# AUTHORIZE TO EXTEND AN OFFER OF EMPLOYMENT TO JOVONN QUINONES AT A BASE SALARY OF \$87,000.00 AND WITH TEN VACATION DAYS FOR THE COLLECTION SYSTEM/ MAINTENANCE SUPERVISOR POSITION

WHEREAS, the Township of Neptune Sewerage Authority ("TNSA") authorized the internal and external posting of the Collection System/Maintenance Supervisor Position dated November 7, 2018; and

WHEREAS, the Authority Personnel Committee interviewed applicants and recommended to the Board of Commissioners that JoVonn Quinones be offered the position of Collection System/Maintenance Supervisor at a starting base salary of \$87,000.00 and with ten (10) vacation days;

NOW, THEREFORE, BE IT RESOLVED by the Township of Neptune Sewerage Authority to extend an offer of employment to JoVonn Quinones as the Collection System/Maintenance Supervisor at a starting base salary of \$87,000.00 and with ten (10) vacation days;

BE IT FURTHER RESOLVED that said offer is contingent upon JoVonn Quinones passing a pre-employment medical examination as will be determined by the examining physician including a test for usage of controlled dangerous substances as defined in N.J.S.A. 2C:35-2.

Governing Body	Recorded Vote			
Member	Aye	Nay	Abstain	Absent
	37			
James W. Manning, Jr.	X			
Harry Devine	X			
James Mowczan	X			
Linda Johnson	X			
Alonzo Wright	X			

# AUTHORIZE TO PROMOTE JOHN BLECKI TO ACTING ASSISTANT SUPERINTENDENT EFFECTIVE FEBRUARY 1, 2019 AT A BASE SALARY OF \$97,000.00 AND TO REVISIT HIS PERFORMANCE AND PROGRESS ON OBTAINING HIS S-3 NJDEP LICENSE WITHIN ONE YEAR

WHEREAS, the Township of Neptune Sewerage Authority ("TNSA") authorized the internal and external posting of the Assistant Superintendent Position dated November 7, 2018; and

WHEREAS, the Authority Personnel Committee interviewed applicants and recommended to the Board of Commissioners that John Blecki be appointed to Acting Assistant Superintendent; and

WHEREAS, the qualifications for this position require an S-3 license issued by the NJDEP and John Blecki currently holds an S-2 NJDEP license. Mr. Blecki is required to obtain his S-3 NJDEP license and his performance in the position and progress on obtaining his S-3 NJDEP license will be revisited within one year of his promotion;

NOW, THEREFORE, BE IT RESOLVED by the Township of Neptune Sewerage Authority that John Blecki be promoted to Acting Assistant Superintendent effective February 1, 2019; and

BE IT FURTHER RESOLVED that Mr. Blecki's base salary will increase to \$97,000.00 as the Acting Assistant Superintendent effective February 1, 2019;

BE IT FURTHER RESOLVED that said employee will be paid on a semi-weekly basis, or at such other times the Authority may from time to time determine; and

BE IT FURTHER RESOLVED that said employee shall perform such other duties as Authority Management may direct.

Governing Body	Recorded Vote				
Member	Aye	Nay	Abstain	Absent	
James W. Manning, Jr.	X				
Harry Devine	X				
James Mowczan	X				
Linda Johnson	X				
Alonzo Wright	X				
3					

#### AUTHORIZE THE EXECUTIVE DIRECTOR RE-ADVERTISE FOR THE SOLICITATION OF CONSULTING ATTORNEY SERVICES FOR 2019

WHEREAS, the Township of Neptune Sewerage Authority ("TNSA") has determined that all Professional Appointments will be made in accordance with the Fair and Open process pursuant to the provisions of N.J.S.A. 19:44A-20.5 et seq.; and

WHEREAS, TNSA solicited for Request for Qualifications (RFQ's) pursuant to the provisions of N.J.S.A. 19:44A-20.5 et seq. (New Jersey Pay to Play Law) for Consulting Attorney Services in the official newspapers on December 27, 2018; and

WHEREAS, TNSA authorized the Executive Director re-advertise for the solicitation of Consulting Attorney Services for the 2019 calendar year; and

WHEREAS, eligible applicants must submit a Statement of Qualifications, Business Registration Certificate and Ownership Disclosure Form; and

WHEREAS, all successful applicants will be required to comply with Affirmative Action Regulations of N.J.S.A. 10:5-31 et seq.; and N.J.A.C. 17:27; including a copy of their Affirmative Action Language for Goods, Professional Services and General Service Contracts and N.J.S.A. 52:32-44 et seq.; New Jersey Business Registration; and

WHEREAS, the TNSA reserves the right to reject any and all submissions;

NOW, THEREFORE, BE IT RESOLVED to authorize the Executive Director to re-advertise for submission of RFQ's for Consulting Attorney Services as enumerated in this document.

Governing Body	Recorded Vote				
Member	Aye	Nay	Abstain	Absent	
	***				
James W. Manning, Jr.	X				
Harry Devine	X				
James Mowczan	X				
Linda Johnson	X				
Alonzo Wright	X				

### TNSA RESOLUTION NO. 5208

#### AUTHORIZATION TO ADOPT THE 2019 CASH MANAGEMENT PLAN

WHEREAS, the Commissioners of the Township of Neptune Sewerage Authority have reviewed the Cash Management Plan as presented and recommended by its accountant; and

WHEREAS, the Commissioners are of the opinion that it is in the best interest of the Authority to adopt the 2019 Cash Management Plan as set forth above pursuant to the Local Fiscal Affairs Law (N.J.S.A. 40A:5-14);

NOW THEREFORE, BE IT RESOLVED this 23<sup>rd</sup> day of January 2019 by the Township of Neptune Sewerage Authority that the Cash Management Plan as annexed hereto and part hereof shall serve as the Cash Management Plan for the Authority for the year 2019.

Governing Body	Recorded Vote				
Member	Aye	Nay	Abstain	Absent	
James W. Manning, Jr.	X				
Harry Devine	X				
James Mowczan	X				
Alonzo Wright	X				
Linda Johnson	X				

#### **APPROVE 2019 MEETING SCHEDULE**

WHEREAS, the legislature has determined that the public has a right to be present at all meetings of the public bodies as per R.S. 10:4-6 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Township of Neptune Sewerage Authority that the regular Meetings of the Authority shall be held at 6:00 p.m. prevailing time on the third Wednesday of each month (unless otherwise specified) in the year 2019. The meetings will be held at the Authority's Administration Offices, 634 Old Corlies Avenue, Neptune, New Jersey. Attached hereto and part hereof is the list of the Regular Meetings of the Township of Neptune Sewerage Authority;

BE IT FURTHER RESOLVED that participation by the Public at the Regular Meetings shall be at such time or times as set forth in the agenda of the Regular Meetings at the discretion of the Chairman or other presiding officer;

BE IT FURTHER RESOLVED that the Asbury Park Press and the Coaster are hereby designated as official newspapers for notices and said notices may be sent either or both when necessary under the provisions of the Open Public Meetings Act;

BE IT FURTHER RESOLVED that in accordance with R.S. 10:14-19 any person, upon pre-payment of ten dollars (\$10.00) for each calendar year or part hereof, may request a copy of any regular, special or rescheduled meeting of the Township of Neptune Sewerage Authority, be mailed to such person within the time prescribed by the Open Public Meetings Act;

NOW, THEREFORE, BE IT RESOLVED that the Executive Director is hereby authorized to post this resolution in the Administration Building of the Township of Neptune Sewerage Authority located at 634 Old Corlies Avenue, Neptune, New Jersey and with the Clerks of the following Customer Municipalities: Borough of Avon-by-the-Sea, Borough of Bradley Beach, Borough of Neptune City, Borough of Tinton Falls, Township of Neptune, Township of Wall and the Ocean Grove Sewerage Authority.

Governing Body	Recorded Vote					
Member	Aye	Nay	Abstain	Absent		
James W. Manning, Jr.	X					
Harry Devine	X					
James Mowczan	X					
Linda Johnson	X					
Alonzo Wright	X					

# TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY

# SCHEDULE OF MEETINGS FOR THE TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY FOR THE YEAR 2019

#### **MEETINGS**

February 20, 2019

March 20, 2019

April 17, 2019

May 15, 2019

June 19, 2019

July 17, 2019

August 21, 2019

September 18, 2019

October 16, 2019

November 13, 2019 (2nd Wednesday)

December 18, 2019

January 15, 2020

#### Re-Organization Meeting

February 3, 2020

Monday

The Meetings for the Township of Neptune Sewerage Authority will be held at the Authority's main office, located at 634 Old Corlies Avenue, Neptune, New Jersey. All Authority meetings are scheduled to start at 6:00 p.m.

This notice is given in accordance with the requirements of R.S. 10:4-18.

### RESOLUTION No. 5206

### January 2019

Payroll - December 05, 2018 Payroll Taxes - December 05, 2018 Payroll - December 20, 2018 Payroll Taxes - December 20, 2018 NJSHP - January Retirees NJSHP - January Active	\$ \$ \$ \$	34,757.89 15,093.41 36,555.49 14,995.10 10,737.26 30,019.08
NJ Div. Of Pension - December 2018	\$	11,238.43
Total Paid:	\$	153,396.66
A D 10 1	Ф	(1.500.00
Accurate Waste Removal Services, Inc.	\$	61,582.00
Amerigas Propane, Inc.	\$ \$	1,120.61
Aramark Uniform & Career Apparel, Inc. Association of Environmental Authorities	\$	1,772.75
Bannon, George	\$	5,200.00 1,608.00
Bathgate, Wegener & Wolk, P.C.	\$	6,211.86
Bradley Car Care	\$	790.70
Cablevision Systems Corporation	\$	256.31
Capehart & Scatchard PA	\$	1,605.75
Christopher Kelly	\$	204.80
CMRS-FP	\$	100.00
Colonial Life & Accident Insurance Co	\$	306.20
Country Clean Inc.	\$	283.00
Delta Dental of New Jersey, Inc.	\$	1,932.82
Dex Media Inc.	\$	19.95
Electro Maintenance, Inc.	\$	606.00
Environdyne Systems Inc.	\$	246,140.00
Ferguson Enterprises NY-Metro, Inc.	\$	35.84
Gannett Satellite Information Network, Inc.	\$	135.45
Goode & Weyser, CPA, LLC	\$	208.33
Grace Marmero Monmouth, LLP	\$	1,106.00
HD Supply Facilities Maintenan	\$	463.36
Heritage Business Systems, Inc.	\$	50.55
Home Depot U.S.A., Inc.	\$	434.72
Hughes Environmental Services, Inc.	\$	1,050.00
J. Fletcher Creamer & Son, Inc.	\$	26,189.62
Jersey Central Power & Light Company	\$	38,467.06
Joseph Fazzio-Wall Limited Liability Company	\$	331.16
Laboratory Corporation of America Holdin	\$	662.00
Maser Consulting, P.A.	\$	5,348.95

#### RESOLUTION No. 5206

#### January 2019

Mauro, Pamels J	\$ 1,608.00
Miracle Chemical Co.	\$ 2,125.20
New Jersey American-Water Company Inc	\$ 519.98
New Jersey Natural Gas	\$ 13,409.99
Paychex Investment Partnership, LP	\$ 180.60
Petty Cash	\$ 104.40
Seaboard Welding Supply Inc.	\$ 112.08
Shore Industrial supply Corp.	\$ 52.08
Shore Primary Care	\$ 440.00
The New Coaster, LLC	\$ 41.93
Turtle & Hughes, Inc.	\$ 4,032.00
Univar USA Inc.	\$ 11,215.82
Vaider Network Solutions	\$ 6,723.36
Verizon	\$ 1,264.38
Verizon - Business	\$ 11.63
Verizon - Wireless	\$ 92.26
WW Grainger Inc	\$ 2,644.45
Watchung Spring Water Co., Inc.	\$ 216.67
To Be Paid	\$ 449,018.62

GRAND TOTAL \$ 602,415.28

# TNSA RESOLUTION NO. 5205

# RESOLUTION OF THE TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY TO CLOSE EXECUTIVE SESSION

WHEREAS, the Township of Neptune Sewerage Authority by TNSA Resolution No. 5204 to enter into Executive Session; and

WHEREAS, all matters for this Executive Session have been discussed;

NOW, THEREFORE, BE IT RESOLVED by the Township of Neptune Sewerage Authority that it be authorized to adjourn from Executive Session at 7:02 p.m.

Governing Body	Recorded Vote			
Member	Aye	Nay	Abstain	Absent
James W. Manning, Jr.	X			
Harry Devine	X			
James Mowczan	X			
Alonzo Wright	X			
Linda Johnson	X			
James Mowczan Alonzo Wright	X X			

#### TNSA RESOLUTION NO. 5204

# RESOLUTION OF THE TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY TO ENTER INTO A CLOSED SESSION TO DISCUSS PERSONNEL MATTERS, POTENTIAL LITIGATION AND THE MONMOUTH COUNTY RECLAMATION CENTER, COUNTY OF MONMOUTH, AND NATURAL SYSTEM UTILITY LITIGATION

WHEREAS, the Township of Neptune Sewerage Authority ("Authority"), a duly constituted public body in the County of Monmouth, State of New Jersey, has determined there is a need to discuss the following subjects in closed session:

- 1. Personnel Matters
- 2. Potential Litigation

Linda Johnson

3. Litigation – Monmouth County Reclamation Center, County of Monmouth and Natural Systems Utilities

NOW, THEREFORE BE IT RESOLVED, upon proper motion and vote at a public meeting by the Township of Neptune Sewerage Authority in the County of Monmouth, State of New Jersey as follows:

- 1. The Authority entered into closed session to discuss the topic above on January 23, 2019.
- 2. The closed session minutes may be made available to the public shortly after the Authority adopts them by proper motion and vote.

ADOPTED by the Township of Neptune Sewerage Authority on January 23, 2019;

(Secretary's Signature) Governing Body Recorded Vote Member Aye Nay Abstain Absent James W. Manning, Jr.  $\mathbf{X}$ Harry Devine  $\mathbf{X}$ James Mowczan Х Alonzo Wright X

X