

TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY

June 18, 2014 Meeting

The meeting for the Township of Neptune Sewerage Authority was held on the above date with the following Authority Commissioners present: Harry Devine, James Mowczan, James Williams and Linda Johnson. The following Commissioner was absent: James W. Manning, Jr. The following consultants were also present: Ms. Aldarelli, Mr. Fallon and Mr. Crane. In addition, Executive Director Tina M. Cunningham and Superintendent Chris Kelly were also present.

Vice Chairman Devine called the meeting to order at 6:00 p.m. Moment of Silence and Flag Salute. Vice Chairman Devine stated that the fire exits are located in the direction that he is indicating, in case of fire you will be notified by bell and or public address system. Vice Chairman Devine requested a roll call.

Vice Chairman Devine made the following statement. Adequate notice of this meeting has been approved by the delivering of the required advertisement to the Asbury Park Press and the Coaster on January 18, 2014 and by filing a copy of said notices with the clerks of the customer municipalities.

Vice Chairman Devine questioned if anyone had any other business that may come before the Authority. Mr. Fallon presented the 2013 Audit to the Commissioners at this time. He proceeded to highlight a few pages within the audit including the section entitled Comments and Recommendations. Mr. Fallon thanked the Authority's staff for their assistance with the 2013 Audit.

Vice Chairman Devine also thanked the Executive Director and Superintendent for their hard work and commitment to the Authority.

Mr. Fallon left the meeting at this time.

Vice Chairman Devine questioned Mr. Crane if he had anything to add to his report. Mr. Crane stated that he had one item to discuss further in his report. Mr. Crane indicated that he investigated several options for replacing the existing digester liquid level measuring systems for both digesters. He stated that the existing liquid level measuring system manufacturer is no longer in business since this is the original system installed in the 70's. He also indicated that it is not feasible to obtain replacement parts for the original system. Mr. Crane stated that he investigated several digester equipment manufacturers to replace the existing liquid level system with a similar type of system due to the operational familiarity. Based upon the limited options from his research, Mr. Crane indicated that Varec offers a similar system which he is recommending to the Authority tonight to furnish and install in the amount of \$19,234 for both digesters. The Commissioners discussed this for a few minutes. Ms. Aldarelli added that since the Authority is limited in its technology and it is under the Authority's bid threshold that it is acceptable to purchase the system if agreed upon. The Commissioners agreed with Mr. Crane's recommendation.

Vice Chairman Devine questioned Ms. Aldarelli if she had anything to report at tonight's meeting. She stated that she had nothing pending.

Vice Chairman Devine questioned Mr. Kelly if he had anything to add to his report. Mr. Kelly stated that staff members are working on the installation of the first CCT-1 pump at this time. He indicated that the pump is hard piped and the Authority is waiting on the base to set up. The Authority thanked Mr. Kelly and staff on their efforts.

Vice Chairman Devine questioned Ms. Cunningham if she had anything to add to her report. Ms. Cunningham thanked the Board for the flowers last week. In addition, Ms.

Cunningham informed the Commissioners that the 2000 Chevy Silverado that was auctioned off on GovDeals was sold in the amount of \$4,900.00. Next, Ms. Cunningham requested authorization to go out for bid for the products and services mentioned in her report. The Commissioners agreed with her request. Lastly, Ms. Cunningham indicated that Optimum would be starting installation within two weeks. She said that she would continue to provide updates to the Board.

APPROVAL OF MINUTES

Commissioner Johnson moved, seconded by Commissioner Mowczan that the Meeting Minutes of May 21, 2014 be approved as distributed. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Absent.

RESOLUTION

No. 4733 – June Payment of Bills:

Commissioner Mowczan moved Resolution No. 4733 seconded by Commissioner Williams. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Absent.


No. 4734 – Authorize the Purchase of Two (2) Varec Float & Tape Liquid Level Gauge Systems for both Digesters 3 and 4 in the amount of \$19,234.00:

Commissioner Mowczan moved Resolution No. 4734 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Absent.

Vice Chairman Devine questioned if anyone from the general public had any business to be brought before the Authority. None noted.

A motion was made by Commissioner Johnson and seconded by Commissioner Williams that the meeting be adjourned at 6:24 p.m. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Absent.

Respectfully submitted,



Tina M. Cunningham
Executive Director