

TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY

December 14, 2016 Meeting

The meeting for the Township of Neptune Sewerage Authority was held on the above date with the following Authority Commissioners present: Harry Devine, James Mowczan, Linda Johnson, Alonzo Wright and James W. Manning, Jr. The following consultants were also present: Ms. Aldarelli, Mr. Long and Mr. Priolo. In addition, Executive Director Tina Cunningham and Superintendent Chris Kelly were also present.

Chairman Manning called the meeting to order at 6:00 p.m. Moment of Silence and Flag Salute. Chairman Manning stated that the fire exits are located in the direction that he is indicating, in case of fire you will be notified by bell and or public address system. Chairman Manning requested a roll call.

Chairman Manning made the following statement. Adequate notice of this meeting has been approved by the delivering of the required advertisement to the Asbury Park Press and the Coaster on January 27, 2016 and by filing a copy of said notices with the clerks of the customer municipalities.

Chairman Manning questioned if anyone had any other business that may come before the Authority. None noted.

Chairman Manning questioned Mr. Priolo if he had anything else to add to the Engineer's Report. Mr. Priolo indicated that the Meeting with the County regarding the N-17 Bridge rehabilitation is scheduled for Thursday, December 22, 2016.

Chairman Manning questioned Ms. Aldarelli if she had anything to report at tonight's meeting. She indicated that she had nothing pending.

Chairman Manning questioned Mr. Kelly if he had anything to add to his report. Mr. Kelly indicated that the NJDEP conducted its annual compliance inspection and the only issue to note is the potential infraction that the contracted lab missed which was previously discussed.

Mr. Kelly also discussed working on updating the Authority's Rules and Regulations. Chairman Manning agreed with focusing on revising the Rules and Regulations beginning in January.

Lastly, Mr. Kelly indicated that the NJDEP reached out to him regarding the CPO limits which have been revised in favor of TNSA. He stated that the NJDEP will be issuing a letter in January with the revised limits.

Chairman Manning questioned Ms. Cunningham if she had anything to add to her report. Ms. Cunningham indicated that the Authority's Budget was approved and received back from the Division of Local Government Services and is required to be Adopted at tonight's meeting. The Commissioners agreed to authorize and Adopt the 2017 Budget Resolution at tonight's meeting.

Ms. Cunningham also stated that the Authority is required to appoint a Public Agency Compliance Officer annually. She indicated that the Authority has previously appointed the Executive Director. The Commissioners agreed to appoint the Executive Director as the Public Agency Compliance Officer for 2017.

APPROVAL OF MINUTES

Commissioner Devine moved, seconded by Commissioner Johnson that the Meeting Minutes of November 9, 2016 be approved as distributed. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

Commissioner Johnson moved, seconded by Commissioner Mowczan that the Executive Session Meeting Minutes of November 9, 2016 be approved as distributed. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

RESOLUTIONS

No. 4973 – Open Executive Session:

Commissioner Devine moved Resolution No. 4973 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

No. 4974 – Adjourn from Executive Session:

Commissioner Johnson moved Resolution No. 4974 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

No. 4975 – December Payment of Bills:

Commissioner Devine moved Resolution No. 4975 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

No. 4976 – Resolution to Authorize Maser Consulting to Perform Design Services for the Biofilter Odor Control Systems for Treatment Trains 1&2 and Train 3 Headworks in the amount not to exceed \$33,000.00 as per their Proposal Dated December 13, 2016:

Commissioner Johnson moved Resolution No. 4976 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

No. 4977 – Resolution to Adopt the 2017 Budget:

Commissioner Devine moved Resolution No. 4977 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

No. 4978 – Resolution Appointing Tina M. Cunningham as the Public Agency Compliance Officer for 2017:

Commissioner Wright moved Resolution No. 4978 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

No. 4979 – Resolution to Appoint the Executive Director as the Fund Commissioner and the Chairman as the Alternate Fund Commissioner for 2017 as required by the Statewide Joint Insurance Fund:

Commissioner Johnson moved Resolution No. 4979 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

No. 4980 – Resolution to Appoint Ted Wardell of Brown & Brown Benefit Advisors as the Risk Management Consultant:

Commissioner Wright moved Resolution No. 4980 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

No. 4981 – Resolution to Authorize the Receipt of Request for Qualifications through the Fair & Open Process for the 2017 Professional Appointments:

Commissioner Mowczan moved Resolution No. 4981 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

No. 4982 – Resolution Adopting Updated Personnel Manual for the Township of Neptune Sewerage Authority:

Commissioner Johnson moved Resolution No. 4982 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

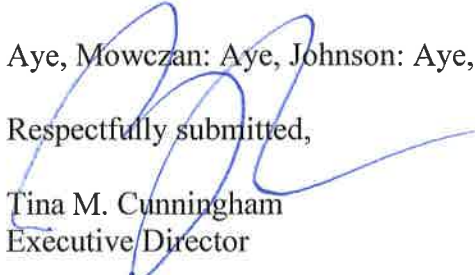
No. 4983 – Approving to Suspend TNSA Employee Arthur Washington for 10 days without Pay due to his Repeated Infractions of Excessive Absenteeism in Violation of the “Discipline & Termination Policy” of the Authority’s Personnel Manual:

Commissioner Johnson moved Resolution No. 4983 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

Chairman Manning questioned if anyone from the general public had any business to be brought before the Authority. None Noted.

A motion was made by Commissioner Devine and seconded by Commissioner Wright that the meeting be adjourned at 7:30 p.m. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

Respectfully submitted,


Tina M. Cunningham
Executive Director