

TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY
December 15, 2021 Meeting

The meeting for the Township of Neptune Sewerage Authority was held on the above date with the following Authority Commissioners present: Harry Devine, James Mowczan, Linda Johnson (via telephone), and James W. Manning, Jr. The following Commissioner was absent: Alonzo Wright. The following consultants were also present: Ms. Aldarelli, and Mr. Fedorchak. In addition, Executive Director Tina Cunningham was present along with Victor Gilardi from WRM.

Chairman Manning called the meeting to order at 6:00 p.m. Moment of Silence and Flag Salute. Chairman Manning stated that the fire exits are located in the direction that he is indicating, in case of fire you will be notified by bell and or public address system. Chairman Manning requested a roll call.

Chairman Manning made the following statement. Adequate notice of this meeting has been approved by the delivering of the required advertisement to the Asbury Park Press and the Coaster on January 23, 2021 and by filing a copy of said notice with the clerks of the customer municipalities.

Chairman Manning questioned if anyone had any other business that may come before the Authority. None noted.

Chairman Manning questioned Mr. Fedorchak if he had anything to add to his report. Mr. Fedorchak stated that the revised Odor Control Plans were distributed to Fletcher Creamer for pricing to complete the work. He stated that a proposal will be submitted in early January.

Chairman Manning questioned Ms. Aldarelli if she had anything to report. Ms. Aldarelli stated that she had nothing for open session.

Chairman Manning questioned Mr. Gilardi if had anything to add to his report. Mr. Gilardi stated that he is continuing to input data for the submittal of the DMR's.

Chairman Manning questioned Ms. Cunningham is she had anything further to add to her report.

Ms. Cunningham stated that the Authority received the approval from the DLGS to adopt the 2022 Budget. She stated that a resolution has been prepared for your review and consideration.

Ms. Cunningham stated that she prepared the Statewide Fund Commissioner and Alternate Fund Commissioner Resolution with the Executive Director and Chairman being named. The Commissioners agreed with the appointments.

Ms. Cunningham stated that she prepared the Public Agency Compliance Officer Resolution that must be designated and submitted to the DLGS. The Commissioners designated the Executive Director as the PACO.

Ms. Cunningham stated that the Authority's Risk Management Consultant is recommending a one year renewal with Delta Dental for a price increase of 1.88%. The Commissioners agreed with the renewal.

Ms. Cunningham stated that the Maintenance Department completed their due diligence on the purchase of two (2) electric carts for the WWTP. She stated that the current carts are over twenty years old and parts are not available to repair same. She indicated that the carts are on the Sourcewell Cooperative Purchasing Program and they are \$29,756.84 from Vic Gerard. The Commissioners authorized the purchase.

Ms. Cunningham stated that the Maintenance Department completed their due diligence on the purchase of a forklift for the WWTP. She stated that the current forklift is over twenty five years old. She indicated that the forklift is on the Sourcewell Cooperative Purchasing Program and it is a Mitsubishi 7,000lb Capacity Pneumatic Forklift from Maintainco in the amount of \$51,998.98. The Commissioners authorized the purchase.

Ms. Cunningham indicated that the back-up generator is back up and running. The staff simulated a power failure and it successfully transferred power. In addition, she stated that the fire hydrants are in working order thanks to the TNSA staff and outside contractor. TNSA is just waiting on parts for the fourth hydrant, she stated.

APPROVAL OF MINUTES

Commissioner Mowczan moved, seconded by Commissioner Devine that the Meeting Minutes of November 10, 2021 be approved as distributed. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Absent and Manning: Aye.

Commissioner Johnson moved, seconded by Commissioner Devine that the Executive Session Meeting Minutes of November 10, 2021 be approved as distributed. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Absent and Manning: Aye.

RESOLUTIONS

No. 5505 – Open Executive Session:

Commissioner Devine moved Resolution No. 5505 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Absent and Manning: Aye.

No. 5506 – Adjourn from Executive Session:

Commissioner Johnson moved Resolution No. 5506 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Absent and Manning: Aye.

No. 5507 – Revised December Payment of Bills:

Commissioner Devine moved Resolution No. 5507 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Absent and Manning: Aye.

No. 5508 – Authorize to Adopt the 2022 Budget:

Commissioner Johnson moved Resolution No. 5508 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Absent and Manning: Aye.

No. 5509 – Appoint the Executive Director as the Statewide Joint Insurance Fund Commissioner and the Chairman as the Alternate Fund Commissioner:

Commissioner Devine moved Resolution No. 5509 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Absent and Manning: Aye.

No. 5510 – Appoint Tina M. Cunningham as the Public Agency Compliance Officer (PACO) for 2022:

Commissioner Devine moved Resolution No. 5510 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Absent and Manning: Aye.

No. 5511 – Authorize a One Year Renewal with Delta Dental for 2022 at an Increase of 1.88%:

Commissioner Mowczan moved Resolution No. 5511 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Absent and Manning: Aye.

No. 5512 – Authorize the Purchase of Two Electric Carts from Vic Gerard through the Sourcewell Co-Operative Purchasing Program at a total cost of \$29,756.84:

Commissioner Mowczan moved Resolution No. 5512 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Absent and Manning: Aye.

No. 5513 – Authorize the Purchase of a 7,000 lb. Forklift from Maintanco through the Sourcewell Co-Operative Purchasing Program at a cost of \$51,998.98:

Commissioner Devine moved Resolution No. 5507 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Absent and Manning: Aye.

No. 5514 – Authorize an Emergency Amendment to the Sodium Hypochlorite Contract with Miracle Chemical for 2022 Calendar Year to Reflect Price Increase Due to Unforeseen Supply Shortage:

Commissioner Devine moved Resolution No. 5514 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Absent and Manning: Aye.

No. 5515 – Authorize Change Order No. 7 to Allied Construction Group for the Digester 3 Improvement Project in the amount of \$328,972.00:

Commissioner Mowczan moved Resolution No. 5515 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Absent and Manning: Aye.

No. 5516 – Authorize the Executive Director to Solicit Request for Qualifications for Professional Services for the 2022 Calendar Year:

Commissioner Johnson moved Resolution No. 5516 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Absent and Manning: Aye.

A motion was made by Commissioner Devine and seconded by Commissioner Johnson that the meeting be adjourned at 7:42 p.m. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Absent and Manning: Aye.

Respectfully submitted,


Tina M. Cunningham