

## TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY

October 17, 2018 Meeting

The meeting for the Township of Neptune Sewerage Authority was held on the above date with the following Authority Commissioners present: James W. Manning, Jr., Harry Devine, Linda Johnson and Alonzo Wright. The following Commissioner was absent: James Mowczan. The following consultants were also present: Ms. Aldarelli, Mr. Van Dorpe and Mr. Long. In addition, Executive Director Tina Cunningham and Superintendent Chris Kelly were also present.

Chairman Manning called the meeting to order at 6:00 p.m. Moment of Silence and Flag Salute. Chairman Manning stated that the fire exits are located in the direction that he is indicating, in case of fire you will be notified by bell and or public address system. Chairman Manning requested a roll call.

Chairman Manning made the following statement. Adequate notice of this meeting has been approved by the delivering of the required advertisement to the Asbury Park Press and the Coaster on January 20, 2018 and by filing a copy of said notice with the clerks of the customer municipalities.

Chairman Manning questioned if anyone had any other business that may come before the Authority. None Noted.

Chairman Manning questioned Mr. Van Dorpe if he had anything else to add to the Engineer's Report. Mr. Van Dorpe stated that he had a meeting with EMI to discuss the electrical report prepared by Maser. He stated that the report would be redistributed with comments and modifications as a result of the meeting.

Chairman Manning questioned Ms. Aldarelli if she had anything to report. She indicated that she has been reviewing contracts and performance bonds from vendors.

Chairman Manning questioned Mr. Kelly if he had anything to add to his report. Mr. Kelly stated that he had nothing further to add to his report.

Chairman Manning questioned Ms. Cunningham if she had anything to add to her report. Ms. Cunningham stated that various performance bonds have been submitted and reviewed by Ms. Aldarelli for products and services that were previously awarded. She requested that the following performance bonds be recommended for approval; Accurate Waste Removal Services, A&J Construction and Miracle Chemical Company.

Ms. Cunningham stated that the bid for Laboratory Analysis Services came due and were reviewed by Ms. Aldarelli. She stated that she is recommending that Garden State Laboratories be awarded the 2019 & 2020 contract. The Commissioners agreed with the recommendation.

Ms. Cunningham indicated that the State Health Benefits Program has again offered the Tiered Network Incentive Program that would have to be authorized by resolution if the Authority wanted to participate in the program. The Commissioners agreed to participate in the program.

Lastly, Ms. Cunningham stated that the 2019 Budget has been prepared and presented to the Board this evening for review and approval. She indicated that the budget represents a zero percent increase for the customer towns by utilizing some surplus to offset capital expenditures. The Commissioners agreed to authorize the 2019 Budget.

## APPROVAL OF MINUTES

Commissioner Devine moved, seconded by Commissioner Johnson that the Meeting Minutes of September 19, 2018 be approved as distributed. On a voice vote, the vote was as follows:

Devine: Aye, Mowczan: Absent, Johnson: Aye, Wright: Aye and Manning: Abstain.

Commissioner Johnson moved, seconded by Commissioner Devine that the Executive Session Meeting Minutes of September 19, 2018 be approved as distributed. On a voice vote, the vote

was as follows: Devine: Aye, Mowczan: Absent, Johnson: Aye, Wright: Aye and Manning: Abstain.

Chairman Manning announced that the Public Hearing would begin at this time.

## RESOLUTION

### No. 5172 – Adopt Amendment to the TNSA Rules and Regulations:

Commissioner Devine moved Resolution No. 5172 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Absent, Johnson: Aye, Wright: Aye and Manning: Aye.

Chairman Manning concluded the Public Hearing at this time.

## RESOLUTIONS

### No. 5173 – Open Executive Session:

Commissioner Johnson moved Resolution No. 5173 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Absent, Johnson: Aye, Wright:

Absent and Manning: Aye.

No. 5174 – Adjourn from Executive Session:

Commissioner Devine moved Resolution No. 5174 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Absent, Johnson: Aye, Wright: Aye and Manning: Aye.

No. 5175 – October Payment of Bills:

Commissioner Wright moved Resolution No. 5175 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Absent, Johnson: Aye, Wright: Aye and Manning: Aye.

No. 5176 – Approve State Health Benefits Program Incentive Program:

Commissioner Johnson moved Resolution No. 5176 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Absent, Johnson: Aye, Wright: Aye and Manning: Aye.

No. 5177 – Approve 2019 Budget:

Commissioner Devine moved Resolution No. 5177 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Absent, Johnson: Aye, Wright: Aye and Manning: Aye.

No. 5178 – Approve Arcadis Professional Services Contract in the amount not to Exceed \$77,600:

Commissioner Wright moved Resolution No. 5178 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Absent, Johnson: Aye, Wright: Aye and Manning: Aye.

No. 5179 – Offer Employment to Timothy Norris and Edward Allen subject to Passing Physical and Drug Screening:

Commissioner Devine moved Resolution No. 5179 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Absent, Johnson: Aye, Wright: Aye and Manning: Aye.

No. 5180 – Approve Performance Bond for A&J Construction Company for Routine and Emergency Response Services:

Commissioner Johnson moved Resolution No. 5180 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Absent, Johnson: Aye, Wright: Aye and Manning: Aye.

No. 5181 – Approve Performance Bond for Miracle Chemical Company for Furnishing and Delivering of Sodium Hypochlorite:

Commissioner Johnson moved Resolution No. 5181 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Absent, Johnson: Aye, Wright: Aye and Manning: Aye.

No. 5182 – Approve Performance Bond for Accurate Wates Removal Services for Removal and Disposal of Sludge from Digesters:

Commissioner Devine moved Resolution No. 5182 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Absent, Johnson: Aye, Wright: Aye and Manning: Aye.

No. 5183 – Approve Performance Bond for Univar USA, Inc. for Furnishing and Delivering of Calcium Hydroxide:

Commissioner Johnson moved Resolution No. 5183 seconded by Commissioner Wright. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Absent, Johnson: Aye, Wright: Aye and Manning: Aye.

No. 5184 – Award the 2019 & 2020 Laboratory Analysis Services Contract to Garden State Laboratories:

Commissioner Devine moved Resolution No. 5184 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Absent, Johnson: Aye, Wright: Aye and Manning: Aye.

Chairman Manning questioned if anyone from the general public had any business to be brought before the Authority. None Noted.

A motion was made by Commissioner Johnson and seconded by Commissioner Devine that the meeting be adjourned at 7:00 p.m. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Absent, Johnson: Aye, Wright: Aye and Manning: Aye.

Respectfully submitted,

Tina M. Cunningham

