

TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY

September 21, 2016 Meeting

The meeting for the Township of Neptune Sewerage Authority was held on the above date with the following Authority Commissioners present: Harry Devine, James Mowczan, and Linda Johnson. The following Commissioner was absent: James W. Manning, Jr. The following consultants were also present: Ms. Aldarelli and Mr. Perini. In addition, Executive Director Tina Cunningham and Superintendent Chris Kelly were also present.

Vice Chairman Devine called the meeting to order at 6:00 p.m. Moment of Silence and Flag Salute. Vice Chairman Devine stated that the fire exits are located in the direction that he is indicating, in case of fire you will be notified by bell and or public address system. Vice Chairman Devine requested a roll call.

Vice Chairman Devine made the following statement. Adequate notice of this meeting has been approved by the delivering of the required advertisement to the Asbury Park Press and the Coaster on January 27, 2016 and by filing a copy of said notices with the clerks of the customer municipalities.

Vice Chairman Devine questioned if anyone had any other business that may come before the Authority. Mr. Curto was at tonight's meeting requesting his job back with the Authority.

Vice Chairman Devine questioned Mr. Perini if he had anything else to add to his Engineer's Report. Mr. Perini indicated that the NJDEP CPO letter is sitting on the Bureau Chief's desk waiting for signature.

Vice Chairman Devine questioned Ms. Aldarelli if she had anything to report at tonight's meeting. Ms. Aldarelli indicated that she had nothing pending.

Vice Chairman Devine questioned Mr. Kelly if he had anything to add to his report. Mr. Kelly provided the Commissioners with a brief summary from his report on the wastewater license requirements that were updated by the NJDEP in 2014 and 2015. In addition, Mr. Kelly discussed alternatives to odor control at the treatment plant. He indicated that he would discuss this with Mr. Perini when the 2017 Capital Budget list is discussed in the next few weeks.

Vice Chairman Devine questioned Ms. Cunningham if she had anything to add to her report. Ms. Cunningham stated that she had a few updates to add to her report. Ms. Cunningham stated that Ms. Aldarelli reviewed and approved the following Performance Bonds for the contracts that were just awarded: Degreaser Contract, Electrician Services Contract, Hydrogen Sulfide Control Chemical Contract, Sludge Removal & Disposal Services Contract and Routine & Emergency Response Services Contract. Ms. Cunningham requested the Board to consider those resolutions at tonight's meeting.

In addition, Ms. Cunningham stated that Ms. Aldarelli reviewed the Calcium Hydroxide 2017 & 2018 Bid that came due on August 24, 2016 submitted by Univar USA, Inc. in the amount of up to \$111,000.00. Ms. Cunningham indicated that the bid reflects the same price, terms and conditions as the previous contract. The Commissioners discussed this for a few minutes and agreed to authorize the Calcium Hydroxide Bid at tonight's meeting.

Lastly, Ms. Cunningham stated that Ms. Aldarelli has reviewed both professional contracts submitted by Quad Construction and Maser Consulting and found them to be acceptable for the Digester Upgrade Project.

APPROVAL OF MINUTES

Commissioner Johnson moved, seconded by Commissioner Mowczan that the Meeting Minutes of August 17, 2016 be approved as distributed. On a voice vote, the vote was as follows:

Devine: Aye, Mowczan: Aye, Johnson: Aye and Manning: Absent.

Commissioner Johnson moved, seconded by Commissioner Mowczan that the Executive Session Meeting Minutes of August 17, 2016 be approved as distributed. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye and Manning: Absent.

RESOLUTIONS

No. 4946 – Open Executive Session:

Commissioner Mowczan moved Resolution No. 4946 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye and Manning: Absent.

No. 4947 – Adjourn from Executive Session:

Commissioner Johnson moved Resolution No. 4947 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye and Manning: Absent.

No. 4948 – September Payment of Bills:

Commissioner Mowczan moved Resolution No. 4948 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye and Manning: Absent.

No. 4949 – Approve the Performance Bond submitted by David Weber for the 2017 and 2018

Delivering of Degreaser Contract:

Commissioner Johnson moved Resolution No. 4949 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye and Manning: Absent.

No. 4950 – Award the 2017 and 2018 Contract for Delivering of Calcium Hydroxide 45% to Univar USA, Inc. in the amount of up to \$111,000.00:

Commissioner Johnson moved Resolution No. 4950 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye and Manning: Absent.

No. 4951 – Approve the Performance Bond submitted by Electro Maintenance, Inc. for the 2017 and 2018 Electrician Services Contract:

Commissioner Johnson moved Resolution No. 4951 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye and Manning: Absent.

No. 4952 – Approve the Performance Bond submitted by Evoqua Water Technologies for the 2017 and 2018 Delivering of Hydrogen Sulfide Control Chemical Contract:

Commissioner Johnson moved Resolution No. 4952 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye and Manning: Absent.

No. 4953 – Approve the Performance Bond submitted by Accurate Waste Removal Services for the 2017 and 2018 Sludge Removal & Disposal Services Contract:

Commissioner Johnson moved Resolution No. 4953 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye and Manning: Absent.

No. 4954 – Approve the Performance Bond submitted by J. Fletcher Creamer & Son for the 2017 Routine & Emergency Response Services Contract:

Commissioner Johnson moved Resolution No. 4954 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye and Manning: Absent.

No. 4955 – Approve both Professional Contracts submitted by Quad Construction and Maser Consulting for the Digester Upgrade Project:

Commissioner Johnson moved Resolution No. 4955 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye and Manning: Absent.

Vice Chairman Devine questioned if anyone from the general public had any business to be brought before the Authority. None noted.

A motion was made by Commissioner Johnson and seconded by Commissioner Mowczan that the meeting be adjourned at 6:45 p.m. On a voice vote, the vote was as follows:

Devine: Aye, Mowczan: Aye, Johnson: Aye and Manning: Absent.

Respectfully submitted,

Tina M. Cunningham
Executive Director