

TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY

December 19, 2018 Meeting

The meeting for the Township of Neptune Sewerage Authority was held on the above date with the following Authority Commissioners present: Harry Devine, Linda Johnson, James Mowczan and Alonzo Wright. The following Commissioner was absent: James W. Manning, Jr. The following consultants were also present: Ms. Aldarelli, Mr. Aprile and Mr. Van Dorpe. In addition, Executive Director Tina Cunningham and Superintendent Chris Kelly were also present.

Vice Chairman Devine called the meeting to order at 6:00 p.m. Moment of Silence and Flag Salute. Vice Chairman Devine stated that the fire exits are located in the direction that he is indicating, in case of fire you will be notified by bell and or public address system. Vice Chairman Devine requested a roll call.

Vice Chairman Devine made the following statement. Adequate notice of this meeting has been approved by the delivering of the required advertisement to the Asbury Park Press and the Coaster on January 20, 2018 and by filing a copy of said notice with the clerks of the customer municipalities.

Vice Chairman Devine questioned if anyone had any other business that may come before the Authority. None Noted.

Vice Chairman Devine questioned Mr. Van Dorpe if he had anything else to add to the Engineer's Report. Mr. Van Dorpe stated that his office completed the Electrical Evaluation Report and it was submitted to Ms. Cunningham this evening. He discussed the report for a few minutes. The Commissioners suggested for the Construction Committee members to schedule a meeting with the engineer to discuss the report and bring back a recommendation to the Board.

Ms. Cunningham stated that the Outfall Inspection was completed this afternoon and the contractor started working on the report.

Vice Chairman Devine questioned Ms. Aldarelli if she had anything to report. She indicated that she had a few things for executive session.

Vice Chairman Devine questioned Mr. Kelly if he had anything to add to his report. Mr. Kelly stated that a bad leak developed on the digester natural gas boiler and he has looked into replacing the section that has leaked. He stated that the section in question cannot be replaced. Mr. Kelly stated that he is going to try and have a contractor troubleshoot the new methane gas boiler that was installed under the digester project to run on natural gas.

Mr. Kelly also informed the Commissioners that the grit system for train 3 which is slated to be replaced, suffered a failure and is no longer in operation. He stated that he is going to have to call in a company to get a jet truck to pump out the grit until the system is replaced.

Vice Chairman Devine questioned Ms. Cunningham if she had anything to add to her report. Ms. Cunningham stated that she prepared a revised bills list for December for your review and consideration.

She indicated that Ms. Aldarelli reviewed and found acceptable a one year performance bond for Garden State Laboratories and a two year performance bond for Hibrett Puratex.

Ms. Cunningham indicated that the 2019 Budget was signed and received back by the DLGS and is now ready for adoption at tonight's meeting.

Annually, the Authority is required to appoint a Public Agency Compliance Officer (PACO) as per the Division of Contract Compliance, N.J.A.C. 17:27-3.2, she stated. The Commissioners appointed the Executive Director as the PACO for calendar year 2019. In addition, as per the Statewide Insurance Fund the Authority is required to appoint annually a

Fund Commissioner and Alternate Fund Commissioner, she indicated. The Commissioners elected to appoint the Executive Director as the Fund Commissioner and the Chairman as the Alternate Fund Commissioner.

Lastly, Ms. Cunningham stated that the resolution to appoint a Risk Management Consultant was ready for approval at tonight's meeting. Commissioner Mowczan recommended that the Board consider soliciting proposals for this appointment. The Commissioners agreed with Commissioner Mowczan.

APPROVAL OF MINUTES

Commissioner Johnson moved, seconded by Commissioner Mowczan that the Meeting Minutes of November 7, 2018 be approved as distributed. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Absent.

Commissioner Johnson moved, seconded by Commissioner Mowczan that the Executive Session Meeting Minutes of November 7, 2018 be approved as distributed. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Absent.

RESOLUTIONS

No. 5195 – Open Executive Session:

Commissioner Johnson moved Resolution No. 5195 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Absent.

No. 5196 – Adjourn from Executive Session:

Commissioner Johnson moved Resolution No. 5196 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Absent.

No. 5197 – Revised December Payment of Bills:

Commissioner Mowczan moved Resolution No. 5197 seconded by Commissioner Wright. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Absent.

No. 5198 – Authorize to Appoint the Executive Director as the Public Agency Compliance Officer for the 2019 Calendar Year:

Commissioner Johnson moved Resolution No. 5198 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Absent.

No. 5199 – Authorize to Adopt the 2019 Budget:

Commissioner Johnson moved Resolution No. 5199 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Absent.

No. 5200 – Authorize to Appoint the Executive Director as the Fund Commissioner and the Chairman as the Alternate Fund Commissioner for the Statewide Insurance Fund:

Commissioner Wright moved Resolution No. 5200 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Absent.

No. 5201 – Authorize the Executive Director to Solicit for Proposals for Professional Appointments for the 2019 Calendar Year:

Commissioner Wright moved Resolution No. 5201 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Absent.

No. 5202 – Approve a Two Year Performance Bond with Hibrett Puratex for the Delivering of Degreaser for the 2019 & 2020 Calendar Years:

Commissioner Wright moved Resolution No. 5202 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Absent.

No. 5203 – Approve a One Year Performance Bond with Garden State Laboratories for Laboratory Analysis Services for the 2019 Calendar Year:

Commissioner Johnson moved Resolution No. 5203 seconded by Commissioner Wright. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Absent.

Vice Chairman Devine questioned if anyone from the general public had any business to be brought before the Authority. None Noted.

A motion was made by Commissioner Wright and seconded by Commissioner Johnson that the meeting be adjourned at 7:15 p.m. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Absent.

Respectfully submitted,

Tina M. Cunningham

