

TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY
September 21, 2022 Meeting

The meeting for the Township of Neptune Sewerage Authority was held on the above date with the following Authority Commissioners present: Harry Devine, Linda Johnson (conference call) Alonzo Wright, James Mowczan and Chairman James Manning. The following consultants were also present: Ms. Aldarelli, Mr. Fedorchak, and Mr. Maybury from W.R.M. In addition, Executive Director Tina Cunningham and Administrative Assistant Lateefah Agolio was present.

Chairman Manning called the meeting to order at 6:00 p.m. Moment of Silence and Flag Salute. Chairman Manning stated that the fire exits are located in the direction that he is indicating, in case of fire you will be notified by bell and or public address system. Chairman Manning requested a roll call.

Chairman Manning made the following statement. Adequate notice of this meeting has been approved by the delivering of the required advertisement to the Asbury Park Press and The Coaster on January 25, 2022 and by filing a copy of said notice with the clerks of the customer municipalities.

Chairman Manning questioned if anyone had any other business that may come before the Authority. None noted.

Chairman Manning questioned Mr. Fedorchak if he had anything to address from his Engineers Report. Mr. Fedorchak stated in regards to the Odor Control, comments were received finally from the DCA and are being addressed by RVE. They will be submitted by the end of the week. Mr. Fedorchak also stated that he has spoken to the contractor regarding the delivery delay of the Duct work, the contractor will follow up with Mr. Fedorchak with an update. Lastly, Mr. Fedorchak stated that RVE prepared a Letter of Recommendation for a project in the Township of Neptune. The letter does not require a TWA Application.

Vice Chairman Devine questioned why the Letter of Recommendation was required and not a TWA Resolution.

Mr. Fedorchak indicated that because the project was under 8,000 gallons, a Letter of Recommendation is only required.

Chairman Manning questioned if Ms. Aldarelli had anything for the Attorney's Report.

Ms. Aldarelli stated that she has nothing for Open Session, the matters she has been working on do not need to go into Executive Session.

Chairman Manning questioned Mr. Maybury if he had anything for the Superintendent's Report. Mr. Maybury stated he has a few items to go over from his report. Mr. Maybury expressed that the Authority is operating properly, even with the Digester start-up and Monmouth County discharging lechate at the plant. Mr. Maybury stated that he's spoken with the Authority's staff about additions to the plant for a smoother operation. Mr. Maybury will have more information regarding those matters at the meeting in October. Mr. Maybury questioned if anyone had any questions regarding his report.

Chairman Manning questioned if any of the Commissioner's had any questions or comments. Commissioner Johnson questioned the picture of the damage to the hose on the digester in Mr. Maybury's report.

Mr. Maybury indicated that the damage to that hose is fairly insignificant to the operation of the Digester. Mr. Maybury stated that Arcadis has ordered new hoses for replacement, that will arrive approximately September 23, 2022. Mr. Maybury also stated that Arcadis and WesTech have taken corrective action within the system until the hose is replaced.

Ms. Cunningham stated to Commissioner Johnson that the problem was addressed immediately with the help of a drone from Neptune OEM.

Vice Chairman Devine questioned Mr. Maybury whether the hose design was too short. Mr. Maybury indicated that he wasn't sure if that's a factor, but looking at the picture, it does look like the hose is too short.

Chairman Mowczan questioned would the Authority receive a fee for treating the county's Lechate from the landfill. Ms. Cunningham indicated that Mr. Maybury is working on calculations for the Authority and will have that information for October's meeting.

Chairman Manning questioned Ms. Cunningham was there is anything additional to add for the Executive Director's Report. Ms. Cunningham stated that the Authority is preparing the 2023 Budget for introduction at the October Meeting. She stated that she would be meeting with staff to go over capital projects. Once a draft is completed, she stated that she would forward to the Budget Committee for review. Ms. Cunningham also stated that the Garden State Laboratory has agreed to a 1 year contract extension. Ms. Cunningham has prepared a resolution for tonight's meeting. Ms. Aldarelli reviewed the contract and has found it to be acceptable.

Chairman Manning questioned if there were any questions from the board, none noted.

APPROVAL OF MINUTES

Commissioner Devine moved, seconded by Commissioner Mowczan that the Regular Meeting Minutes of August 17, 2022 be approved as distributed. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Abstain, and Manning: Aye.

Commissioner Johnson moved, seconded by Commissioner Mowczan that the Executive Session Meeting Minutes of August 17, 2022 be approved as distributed. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Abstain, and Manning: Aye.

RESOLUTIONS

No. 5586 – Open Executive Session (6:19 p.m.):

Commissioner Devine moved Resolution No. 5586 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

No. 5587 – Adjourn from Executive Session (6:24 p.m.):

Commissioner Johnson moved Resolution No. 5587 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

No. 5588 – September Payment of Bills:

Commissioner Wright moved Resolution No. 5588 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

No. 5589 – Authorize the GSZ Realty Letter of Recommendation:

Commissioner Mowczan moved Resolution No. 5589 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

No. 5590 – Authorize a 1 year contract extension for 2023 to Garden State Laboratory Service at the same Terms and Conditions:

Commissioner Wright moved Resolution No. 5590 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

A motion was made by Commissioner Johnson and seconded by Commissioner Devine that the meeting be adjourned at 6:26 p.m. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

Respectfully submitted,

Lateefah Agolio

