

RESOLUTION
NO. 4876

WHEREAS, the Township of Neptune Sewerage Authority (“Authority”) is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Commissioners are desirous of selling said surplus property in “as-is” condition without express or implied warranties;

NOW, THEREFORE, BE IT FURTHER RESOLVED by the Commissioners of the Township of Neptune Sewerage Authority in the Township of Neptune, County of Monmouth as follows:

(1) The sale of surplus property shall be conducted through the solicitation of the Authority’s Customer Towns first then through GovDeals.com pursuant to State Contract A-70967/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals are available online at govdeals.com and also available from the Township of Neptune Sewerage Authority.

(2) The sale will be conducted online if needed and the address of the auction is govdeals.com.

(3) The sale is being conducted pursuant to Local Finance Notice 2008-9.

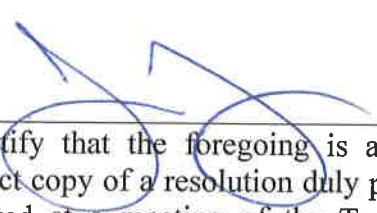
(4) A list of the surplus property to be sold is as follows:

<u>Item</u>	<u>Serial No.</u>
Bunton 48” Lawn Mower	ABHC48069
Bob Cat 48” Lawn Mower	9300010747
SCAG 36” Lawn Mower	A0300532

(5) The surplus property as identified shall be sold in an “as-is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.

(6) The Authority reserves the right to accept or reject any bid submitted.

(7) Employees of the Seller may bid on the property listed for auction, so as long as they do not bid while on duty.

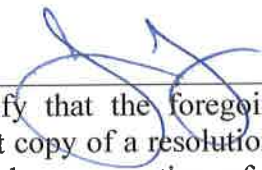


I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 16th day of December 2015.

RESOLUTION
NO. 4875

WHEREAS, the Township of Neptune Sewerage Authority ("TNSA") has authorized the Executive Director to enter into a two (2) year contract extension with Delta Dental made effective January 1, 2016 for Dental Services;

NOW, THEREFORE, BE IT RESOLVED to authorize the Executive Director to enter into a new two (2) year contract extension with Delta Dental for Dental Services beginning January 1, 2016 and terminating on December 31, 2017.


I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 16th day of December, 2015.

RESOLUTION
NO. 4874

RESOLUTION APPOINTING RISK MANAGEMENT CONSULTANT

WHEREAS, the Township of Neptune Sewerage Authority (hereinafter "Local Unit") has joined the Statewide Insurance Fund (hereinafter "Fund"), a joint insurance fund as defined in N.J.S.A. 40A:10-36 *et. seq.*; and

WHEREAS, the Bylaws require participating members to appoint a Risk Management Consultant, as those positions are defined in the Bylaws, if requested to do so by the "Fund"; and

WHEREAS, the Local Unit has complied with relevant law with regard to the appointment of a Risk Management Consultant; and

WHEREAS, the "Fund" has requested its members to appoint individuals or entities to that position; and

NOW, THEREFORE, BE IT RESOLVED by the governing body of the "Local Unit", in the County of Monmouth and State of New Jersey, as follows:

1. Local Unit hereby appoints Ted Wardell of Brown & Brown Benefit Advisors its Local Risk Management Consultant.
2. The Executive Director and Risk Management Consultant are hereby authorized to execute the Risk Management Consultant's Agreement for the year 2016 in the form attached hereto.

Township of Neptune Sewerage Authority

By: _____

Secretary

ATTEST

Chairman

Certification

I certify that the foregoing is a true and correct copy of a Resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 16th day of December 2015.

**2016 FUND YEAR
STATEWIDE INSURANCE FUND**

RISK MANAGEMENT CONSULTANT'S AGREEMENT

THIS AGREEMENT entered into this 16th day of December 2015, among the Statewide Insurance Fund ("FUND"), a joint insurance fund of the State of New Jersey, Township of Neptune Sewerage Authority ("MEMBER") and Ted Wardell of Brown & Brown Benefit Advisors ("CONSULTANT") through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4.

WHEREAS, the CONSULTANT has offered to the MEMBER professional risk management consulting services as required by the Bylaws of the FUND; and

WHEREAS, the CONSULTANT has advised the FUND that he/she is familiar with the terms, conditions and operations of the FUND; and

WHEREAS, the MEMBER desires these professional services from the CONSULTANT;
and

WHEREAS, the MEMBER has complied with relevant law in regard to the appointment of a Risk Management Consultant; and

WHEREAS, the Bylaws of the FUND require that members engage a CONSULTANT and that the CONSULTANT comply with certain requirements set forth therein.


NOW, THEREFORE, the parties in consideration of the mutual promises and covenants set forth herein, agree as follows;

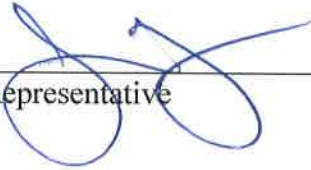
1. For and in consideration of the amount stated hereinafter, the CONSULTANT shall:
 - (a) assist in evaluating the MEMBER'S exposures and advise on matters relating to the Member's operation and coverage.
 - (b) explain to the MEMBER, or its representatives, the various coverages available from the FUND.
 - (c) explain to the MEMBER, or its representatives, the terms of the member's commitment and obligations to the FUND.
 - (d) explain to the MEMBER, or its representatives the operation of the FUND.
 - (e) prepare applications, statements of values, etc., on behalf of the MEMBER, if required by the FUND.
 - (f) review the MEMBER'S assessment and assist in the preparation of the MEMBER'S insurance budget.

- (g) review losses and engineering reports and provide assistance to the MEMBER'S safety committee, if required.
 - (h) assist in the claims settlement process, if required, by MEMBER or FUND.
 - (i) attend the majority of meetings of the Fund Commissioners or Executive Committee, if requested, and perform such other services as required by the MEMBER or the Fund.
 - (j) comply with the obligations imposed upon Risk Managers in the FUND'S Bylaws.
 - (k) act in good faith and fair dealing to the FUND.
 - (l) perform other duties for the FUND as may be required from time to time by the FUND.
2. In exchange for the above services, the CONSULTANT shall be compensated in the following manner:
- (a) The CONSULTANT shall be paid by the FUND, on behalf of the MEMBER, a fee as compensation for services rendered. Said fee, an apportionment of the MEMBER'S assessment: 6% of workers' compensation (excluding any fees, PLIGA, and loss ratio apportionment); 7.5% of non WC assessment (excluding and fees, PLIGA, and loss ratio apportionment);
 - (b) The CONSULTANT shall be entitled to compensation for services provided during any calendar year only if the CONSULTANT has been appointed and holds the position of Risk Management Consultant, as of January 31 of said calendar year for counties and municipalities holding general elections and July 30 for municipalities holding regular elections.
 - (c) For any insurance coverages authorized by the MEMBER to be placed outside the FUND, the CONSULTANT shall receive as compensation the normal brokerage commissions paid by the insurance company. The premiums for said policies shall not be added to the FUND'S assessment in computing the fee set forth in 2(a).
 - (d) If the MEMBER shall require of the CONSULTANT extra services other than those outlined above, the CONSULTANT shall be paid by the MEMBER a fee at a rate to be negotiated by the parties.
3. The term of this Agreement shall be from January 1, 2016 to January 1, 2017. However, this Agreement may be terminated by either party at any time by mailing to the other thirty (30) days written notice, certified mail return receipt.

4. The CONSULTANT shall comply with all laws applicable to producers who provide insurance products to public entities and shall comply with all applicable statutes and regulations relating to joint insurance funds.
5. The CONSULTANT agrees to comply with all affirmative action laws applicable in accordance with Exhibit A and to submit all necessary documentation establishing compliance within seven (7) days of this Agreement.

ATTEST:





Member Representative

ATTEST:

Risk Management Consultant Corporate Officer

ATTEST:

Statewide Insurance Fund Chairperson

**EXHIBIT A
STATEWIDE INSURANCE FUND**

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY NOTICE
(N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.)

GOODS, PROFESSIONAL SERVICES AND GENERAL SERVICE CONTRACTS

This form is a summary of the successful professional service entity's requirement to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.

The successful professional service entity shall submit to the Statewide Insurance Fund, after notification of award but prior to execution of this contract, one of the following three documents as forms of evidence:

(a) A photocopy of a valid letter that the vendor is operating under an existing Federally approved or sanctioned affirmative action program (good for one year from the date of the letter);

OR

(b) A photocopy of a Certificate of Employee Information Report approval, issued in accordance with N.J.A.C. 17:27-1.1 et seq.;

OR

(c) A photocopy of a completed Employee Information Report (Form AA302) provided by the Division of Contract Compliance and completed by the vendor in accordance with N.J.A.C. 17:27-1.1 et seq.

The successful professional service entity may obtain the Employee Information Report (AA302) from the Statewide Insurance Fund during normal business hours.

The undersigned professional service entity certifies that he/she is aware of the commitment to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq. and agrees to furnish the required forms of evidence.

The undersigned professional service entity further understands that his/her submission shall be rejected as non-responsive if said professional service entity fails to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.

COMPANY:

SIGNATURE:

PRINT NAME:

TITLE:

DATE:

RESOLUTION
NO. 4873

RESOLUTION APPOINTING FUND COMMISSIONER

WHEREAS, the Township of Neptune Sewerage Authority (hereinafter "Local Unit") is a member of the Statewide Insurance Fund (hereinafter "Fund"), a joint insurance fund as defined in N.J.S.A. 40A:10-36 *et. seq.*; and

WHEREAS, the Fund's Bylaws require participating members to appoint a Fund Commissioner;

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Township of Neptune Sewerage Authority that the Executive Director is hereby appointed as the Fund Commissioner for the Local Unit for the year 2016; and

BE IT FURTHER RESOLVED that the Chairman is hereby appointed as the Alternate Fund Commissioner for the Local Unit for the year 2016; and

BE IT FURTHER RESOLVED that the Local Unit's Fund Commissioner is authorized and directed to execute all such documents as required by the Fund.

Township of Neptune Sewerage Authority

By: _____

Secretary

ATTEST:

Chairman

This Resolution is agreed to the 16th day of December 2015 by a vote of:

4 Affirmative

___ Abstain

___ Negative

1 Absent

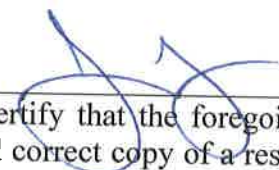
RESOLUTION
NO. 4872

WHEREAS, the Township of Neptune Sewerage Authority is a Public Agency and must comply with mandates of Public Law 1975, Chapter 127 (N.J.A.C. 17:27); and

WHEREAS, P.L. C.127 (N.J.A.C. 17:27) stipulates that each Public Agency is responsible for appointing a Public Agency Compliance Officer (P.A.C.O.); and

WHEREAS, the Township of Neptune Sewerage Authority must comply with the regulations of the Affirmative Action Law;

NOW, THEREFORE, BE IT RESOLVED by the Township of Neptune Sewerage Authority that the Executive Director Tina M. Cunningham is hereby appointed as the Public Agency Compliance Officer.


I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 16th day of December 2015.

TNSA Resolution No. 4871

**2016 ADOPTED BUDGET RESOLUTION
TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY**

FISCAL YEAR: FROM: January 1, 2016 TO: December 31, 2016

WHEREAS, the Annual Budget and Capital Budget/Program for the Township of Neptune Sewerage Authority for the fiscal year beginning January 1, 2016 and ending December 31, 2016 has been presented for adoption before the governing body of the Township of Neptune Sewerage Authority at its open public meeting of December 16, 2015; and

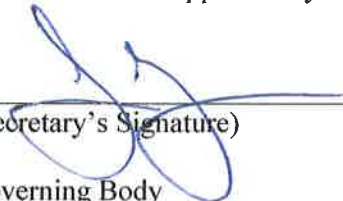
WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$6,749,900, Total Appropriations, including any Accumulated Deficit, if any, of \$6,749,900 and Total Unrestricted Net Position utilized of \$0; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$2,060,000 and Total Unrestricted Net Position planned to be utilized of \$2,060,000; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Township of Neptune Sewerage Authority, at an open public meeting held on December 16, 2015 that the Annual Budget and Capital Budget Program of the Township of Neptune Sewerage Authority for the fiscal year beginning, January 1, 2016 and, ending December 31, 2016 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and titles as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.



(Secretary's Signature)

12/16/15

(Date)

Governing Body Member:	Recorded Vote			
	Aye	Nay	Abstain	Absent
James W. Manning, Jr.	x			
Harry Devine	x			
James Williams				x
James Mowczan	x			
Linda Johnson	x			

TNSA Resolution No. 4870

**2016 Authority Amended Budget Resolution
TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY**

FISCAL YEAR: FROM: January 1, 2016 TO: December 31, 2016

WHEREAS, the Annual Budget for the Township of Neptune Sewerage Authority for the fiscal year beginning, January 1, 2016 and ending, December 31, 2016 was presented and approved before the governing body of the Township of Neptune Sewerage Authority at its open public meeting on October 21, 2015, as follows;

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$6,749,900, Total Appropriations, including any Accumulated Deficit if any, of \$6,726,100 and Total Unrestricted Net Position utilized of \$0; and

WHEREAS, the Township of Neptune Sewerage Authority finds it necessary to amend the 2016 approved Authority Annual Budget, as follows;

WHEREAS, the Annual Budget as reintroduced reflects Total Revenues of \$6,749,900, Total Appropriations, including any Accumulated Deficit if any, of \$6,749,900 and Total Unrestricted Net Position utilized of \$0;

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Township of Neptune Sewerage Authority, at an open public meeting held on December 16, 2015 that the amended Annual Budget of the Township of Neptune Sewerage Authority for the fiscal year beginning January 1, 2016 and ending, December 31, 2016 is hereby approved.



(Secretary's Signature)

12/16/15

(Date)

Governing Body	Recorded Vote			
Member	Aye	Nay	Abstain	Absent
James W. Manning, Jr.	x			
Harry Devine	x			
James Williams				x
James Mowczan	x			
Linda Johnson	x			

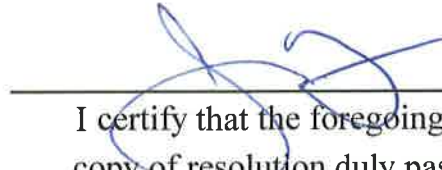
RESOLUTION

No. 4869

December 2015

Payroll - November 12, 2015	\$	38,676.81
Payroll Taxes - November 12, 2015	\$	19,110.00
Payroll - November 26, 2015	\$	38,981.30
Payroll Taxes - November 26, 2015	\$	19,147.10
NJSHP - December Retirees	\$	6,698.68
NJSHP - December Active	\$	35,650.31
NJ Division of Pension - November	\$	12,661.86
	Total Paid:	\$ 170,926.06
All Industrial Safety Products Inc	\$	1,132.00
Allied Fire and Safety Equipment Company	\$	2,317.36
Aramark Uniform & Career Apparel Inc	\$	1,729.49
Asbury Park Press - Gannett Satellite Information	\$	669.45
Bittel, William	\$	1,258.80
Cablevision Systems Corporation	\$	309.91
Capelhart & Scatchard PA	\$	1,605.75
Colonial Life & Accident Insurance Co	\$	242.60
Cummins Irrigation Inc	\$	75.00
De Lage Landen Financial Services Inc	\$	161.33
Delta Dental of New Jersey Inc	\$	1,852.74
Dex Media Inc	\$	19.95
Electro Maintenance Inc	\$	19,513.00
Eurofins QC Inc	\$	2,254.50
F&C Automotive Supply Inc	\$	34.20
FedEx Corporate Services Inc	\$	29.90
FlexFacts.com	\$	200.00
Freehold Cartage Inc	\$	350.00
Green Guard - Unifirst-First Aid Corporation	\$	416.53
HD Supply Facilities Maintenanc	\$	261.54
Heritage Business Systems Inc	\$	31.98
Home Depot USA Inc	\$	2,988.54
Hughes Environmental Services, Inc	\$	2,100.00
James W. Manning Jr.	\$	168.30
JCP&L	\$	41,761.64
Kempton Flag LLC	\$	364.80
L & H Supply Inc	\$	154.69

Lawes Coal Company inc	\$	157.44
Neopost Inc	\$	78.27
Neptune Township	\$	485.03
New Jersey American Water Company Inc	\$	479.33
New Jersey Natural Gas Company	\$	7,623.29
New Jersey State League of Municipality	\$	110.00
One Call Concepts Inc	\$	9.92
Paychex Investment Partnership LP	\$	391.38
Pilot Electric Company Inc	\$	3,000.00
Postmaster Neptune	\$	220.00
Seaboard Welding Supply Inc	\$	39.50
Shore Industrial Supply Corp	\$	106.64
Sterling Seal & Supply Inc	\$	1,355.16
T & M Associates	\$	41,043.09
Thermco Products Inc	\$	120.00
Trans-Bearing Co Inc (Formerly Hola Enterprises Inc)	\$	42.97
United Parcel Service Inc	\$	21.73
Univar USA Inc	\$	14,967.14
Vaider Network Solutions	\$	3,463.96
Verizon	\$	798.04
Verizon Business	\$	20.58
Verizon Wireless	\$	131.90
WW Grainger Inc	\$	851.99
Watchung Spring Water Co Inc	\$	71.88
	To Be Paid	\$ 157,593.24
Neptune Township (Re-issue Check # 16937)	\$	504.07
	GRAND TOTAL	\$ 328,519.30



 I certify that the foregoing is a true and correct copy of resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 16th day of December 2015.

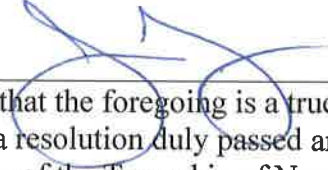
RESOLUTION

NO. 4868

WHEREAS, the Township of Neptune Sewerage Authority authorized by Resolution No. 4867 to enter into an Executive Session; and

WHEREAS, all matters for this Executive Session have been discussed,

NOW, THEREFORE, BE IT RESOLVED by the Township of Neptune Sewerage Authority that it be authorized to adjourn from Executive Session at 6:25 p.m.



I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 16th day of December 2015.

RESOLUTION
NO. 4867

WHEREAS, The Township of Neptune Sewerage Authority is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq.; and


WHEREAS, the Open Public Meeting Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the Public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township of Neptune Sewerage Authority to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

- | | |
|-------------------------------------|-----------------------|
| <input checked="" type="checkbox"/> | Personnel |
| <input type="checkbox"/> | Actual Litigation |
| <input checked="" type="checkbox"/> | Potential Litigation |
| <input type="checkbox"/> | Contract Negotiations |

NOW, THEREFORE, BE IT RESOLVED by the Township of Neptune Sewerage Authority assembled in public session on December 16, 2015 that an Executive Session closed to the public shall be held on December 16, 2015 at 6:17 P.M., at 634 Old Corlies Avenue, Neptune, New Jersey for the discussion of matters relating to the specific items designated above;

BE IT FURTHER RESOLVED that it is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Authority Counsel that the public interest will no longer be served by such confidentiality.



I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 16th day of December 2015.