

**RESOLUTION TO AUTHORIZE POSTING  
FOR THE CHIEF OPERATOR POSITION**

WHEREAS, the Township of Neptune Sewerage Authority (“Authority”) desires to post for the position of Chief Operator; and

WHEREAS, the Authority is in need of a Chief Operator; and

WHEREAS, the Authority’s Commissioners have specified the requirements for the position of Chief Operator which is attached; and

WHEREAS, it is the Authority’s policy to provide advancement opportunities to its employees by filling vacant positions from within the Authority’s ranks whenever practical and by offering and encouraging employees to take training courses;

NOW, THEREFORE, BE IT RESOLVED, by the Township of Neptune Sewerage Authority that the Executive Director be and is hereby authorized to post the position of Chief Operator internally for ten (10) days;

BE IT FURTHER RESOLVED, that the Chief Operator position contains a job description;

BE IT FURTHER RESOLVED, that the compensation for this position will be based on experience and qualifications of the selected applicant.

I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 21<sup>st</sup> day of February 2018.

Governing Body Member	Recorded Vote			
	Aye	Nay	Abstain	Absent
James W. Manning, Jr.	x			
Harry Devine	x			
James Mowczan	x			
Linda Johnson	x			
Alonzo Wright	x			

**AUTHORIZE TO REMOVE PROBATIONARY STATUS OF  
AMBER LYNN BURKE**

WHEREAS, Amber Lynn Burke was hired as a Sewer Plant Operator Trainee on a probationary basis effective February 3, 2017 by Approval of TNSA Resolution No. 4991 dated January 18, 2017; and

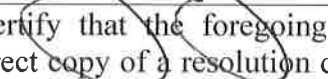
WHEREAS, Amber Lynn Burke has performed her duties as a Sewer Plant Operator Trainee on a probationary basis satisfactorily; and

WHEREAS, upon recommendation of the Authority's Superintendent to approve Amber Lynn Burke in the position of Sewer Plant Operator on a permanent basis effective February 21, 2018;

NOW, THEREFORE, BE IT RESOLVED by the Township of Neptune Sewerage Authority to authorize and approve Amber Lynn Burke in the position of Sewer Plant Operator on a permanent bases effective February 21, 2018;

BE IT FURTHER RESOLVED that said employee will be paid on a semi-weekly basis, or at such other times as the Authority may from time to time determine; and

BE IT FURTHER RESOLVED that said employee shall perform such other duties as the Authority management may from time to time direct. Said employee is subject to adherence of the Authority's Personnel Manual.

  
I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 21<sup>st</sup> day of February 2018.

Governing Body Member	Recorded Vote			
	Aye	Nay	Abstain	Absent
James W. Manning, Jr.	X			
Harry Devine	X			
James Mowczan	X			
Linda Johnson	X			
Alonzo Wright	X			

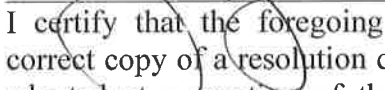
**APPROVE PERFORMANCE BOND SUBMITTED BY  
ACCURATE WASTE REMOVAL SERVICES**

WHEREAS, the Township of Neptune Sewerage Authority (“TNSA”) has awarded a two-year extension on the existing two-year contract for Removal and Disposal of Sludge for the 2017 and 2018 calendar years to Accurate Waste Removal Services, Inc.; and

WHEREAS, the Local Public Contracts Law requires that a Performance Bond be submitted in the amount of the contract; and

BE IT RESOLVED, the Authority’s Attorney has reviewed the Performance Bond submitted and found it to be acceptable;

NOW, THEREFORE, BE IT RESOLVED to accept and approve the Performance Bond submitted by Accurate Waste Removal Services in the amount of the contract for Removal and Disposal of Sludge for the 2018 calendar year.

  
I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 21<sup>st</sup> day of February 2018.

Governing Body Member	Recorded Vote			
	Aye	Nay	Abstain	Absent
James W. Manning, Jr.	X			
Harry Devine	X			
James Mowczan	X			
Linda Johnson	X			
Alonzo Wright	X			

**AUTHORIZATION TO SCHEDULE 2018 RATE HEARING**

WHEREAS, the Township of Neptune Sewerage Authority ("TNSA") pursuant to N.J.S.A. 40:14A-8 desires to revise its schedule of Service Charges for the year ending December 31, 2018, to be effective January 1, 2018; and

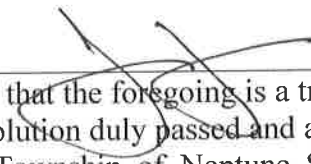
NOW, THEREFORE, BE IT RESOLVED by the Township of Neptune Sewerage Authority that the proposed revised Schedule of Service Charges for the year ending December 31, 2018 are as follows:

<u>Municipality</u>	<u>Annual Service Charges</u>	<u>Quarterly Amount Due</u>
Avon-by-the Sea	\$ 377,320.00	\$ 94,330.00
Borough of Bradley Beach	\$ 781,778.00	\$195,444.50
Borough of Neptune City	\$ 570,738.00	\$142,684.50
Township of Neptune	\$3,810,912.00	\$952,728.00
Ocean Grove	\$ 471,177.00	\$117,794.25
Borough of Tinton Falls	\$ 725,022.00	\$181,255.50
Township of Wall	\$ 125,511.00	\$ 31,377.75

BE IT FURTHER RESOLVED, that the Executive Director be and hereby is authorized to publish in two (2) approved newspapers of the Authority the proposed Schedule of Service Charges for the year ending December 31, 2018, to be effective as of January 1, 2018; and

BE IT FURTHER RESOLVED, that the Executive Director be and hereby is authorized to serve written notice to the Clerks of each Customer Municipality served by the Authority of the proposed Schedule of Service Charges; and

BE IT FURTHER RESOLVED, that a public hearing will be held on Wednesday, March 21, 2018 at 6:00 p.m. prevailing time, at the Authority's Administration Office, located at 634 Old Corlies Avenue, Neptune, New Jersey at which time the Authority will consider the adoption of the proposed Schedule of Service Charges for the year ending December 31, 2018.

  
 I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 21<sup>st</sup> day of February 2018.

Governing Body Member:	Recorded Vote			
	Aye	Nay	Abstain	Absent
James W. Manning, Jr.	X			
Harry Devine	X			
James Mowczan	X			
Linda Johnson	X			
Alonzo Wright	X			

**AUTHORIZE REVISED TWA APPLICATION FOR THE  
BOROUGH OF BRADLEY BEACH**

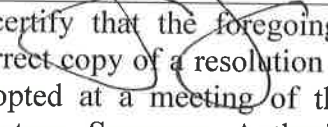
WHEREAS, the Township of Neptune Sewerage Authority ("TNSA") has received a revised application for Treatment Works Approval (TWA-1) for the following project:

<b>Municipality</b>	Borough of Bradley Beach
<b>Applicant</b>	Borough of Bradley Beach
<b>Street(s)</b>	Between Evergreen Avenue and Bradley Boulevard
<b>Description</b>	Sanitary and Storm Sewer Rehabilitation

WHEREAS, TNSA Engineer John Van Dorpe of Maser Consulting has reviewed the revised Application Form TWA-1; Engineer's Report Form WQM-006; Consent Form WQM-003; Construction Cost Estimate and a set of plans lased revised on August 28, 2017 titled, "Sanitary and Storm Sewer Rehabilitation. The initial TWA application was submitted in May 2016 and included 7,800 LF of 8" diameter pipe and 3,600 LF of 12" diameter pipe. The revised application proposes 5,047 LF of 12" diameter pipe and 5,859 LF of 8" diameter pipe. The additional 12" diameter pipe was added to accommodate utility conflicts and insufficient slopes. The revision does not propose any additional wastewater flow to the original application;

NOW, THEREFORE, BE IT RESOLVED by TNSA that it will accept treatment for the above stated project; and

BE IT FURTHER RESOLVED that the Executive Director of the TNSA be and is hereby authorized to sign the appropriate section of Form TWA-1 to evidence this acceptance if applicable.

  
I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 21<sup>st</sup> day of February 2018.

Governing Body Member:	Recorded Vote			
	Aye	Nay	Abstain	Absent
James W. Manning, Jr.	X			
Harry Devine	X			
James Mowczan	X			
Linda Johnson	X			
Alonzo Wright	X			

# RESOLUTION

No. 5104

February 2018

Payroll & Sick Pay - January 4, 2018	\$	93,885.94
Payroll & Sick Pay Taxes- January 4, 2018	\$	102,191.59
Payroll - January 18, 2018	\$	41,692.34
Payroll Taxes - January 18, 2018	\$	19,700.97
NJSHP - February Retirees	\$	11,998.66
NJSHP - February Active	\$	39,319.36
NJ Div. of Pension - January 2018	\$	13,133.44
<b>Total Paid:</b>	<b>\$</b>	<b>321,922.30</b>
Accurate Waste Removal Services, Inc.	\$	21,074.00
Amerigas Propane, Inc.	\$	816.27
Aramark Uniform & Career Apparel, Inc.	\$	750.77
Asbury Auto Tops, Inc.	\$	400.00
Association of Environmental Authorities A New	\$	5,200.00
Bannon, George	\$	1,308.00
Benjamin, Arthur		1,863.80
Boerger Limited Liability Company	\$	7,244.70
Bradley Car Care	\$	1,302.89
Cablevision / Optimum	\$	256.31
Callumet Branded Products LLC	\$	3,573.96
Capehart & Scatchard	\$	1,605.75
Central Boiler Repair Company, Inc.	\$	380.00
Colonial Life & Accident Insurance Co	\$	306.20
Country Clean Inc.	\$	218.42
Delta Dental of New Jersey	\$	4,376.80
DexYP	\$	19.95
Division of State Police - SBIS	\$	18.00
Division of State Police - SBIS	\$	18.00
Drayton Franchising Inc.	\$	95.60
Electro Maintenance, Inc.	\$	1,647.75
Fisher Scientific	\$	226.44
FlexFacts.Com	\$	35.00
Freehold Cartage Inc.	\$	1,402.72
Gannett Satellite Information Network, Inc.	\$	285.95
Garden State Laboratories, Inc.	\$	2,265.00
Genuine Parts Company	\$	27.07
Goode & Weyser, CPA, LLC	\$	208.33
Grace Marmero Monmouth, LLP	\$	350.00
HD Supply Facilities Maintenanc	\$	960.49
Heritage Business Systems, Inc.	\$	45.54
Home Depot USA, Inc.	\$	627.67
Hughes Environmental Services, Inc.	\$	1,050.00
JCP&L	\$	45,052.03



# RESOLUTION

No.

February 2018

Jonathan Green & Sons, Inc.	\$	468.00
Joseph Fazzio-Wall Limited Liability Company	\$	206.97
Kelly, Christopher	\$	204.80
Kiefer Awards Co	\$	448.00
Maser Consulting P.A.	\$	35,828.23
Mauro, Pamela J.	\$	1,524.00
McMaster-Carr Supply Company	\$	65.28
Nastus Bros., Inc.	\$	142.50
Neopost USA, Inc.	\$	99.01
Neptune Township	\$	589.81
New Jersey-American Water Company, Inc.	\$	1,028.87
New Jersey Natural Gas Company	\$	15,631.86
One Call Concepts, Inc	\$	12.50
Paychex Investment Partnership LP	\$	476.95
Petty Cash	\$	198.48
Rutgers The State University	\$	350.00
Seaboard Welding Supply, Inc.	\$	39.50
Sears Roebuck and Co.	\$	206.18
Shore Industrial Supply Corp.	\$	81.76
Shore Primary Care	\$	195.00
Staples Contract & Commercial, Inc.	\$	302.01
Trans-Bearing Co., Inc (Formerly Hola Enterprises Inc)	\$	95.00
The New Coaster, LLC	\$	45.65
Univar U.S.A., Inc.	\$	14,375.82
Verizon Network Integration Corp.	\$	1,034.66
Verizon Business Communications	\$	13.92
Verizon Network Integration Corp.	\$	96.78
WW Grainger, Inc.	\$	699.62
Watchung Spring Water Co., Inc.	\$	113.80
<b>To Be Paid</b>	<b>\$</b>	<b>179,588.37</b>

Quad Construction Co. - Partial Payment #9 \$ 56,693.00

**GRAND TOTAL \$ 558,203.67**

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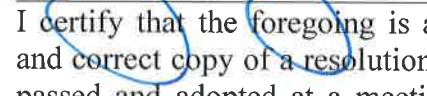
TNSA  
RESOLUTION NO. 5103

**RESOLUTION OF THE TOWNSHIP OF NEPTUNE SEWERAGE  
AUTHORITY TO CLOSE EXECUTIVE SESSION**

WHEREAS, the Township of Neptune Sewerage Authority by TNSA Resolution No. 5102 to enter into Executive Session; and

WHEREAS, all matters for this Executive Session have been discussed;

NOW, THEREFORE, BE IT RESOLVED by the Township of Neptune Sewerage Authority that it be authorized to adjourn from Executive Session at 6:30 p.m.

  
I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 21st day of February 2018.

Governing Body Member	Recorded Vote			
	Aye	Nay	Abstain	Absent
James W. Manning, Jr.	X			
Harry Devine	X			
James Mowczan	X			
Alonzo Wright	X			
Linda Johnson	X			



TNSA  
RESOLUTION NO. 5102

**RESOLUTION OF THE TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY  
TO ENTER INTO A CLOSED SESSION TO DISCUSS PERSONNEL MATTERS**


WHEREAS, the Township of Neptune Sewerage Authority ("Authority"), a duly constituted public body in the County of Monmouth, State of New Jersey, has determined there is a need to discuss the following subject in closed session:

1. Personnel Matters

NOW, THEREFORE BE IT RESOLVED, upon proper motion and vote at a public meeting by the Township of Neptune Sewerage Authority in the County of Monmouth, State of New Jersey as follows:

1. The Authority entered into closed session to discuss the topic above on February 21, 2018.
2. The closed session minutes may be made available to the public shortly after the Authority adopts them by proper motion and vote.

ADOPTED by the Township of Neptune Sewerage Authority on February 21, 2018;

  
\_\_\_\_\_  
(Secretary's Signature)

3-28-18  
\_\_\_\_\_  
(Date)

Governing Body Member	Recorded Vote			
	Aye	Nay	Abstain	Absent
James W. Manning, Jr.	x			
Harry Devine	x			
James Mowczan	x			
Alonzo Wright	x			
Linda Johnson	x			