

## TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY

November 9, 2016 Meeting

The meeting for the Township of Neptune Sewerage Authority was held on the above date with the following Authority Commissioners present: Harry Devine, James Mowczan, Linda Johnson, Alonzo Wright and James W. Manning, Jr. The following consultants were also present: Ms. Aldarelli and Mr. Perini. In addition, Executive Director Tina Cunningham and Superintendent Chris Kelly were also present.

Chairman Manning called the meeting to order at 6:00 p.m. Moment of Silence and Flag Salute. Chairman Manning stated that the fire exits are located in the direction that he is indicating, in case of fire you will be notified by bell and or public address system. Chairman Manning requested a roll call.

Chairman Manning made the following statement. Adequate notice of this meeting has been approved by the delivering of the required re-advertisement to the Asbury Park Press and the Coaster on January 27, 2016 and by filing a copy of said notices with the clerks of the customer municipalities.

Chairman Manning questioned if anyone had any other business that may come before the Authority.

Mr. Alonzo Wright was sworn in by Chairman Manning.

Chairman Manning questioned Mr. Perini if he had anything else to add to his Engineer's Report. Mr. Perini discussed the Preliminary Design Evaluation Proposal for the Train 3 Headworks that was in the Authority's agenda in the amount of \$22,500.00. Mr. Pierini indicated that the intent of the proposal is to determine all the TNSA and design requirements to

help streamline the design process. The Commissioners discussed this for a few minutes and authorized Mr. Perini's proposal.

Mr. Perini stated that he reviewed the response letter from the NJDEP dated October 11, 2016 outlining the new CPO Waste Load Allocation limits. He also stated that Mr. Kelly prepared the permit modification and submitted it to the NJDEP as requested in the letter. This matter was discussed for a few minutes.

Mr. Perini indicated that he reviewed the 2016 Ocean Outfall Inspection Report prepared by Coastal Underwater Service & Supply. He stated that Maser is recommending powering washing and cleaning the clogged diffusers at a cost of \$9,000.00 to \$15,000.00. The Commissioners discussed this for a few minutes and authorized Mr. Pierini to obtain a price proposal from Coastal Underwater.

Mr. Perini indicated that he plans on submitting a proposal to the Authority on the Biofilter project based on his site visits to both Two Rivers Water Reclamation Authority and the Township of Ocean Sewerage Authority. He stated that it appears TNSA may be able to do some of the work in house to help offset construction costs.

Chairman Manning questioned Ms. Aldarelli if she had anything to report at tonight's meeting. She indicated that she had nothing pending.

Chairman Manning questioned Mr. Kelly if he had anything to add to his report. Mr. Kelly discussed the safety luncheon with the Commissioners. He also discussed the NJDEP Annual Inspection and the anticipated NJDEP Settlement Agreement for the Dissolved Oxygen sample that was missed by Eurofins QC, Inc.

Commissioner Devine questioned Mr. Kelly on the sampling tap being moved back to the Treatment Plant. Mr. Kelly indicated that it would be better for TNSA and the operators if the sampling tap was moved back to TNSA.

Chairman Manning questioned Ms. Cunningham if she had anything to add to her report. Ms. Cunningham stated that she had a few updates to add to her report. Ms. Cunningham stated that she prepared a revised November Payment of Bills for consideration.

Ms. Cunningham discussed the fiber optic quotes and the telephone system quote at this time. The Commissioners discussed both proposals and agreed to move forward with the installation of the fiber optic lines and the installation of a VoIP telephone system through NJ State Contract.

Ms. Cunningham stated that Mr. Long would be at the next Authority meeting to discuss the draft TNSA Personnel Manual.

#### APPROVAL OF MINUTES

Commissioner Johnson moved, seconded by Commissioner Devine that the Meeting Minutes of October 19, 2016 be approved as distributed. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Abstain and Manning: Aye.

Commissioner Devine moved, seconded by Commissioner Mowczan that the Executive Session Meeting Minutes of October 19, 2016 be approved as distributed. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Abstain and Manning: Aye.

## RESOLUTIONS

### No. 4961 – Open Executive Session:

Commissioner Mowczan moved Resolution No. 4961 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

### No. 4962 – Adjourn from Executive Session:

Commissioner Devine moved Resolution No. 4962 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

### No. 4963 – November Revised Payment of Bills:

Commissioner Devine moved Resolution No. 4963 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

### No. 4964 – Authorize Maser Consulting to provide Professional Services for Train 3 Preliminary Screen Design Evaluation in the amount of \$22,500.00:

Commissioner Mowczan moved Resolution No. 4964 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

### No. 4965 – Authorize Omni Instrumentation to complete the Fiber Optic Cable Installation in the amount of \$29,500.00:

Commissioner Devine moved Resolution No. 4965 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

No. 4966 – Authorize E.Comm Technologies to Install a VoIP Telephone System through NJ State Contract in the amount of \$10,360.11:

Commissioner Johnson moved Resolution No. 4966 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

No. 4967 – Authorize to make Todd Jelliff Permanent as the Chief Operator:

Commissioner Devine moved Resolution No. 4967 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

No. 4968 – Authorize a One Year (1/1/17-12/31/17) Agreement with the Treatment Plant Operators:

Commissioner Johnson moved Resolution No. 4968 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

No. 4969 – Declare Eurofins QC, Inc. in Breach of Contract due to Poor Performance for the 2015-2016 Laboratory Analysis Services Contract:

Commissioner Mowczan moved Resolution No. 4969 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

No. 4970 – Award the 2017-2018 Laboratory Analysis Services Contract to Garden State Laboratories in the amount of \$20,734.00:

Commissioner Mowczan moved Resolution No. 4970 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

No. 4971 – Approve the Performance Bond submitted by Univar USA, Inc. for the 2017 – 2018 Sodium Hypochlorite Contract:

Commissioner Devine moved Resolution No. 4971 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

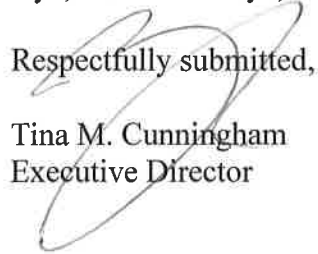
No. 4972 – Approve the Performance Bond submitted by Univar USA, Inc. for the 2017 – 2018 Calcium Hydroxide Contract:

Commissioner Devine moved Resolution No. 4972 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

Chairman Manning questioned if anyone from the general public had any business to be brought before the Authority. None Noted.

A motion was made by Commissioner Johnson and seconded by Commissioner Wright that the meeting be adjourned at 7:24 p.m. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

Respectfully submitted,

  
Tina M. Cunningham  
Executive Director