

TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY

August 17, 2017 Meeting

The meeting for the Township of Neptune Sewerage Authority was held on the above date with the following Authority Commissioners present: Harry Devine, James Mowczan, Linda Johnson, Alonzo Wright and James W. Manning, Jr. The following consultants were also present: Ms. Aldarelli and Mr. Pierini. In addition, Executive Director Tina Cunningham and Superintendent Chris Kelly were also present.

Chairman Manning called the meeting to order at 6:05 p.m. Moment of Silence and Flag Salute. Chairman Manning stated that the fire exits are located in the direction that he is indicating, in case of fire you will be notified by bell and or public address system. Chairman Manning requested a roll call.

Chairman Manning made the following statement. Adequate notice of this meeting has been approved by the delivering of the required advertisement to the Asbury Park Press and the Coaster on January 25, 2017 and by filing a copy of said notices with the clerks of the customer municipalities.

Chairman Manning questioned Mr. Pierini if he had anything else to add to the Engineer's Report. Mr. Pierini indicated that a meeting has been scheduled for Thursday, August 17, 2017 with the NJDEP to discuss the potential modifications to the Monmouth County SIU Permit for the Monmouth County Reclamation Center. Next, Mr. Pierini indicated that Maser Consulting is recommending an increase of \$22,000.00 for additional construction oversight for the Digester Upgrade Project. He stated that an increased level of effort to half-time construction observation is needed for the remainder of the job because of the roof

modifications and the installation of the spiral mixer. The Commissioners discussed this for a few minutes and agreed with his recommendation.

Mr. Pierini indicated that he is about 90% complete with the design of the Biofilter and is preparing the front end and technical specifications in order to proceed to go out to bid. He stated that the current estimated cost for this project is \$450,000.00 however with an annual Bioxide cost of approximately \$175,000.00, the return on investment period will be approximately 2.5 years.

Chairman Manning questioned the progress on the Authority's electrical assessment. Mr. Pierini indicated that the electrical engineers have performed multiple site visits and they are in the process of preparing questions for the staff to review. He indicated that their assessment should be ready within four weeks.

Commissioner Johnson questioned the delay in cleaning the digester for the upgrade project. Mr. Pierini indicated that the contractor experienced excessive rags in the sludge which slowed down the cleaning but is back on track and should be completed by Labor Day.

Chairman Manning questioned Ms. Aldarelli if she had anything to report. She indicated that she had nothing pending.

Chairman Manning questioned Mr. Kelly if he had anything to add to his report. He indicated that he had nothing further to add to his report.

Chairman Manning questioned Ms. Cunningham if she had anything to add to her report. Ms. Cunningham stated that J. Fletcher Creamer & Sons has agreed to a final one year contract extension for 2018 at the same terms and conditions for Routine & Emergency Response Services. The Commissioners agreed with the one year contract extension.

Ms. Cunningham indicated that she prepared a revised payment of bills for August for the Commissioners review and consideration.

Lastly, Ms. Cunningham indicated that Mr. Gadaleta requested a meeting with the Authority including a Commissioner to meet their Best Practices requirements. Commissioner Wright indicated that he would be available to meet with the Township along with Ms. Cunningham. Ms. Cunningham stated that she would set-up the meeting and confirm the date with Commissioner Wright.

APPROVAL OF MINUTES

Commissioner Johnson moved, seconded by Commissioner Devine that the Meeting Minutes of July 19, 2017 be approved as distributed. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

Commissioner Mowczan moved, seconded by Commissioner Devine that the Executive Session Meeting Minutes of July 19, 2017 be approved as distributed. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

RESOLUTIONS

No. 5039 – Open Executive Session:

Commissioner Wright moved Resolution No. 5039 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

No. 5040 – Adjourn from Executive Session:

Commissioner Devine moved Resolution No. 5040 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

No. 5041 – Revised August Payment of Bills:

Commissioner Johnson moved Resolution No. 5041 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

No. 5042 – Authorize an Increase of \$22,000.00 for Construction Observation Services to Maser Consulting for the Digester Upgrade Project:

Commissioner Mowczan moved Resolution No. 5042 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

No. 5043 – Authorize a Final One Year Contract Extension (2018) to J. Fletcher Creamer & Sons at the same price, terms and conditions for Routine & Emergency Response Services:

Commissioner Devine moved Resolution No. 5043 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

No. 5044 – Authorize the Executive Director and Special Consultant to Hire a Second Engineering Expert for the Monmouth County Reclamation Center Litigation in an amount not to exceed \$40,000.00:

Commissioner Wright moved Resolution No. 5044 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

Chairman Manning questioned if anyone from the general public had any business to be brought before the Authority. None Noted.

A motion was made by Commissioner Mowczan and seconded by Commissioner Johnson that the meeting be adjourned at 7:20 p.m. On a voice vote, the vote was as follows:

Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

Respectfully submitted,



Tina M. Cunningham
Executive Director