

## TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY

January 9, 2013 Meeting

The meeting for the Township of Neptune Sewerage Authority was held on the above date with the following Authority Commissioners present: Harry Devine, James Williams, James Mowczan, Linda Johnson and James Manning, Jr. The following consultants were also present: Ms. Aldarelli, Mr. Shaw and Mr. Crane. In addition, Executive Director Tina Della Pietro and Superintendent Chris Kelly were also present.

Chairman Manning called the meeting to order at 6:00 p.m. Moment of Silence and Flag Salute. Chairman Manning stated that the fire exits are located in the direction that he is indicating, in case of fire you will be notified by bell and or public address system. Chairman Manning requested a roll call.

Chairman Manning made the following statement. Adequate notice of this meeting has been approved by the delivering of the required advertisement to the Asbury Park Press and the Coaster on January 14, 2012 and by filing a copy of said notices with the clerks of the customer municipalities.

Chairman Manning questioned if anyone had any other business that may come before the Authority. None noted.

Chairman Manning questioned Mr. Crane if he had anything to add to his report. Mr. Crane indicated that the Phase 1 Environmental Assessment has started and all of the paperwork has been filed with the State. He also indicated that he is waiting on the "Try and Buy" Agreement from ABS for the purchase of the Pond Blower. Commissioner Mowczan questioned if this was the project that was approved through the Office of

Clean Energy. Mr. Crane indicated that this was the project. He also stated that he would provide Ms. Aldarelli with the draft "Try and Buy" Agreement for her review.

Chairman Manning questioned Mr. Kelly if he had anything to add to his report. Mr. Kelly indicated that the Authority should consider revising the Rules and Regulations within the near future. The Commissioners agreed to begin the process of revising the regulations.

Mr. Kelly stated that the Authority's muffin monster at the beginning of the head works is broken and is need of repair. He stated that he received a quote from the manufacture (J.P. Jaeger) in the amount of \$20,000.00. The Commissioners questioned Mr. Kelly on this repair for a few minutes.

Lastly, Mr. Kelly stated that the SCADA program is up and running but a few issues remain with the program that will need to be addressed. He stated that the alarms have been operating and are helpful to the Authority's staff.

Chairman Manning questioned Ms. Della Pietro if she had anything to add to her report. Ms. Della Pietro indicated that Certificate of Deposits were purchased through Central Jersey Bank at a rate of .50% for a six-month term.

Ms. Della Pietro indicated that the Authority added one additional item to the bills list for January. She stated that she prepared a memorandum addressing the final total for the month.

Ms. Della Pietro stated that she prepared the 2013 Cash Management Plan for the Commissioners to review and consider for adoption. Commissioner Mowczan questioned the amendments to the plan. Ms. Della Pietro stated that they were minor in nature.

Next, Ms. Della Pietro discussed the 2013 meeting dates with the Commissioners. The Commissioners indicated that they were okay with the meeting dates. The Commissioners agreed to reschedule the Authority's 2013 Reorganization meeting from Friday, February 1, 2013 to Monday, February 4, 2013.

Ms. Della Pietro informed the Commissioners that the Authority met with its FEMA representative today to discuss the final project reimbursement costs during Hurricane Sandy. Ms. Della Pietro indicated that the final project cost was approximately \$79,000.00 and the Authority would be reimbursed 75% of those costs.

Lastly, Ms. Della Pietro discussed the fire alarm inspection report and proposal that was received from Fire Security Technologies. She indicated that the proposal in the amount of \$7,800.00 from FST, Inc., which would correct all of the deficiencies, noted in the inspection report. The Commissioners agreed to make the necessary corrections.

#### APPROVAL OF MINUTES

Commissioner Devine moved, seconded by Commissioner Williams that the Meeting Minutes of December 19, 2012 be approved as distributed. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Aye.

Commissioner Devine moved, seconded by Commissioner Johnson that the Executive Session Meeting Minutes of December 19, 2012 be approved as distributed. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Aye.

## RESOLUTIONS

### No. 4592 – Open Executive Session (6:25 p.m.):

Commissioner Johnson moved Resolution No. 4592 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Aye.

### No. 4593 – Adjourn from Executive Session (7:07 p.m.):

Commissioner Williams moved Resolution No. 4593 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Aye.

### No. 4594 – Approve Revised January Payment of Bills:

Commissioner Johnson moved Resolution No. 4594 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Aye.

### No. 4595 – Approve the 2013 Cash Management Plan:

Commissioner Mowczan moved Resolution No. 4595 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Aye.

### No. 4596 – Approve Rescheduling the Reorganization Meeting to February 4, 2013:

Commissioner Johnson moved Resolution No. 4596 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Aye.

No. 4597 – Approve the Repairs to the Authority’s Muffin Monster in the amount not to exceed \$30,000.00:

Commissioner Johnson moved Resolution No. 4597 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Aye.

Chairman Manning questioned if anyone from the general public had any business to be brought before the Authority. None noted. A motion was made by Commissioner Williams and seconded by Commissioner Johnson that the meeting be adjourned at 7:10 p.m. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Aye.

Respectfully submitted,

Tina M. Della Pietro