

## TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY

May 21, 2014 Meeting

The meeting for the Township of Neptune Sewerage Authority was held on the above date with the following Authority Commissioners present: Harry Devine, James Mowczan, Linda Johnson and James W. Manning, Jr. The following Commissioner was absent: James Williams. The following consultants were also present: Ms. Aldarelli and Mr. Crane. In addition, Executive Director Tina M. Cunningham and Superintendent Chris Kelly were also present.

Chairman Manning called the meeting to order at 6:00 p.m. Moment of Silence and Flag Salute. Chairman Manning stated that the fire exits are located in the direction that he is indicating, in case of fire you will be notified by bell and or public address system. Chairman Manning requested a roll call.

Chairman Manning made the following statement. Adequate notice of this meeting has been approved by the delivering of the required advertisement to the Asbury Park Press and the Coaster on January 18, 2014 and by filing a copy of said notices with the clerks of the customer municipalities.

Chairman Manning questioned if anyone had any other business that may come before the Authority. None noted.

Chairman Manning questioned Mr. Crane if he had anything to add to his report. Mr. Crane stated that he had nothing further.

Chairman Manning questioned Ms. Aldarelli if she had anything to report at tonight's meeting. She stated that she had nothing pending but she reviewed potential bid specifications for the Executive Director.

Chairman Manning questioned Mr. Kelly if he had anything to add to his report. Mr. Kelly stated that the DEP was onsite conducting their pre-holiday site inspection. He stated that everything went well. Lastly, he stated that he has tried contacting numerous contractors to repair the plant roadways. He stated that the Contractors are not interested in this type and size of work. He is requesting permission to undertake a few of the roadway repairs in-house. The Commissioners agreed with Mr. Kelly and thought that it was a good idea for staff to repair a few of the roadways.

Chairman Manning questioned Ms. Cunningham if she had anything to add to her report. Ms. Cunningham stated that she prepared a revised May payment of bills list for the Authority to consider at tonight's meeting. Next, she indicated that Mr. Cutrell from Neptune Township forwarded e-mails to all of the Commissioners regarding submitting their annual Financial Disclosure Forms on-line. She indicated that the process was easy to complete and nothing needs to be submitted back to the Township or the Authority when completed.

Ms. Cunningham stated that the Ocean Outfall Inspection is being completed this afternoon and a report should be available within the next week for review.

Next, Ms. Cunningham indicated that she received a request from an employee to purchase the 2000 Chevy Silverado that was deemed surplus and offered to the Customer Municipalities. She stated that none of the Towns expressed interest in the vehicle and the normal procedure is to auction it off on GovDeals. The Commissioners agreed to follow the procedure and auction the vehicle off using GovDeals.

Lastly, Ms. Cunningham stated that she received a contribution quote from Optimum Services for the installation of Optimum Services in the amount of \$5,000.00. She stated that the current Verizon DSL Service is not reliable and is constantly an issue. Mr. Kelly provided an

example of the inefficiency of the current internet provider while trying to download NJDEP software.

After discussion the Commissioners agreed to contribute \$5,000.00 towards the installation of Optimum Services into the Authority's Administration Building.

#### APPROVAL OF MINUTES

Commissioner Devine moved, seconded by Commissioner Johnson that the Meeting Minutes of April 16, 2014 be approved as distributed. On a voice vote, the vote was as follows: Devine: Aye, Williams: Absent, Mowczan: Aye, Johnson: Aye and Manning: Aye.

Commissioner Johnson moved, seconded by Commissioner Devine that the Executive Session Meeting Minutes of April 16, 2014 be approved as distributed. On a voice vote, the vote was as follows: Devine: Aye, Williams: Absent, Mowczan: Aye, Johnson: Aye and Manning: Aye.

#### RESOLUTION

##### No. 4731 – Revised May Payment of Bills:

Commissioner Mowczan moved Resolution No. 4731 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Williams: Absent, Mowczan: Aye, Johnson: Aye and Manning: Aye.

##### No. 4732 – Authorize the Authority to Contribute \$5,000.00 towards the Installation of Optimum Services to the Authority's Administration Building:

Commissioner Devine moved Resolution No. 4732 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Williams: Absent, Mowczan: Aye, Johnson: Aye and Manning: Aye.

Chairman Manning questioned if anyone from the general public had any business to be brought before the Authority. None noted.

A motion was made by Commissioner Devine and seconded by Commissioner Johnson that the meeting be adjourned at 6:25 p.m. On a voice vote, the vote was as follows: Devine: Aye, Williams: Absent, Mowczan: Aye, Johnson: Aye and Manning: Aye.

Respectfully submitted,



Tina M. Cunningham  
Executive Director