

TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY

December 17, 2014 Meeting

The meeting for the Township of Neptune Sewerage Authority was held on the above date with the following Authority Commissioners present: Harry Devine, James Williams, James Mowczan, Linda Johnson and James W. Manning, Jr. The following consultants were also present: Ms. Aldarelli and Mr. Crane. In addition, Executive Director Tina Cunningham and Superintendent Chris Kelly were also present.

Chairman Manning called the meeting to order at 6:00 p.m. Moment of Silence and Flag Salute. Chairman Manning stated that the fire exits are located in the direction that he is indicating, in case of fire you will be notified by bell and or public address system. Chairman Manning requested a roll call.

Chairman Manning made the following statement. Adequate notice of this meeting has been approved by the delivering of the required advertisement to the Asbury Park Press and the Coaster on January 18, 2014 and by filing a copy of said notices with the clerks of the customer municipalities.

Chairman Manning questioned if anyone had any other business that may come before the Authority. None noted.

Chairman Manning questioned Mr. Crane if he had anything to add to his report. Mr. Crane stated that he had nothing further.

Chairman Manning questioned Ms. Aldarelli if she had anything to report at tonight's meeting. She stated that she had nothing pending.

Chairman Manning questioned Mr. Kelly if he had anything to add to his report. Mr. Kelly stated that he had nothing further.

Chairman Manning questioned Ms. Cunningham if she had anything to add to her report.

Ms. Cunningham stated that she prepared a revised December payment of bills for review and consideration. Next, Ms. Cunningham stated that the resolution for the 2015 Budget that was passed in September needs to be amended reflecting the correct amount for the amount utilized for Unrestricted Net Position. In addition to the amended resolution, the Authority needs to adopt the 2015 Budget at tonight's meeting, Ms. Cunningham added.

Ms. Cunningham stated that Ms. Aldarelli has reviewed two performance bonds (QC and David Weber Oil) and have found them to be acceptable.

She also added that the Authority is required to appoint a Public Agency Compliance Officer for 2015 and in the past it has been the Executive Director. The Commissioners authorized this appointment.

Lastly, Ms. Cunningham stated that the renewal for the Statewide Insurance Fund is up at year's end. She indicated that she spoke with Commissioner Devine about the renewal and he found it to be acceptable. Commissioner Devine indicated that the increase for 2015 is 3.36%. The Commissioners agreed to authorize the three year renewal with the Statewide Insurance Fund along with the necessary resolutions.

APPROVAL OF MINUTES

Commissioner Devine moved, seconded by Commissioner Johnson that the Meeting Minutes of November 12, 2014 be approved as distributed. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Aye.

Commissioner Johnson moved, seconded by Commissioner Williams that the Executive Session Meeting Minutes of November 12, 2014 be approved as distributed. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Aye.

RESOLUTION

No. 4773 – Open Executive Session:

Commissioner Devine moved Resolution No. 4773 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Aye.

No. 4774 – Adjourn from Executive Session:

Commissioner Johnson moved Resolution No. 4774 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Aye.

No. 4775 – Approve December Revised Payment of Bills:

Commissioner Johnson moved Resolution No. 4775 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Aye.

No. 4776 – Authorize to amend the 2015 Budget Resolution to Reflect Total Revenues of \$6,816,050, Total Appropriations of \$6,736,050 and Total Unrestricted Net Position Utilized of \$0 and Total Capital Appropriations of \$1,185,000 and Total Unrestricted Net Position Utilized of \$1,185,000:

Commissioner Johnson moved Resolution No. 4776 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Aye.

No. 4777 – Authorize to Adopt the 2015 Budget:

Commissioner Johnson moved Resolution No. 4777 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Aye.

No. 4778 – Authorize to Appoint the Executive Director as the Public Agency Compliance Officer (PACO):

Commissioner Devine moved Resolution No. 4778 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Aye.

No. 4779 – Authorize to Approve the Performance Bond from QC Labs for Laboratory Analysis Services for the 2015-2016 Calendar Years:

Commissioner Johnson moved Resolution No. 4779 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Aye.

No. 4780 – Authorize to Approve the Performance Bond from David Weber Oil for Delivering of Degreaser for the 2015-2016 Calendar Years:

Commissioner Johnson moved Resolution No. 4780 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Aye.

No. 4781 – Authorize to Join the Statewide Insurance Fund from January 1, 2015 to January 1, 2018 for Workers’ Compensation and all Other Lines of Coverage:

Commissioner Devine moved Resolution No. 4781 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Aye.

No. 4782 – Authorize to Appoint Ted Wardell of Brown & Brown Benefit Advisors as the Risk Management Consultant effective January 1, 2015 to January 1, 2016:

Commissioner Johnson moved Resolution No. 4782 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Aye.

No. 4783 – Authorize the Execution of the Indemnity and Trust Agreement with the Statewide Insurance Fund:

Commissioner Devine moved Resolution No. 4783 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Aye.

No. 4784 – Authorize the Execution of the Risk Management Consultant’s Agreement:

Commissioner Johnson moved Resolution No. 4784 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Aye.

No. 4785 – Authorize the Execution of a two year NJ Natural Gas Agreement with Woodruff Energy beginning February 2015 to January 2017 for a fixed gas rate of \$4.98/dth:

Commissioner Devine moved Resolution No. 4785 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Aye.


No. 4786 – Authorize the Executive Director to Repost for the Position of Chief Operator modifying the On-the-Job training to five years:

Commissioner Devine moved Resolution No. 4786 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Nay and Manning: Aye.

Chairman Manning questioned if anyone from the general public had any business to be brought before the Authority. None noted.

A motion was made by Commissioner Devine and seconded by Commissioner Williams that the meeting be adjourned at 7:08 p.m. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Aye.

Respectfully submitted,



Tina M. Cunningham
Executive Director