

TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY  
March 16, 2022 Meeting

The meeting for the Township of Neptune Sewerage Authority was held on the above date with the following Authority Commissioners present: Harry Devine, James Mowczan, Linda Johnson (conference call), Alonzo Wright and James W. Manning, Jr. The following consultants were also present: Ms. Aldarelli, Mr. Fallon, Mr. Maybury, Mr. Mitchell and Mr. Fedorchak. In addition, Executive Director Tina Cunningham was present.

Chairman Manning called the meeting to order at 6:00 p.m. Moment of Silence and Flag Salute. Chairman Manning stated that the fire exits are located in the direction that he is indicating, in case of fire you will be notified by bell and or public address system. Chairman Manning requested a roll call.

Chairman Manning made the following statement. Adequate notice of this meeting has been approved by the delivering of the required advertisement to the Asbury Park Press and the Coaster on January 25, 2022 and by filing a copy of said notice with the clerks of the customer municipalities.

Chairman Manning questioned if anyone had any other business that may come before the Authority. None noted.

Chairman Manning stated that Mr. Fallon was present at tonight's meeting to discuss the 2020 TNSA Audit Report. Mr. Fallon discussed the General Comments, Schedule of Findings and Recommendations and indicated that the Authority did not have any comments for the 2020 Audit Report. Mr. Fallon discussed various pages in the Audit at this time.

Chairman Manning thanked Mr. Fallon for the completion of the Audit.

Chairman Manning questioned Mr. Fedorchak if he had anything to add to his report. Mr. Fedorchak indicated that the odor control units have been delivered and bids are due by Tuesday, March 22, 2022 at 11:00 a.m.

Mr. Fedorchak informed the Board that the Ocean Outfall specifications and have been completed and reviewed. He indicated that a date would have to be determined for advertisement.

Mr. Fedorchak stated that TNSA received a TWA Application for Victoria Gardens in Neptune Twp. which has been reviewed and recommended for approval.

Lastly, he indicated that the Annual Engineer's Report is being prepared for distribution and review by TNSA. Mr. Fedorchak stated that the report should be sent out to TNSA within the next couple of days.

Chairman Manning questioned Ms. Aldarelli if she had anything to report. Ms. Aldarelli stated that she had nothing pending.

Chairman Manning questioned Mr. Maybury from WRM if he had anything further to add to the Superintendent's Report. Mr. Maybury stated that WRM would be working with the Authority and Arcadis on the startup of the Digester No. 3 project. In addition, he stated that he is working on standard operating procedures for the aeration pond, sampling parameters for the digester and the BIOFOR.

Lastly, Mr. Maybury indicated that he would be providing a recommendation to the Board on a replacement or backup blower for the aeration pond. He stated that one of the turbo blowers has been down and the other one is working intermittently. He indicated that the Authority has not experienced any permit exceedances but it should be addressed prior to the warmer weather.

Chairman Manning questioned Ms. Cunningham if she had anything further to add to her report. Ms. Cunningham stated that she prepared a revised bills list for review and consideration.

Ms. Cunningham indicated that the NJDEP will be conducting a lab audit on March 23, 2022. WRM will be assisting TNSA with the audit, she stated. Lastly, Ms. Cunningham stated that Ms. Aldarelli has reviewed the professional agreements with a few items noted that are currently being addressed. Ms. Cunningham suggested that the Authority consider approving the agreements subject to Ms. Aldarelli's review. The Board agreed with the approval of the professional agreements.

#### APPROVAL OF MINUTES

Commissioner Johnson moved, seconded by Commissioner Mowczan that the Meeting Minutes of February 16, 2022 be approved as distributed. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

#### RESOLUTIONS

##### No. 5546 – Open Executive Session:

Commissioner Devine moved Resolution No. 5546 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Absent and Manning: Aye.

##### No. 5547 – Adjourn from Executive Session:

Commissioner Devine moved Resolution No. 5547 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Absent and Manning: Aye.

##### No. 5548 – Authorize March Payment of Bills:

Commissioner Johnson moved Resolution No. 5548 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Absent and Manning: Aye.

No. 5549 – Approve the 2020 Audit Report:

Commissioner Wright moved Resolution No. 5549 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Absent and Manning: Aye.

No. 5550 – Approve TWA Application for Victoria Gardens in Neptune Township:

Commissioner Devine moved Resolution No. 5550 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Absent and Manning: Aye.

No. 5551 – Approve 2022 Professional Agreements:

Commissioner Wright moved Resolution No. 5551 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Absent and Manning: Aye.

No. 5552 – Approve Change Order No. 8 to Allied Construction in the amount of \$15,799.00:

Commissioner Mowczan moved Resolution No. 5552 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Absent and Manning: Aye.

A motion was made by Commissioner Johnson and seconded by Commissioner Wright that the meeting be adjourned at 7:59 p.m. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

Respectfully submitted,

Tina M. Cunningham