RESOLUTION AUTHORIZING A THREE YEAR AGREEMENT WITH RANK-AND-FILE EMPLOYEES

WHEREAS, the Township of Neptune Sewerage Authority Board of Commissioners has, in the past, entered into an Agreement with the "Employee Committee" with respect to various terms and conditions of employment with rank-and-file TNSA employees; and

WHEREAS, the Authority has agreed to enter into a new Agreement with the rank-and-file employees for a period of three (3) years beginning January 1, 2018 through December 31, 2020;

NOW, THEREFORE, BE IT RESOLVED by the Township of Neptune Sewerage Authority to authorize the Board of Commissioners to enter into a new three (3) year Agreement with the Employee Committee for a period beginning January 1, 2018 through December 31, 2020 (said Agreement is attached to this resolution).

	Governing Body	Recorded Vote			
	Member:	Aye	Nay	Abstain	Absent
l	James W. Manni	ng, Jr.			X
l	Harry Devine	X			
l	James Mowczan	X			
	Linda Johnson	X			
	Alonzo Wright	X			

WHEREAS, the Township of Neptune Sewerage Authority ("TNSA") requires the services of one (1) sewer plant operator trainee in connection with the operation of the Authority's Treatment Plant; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Neptune Sewerage Authority that Winfred Jones is hereby engaged as a sewer plant operator trainee at the new hire salary of Twenty Seven Thousand Dollars (\$27,000.00) and said services are to be determined; and

BE IT FURTHER RESOLVED that Winfred Jones are hired as probationary employees; and

BE IT FURTHER RESOLVED that said employee is required to have a medical examination which will include a test for usage of controlled dangerous substances as defined in N.J.S.A. 2C:35-2 and employment is contingent upon the passing of a medical examination as will be determined by the examining physician; and

BE IT FURTHER RESOLVED that Winfred Jones has been made aware of and fully understands the step program for salary increases as described in Resolution No. 4127 which was adopted on January 21, 2009 and will file an affidavit attesting thereto; and

BE IT FURTHER RESOLVED that said employees will be paid on a semimonthly basis, or at such other times the Authority may from time to time determine; and

BE IT FURTHER RESOLVED that said employees shall perform such other duties as the Authority may from time to tome direct.

OFFER OF EMPLOYMENT TO VIMAL PATEL AT A SALARY OF \$100,000.00 FOR THE ASSISTANT SUPERINTENDENT POSITION

WHEREAS, the Township of Neptune Sewerage Authority ("TNSA") reauthorized the internal posting of the Assistant Superintendent Position and external advertisement on Wednesday, July 19, 2017; and

WHEREAS, the Authority Personnel Committee interviewed five candidates for the position and selected three candidates for the second round of interviewing;

WHEREAS, the Board of Commissioners conducted the second round of interviews on Wednesday, September 20, 2017;

NOW, THEREFORE, BE IT RESOLVED by the Township of Neptune Sewerage Authority to offer Vimal Patel the position of Assistant Superintendent at an annual starting salary of \$100,000.00;

BE IT FURTHER RESOLVED that said offer is contingent upon the passing of a medical examination as will be determined by the examining physician including a test for usage of controlled dangerous substances as defined in N.J.S.A. 2C:35-2.

Governing Body	Recorded	Vote		
Member	Aye	Nay	Abstain	Absent
James W. Manning, Jr.				x
Harry Devine	X			
James Mowczan	X			
Linda Johnson	X			
Alonzo Wright	X			

RESOLUTION AUTHORIZING THE TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY TO DENY REQUEST FOR VACATION DAYS REGARDING JOSEPH CANTAGALLO

WHEREAS, the Township of Neptune Sewerage Authority ("TNSA") maintains a Personnel Manual inclusive of its Vacation Policy setting forth entitlement to, accrual, and use of Vacation Days; and

WHEREAS, in August of 2017, TNSA employee, Joseph Cantagallo ("Cantagallo"), requested payment for vacation days in conjunction with his pending retirement that he believed would accrue between August 1, 2017 and February 1, 2018; and

WHEREAS, on October 19, 2017, TNSA through its counsel issued correspondence to Cantagallo, denying his request for payment in lieu of these Vacation days; and

WHEREAS, TNSA has determined that Cantagallo will not accrue additional Vacation days until August 1, 2018, well after his retirement date of February 1, 2018; and

WHEREAS, TNSA by Resolution No. 5061, denies compensation for an additional 15 Vacation days requested by Cantagallo in connection with his pending retirement on February 1, 2018;

WHEREAS, TNSA moves to deny Cantagallo's request for compensation for 15 unearned Vacation days; and

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Township of Neptune Sewerage Authority that the denial of Cantagallo's request is approved at the meeting held on October 18, 2017.

(Secretary's Signature) Governing Body Recorded Vote Member: Nay Abstain Absent Aye James W. Manning, Jr. X Harry Devine X James Mowczan X Linda Johnson Alonzo Wright Х

RESOLUTION AUTHORIZING THE TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY TO IMPOSE DISCIPLINE AGAINST VITO FERRANTI

WHEREAS, the Township of Neptune Sewerage Authority ("TNSA") maintains a Personnel Manual inclusive of a Discipline and Termination Policy that prohibits excessive absenteeism; and

WHEREAS, Vito Ferranti ("Ferranti") has repeatedly violated TNSA's Attendance Policy due to repeated unauthorized absences exceeding three (3) consecutive days; and

WHEREAS, in accordance with TNSA's Personnel Manual under the Attendance Policy, "an absence of three (3) consecutive days without notice shall be considered to have resigned"; and

WHEREAS, TNSA moves to terminate Ferranti through acceptance of Ferranti's resignation effective October 4, 2017; and

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Township of Neptune Sewerage Authority that the discipline noted above against Ferranti is approved at the meeting held on October 18, 2017.

(Secretary's Signature)

/0/18/17 (Date)

Governing Body

Recorded Vote

Member:

Aye

Nay

Abstain

Absent

James W. Manning, Jr.

Harry Devine

James Mowczan

Linda Johnson

Alonzo Wright

APPROVE TWA APPLICATION FOR MI PLACE AT WAYSIDE

WHEREAS, the Township of Neptune Sewerage Authority ("TNSA") has received an application for Treatment Works Approval (TWA-1) for the following project:

Municipality

Township of Neptune

Block

11901

Lots

14.01 & 16

Applicant

Wayside Associates LLC

Description

65 Residential Apartments on Wayside Road

WHEREAS, TNSA Engineer Spencer Pierini of Maser Consulting has reviewed the application and calculated the approximate daily flow of 12,300 gallons of wastewater per day from this project; and

WHEREAS, the Total Available Capacity for the Township of Neptune is 1,243,522 gpd. The Proposed project would decrease the Total Available Capacity to 1,231,222 gpd. Therefore, there is sufficient treatment capacity at the Wastewater treatment plant for this project.

NOW, THEREFORE, BE IT RESOLVED by TNSA that it will accept treatment for the above stated wastewater flow; and

BE IT FURTHER RESOLVED that the Executive Director of TNSA be and is hereby authorized to sign the appropriate section of Form TWA-1 to evidence this acceptance if applicable.

TNSA Resolution No. 505 ¥

APPROVE TWA APPLICATION FOR GARDEN STATE PARKWAY – MONMOUTH SERVICE AREA

WHEREAS, the Township of Neptune Sewerage Authority ("TNSA") has received an application for Treatment Works Approval (TWA-1) for the following project:

Municipality

Township of Wall

Garden State Parkway Mile Post

100.4

Applicant Description

New Jersey Turnpike Authority

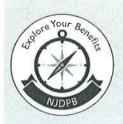
Sanitary Sewer Improvements to Monmouth

Service Area

WHEREAS, TNSA Engineer Spencer Pierini of Maser Consulting has reviewed the application and determined that the improvements to the Wall Township sanitary sewer pump station and force main at the Monmouth Service Area will not result in an increase in flow to the Township of Neptune Sewerage Authority;

NOW, THEREFORE, BE IT RESOLVED by TNSA that it will accept treatment for the above stated wastewater flow; and

BE IT FURTHER RESOLVED that the Executive Director of TNSA be and is hereby authorized to sign the appropriate section of Form TWA-1 to evidence this acceptance if applicable.



STATE OF NEW JERSEY DEPARTMENT OF THE TREASURY DIVISION OF PENSIONS & BENEFITS STATE HEALTH BENEFITS PROGRAM P.O. BOX 299 TRENTON, NEW JERSEY 08625-0299

RESOLUTION

A RESOLUTION for Local Employers to offer an incentive under the State Health Benefits Pro	'rogram.
--	----------

The Jo Wo	ship of Nephrae	Sewerage	Arthority		162800	
70001	CORPORA	TE NAME OF EMPLOYE	R	SHBP E	EMPLOYER LOCATION	N NUMBER
who select enr of New Jersey's incentive progra	luntarily participate in ollment into tiered-ne s OMNIA Plan or Aetr am shall be solely our e Incentive Program o	twork medical p na's Liberty plan responsibility.	lans otherwise We agree that	known as Horiz	on Blue Cross	Blue Shield
ical plan beThe Incenti	ve Program shall be a ginning Plan Year 201 ve Program does not en) and COBRA;	8 and continuing	g for two plan y	ears through De	cember 31, 20	19;
Participation	n is voluntary at the o	ption of the emp	loyer;			
- \$1,00 - \$1,25 - \$1,25 - \$2,00 • The incentive least two pleast t	al incentive for eligible to for Single member 50 for Member/Spous 50 for Parent/Child co for Family coverage amount shall be part an years, except that reduction to part-time tanges health plans da full year, then the in	r coverage when coverage when coverage when changing within the first and returned to the first a subscriber is status, or classifue to a catastro	n changing to a en changing to hanging to a tiered-nation and employer if some made ineligition or emergents.	a tiered-network planetwork planetwork plan. In Year 2018 and the subscriber facile for healthcare ineligible positionency health need	c plan. is reportable in the control of the contro	enrolled for at f, involuntary er voluntarily
I hereby certify	that the foregoing i	is a true and co	rrect copy of	a resolution dul	ly adopted by	
	ORATE NAME OF EMPLOYER	on the _	18	day of <i>Oc</i>	tober, 20)
	SIGNATUR	E		Seci	etan OFFICIAL TITL	.E
63 K C	old Corties Ave	Nep	tune	NJ	0 17	ZIP CODE
A	922 3434 REA CODE 22 - 199 - 2964 MPLOYER'S STATE SOCIAL SEC				20 NUMBER OF	

TINSA Resolution No. <u>5055</u> 2018 AUTHORITY BUDGET RESOLUTION TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY

FISCAL YEAR: FROM: January 1, 2018 TO: December 31, 2018

WHEREAS, the Annual Budget and Capital Budget for the Township of Neptune Sewerage Authority for the fiscal year beginning, January 1, 2018 and ending December 31, 2018 has been presented before the governing body of the Township of Neptune Sewerage Authority at its open public meeting of October 18, 2017; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$6,747,900, Total Appropriations, including any Accumulated Deficit if any, of \$6,747,900 and Total Unrestricted Net Position utilized of \$0; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$880,000 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$880,000; and

WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Township of Neptune Sewerage Authority, at an open public meeting held on October 18, 2017 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Township of Neptune Sewerage Authority for the fiscal year beginning January 1, 2018 and ending, December 31, 2018 is hereby approved; and

BE IT FUTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER KESOLVED, that the governing body of the Township of Neptune Sewerage Authority will consider the Annual Budget and Capital Budget/Program for adoption on December 13, 2017.

			10-18-1	7
(Secretary's Signature)		(I	Date)	
Governing Body	Recorded	l Vote		
Member:	Aye	Nay	Abstain	Absent
James W. Manning, Jr.				X
Harry Devine	×			
James Mowczan	X			
Linda Johnson	X			
Alonzo Wright	×			

RESOLUTION AUTHORIZING MISCELLANEOUS WORK ALLOWANCE REQUEST NO. 2 TO QUAD CONSTRUCTION FOR THE DIGESTER NO. 3 UPGRADE PROJECT

WHEREAS, the Township of Neptune Sewerage Authority entered into a contract with Quad Construction Company for the Digester No. 3 Upgrade Project; and

WHEREAS, Miscellaneous Work Allowance #2 is required for a scaffolding tower and lighting needed to perform a preliminary inspection of the underside of the digester cover to determine if the existing steel can be prepped and painted or if additional repairs to the underside and cover are necessary as set forth in the attached Miscellaneous Work Allowance #2; and

WHEREAS, the current contract has a Miscellaneous Work Allowance line item budget of \$50,000.00; and

WHEREAS, Miscellaneous Work Allowance #2 in the amount of \$9,950.00 would reduce the available balance to \$19,925.46; and

WHEREAS, the attached quote from Quad Construction Company for Miscellaneous Work Allowance #2 has been reviewed and found to be reasonable by the Authority's Engineer, Spencer Pierini, P.E. of Maser Consulting;

NOW, THEREFORE, BE IT RESOLVED by the Township of Neptune Sewerage Authority to authorize Miscellaneous Work Allowance #2 in the amount of \$9,950.00 to Quad Construction Company.

Governing Body	Recorded Vote			
Member:	Aye	Nay	Abstain	Absent
Y	_			
James W. Manning, .	Jr			X
Harry Devine	X			
James Mowczan	X			
Linda Johnson	X			
Alonzo Wright	X			



Engineers Planners Surveyors Landscape Architects Environmental Scientists

Corporate Headquarters

331 Newman Springs Road, Suite 203 Red Bank, NJ 07701 T: 732,383,1950 F: 732,383,1984 www.maserconsulting.com

October 17, 2017

VIA EMAIL

Ms. Tina Cunningham, Executive Director Township of Neptune Sewerage Authority P.O. Box 765 634 Old Corlies Avenue Neptune, New Jersey 07753

Re:

Digester No. 3 Upgrade Project

Work Allowance Request #2

Township of Neptune Sewerage Authority

Township of Neptune, Monmouth County, New Jersey

MC Project No. NSA-004

Dear Ms. Cunningham:

Enclosed, please find the Miscellaneous Work Allowance Request #2 for your review and approval. Quad Construction Company has provided a quote to provide a scaffolding tower and lighting needed to perform a preliminary inspection of the underside of the digester cover (attached). Over time the metal coatings of the underside of the roof have deteriorated and allowed the exposed metal to corrode. The inspection will determine if the existing steel can be prepped and painted or if additional repairs to the underside and cover are necessary.

We have reviewed Quad Construction's proposal and find the amount of \$9,950.00, to be reasonable and covered within the Contracts Miscellaneous Work Allowance. This will be the second item to be covered under the allowance, reducing the available balance to \$19,925.46.

If you should have any questions or require additional information, please do not hesitate to contact me.

Very truly yours,

MASER CONSULTING P.A.

Spencer T. Pierini, P.E. Senior Project Manager

STP/dm Enclosures

R:\General\Projects\NSA\NSA-004_Digester No 3 Upgrades\Correspondence\OUT\171017_stp_Cunningham_Add Work.docx

Project Municipality	Digester No. 3 Upgrade	
	Township of Neptune Sewerage Authority	
County	Monmouth	
Contractor	Quad Construction Company	

In accordance with the project Specification, the following will be performed under the Miscellaneous Work Allowance.

The following Miscellaneous Work:
8-B: Additional work for underside of Digester Cover

1 lump sum @ \$9,950.00

Item No.	Descrip	<u>tion</u>		Quantit	ty (+/-)	Unit Price			Amount
8-B	Additional work for un	nderside of Di	gester Cover	1	LS	\$ 9,950.00)	\$	9,950.00
Total:								\$	9,950.00
Amount of Or	iginal Contract	\$	1,762,800.00		Allowance		S		50,000.0
Change to Co.	ntract Amount	\$	0.00		Misc Worl	k Aisc. Work Orde	\$		9,950.0
Adjusted Com		\$	1,762,800.00			Allowance Amt.	\$		20,124.54 19,925.46
% Change in ([(+) Increas	Contract se or (-) Decrease]		0.00%						
Mas	er Consulting P.A. (Engineer)	_	(Date)	Approved: _	Quane	d Construction C (Contractor)	ompany	×	(Date)
						٤			
	e Sewerage Authority residing Officer)	_	(Date)						



Quad Construction Company

732 Eayrestown Road, Lumberton, NJ 08048 phone: 609-702-8000 facsimile: 609-702-8008

October 12, 2017

via Email only

Maser Consulting 3311 Newman Spring Road, Suite 203 Red Bank, NJ 07701 Attn: Paul Nolan, P.E., C.P.W.M.

Re: The Twp. of Neptune Sewer Authority
Digester No. 3 Upgrade

Change Order No. 2- Additional Work Related to Inspection of Underside of Digester Cover

Dear Mr. Nolan,

As requested, below is the price for Quad Construction Company and CW Construction to provide a scaffolding tower and lighting needed to perform a preliminary visual inspection of the underside of the digester cover as defined below.

TOTAL: \$ 9,950.00

If TNSA approves this change order, we will stop the welding of the steel to the trusses temporarily to perform this work. The work included is the following: install one (1) 5'x5' scaffolding tower at the location of the underside of the cover that appears to be the most corroded, sandblast the bottom of the roof plates in the area where scaffolding is installed, take pictures of sandblasted area and other corroded areas, provide adequate lighting for inspection and work. If needed, we'll remove and replace a couple of 1' to 2' square areas of lightweight concrete insulation in the attic for others to perform a steel mill thickness test. Final inspection and determination of any additional work (i.e. steel patch plates and/or painting) will need to be made by T&M Associates and/or Maser Consulting.

*Equipment includes scaffolding, air compressor and blasting equipment for 2-3days, coal slag aggregate for blasting, lighting and stands. Please advise us of your decision as soon as possible.

Very truly yours, Quad Construction Co.

Matthew Glowacki

Matthew Glowacki, Vice President

RESOLUTION

No. 5053

October 2017

D11	Φ	40.010.00
Payroll - September 14, 2017	\$	42,018.89
Payroll Taxes - September 14, 2017	\$	20,486.91
Payroll - September 28, 2017	\$	38,683.47
Payroll Taxes - September 28, 2017	\$	19,260.64
NJSHP - October Retirees	\$	9,252.56
NJSHP - October Active	\$	37,149.40
NJ Division of Pension - September	\$	10,145.22
Total Paid:	\$	176,997.09
Accurate Waste Removal Services, Inc.	\$	34,604.00
Aramark Uniform & Career Apparel, Inc.	\$	196.73
Belmar Window Shop	\$	5,589.00
Bradley Car Care	\$	128.39
Cablevision Systems Corporation	\$	239.71
Capehart & Scatchard PA	\$	1,605.75
Coastal Underwater Service & Supply Inc.	\$	28,300.00
Colonial Life & Accident Insurance Co	\$	306.20
Country Clean Inc	\$	123.32
De Lage Landen Financial Services Inc	\$	161.33
Delta Dental of New Jersey, Inc.	\$	2,027.68
Dex Media Inc	\$	19.95
Electro Maintenance Inc	\$	6,154.20
Freehold Cartage Inc	\$	2,443.00
Garden State Laboratories, Inc.	\$	2,364.00
Goode & Weyser, CPA LLC	\$	208.33
HD Supply Facilities Maintenan	\$	3,833.59
Heritage Business Systems Inc	\$	51.35
Home Depot USA Inc	\$	326.45
Ingersoll-Rand Company	\$	1,861.50
JCP&L	\$	37,696.10
Joseph Fazzio-Wall Limited Liability Company	\$	394.91
Lawes Coal Company, Inc.	\$	142.30
Long Marmero LLP	\$	11,130.00
Maser Consulting P.A.	\$	56,512.66
McMaster-Carr Supply Company	\$	26.47
Neofunds by Neopost	\$	200.00

RESOLUTION No.

October 2017

Neptune Door Co	\$ 374.00
Neptune, Township of	\$ 630.44
New Dawn, Inc.	\$ 680.00
New Jersey American Water Company	\$ 389.66
New Jersey Natural Gas Company	\$ 1,527.01
One Call Concepts Inc	\$ 1.25
Paychex Investment Partnership LP	\$ 178,44
Petty Cash	\$ 63.11
Rubber Supply Co Inc	\$ 176.88
Seaboard Welding Supply Inc	\$ 39.50
Sewer Equipment Company of Florida Inc	\$ 912.68
Shore Industrial Supply Corp.	\$ 336.36
Tinton Falls, Borough of	\$ 3,900.00
UGSI Chemical Feed, Inc.	\$ 1,384.26
Unifirst-First Aid Corporation	\$ 524.87
Univar USA Inc	\$ 9,184.41
Verizon	\$ 181.99
Verizon Business Communications	\$ 14.43
Verizon Wireless	\$ 89.02
WW Grainger Inc	\$ 652.54
Watchung Spring Water Co Inc	\$ 84.37
Water Works Supply Company	\$ 212.24
To Be Paid	\$ 218,184.38

GRAND TOTAL \$ 395,181.47

RESOLUTION

NO. 5052

WHEREAS, the Township of Neptune Sewerage Authority authorized by Resolution No. 5051 to enter into an Executive Session; and WHEREAS, all matters for this Executive Session have been discussed, NOW, THEREFORE, BE IT RESOLVED by the Township of Neptune Sewerage Authority that it be authorized to adjourn from Executive Session at 6:55 p.m.

TNSA RESOLUTION NO. 5051

RESOLUTION OF THE TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY TO ENTER INTO A CLOSED SESSION TO DISCUSS PERSONNEL MATTERS AND POTENTIAL LITIGATION

WHEREAS, the Township of Neptune Sewerage Authority ("Authority"), a duly constituted public body in the County of Monmouth, State of New Jersey, has determined there is a need to discuss the following subject in closed session:

- 1. Personnel Matters
- 2. Potential Litigation

NOW, THEREFORE BE IT RESOLVED, upon proper motion and vote at a public meeting by the Township of Neptune Sewerage Authority in the County of Monmouth, State of New Jersey as follows:

- 1. The Authority entered into closed session to discuss the topics above on October 18, 2017.
- 2. The closed session minutes may be made available to the public shortly after the Authority adopts them by proper motion and vote.

ADOPTED by the Township of Neptune Sewerage Authority on October 18, 2017;

(Secretary's Signature)

(Date)

Governing Body

Recorded Vote

Member	Aye	Nay	Abstain	Absent
James W. Manning, Jr. Harry Devine James Mowczan Alonzo Wright Linda Johnson	X X X X			х