

RESOLUTION  
NO. 4676

WHEREAS, The Township of Neptune Sewerage Authority is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq.; and

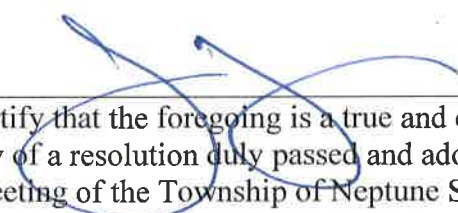
WHEREAS, the Open Public Meeting Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the Public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township of Neptune Sewerage Authority to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

- |                                     |                       |
|-------------------------------------|-----------------------|
| <input checked="" type="checkbox"/> | Personnel             |
| <input type="checkbox"/>            | Actual Litigation     |
| <input checked="" type="checkbox"/> | Potential Litigation  |
| <input checked="" type="checkbox"/> | Contract Negotiations |

NOW, THEREFORE, BE IT RESOLVED by the Township of Neptune Sewerage Authority assembled in public session on December 18, 2013 that an Executive Session closed to the public shall be held on December 18, 2013 at 6:25 P.M., at 634 Old Corlies Avenue, Neptune, New Jersey for the discussion of matters relating to the specific items designated above;

BE IT FURTHER RESOLVED that it is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Authority Counsel that the public interest will no longer be served by such confidentiality.



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I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 18th day of December 2013.

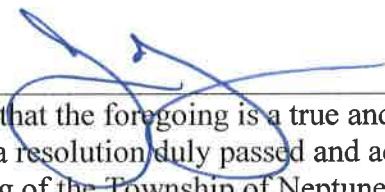
**RESOLUTION**

**NO. 4677**

WHEREAS, the Township of Neptune Sewerage Authority authorized by Resolution No. 4676 to enter into an Executive Session; and

WHEREAS, all matters for this Executive Session have been discussed,

NOW, THEREFORE, BE IT RESOLVED by the Township of Neptune Sewerage Authority that it be authorized to adjourn from Executive Session at 7:25 p.m.

  
I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 18th day of December 2013.

**RESOLUTION**

**No.**

**December 2013**

|                                    |           |                   |
|------------------------------------|-----------|-------------------|
| Lawes                              | \$        | 879.70            |
| McMaster-Carr Supply Co.           | \$        | 432.08            |
| Monmouth Truck Equipment           | \$        | 4,463.00          |
| Neopost USA                        | \$        | 78.27             |
| Neptune Township                   | \$        | 986.40            |
| New Jersey American Water          | \$        | 326.33            |
| New Jersey Natural Gas             | \$        | 8,727.65          |
| One Call Concepts, Inc.            | \$        | 3.42              |
| Paychex Investment Partnership, LP | \$        | 186.60            |
| Petty Cash                         | \$        | 58.05             |
| Postmaster Neptune                 | \$        | 224.00            |
| R & M Equipment Company            | \$        | 3,102.97          |
| Rubber Supply Company Inc.         | \$        | 165.17            |
| Safeguard Business Systems         | \$        | 149.87            |
| Seaboard Welding Supply, Inc.      | \$        | 73.00             |
| Shore Industrial Supply Corp       | \$        | 316.77            |
| Siemens Water Technologies Corp.   | \$        | 11,602.50         |
| Staples Business Advantage         | \$        | 72.75             |
| State of New Jersey                | \$        | 660.00            |
| Supermedia LLC                     | \$        | 19.95             |
| T & M Associates                   | \$        | 1,992.94          |
| Trans Bearing Co. Inc.             | \$        | 3,036.41          |
| Univar                             | \$        | 13,217.03         |
| USA BlueBook                       | \$        | 59.43             |
| Vaider Network Solutions           | \$        | 1,950.00          |
| Verizon                            | \$        | 1,684.08          |
| Verizon Business                   | \$        | 31.18             |
| Verizon Wireless                   | \$        | 130.18            |
| Watchung Spring Water Co.          | \$        | 51.41             |
| Water Works Supply Company Inc.    | \$        | 1,502.06          |
| <b>To Be Paid</b>                  | <b>\$</b> | <b>102,927.20</b> |

**GRAND TOTAL** \$ 276,338.75

I certify that the foregoing is a true and correct copy of resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 18th day of December 2013.

# RESOLUTION

No. 4678

December 2013

|   |           |                   |
|---|-----------|-------------------|
| Payroll - November 14, 2013             | \$        | 38,505.92         |
| Payroll Taxes - November 14, 2013       | \$        | 19,736.71         |
| Payroll - November 28, 2013             | \$        | 39,142.32         |
| Payroll Taxes - November 28, 2013       | \$        | 19,692.20         |
| NJSHP - December Retirees               | \$        | 9,179.91          |
| NJSHP - December Active                 | \$        | 31,934.69         |
| NJ Division of Pension - November       | \$        | 15,219.80         |
| <b>Total Paid:</b>                      | <b>\$</b> | <b>173,411.55</b> |
| All American Turf Inc.                  | \$        | 96.45             |
| All Industrial Safety Products          | \$        | 402.75            |
| All Turf Power                          | \$        | 350.00            |
| Allied Fire & Safety Equipment Co. Inc. | \$        | 49.50             |
| Amerigas Propane Inc                    | \$        | 550.39            |
| Apruzzese, McDermott, Mastro & Murphy   | \$        | 165.00            |
| Atlantic Detroit Diesel-Allison         | \$        | 5,893.68          |
| Automated Control Concepts, Inc.        | \$        | 360.00            |
| Bel-Ray Company Inc.                    | \$        | 2,885.19          |
| Bittel, William                         | \$        | 1,258.80          |
| Bradley Car Care                        | \$        | 441.08            |
| C&G Screws Unlimited Inc.               | \$        | 56.00             |
| Capehart & Scatchard                    | \$        | 3,114.75          |
| Colonial Life                           | \$        | 239.44            |
| Country Clean Paper Supplies            | \$        | 226.64            |
| De Lage Landen Financial Services       | \$        | 161.33            |
| Delta Dental of New Jersey              | \$        | 1,844.52          |
| Fire Security Technologies, Inc.        | \$        | 4,590.00          |
| Fisher Scientific Company               | \$        | 147.18            |
| FlexFacts Grant Benefits Solutions      | \$        | 48.96             |
| Franklen Sheet Metal Co Inc             | \$        | 6,925.00          |
| Freehold Cartage                        | \$        | 1,235.64          |
| Garden State Laboratories Inc.          | \$        | 920.00            |
| Goode & Weyser, CPA LLC                 | \$        | 1,050.00          |
| Grainger                                | \$        | 674.71            |
| Heritage Business Systems, Inc.         | \$        | 44.67             |
| Home Depot                              | \$        | 433.29            |
| James Manning Jr.                       | \$        | 330.07            |
| JCP&L                                   | \$        | 11,428.46         |
| Jersey Shore Florist                    | \$        | 100.00            |
| Joseph Fazzio-Wall LLC                  | \$        | 21.20             |
| Lakewood Auto - Asbury NAPA             | \$        | 699.30            |

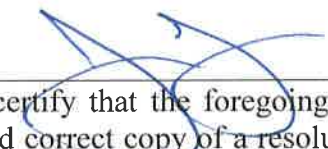
RESOLUTION  
NO. 4679

WHEREAS, the Authority's Engineer Mr. Richard Crane of T&M Associates is recommending that the Commissioners authorize the direct purchase of three (3) Fairbanks Morse 8" Dry Pit Submersible Pumps; and

WHEREAS, the Authority has purchased and installed Dry Pit Submersible pumping units manufactured by Fairbanks Morse in 2012 and 2013 for both the Laird Avenue Pump Station and the IOP Building at the Authority's wastewater treatment plant; and

WHEREAS, Mr. Crane received a proposal dated November 15, 2013 from PCS, the local Fairbanks Morse Pump sales representative, indicating a cost for each pumping unit of \$32,666.67 totaling \$98,000.00;

NOW, THEREFORE, BE IT RESOLVED to authorize the Authority to directly purchase from Pilot Electric Inc, the Authority's contractor for Pump and Motor Repairs, three (3) Fairbanks Morse 8" Dry Pit Submersible Pumps to be located within the Authority's CCT Building for a cost per pumping unit of \$32,666.67 totaling \$98,000.00.

  
I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 18<sup>th</sup> day of December 2013.

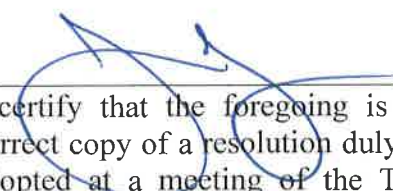
RESOLUTION  
NO. 4680

WHEREAS, the Township of Neptune Sewerage Authority ("TNSA") has awarded a one (1) year contract extension for the Furnishing and Delivering of Degrease for the 2014 calendar year to Hibrett Puratex; and

WHEREAS, the Local Public Contracts Law requires that a Performance Bond be submitted in the full amount of the contract; and

BE IT RESOLVED, the Authority's Attorney has reviewed the Performance Bond and found it to be acceptable;

NOW, THEREFORE, BE IT RESOLVED to accept and approve the Performance Bond submitted by Hibrett Puratex in the full amount of the contract for furnishing and Delivering of Degreaser for the 2014 calendar year.

  
I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 18<sup>th</sup> day of December 2013.

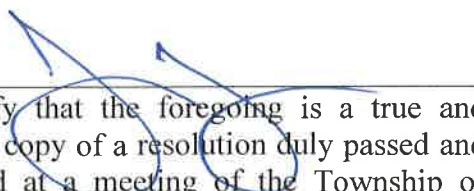
RESOLUTION  
NO. 4681

WHEREAS, the Township of Neptune Sewerage Authority ("TNSA") has awarded a two (2) year contract for the Pump and Motor Repairs for the 2014 and 2015 calendar years to Pilot Electric; and

WHEREAS, the Local Public Contracts Law requires that a Performance Bond be submitted in the full amount of the contract; and

BE IT RESOLVED, the Authority's Attorney has reviewed the Performance Bond and found it to be acceptable;

NOW, THEREFORE, BE IT RESOLVED to accept and approve the Performance Bond submitted by Pilot Electric in the full amount of the contract for Pump and Motor Repairs for the 2014 and 2015 calendar years.

  
I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 18<sup>th</sup> day of December 2013.



RESOLUTION  
NO. 4682

WHEREAS, the Township of Neptune Sewerage Authority (hereinafter "Local Unit") has joined the Statewide Insurance Fund (hereinafter "Fund"), a joint insurance fund as defined in N.J.S.A. 40A:10-36 et seq.; and

WHEREAS, the Bylaws require participating members to appoint a Risk Management Consultant, as those positions are defined in the Bylaws, if requested to do so by the "Fund"; and

WHEREAS, the Local Unit has complied with relevant law with regard to the appointment of a Risk Management Consultant; and

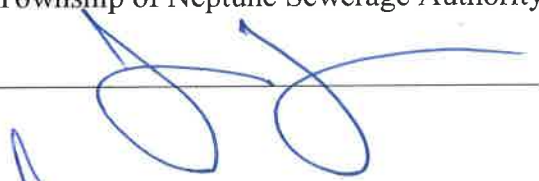
WHEREAS, the "Fund" has requested its members to appoint individuals or entities to that position; and

NOW, THEREFORE, BE IT RESOLVED by the governing body of the "Local Unit", in the County of Monmouth and State of New Jersey, as follows:

1. Local Unit hereby appoints Ted Wardell of Brown & Brown Benefit Advisors its local Risk Management Consultant.
2. The Executive Director and Risk Management Consultant are hereby authorized to execute the Risk Management Consultant's Agreement for the year 2014 in the form attached hereto.

Township of Neptune Sewerage Authority

Attest



Certification

I certify that the foregoing is a true and correct copy of a Resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 18<sup>th</sup> day of December 2013.

RESOLUTION  
NO. 4683

RESOLUTION APPOINTING FUND COMMISSIONER

WHEREAS, the Township of Neptune Sewerage Authority (hereinafter "Local Unit" is a member of Statewide Insurance Fund (hereinafter "Fund"), a joint insurance fund as defined in N.J.S.A. 40A:10-36 et seq.; and

WHEREAS, the Fund's Bylaws require participating members to appoint a Fund Commissioner;

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Local Unit that the Executive Director is hereby appointed as the Fund Commissioner for the Local Unit for the year 2014; and

BE IT FURTHER RESOLVED that the Chairman is hereby appointed as the Alternate Fund Commissioner for the Local Unit for the year 2014; and

BE IT FURTHER RESOLVED that the Local Unit's Fund Commissioner is authorized and directed to execute all such documents as required by the Fund.

Township of Neptune Sewerage Authority

By: \_\_\_\_\_  
Secretary

ATTEST:

\_\_\_\_\_  
Chairman

This Resolution agreed to the 18<sup>th</sup> day of December 2013 by a vote of:

5 Affirmative    \_\_\_\_\_ Abstain    \_\_\_\_\_ Negative    \_\_\_\_\_ Absent

**2014 ADOPTED BUDGET RESOLUTION**

**Township of Neptune Sewerage Authority**

Fiscal Year: From: January 1, 2014 To: December 31, 2014

WHEREAS, the Annual Budget and Capital Budget/Program for the Township of Neptune Sewerage Authority for the fiscal year beginning January 1, 2014 and ending December 31, 2014 has been presented for adoption before the governing body of the Township of Neptune Sewerage Authority at its open public meeting of December 18, 2013; and

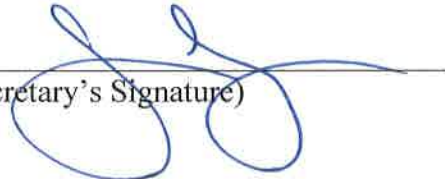
WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which may have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$6,816,946, Total Appropriations, including any Accumulated Deficit, if any, of \$6,816,946 and Total Unrestricted Net Assets Utilized of \$0; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$370,000 and Total Unrestricted Net Assets planned to be utilized of \$240,000; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Township of Neptune Sewerage Authority, at an open public meeting held on December 18, 2013 that the Annual Budget and Capital Budget/Program of the Township of Neptune Sewerage Authority for the fiscal year beginning January 1, 2014, ending, December 31, 2014 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

  
\_\_\_\_\_  
(Secretary's Signature)

12-18-13  
\_\_\_\_\_  
(Date)

| Governing Body<br>Member: | Recorded Vote |     |         |        |
|---------------------------|---------------|-----|---------|--------|
|                           | Aye           | Nay | Abstain | Absent |
| Devine                    | X             |     |         |        |
| Mowczan                   | X             |     |         |        |
| Williams                  | X             |     |         |        |
| Johnson                   | X             |     |         |        |
| Manning, Jr.              | X             |     |         |        |

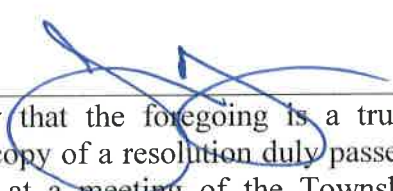
RESOLUTION  
NO. 4685

WHEREAS, the Township of Neptune Sewerage Authority is a Public Agency and must comply with the mandates of Public Law 1975, Chapter 127 (N.J.A.C. 17:27); and

WHEREAS, P.L. C. 127 (N.J.A.C. 17:27) stipulates that each Public Agency is responsible for appointing a Public Agency Compliance Officer (P.A.C.O.); and

WHEREAS, the Township of Neptune Sewerage Authority must comply with the regulations of the Affirmative Action Law;

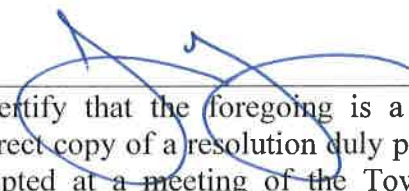
NOW, THEREFORE, BE IT RESOLVED by the Township of Neptune Sewerage Authority that the Executive Director Tina M. Cunningham is hereby appointed as the Public Agency Compliance Officer.

  
I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 18<sup>th</sup> day of December 2013.

RESOLUTION  
NO. 4686

WHEREAS, the Township of Neptune Sewerage Authority ("TNSA") has authorized the Executive Director to enter into a two (2) year contract extension with Delta Dental made effective January 1, 2014 for Dental Services;

NOW, THEREFORE, BE IT RESOLVED to authorize the Executive Director to enter into a new two (2) year contract extension with Delta Dental for Dental Services beginning January 1, 2014 and terminating on December 31, 2015.

  
I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 18<sup>th</sup> day of December, 2013.


RESOLUTION  
NO. 4687

WHEREAS, TNSA purchased the property known as 636 Old Corlies Avenue and is need of a demolition company to demolish and remove the existing structures on the property;

WHEREAS, the Authority received three (3) quotes for the demolition and removal of the existing structures on the above referenced property;

WHEREAS, the Authority has reviewed all three (3) quotes and has decided to authorize the work to the lowest quote received by Lertch Wrecking Co., LLC in the amount of \$10,000.00;

NOW, THEREFORE, BE IT RESOLVED by the Township of Neptune Sewerage Authority to authorize the demolition and removal of the existing structures on the above referenced property to Lertch Wrecking Co., LLC in the amount of \$10,000.00.

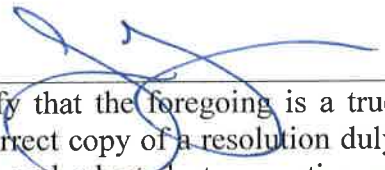
  
I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 18<sup>th</sup> day of December 2013.

RESOLUTION  
NO. 4688

WHEREAS, the Township of Neptune Sewerage Authority ("Authority") is desirous of purchasing one (1) vehicle under New Jersey State Contract; and

WHEREAS, funds have been appropriated through the 2014 Budget for the purchase of one (1) vehicle;

NOW, THEREFORE, BE IT RESOLVED by the Township of Neptune Sewerage Authority to authorize the Executive Director to purchase a 2014 Ford F-150 4WD Regular Cab in the amount of \$20,000.00 from Cherry Hill Winner Ford through NJ State Contract No. 85437.

  
I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 18<sup>th</sup> day of December 2013.



RESOLUTION  
NO. 4689

WHEREAS, the Township of Neptune Sewerage Authority (“Authority”) is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Commissioners are desirous of selling said surplus property in “as-is” condition without express or implies warranties;

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Township of Neptune Sewerage Authority in the Township of Neptune, County of Monmouth as follows:

(1) The sale of the surplus property shall be conducted through the solicitation of the Authority’s Customer Towns first than through GovDeals pursuant to State Contract A-70967/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals are available online at [govdeals.com](http://govdeals.com) and also available from the Township of Neptune Sewerage Authority.

(2) The sale will be conducted online and the address of the auction is [govdeals.com](http://govdeals.com).

(3) The sale is being conducted pursuant to Local Finance Notice 2008-9.

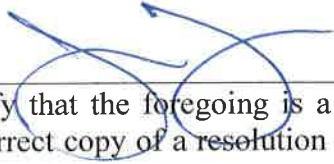
(4) A list of the surplus property to be sold is as follows:

| <u>Item</u>                    | <u>VIN No.</u>    |
|--------------------------------|-------------------|
| 2000 Chevy Silverado4WD Pickup | 1GCEK14T5YE141459 |

(5) The surplus property as identified shall be sold in an “as-is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.

(6) The Authority reserves the right to accept or reject and bid submitted.

(7) Employees of the Seller may bid on the property listed for auction, so long as they do not bid while on duty.

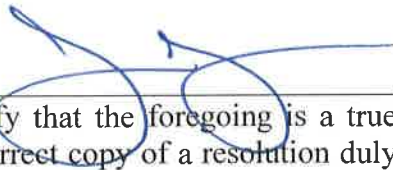
  
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RESOLUTION  
NO. 4690

WHEREAS, the Township of Neptune Sewerage Authority (“Authority”) authorized the upgrade of the BioFor View 32 HMI Software System along with upgrading three (3) HMI computers located in the Superintendent’s Office, BioFor Control Building and Control Room to be performed by Automated Control Concepts, Inc. in the amount of \$58,975.00 dated June 19, 2013; and

WHEREAS, the Authority is in receipt of a change order from Automated Control Concepts, Inc. dated October 29, 2013 for additional software needed because of one of the client nodes not having a valid runtime license while performing the software upgrade;

NOW, THEREFORE, BE IT RESOLVED to authorize the change order submitted by Automated Control Concepts, Inc. for the purchase of additional software entitled FactoryTalk View SE Client in the amount of \$2,570.00 to complete the Biofor HMI Upgrade.

  
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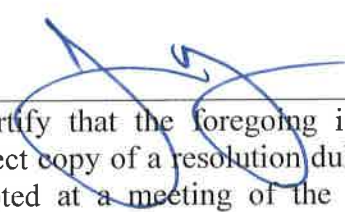
RESOLUTION  
NO. 4691

WHEREAS, the Township of Neptune Sewerage Authority Board of Commissioners (“Authority”) has, in the past, entered into an agreement with the “Employee Committee” with respect to various terms and conditions of employment rank-and-file employees; and

WHEREAS, the Authority wishes to enter into a new agreement with the rank-and-file employees for the period between January 1, 2014 through December 31, 2016;

NOW, THEREFORE, BE IT RESOLVED by the Township of Neptune Sewerage Authority to authorize the Board of Commissioners to enter into a new agreement with the Employee Committee for a period between January 1, 2014 through December 31, 2016 (said agreement is attached to this resolution);

BE IT FURTHER RESOLVED that the Personnel Committee is hereby authorized to execute the Agreement on behalf of the Board of Commissioners.

  
I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 18<sup>th</sup> day of December 2013.