$36,000.00. Lastly, Ms. Cunningham confirmed the Holiday Safety Luncheon date of December 9, 2022.

APPROVAL OF MINUTES

Commissioner Johnson moved, seconded by Commissioner Mowczan that the Meeting Minutes of October 19, 2022 be approved as distributed. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Absent.

Commissioner Mowczan moved, seconded by Commissioner Johnson that the Executive Session Meeting Minutes of October 19, 2022 be approved as distributed. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Absent.

RESOLUTIONS

No. 5603 – Open Executive Session:

Commissioner Mowczan moved Resolution No. 5603 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Absent.

No. 5604 – Adjourn from Executive Session:

Commissioner Mowczan moved Resolution No. 5604 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Absent.

No. 5605 – Authorize November Revised Payment of Bills:

Commissioner Mowczan moved Resolution No. 5605 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Absent.

No. 5606 – Authorize a One-Year Continuation Certificate submitted by Garden State Laboratories for 2023:

Commissioner Mowczan moved Resolution No. 5606 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Absent.

No. 5607 – Authorize the Purchase of Three Refrigerated Compositors from Hartco Environmental, LLC in the amount of \$28,390.77 using the Passaic Valley Co-Op.:

Commissioner Mowczan moved Resolution No. 5607 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Absent.

No. 5608 – Authorize the Purchase of Spare Parts from Varec Biogas in the amount of \$36,000.00 using the Omnia National Cooperative:

Commissioner Mowczan moved Resolution No. 5608 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Absent.

No. 5609 – Authorize the Executive Director to Post Internally for the Collection System/Maintenance Supervisor Position for Ten (10) Days:

Commissioner Johnson moved Resolution No. 5609 seconded by Commissioner Wright. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Absent.

No. 5610 – Authorize the Executive Director to Post Internally for the Chief Operator Supervisor Position for Ten (10) Days:

Commissioner Mowczan moved Resolution No. 5610 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Absent.

No. 5611 – Authorize the Executive Director to Advertise for Administrative Assistant Position:

Commissioner Johnson moved Resolution No. 5611 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Absent.

No. 5612 – Accept the Resignation of Lateefah Agolio as the Administrative Assistant effective November 14, 2022:

Commissioner Johnson moved Resolution No. 5612 seconded by Commissioner Wright. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Absent.

A motion was made by Commissioner Johnson and seconded by Commissioner Wright that the meeting be adjourned at 7:18 p.m. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Absent.

Respectfully submitted,

Tina M. Cunningham