

TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY

February 15, 2017 Meeting

The meeting for the Township of Neptune Sewerage Authority was held on the above date with the following Authority Commissioners present: Harry Devine, Linda Johnson, James Mowczan, Alonzo Wright and James W. Manning, Jr. The following consultants were also present: Ms. Aldarelli and Mr. Pierini. In addition, Executive Director Tina Cunningham and Superintendent Chris Kelly were also present.

Chairman Manning called the meeting to order at 6:00 p.m. Moment of Silence and Flag Salute. Chairman Manning stated that the fire exits are located in the direction that he is indicating, in case of fire you will be notified by bell and or public address system. Chairman Manning requested a roll call.

Chairman Manning made the following statement. Adequate notice of this meeting has been approved by the delivering of the required advertisement to the Asbury Park Press and the Coaster on January 25, 2017 and by filing a copy of said notices with the clerks of the customer municipalities.

Chairman Manning questioned if anyone had any other business that may come before the Authority. Mr. Curto was at tonight's meeting to request his job back.

Chairman Manning questioned Mr. Pierini if he had anything else to add to the Engineer's Report. Mr. Pierini had nothing further to add to his report.

Chairman Manning questioned Ms. Aldarelli if she had anything to report at tonight's meeting. She indicated that she had nothing pending.

Chairman Manning questioned Mr. Kelly if he had anything to add to his report. Mr. Kelly stated that a few electrical items were in need of discussion because of the expense. Mr. Kelly

discussed the transfer switch, substation and control panels. He stated that Electro Maintenance are the Authority's electrical contractors who will be essential to these upgrades. He indicated that he was looking for guidance on how to proceed. Commissioner Mowczan stated that Mr. Pierini should review the items and prepare a bid specification to go out to bid. The Commissioners discussed this for a few minutes and agreed with Commissioner Mowczan. Mr. Pierini stated that he would meet with Mr. Kelly on the electrical items.

The Commissioners also discussed having Maser complete a preliminary cost comparison on eliminating the Authority owned substation altogether. Mr. Pierini stated that he could prepare a cost comparison.

Chairman Manning questioned Ms. Cunningham if she had anything to add to her report. Ms. Cunningham stated that she prepared a revised February Payment of Bills for the Authority to consider. Also, she indicated that she prepared the 2017 Service Charges for review and adoption at the Authority's Rate Hearing. Ms. Cunningham indicated that a resolution would have to be authorized to schedule the Rate hearing.

Commissioner Johnson questioned if the employee training could be conducted at a later date and time because she would like to be present. Chairman Manning indicated same and also looking at other training in the future. Ms. Cunningham stated that she would contact Mr. Long.

APPROVAL OF MINUTES

Commissioner Johnson moved, seconded by Commissioner Devine that the Meeting Minutes of January 18, 2017 be approved as distributed. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

Commissioner Mowczan moved, seconded by Commissioner Devine that the Executive Session Meeting Minutes of January 18, 2017 be approved as distributed. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

Commissioner Johnson moved, seconded by Commissioner Devine that the Reorganization Meeting Minutes of February 1, 2017 be approved as distributed. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

RESOLUTIONS

No. 5004 – Open Executive Session:

Commissioner Wright moved Resolution No. 5004 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

No. 5005 – Adjourn from Executive Session:

Commissioner Devine moved Resolution No. 5005 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

No. 5006 – February Amended Payment of Bills:

Commissioner Johnson moved Resolution No. 5006 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

No. 5007 – Approve March 15, 2017 as the 2017 Rate Hearing Date:

Commissioner Johnson moved Resolution No. 5007 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

Chairman Manning questioned if anyone from the general public had any business to be brought before the Authority. None Noted.

A motion was made by Commissioner Johnson and seconded by Commissioner Devine that the meeting be adjourned at 6:29 p.m. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

Respectfully submitted,

Tina M. Cunningham
Executive Director