

TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY

June 19, 2013 Meeting

The meeting for the Township of Neptune Sewerage Authority was held on the above date with the following Authority Commissioners present: James Williams, James Mowczan, Linda Johnson and James W. Manning, Jr. The following Commissioner was absent; Harry Devine. The following consultants were also present: Ms. Aldarelli and Mr. Crane. In addition, Executive Director Tina M. Cunningham and Superintendent Chris Kelly were also present.

Chairman Manning called the meeting to order at 6:00 p.m. Moment of Silence and Flag Salute. Chairman Manning stated that the fire exits are located in the direction that he is indicating, in case of fire you will be notified by bell and or public address system. Chairman Manning requested a roll call.

Chairman Manning made the following statement. Adequate notice of this meeting has been approved by the delivering of the required advertisement to the Asbury Park Press and the Coaster on January 12, 2013 and by filing a copy of said notices with the clerks of the customer municipalities.

Chairman Manning questioned if anyone had any other business that may come before the Authority. None noted.

Chairman Manning questioned Mr. Crane if he had anything to add to his report.

Mr. Crane indicated that a non-mandatory pre-proposal conference for the sustainable energy project is scheduled for next week.

Chairman Manning questioned Mr. Kelly if he had anything to add to his report. Mr. Kelly stated that the Bioassay test results for the month of April were 77.6%. He

indicated that the current laboratory subcontracted this bioassay test out to a new laboratory. He indicated that the Authority has been receiving straight 100% for over ten years. Mr. Kelly researched the reports from prior laboratories against the current report and found differences in the way they were conducted. He is recommending for the Authority to use QC Laboratories to conduct the next bioassay test. The Commissioners discussed this for a few minutes and agreed with Mr. Kelly to authorize QC Laboratories to conduct the next test.

Mr. Kelly indicated that during the last few rainstorms TNSA experienced extremely high influent flows for both the treatment plant and the Laird Avenue pump station. He stated that he would provide the Commissioners with the flow numbers next month to discuss.

Lastly, Mr. Kelly stated that Ms. Arlene Weichert from ACC was at tonight's meeting to discuss the proposal that they prepared regarding upgrading the Authority's BioFor computer software system. Mr. Kelly gave the floor to Ms. Weichert to discuss the proposal with the Commissioners. After a lengthy discussion and a question and answer period, the Commissioners thanked Ms. Weichert for explaining the proposal and indicated that the Commissioners would discuss the proposal further in executive session.

Chairman Manning questioned Ms. Cunningham if she had anything to add to her report. Ms. Cunningham stated that she prepared a revised payment of bills for June to reflect the new total amount. In addition, she indicated that Mr. Fallon would have the audit report prepared for the Authority's meeting in July.

APPROVAL OF MINUTES

Commissioner Mowczan moved, seconded by Commissioner Johnson that the Meeting Minutes of May 15, 2013 be approved as distributed. On a voice vote, the vote was as follows: Devine: Absent, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Abstain.

Commissioner Johnson moved, seconded by Commissioner Mowczan that the Executive Session Meeting Minutes of May 15, 2013 be approved as distributed. On a voice vote, the vote was as follows: Devine: Absent, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Abstain.

RESOLUTIONS

No. 4639 – Open Executive Session (6:30 p.m.):

Commissioner Williams moved Resolution No. 4639 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Absent, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Aye.

No. 4640 – Adjourn from Executive Session (7:33 p.m.):

Commissioner Johnson moved Resolution No. 4640 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Absent, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Aye.

No. 4641 – June Revised Payment of Bills:

Commissioner Johnson moved Resolution No. 4641 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Absent, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Aye.

No. 4642 – Authorize a Refund to Bradley Beach from their 2% Reserve Account:

Commissioner Johnson moved Resolution No. 4642 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Absent, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Aye.

No. 4643 – Authorize Approving the ACC Proposal for the BioFor Software Upgrades subject to Legal Review of the Contract Language:

Commissioner Johnson moved Resolution No. 4643 seconded by Commissioner Williams. On a voice vote, the vote was as follows: Devine: Absent, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Aye.

No. 4644 – Authorize a 3% Increase to Barbara Thorn effective June 19, 2013:

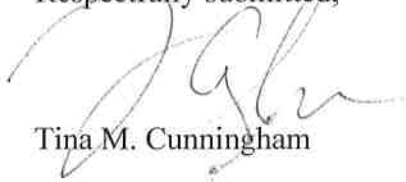
Commissioner Johnson moved Resolution No. 4644 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Absent, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Aye.

No. 4645 – Authorize the Hiring of Todd Puryear as a Plant Operator starting at \$27,000.00 Per Year:

Commissioner Williams moved Resolution No. 4645 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Absent, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Aye.

Chairman Manning questioned if anyone from the general public had any business to be brought before the Authority. None noted. A motion was made by Commissioner Williams and seconded by Commissioner Johnson that the meeting be adjourned at 7:35 p.m. On a voice vote, the vote was as follows: Devine: Absent, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Aye.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read 'Tina M. Cunningham', written in dark ink.

Tina M. Cunningham