

TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY

July 15, 2015 Meeting

The meeting for the Township of Neptune Sewerage Authority was held on the above date with the following Authority Commissioners present: Harry Devine, James Williams, James Mowczan, Linda Johnson and James W. Manning, Jr. The following consultants were also present: Ms. Aldarelli and Mr. Crane. In addition, Executive Director Tina Cunningham and Superintendent Chris Kelly were also present.

Chairman Manning called the meeting to order at 6:00 p.m. Moment of Silence and Flag Salute. Chairman Manning stated that the fire exits are located in the direction that he is indicating, in case of fire you will be notified by bell and or public address system. Chairman Manning requested a roll call.

Chairman Manning made the following statement. Adequate notice of this meeting has been approved by the delivering of the required advertisement to the Asbury Park Press and the Coaster on February 12, 2015 and by filing a copy of said notices with the clerks of the customer municipalities.

Chairman Manning questioned if anyone had any other business that may come before the Authority. None noted.

Chairman Manning questioned Mr. Crane if he had anything else to add to his report. Mr. Crane stated that he had nothing further.

Ms. Cunningham stated that Mr. Crane's Proposal for the Digester Upgrade Project was postponed for discussion at the last meeting and she wanted to bring it up for discussion by the Commissioners at tonight's meeting. Commissioner Mowczan requested if this matter could be brought into executive session for discussion as contractual matters. The Commissioners agreed.

Chairman Manning questioned Ms. Aldarelli if she had anything to report at tonight's meeting. She stated that she had nothing pending.

Chairman Manning questioned Mr. Kelly if he had anything to add to his report. Mr. Kelly stated that the Authority is in receipt of a permit excursion notice from the NJDEP. Ms. Aldarelli indicated that this matter should be brought into executive session.

Chairman Manning questioned Ms. Cunningham if she had anything to add to her report. Ms. Cunningham stated that Pilot Electric has requested for a two year contract extension with the Authority for 2016 and 2017 for Pump and Motor Repairs. The Commissioners agreed to extend the contract.

Ms. Cunningham stated that Univar USA has requested a one year contract extension with the Authority for 2016 for Delivering of Calcium Hydroxide. The Commissioners agreed to extend the contract.

Ms. Cunningham indicated that the Ocean Grove Sewerage Authority has requested their excess balance from their 2% Reserve Account. She indicated that it is in the amount of \$6,079.00 and a resolution would have to be approved in order for the Authority to issue the refund. The Commissioners agreed to refund the Ocean Grove Sewerage Authority their excess balance.

Ms. Cunningham stated that she spoke with John Christenson who is performing the Authority's ocean outfall inspection and he indicated that he would be completed by the end of next week.

Next, Ms. Cunningham stated that the State Treasurer has increased the bid threshold amount from \$36,000.00 to \$40,000.00 if the agency has a QPA. Ms. Cunningham stated that she has a QPA designation from the Division of Local Government Services and the Authority

may elect to increase its bid threshold. The Commissioners agreed to extend the bid threshold to \$40,000.00 as authorized by the State Treasurer.

Lastly, Ms. Cunningham stated that the Authority's current electricity agreement with AEP energy will be expiring in November of 2015 and she has researched rates. She indicated that the best rate is from AEP Energy the Authority's current supplier for eighteen months at a rate of 0.0769/kwh. The Commissioners discussed this for a few minutes and agreed to extend the electricity agreement with AEP for eighteen months.

APPROVAL OF MINUTES

Commissioner Devine moved, seconded by Commissioner Mowczan that the Meeting Minutes of June 17, 2015 be approved as distributed. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Abstain.

Commissioner Johnson moved, seconded by Commissioner Devine that the Executive Session Meeting Minutes of June 17, 2015 be approved as distributed. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Abstain.

RESOLUTION

No. 4836 – Open Executive Session:

Commissioner Johnson moved Resolution No. 4836 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Aye.

No. 4837 – Adjourn from Executive Session:

Commissioner Devine moved Resolution No. 4837 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Aye.

No. 4838 – Authorize July's Revised Payment of Bills:

Commissioner Johnson moved Resolution No. 4838 seconded by Commissioner Williams. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Aye.

No. 4839 – Authorize a One Year Contract Extension with Univar USA (2016) for Delivering of Calcium Hydroxide:

Commissioner Johnson moved Resolution No. 4839 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Aye.

No. 4840 – Authorize a Two Year Contract Extension with Pilot Electric Co. (2016-2017) for Pump & Motor Repairs:

Commissioner Johnson moved Resolution No. 4840 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Aye.

No. 4841 – Authorize to Refund the Ocean Grove Sewerage Authority there Excess Balance in the amount of \$6,079.00 from their Two Percent Reserve Account:

Commissioner Devine moved Resolution No. 4841 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Aye.

No. 4842 – Authorize to Increase the Authority's Bid Threshold to \$40,000 as authorized by the State Treasurer:

Commissioner Devine moved Resolution No. 4842 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Aye.

No. 4843 – Authorize to Extend the Current Electricity Agreement with AEP for 18 months at a rate of 0.0769/kwh:

Commissioner Johnson moved Resolution No. 4843 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Aye.

No. 4844 – Authorize to Approve the Engineering Proposal submitted by T&M Associates for the Design, Bidding and Construction Administration of the Digester Upgrade Project in the Amount not to exceed of \$147,500.00:

Commissioner Johnson moved Resolution No. 4844 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Aye.

Chairman Manning questioned if anyone from the general public had any business to be brought before the Authority. None noted.

A motion was made by Commissioner Williams and seconded by Commissioner Johnson that the meeting be adjourned at 6:48 p.m. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Aye.

Respectfully submitted,


Tina M. Cunningham
Executive Director