

TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY

December 19, 2012 Meeting

The meeting for the Township of Neptune Sewerage Authority was held on the above date with the following Authority Commissioners present: Harry Devine, James Williams, James Mowczan, Linda Johnson and James Manning, Jr. The following consultants were also present: Ms. Aldarelli and Mr. Crane. In addition, Executive Director Tina Della Pietro and Superintendent Chris Kelly were also present.

Chairman Manning called the meeting to order at 6:00 p.m. Moment of Silence and Flag Salute. Chairman Manning stated that the fire exits are located in the direction that he is indicating, in case of fire you will be notified by bell and or public address system. Chairman Manning requested a roll call.

Chairman Manning made the following statement. Adequate notice of this meeting has been approved by the delivering of the required advertisement to the Asbury Park Press and the Coaster on January 14, 2012 and by filing a copy of said notices with the clerks of the customer municipalities.

Chairman Manning questioned if anyone had any other business that may come before the Authority. None noted.

Chairman Manning questioned Mr. Crane if he had anything to add to his report. Mr. Crane prepared two recommendation letters to the Authority to purchase two (2) Rotary Lobe Sludge Pumps and to purchase two (2) Dry Pit Submersible Pumps manufactured by Fairbanks Morse to be located in the IOP Building.

Chairman Manning questioned Mr. Kelly if he had anything to add to his report. Mr. Kelly indicated that the annual NJDEP inspection was completed and the Authority is in compliance with no deficiencies noted by Mr. Anthony Rotundo.

Mr. Kelly indicated that during Hurricane Sandy the Authority's contracted lab service was unable to pickup lab samples that were ready by the Authority. Mr. Kelly indicated that he had to prepare a letter to Mr. Rotundo explaining the reason for the sampling issues.

Chairman Manning questioned Ms. Della Pietro if she had any updates to report from the last meeting. Ms. Della Pietro discussed the following topics: Rescheduling the Authority's January 16, 2013 meeting to January 9, 2013; Performance Bonds that were reviewed and approved by Ms. Aldarelli for products and services for the 2013 and 2014 calendar years, Public Agency Compliance Officer designation for 2013, Annual Statewide Joint Insurance Fund Resolutions and finally the approval of the 2013 Budget.

APPROVAL OF MINUTES

Commissioner Devine moved, seconded by Commissioner Mowczan that the Meeting Minutes of November 7, 2012 be approved as distributed. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Aye.

Commissioner Devine moved, seconded by Commissioner Johnson that the Executive Session Meeting Minutes of November 7, 2012 be approved as distributed. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Aye.

RESOLUTIONS

No. 4568 – Open Executive Session (6:30 p.m.):

Commissioner Devine moved Resolution No. 4568 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Aye.

No. 4569 – Adjourn from Executive Session (7:40 p.m.):

Commissioner Devine moved Resolution No. 4569 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Aye.

No. 4570 – Approve December Payment of Bills:

Commissioner Devine moved Resolution No. 4570 seconded by Commissioner Williams. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Aye.

No. 4571 – Approve the Performance Bond submitted by Accurate Waste Removal Services for the Removal of Sludge from Digesters for 2013 & 2014 Calendar Years:

Commissioner Devine moved Resolution No. 4571 seconded by Commissioner Williams. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Aye.

No. 4572 – Approve the Performance Bond submitted by Univar USA, Inc. for the Furnishing and Delivering of Sodium Hypochlorite for 2013 & 2014 Calendar Years:

Commissioner Johnson moved Resolution No. 4572 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Aye.

No. 4573 – Approve the Performance Bond submitted by Univar USA, Inc. for the Furnishing and Delivering of Calcium Hydroxide for 2013 & 2014 Calendar Years:

Commissioner Devine moved Resolution No. 4573 seconded by Commissioner Johnson.

On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Aye.

No. 4574 – Approve the Performance Bond submitted by Hibrett Puratex for the Furnishing and Delivering of Degreaser for the 2013 Calendar Year:

Commissioner Johnson moved Resolution No. 4574 seconded by Commissioner Devine.

On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Aye.

No. 4575 – Approve the Performance Bond submitted by Siemens Industry, Inc. for the Furnishing and Delivering of Hydrogen Sulfide Control Chemical for 2013 & 2014 Calendar Years:

Commissioner Devine moved Resolution No. 4575 seconded by Commissioner Johnson.

On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Aye.

No. 4576 – Approve the Performance Bond submitted by A&J Construction Company for Emergency Response Services for 2013 & 2014 Calendar Years:

Commissioner Johnson moved Resolution No. 4576 seconded by Commissioner Devine.

On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Aye.

No. 4577 – Approve the Performance Bond submitted by Garden State Labs for Laboratory Analysis Services for 2013 & 2014 Calendar Years:

Commissioner Johnson moved Resolution No. 4577 seconded by Commissioner Devine.

On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Aye.

No. 4578 – Approve the Performance Bond submitted by Electro Maintenance, Inc. for the Furnishing and Delivering of Electrician Services for 2013 & 2014 Calendar Years:

Commissioner Devine moved Resolution No. 4578 seconded by Commissioner Johnson.

On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Aye.

No. 4579 – Appointing Ted Wardell of Brown & Brown Benefit Advisors as the Authority's Risk Management Consultant for 2013:

Commissioner Johnson moved Resolution No. 4579 seconded by Commissioner Devine.

On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Aye.

No. 4580 – Appointing the Executive Director as the Fund Commissioner and the Chairman as the Alternate Fund Commissioner as required by the Statewide Joint Insurance Fund for 2013:

Commissioner Johnson moved Resolution No. 4580 seconded by Commissioner

Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Aye.

No. 4581 – Resolution to Adopt the 2013 Budget:

Commissioner Devine moved Resolution No. 4581 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Aye.

No. 4582 – Appointing the Executive Director as the Public Agency Compliance Officer (P.A.C.O.) for 2013 as required by the Division of Contract Compliance:

Commissioner Johnson moved Resolution No. 4582 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Aye.

No. 4583 – Authorize the Purchase of (2) Borger Rotary Lobe Sludge Pumps in the amount of \$18,877.00 per pump as recommended by Mr. Crane's letter dated December 5, 2012:

Commissioner Mowczan moved Resolution No. 4583 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Aye.

No. 4584 – Authorize the Purchase of (2) Dry Pit Submersible Pumps Manufactured by Fairbanks Morse in the amount of \$36,892.000 per pump as recommended by Mr. Crane's letter dated December 10, 2012 to be directly purchased from Pilot Electric:

Commissioner Devine moved Resolution No. 4584 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Aye.

No. 4585 – Accept the Resignation of Jim Williams as Chief Operator effective November 15, 2012 and place him back as a Operator at the Current Top Operator Pay:

Commissioner Devine moved Resolution No. 4585 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Aye.

No. 4586 – Ratify the Authorization to Post for the Collection System/Maintenance Supervisor Position externally:

Commissioner Johnson moved Resolution No. 4586 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Aye.

No. 4587 – Ratify the Authorization to Post for the Chief Operator Position internally:

Commissioner Mowczan moved Resolution No. 4587 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Aye.

No. 4588 – Authorizing the Rescheduling of the January 16, 2013 Meeting to January 9, 2013 and advertising same in the Authority's Official Newspapers:

Commissioner Devine moved Resolution No. 4588 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Aye.

No. 4589 – Authorize the Executive Director to Schedule an Underwater Ocean Outfall Inspection with W.J. Castle in the amount of \$20,000.00:

Commissioner Devine moved Resolution No. 4589 seconded by Commissioner Williams.

On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Aye.

No. 4590 – Authorize the Authority to lower the NJDEP License requirements of the Collection System/Maintenance Supervisor to S-2/C-1 :

Commissioner Johnson moved Resolution No. 4590 seconded by Commissioner Devine.

On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Aye.

No. 4591 – Authorize T&M Associates to Perform a Phase 1 Environmental Assessment for the Purchase of 636 Old Corlies Avenue in the amount of \$5,500.00:

Commissioner Johnson moved Resolution No. 4591 seconded by Commissioner Devine.

On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Aye.

Chairman Manning questioned if anyone from the general public had any business to be brought before the Authority. None noted. A motion was made by Commissioner Williams and seconded by Commissioner Devine that the meeting be adjourned at 7:55 p.m. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Aye.

Respectfully submitted,



Tina M. Della Pietra