

TNSA  
Resolution No. 5765

**APPROVING A TWO YEAR CONTRACT WITH J. FLETCHER CREAMER &  
SON FOR FURNISHING AND DELIVERING FOR ROUTINE AND EMERGENCY  
RESPONSE SEFRVICES**

WHEREAS, pursuant to Notice to Bidders the Township of Neptune Sewerage Authority advertised for receipt of bids for Routine and Emergency Response Services for the 2024 and 2025 calendar years; and

WHEREAS, the Authority received bids for the above as set forth in the tabulation of bids prepared by the Purchasing Agent on Wednesday, December 6, 2023; and

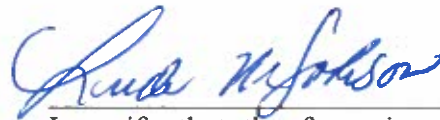
WHEREAS, after bids were received on Wednesday, December 6, 2023 and tabulated by the Purchasing Agent, it was determined that the bid of J. Fletcher Creamer and Son as indicated below was the lowest most responsible bid received and should be accepted and awarded by the Authority;

<u>Description</u>	<u>Company</u>	<u>Total Amount of Bid</u>
Routine and Emergency Response Services	J. Fletcher Creamer & Son	\$61,875.00

WHEREAS, the Authority's Certification of Funds is attached and made part of this resolution; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Neptune Sewerage Authority that the bid of J. Fletcher Creamer & Son in the amount as stated above be and is hereby approved; and

BE IT FURTHER RESOLVED that the Executive Director and Secretary are authorized to execute a contract with J. Fletcher Creamer & Son for the 2024 and 2025 calendar years.



I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at meeting of the Township of Neptune Sewerage Authority held on the 20<sup>th</sup> day of December 2023.

Governing Body Member	Recorded Vote		Abstain	Absent
	Aye	Nay		
James W. Manning, Jr.	X			
Harry Devine	X			
James Mowczan	X			
William Jones	X			
Linda Johnson	X			

TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY

CERTIFICATION OF FUNDS

Date: December 20, 2023  
To: Board of Commissioners  
From: Tina M. Cunningham  
Executive Director  
Subject: Routine and Emergency Response Services – 2024 & 2025

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I hereby certify that sufficient funds are available for payment for the above referenced contract as follows:

Firm: J. Fletcher Creamer & Son  
Amount: \$61,875.00  
Budget Account No.: 6230

  
Executive Director

TNSA  
Resolution No. 5764

**APPROVING A TWO YEAR CONTRACT WITH FREEHOLD  
CARTAGE, INC. FOR SLUDGE REMOVAL AND DISPOSAL**

WHEREAS, pursuant to Notice to Bidders the Township of Neptune Sewerage Authority advertised for receipt of bids for Sludge Removal and Disposal for the 2024 and 2025 calendar years; and

WHEREAS, the Authority received bids for the above as set forth in the tabulation of bids prepared by the Purchasing Agent on Wednesday, December 6, 2023; and

WHEREAS, after bids were received on Wednesday, December 6, 2023 and tabulated by the Purchasing Agent, it was determined that the bid of Freehold Cartage, Inc. as indicated below was the lowest most responsible bid received and should be accepted and awarded by the Authority;

<u>Description</u>	<u>Company</u>	<u>Total Amount of Bid</u>
Sludge Removal and Disposal	Freehold Cartage, Inc.	\$308,000.00

WHEREAS, the Authority's Certification of Funds is attached and made part of this resolution; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Neptune Sewerage Authority that the bid of Freehold Cartage, Inc. in the amount as stated above be and is hereby approved; and

BE IT FURTHER RESOLVED that the Executive Director and Secretary are authorized to execute a contract with Freehold Cartage, Inc. for the 2024 and 2025 calendar years.



I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at meeting of the Township of Neptune Sewerage Authority held on the 20<sup>th</sup> day of December 2023.

Governing Body Member	Recorded Vote		Abstain	Absent
	Aye	Nay		
James W. Manning, Jr.	X			
Harry Devine	X			
James Mowczan	X			
William Jones	X			
Linda Johnson	X			

TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY

CERTIFICATION OF FUNDS

Date: December 20, 2023  
To: Board of Commissioners  
From: Tina M. Cunningham  
Executive Director  
Subject: Sludge Removal and Disposal – 2024 & 2025

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I hereby certify that sufficient funds are available for payment for the above referenced contract as follows:

Firm:	FCI
Amount:	\$308,000.00
Budget Account No.:	6300

  
Executive Director

TNSA  
Resolution No. 5763

**RESOLUTION ESTABLISHING COMPENSATION FOR THE  
TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY  
COMMISSIONERS EFFECTIVE JANUARY 1, 2024**

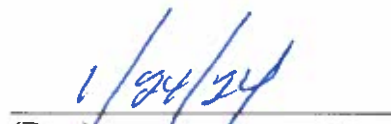
WHEREAS, the Township of Neptune has amended Volume 1, Chapter II, Section 2-37 of the Code of the Township of Neptune entitled "Neptune Sewerage Authority", by amending the annual maximum compensation amount permitted for the Township of Neptune Sewerage Authority Members. As amended, the maximum compensation for Commissioners is \$5,000 per annum and \$5,500 for Chairperson per annum; and

NOW, THEREFORE, BE IT RESOLVED this 20<sup>th</sup> day of December, 2023 by the Township of Neptune Sewerage Authority as follows:

1. The Authority establishes the compensation for Commissioners at \$5,000 per annum and \$5,500 for the Chairperson per annum.
2. The aforementioned compensation adjustments are effective January 1, 2024.

ADOPTED by the Township of Neptune Sewerage Authority on December 20, 2023.

  
(Secretary's Signature)

  
(Date)

Governing Body Member	Recorded Vote			
	Aye	Nay	Abstain	Absent
James W. Manning, Jr.	X			
Harry Devine	X			
James Mowczan	X			
William Jones	X			
Linda Johnson		X		

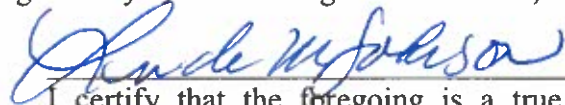
TNSA  
Resolution No. 5762

**RESOLUTION AUTHORIZING A FOUR YEAR AGREEMENT  
WITH RANK-AND-FILE EMPLOYEES**

WHEREAS, the Township of Neptune Sewerage Authority Board of Commissioners has in the past, entered into an Agreement with the rank-and-file employees with respect to various terms and conditions of employment; and

WHEREAS, the Authority has agreed to enter into a new Agreement with the rank-and-file employees for a period of four (4) years beginning January 1, 2024 through December 31, 2027 with a three and a half percent (3.5%) base salary increase for Off-Guide employees per year; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Neptune Sewerage Authority to authorize the Board of Commissioners to enter into a new four year agreement with the rank-and-file employees beginning January 1, 2024 through December 31, 2027.



I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 20<sup>th</sup> day of December 2023.

Governing Body Member	Recorded Vote			
	Aye	Nay	Abstain	Absent
James W. Manning, Jr.	X			
Harry Devine	X			
James Mowczan	X			
William Jones	X			
Linda Johnson	X			




TNSA  
Resolution No. 5761

**RESOLUTION AUTHORIZING A THREE YEAR AGREEMENT  
WITH THE MANAGEMENT TEAM**

WHEREAS, the Township of Neptune Sewerage Authority Board of Commissioners has in the past, entered into an Agreement with the Management employees with respect to various terms and conditions of employment; and

WHEREAS, the Authority has agreed to enter into a new Agreement with the Management employees for a period of three (3) years beginning January 1, 2024 through December 31, 2026 with a three and a half percent (3.5%) base salary increase per year; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Neptune Sewerage Authority to authorize the Board of Commissioners to enter into a new three year agreement with the Management employees beginning January 1, 2024 through December 31, 2026.

  
I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 20<sup>th</sup> day of December 2023.

Governing Body Member	Recorded Vote			
	Aye	Nay	Abstain	Absent
James W. Manning, Jr.	X			
Harry Devine	X			
James Mowczan	X			
William Jones	X			
Linda Johnson	X			

**RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR  
TO SOLICIT FOR PROFESSIONAL SERVICES**

WHEREAS, the Township of Neptune Sewerage Authority (“TNSA”) has determined the need to solicit for the following professional services for Authority Attorney, Consulting Attorney, Labor and Employment Attorney, Authority Engineer, Consulting Engineer, Financial Advisor, Authority Auditor, Bond Counsel and Risk Management Consultant to made in accordance with the Fair and Open Process pursuant to the provisions of N.J.S.A. 19:44A-20.5 et seq.; and

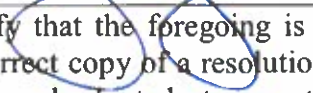
WHEREAS, TNSA will solicit for Request for Qualifications (RFQ’s) pursuant to the provisions of N.J.S.A 19:44A-20.5 et seq. (New Jersey Pay to Play Law) in the official newspapers; and

WHEREAS, eligible applicants must submit a Statement of Qualifications, Business Registration Certificate and Ownership Disclosure Form; and

WHEREAS, all successful applicants will be required to comply with Affirmative Action Regulations of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 14:27; including a copy of their Affirmative Action language for Goods, Professional Services and General Service Contracts and N.J.S.A. 52:32-44 et. seq.; New Jersey Business Registration; and

WHEREAS, TNSA reserves the right to reject any and all submissions;

NOW, THEREFORE, BE IT RESOLVED to authorize the Executive Director to advertise for submission of RFQ’s for Professional Services as enumerated in this document.

  
I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 20<sup>th</sup> day of December 2023.

Governing Body Member	Recorded Vote		Abstain	Absent
	Aye	Nay		
James W. Manning, Jr.	X			
Harry Devine	X			
James W. Mowczan	X			
Linda Johnson	X			
William Jones	X			

TNSA  
Resolution No. 5759

**AUTHORIZE THE PURCHASE OF SAFETY EQUIPMENT  
FROM GEN-EL SAFETY & INDUSTRIAL PRODUCTS**

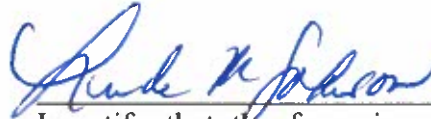
WHEREAS, the Township of Neptune Sewerage Authority authorized the Purchasing Agent to receive quotes for safety equipment; and

WHEREAS, three (3) quotes were received and Gen-el safety & Industrial Products was the lowest most responsible quote received in the amount of \$23,505.75; and

WHEREAS, the Authority's Purchasing Agent has reviewed the quotes and is recommending the award of the purchase of safety equipment to Gel-el Safety & Industrial Products in the amount of \$23,505.75; and

WHEREAS, the Authority's Certification of Funds is attached and made part of this resolution;

NOW, THEREFORE, BE IT RESOLVED on the 20<sup>th</sup> day of December 2023, by the governing body of the Township of Neptune Sewerage Authority to award the above to Gen-el Safety & Industrial Products in the amount of \$23,505.75.



I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 20<sup>th</sup> day of December 2023.

Governing Body Member	Recorded Vote			
	Aye	Nay	Abstain	Absent
James W. Manning, Jr.	X			
Harry Devine	X			
James Mowczan	X			
William Jones	X			
Linda Johnson	X			

TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY

CERTIFICATION OF FUNDS

Date: December 20, 2023  
To: Board of Commissioners  
From: Tina M. Cunningham  
Executive Director  
Subject: Safety Equipment -

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I hereby certify that sufficient funds are available for payment for the above referenced contract as follows:

Firm:	Gen-el Safety & Industrial Products
Amount:	\$23,505.75
Budget Account No.:	6230

  
Executive Director

TNSA  
Resolution No. 5758

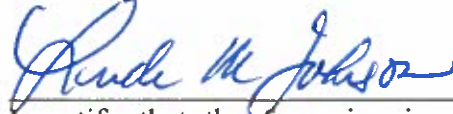
**AUTHORIZING THE PURCHASE OF AN ON PREMISE  
VIDEO SURVEILLANCE SYSTEM THROUGH NJ STATE CONTRACT**

WHEREAS, the Township of Neptune Sewerage Authority (“TNSA”) authorizes the purchase on an on premise video surveillance system through NJ State Contract No. T2424; and

WHEREAS, the purchase of goods and services by local contracting units is authorized by the Local Public Contract Laws, N.J.S.A. 40A:11-12; and

WHEREAS, the Authority’s Certification of Funds is attached and made part of this resolution.

NOW, THEREFORE, BE IT RESOLVED, by the Township of Neptune Sewerage Authority that the purchase of an on premise video surveillance system be and is hereby authorized through NJ State Contract No. T2424 awarded to Commercial Technology Contractors Incorporated in the amount of \$22,015.33.



I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 20<sup>th</sup> day of December 2023.

Governing Body Member	Recorded Vote			
	Aye	Nay	Abstain	Absent
James W. Manning, Jr.	X			
Harry Devine	X			
James Mowczan	X			
William Jones	X			
Linda Johnson	X			

TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY

CERTIFICATION OF FUNDS

Date: December 20, 2023  
To: Board of Commissioners  
From: Tina M. Cunningham  
Executive Director  
Subject: Video Surveillance System – Laird Ave. P.S.

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I hereby certify that sufficient funds are available for payment for the above referenced contract as follows:

Firm:	CTCI
Amount:	\$22,015.33
Budget Account No.:	8010



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Executive Director

TNSA  
Resolution No. 5757

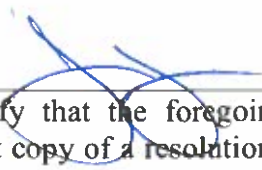
**RESOLUTION APPROVING A PERFORMANCE BOND  
WITH MIRACLE CHEMICAL COMPANY**

WHEREAS, the Township of Neptune Sewerage Authority (“TNSA”) has awarded a six month contract for Furnishing and Delivering of Sodium Hypochlorite to Miracle Chemical Company from January 1, 2024 through June 30, 2023; and

WHEREAS, the Local Public Contracts Law requires that a Performance Bond be submitted in the amount of the contract; and

BE IT RESOLVED, the Authority’s Attorney has reviewed the performance bond and found it to be acceptable;

NOW, THEREFORE, BE IT RESOLVED to accept and approve the performance bond submitted by Miracle Chemical Company.

  
I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 20<sup>th</sup> day of December 2023.

Governing Body Member	Recorded Vote			
	Aye	Nay	Abstain	Absent
James W. Manning, Jr.	X			
Harry Devine	X			
James Mowczan	X			
Linda Johnson	X			
William Jones	X			

TNSA  
Resolution No. 5756

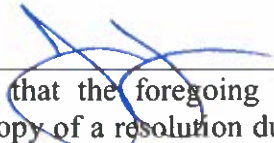
**RESOLUTION APPROVING A PERFORMANCE BOND  
WITH EVOQUA WATER TECHNOLOGIES, LLC.**

WHEREAS, the Township of Neptune Sewerage Authority (“TNSA”) has awarded a one year contract for Furnishing and Delivering of Hydrogen Sulfide Control Chemical to Evoqua Water Technologies, LLC.; and

WHEREAS, the Local Public Contracts Law requires that a Performance Bond be submitted in the amount of the contract; and

BE IT RESOLVED, the Authority’s Attorney has reviewed the performance bond and found it to be acceptable;

NOW, THEREFORE, BE IT RESOLVED to accept and approve the performance bond submitted by Evoqua Water Technologies, LLC.

  
I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 20<sup>th</sup> day of December 2023.

Governing Body Member	Recorded Vote			
	Aye	Nay	Abstain	Absent
James W. Manning, Jr.	X			
Harry Devine	X			
James Mowczan	X			
Linda Johnson	X			
William Jones	X			



TNSA  
Resolution No. 5755

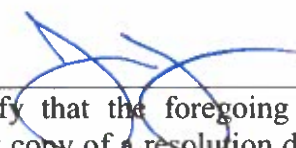
**RESOLUTION APPROVING A PERFORMANCE BOND  
WITH UNIVAR SOLUTIONS USA, INC.**

WHEREAS, the Township of Neptune Sewerage Authority (“TNSA”) has awarded a one year contract for Furnishing and Delivering of Calcium Hydroxide 45% to Univar Solutions USA, Inc.; and

WHEREAS, the Local Public Contracts Law requires that a Performance Bond be submitted in the amount of the contract; and

BE IT RESOLVED, the Authority’s Attorney has reviewed the performance bond and found it to be acceptable;

NOW, THEREFORE, BE IT RESOLVED to accept and approve the performance bond submitted by Univar Solutions USA, Inc.

  
I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 20<sup>th</sup> day of December 2023.

Governing Body Member	Recorded Vote			
	Aye	Nay	Abstain	Absent
James W. Manning, Jr.	X			
Harry Devine	X			
James Mowczan	X			
Linda Johnson	X			
William Jones	X			

TNSA  
Resolution No. 5754

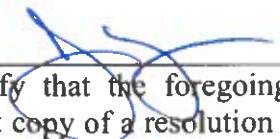
**RESOLUTION APPROVING A PERFORMANCE BOND  
WITH ELECTRO MAINTENANCE, INC.**

WHEREAS, the Township of Neptune Sewerage Authority (“TNSA”) has awarded a two year contract for Electrician Services to Electro Maintenance, Inc.; and

WHEREAS, the Local Public Contracts Law requires that a Performance Bond be submitted in the amount of the contract; and

BE IT RESOLVED, the Authority’s Attorney has reviewed the performance bond and found it to be acceptable;

NOW, THEREFORE, BE IT RESOLVED to accept and approve the performance bond submitted by Electro Maintenance, Inc.

  
I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 20<sup>th</sup> day of December 2023.

Governing Body Member	Recorded Vote			
	Aye	Nay	Abstain	Absent
James W. Manning, Jr.	X			
Harry Devine	X			
James Mowczan	X			
Linda Johnson	X			
William Jones	X			

TNSA  
Resolution No. 5753

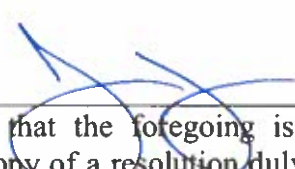
**RESOLUTION APPROVING A PERFORMANCE BOND  
WITH GARDEN STATE LABORATORIES, INC.**

WHEREAS, the Township of Neptune Sewerage Authority (“TNSA”) has awarded a one year contract for Laboratory Analysis Services to Garden State Laboratories, Inc.; and

WHEREAS, the Local Public Contracts Law requires that a Performance Bond be submitted in the amount of the contract; and

BE IT RESOLVED, the Authority’s Attorney has reviewed the performance bond and found it to be acceptable;

NOW, THEREFORE, BE IT RESOLVED to accept and approve the performance bond submitted by Garden State Laboratories, Inc.

  
I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 20<sup>th</sup> day of December 2023.

Governing Body Member	Recorded Vote			
	Aye	Nay	Abstain	Absent
James W. Manning, Jr.	X			
Harry Devine	X			
James Mowczan	X			
Linda Johnson	X			
William Jones	X			

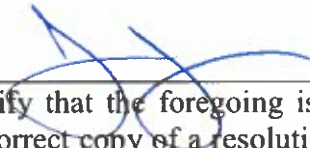
TNSA  
Resolution No. 5152

**RESOLUTION AUTHORIZING A TWO YEAR RENEWAL  
AGREEMENT WITH DELTA DENTAL**

WHEREAS, the Township of Neptune Sewerage Authority (“TNSA”) has authorized the Executive Director to enter into a two (2) year contract extension with Delta Dental beginning January 1, 2024 through December 31, 2025 for dental services for TNSA employees; and

WHEREAS, the Authority’s Certification of Funds is attached and made part of this resolution; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Neptune Sewerage Authority to authorize the Executive Director to enter into a two (2) year contract extension with Delta Dental beginning January 1, 2024 through December 31, 2025 for dental services for TNSA employees.

  
I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 20<sup>th</sup> day of December 2023.

Governing Body Member	Recorded Vote			
	Aye	Nay	Abstain	Absent
James W. Manning, Jr.	X			
Harry Devine	X			
James Mowczan	X			
Linda Johnson	X			
William Jones	X			

TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY

CERTIFICATION OF FUNDS

Date: December 20, 2023  
To: Board of Commissioners  
From: Tina M. Cunningham  
Executive Director  
Subject: Delta Dental Services

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I hereby certify that sufficient funds are available for payment for the above referenced contract as follows:

Firm: Delta Dental  
Amount: \$20,000 - \$25,000  
Budget Account No.: 5014/6014

  
Executive Director

TNSA  
Resolution No. 5751

**DESIGNATION OF PUBLIC AGENCY COMPLIANCE OFFICER  
(P.A.C.O.)**

WHEREAS, the Affirmative Action Officer of the New Jersey Department of Treasury has revised its obligation of the public contracting process set forth in N.J.A.C. 17:27 et seq., pursuant to P.L. 1975, C. 127; and

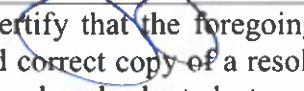
WHEREAS, the regulations require the designation of a “Public Agency Compliance Officer” (P.A.C.O) to represent the Township of Neptune Sewerage Authority (TNSA); and

WHEREAS, the P.A.C.O. is required to be appointed annually; and

WHEREAS, TNSA designates Tina M. Cunningham as the Public Agency Compliance Officer for calendar year 2024;

NOW, THEREFORE, BE IT RESOLVED by the Township of Neptune Sewerage Authority in the County of Monmouth, State of New Jersey, that:

1. Tina M. Cunningham is appointed as the P.A.C.O for the calendar year 2024.
2. A copy of the resolution shall be forwarded to the New Jersey State Affirmative Action Office and be made available at the Authority’s Administration Office for public inspection.

  
I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 20<sup>th</sup> day of December 2023.

Governing Body Member	Recorded Vote			
	Aye	Nay	Abstain	Absent
James W. Manning, Jr.	X			
Harry Devine	X			
James Mowczan	X			
Linda Johnson	X			
William Jones	X			

STATE OF NEW JERSEY  
DEPARTMENT OF THE TREASURY  
DIVISION OF PURCHASE & PROPERTY  
CONTRACT COMPLIANCE AUDIT UNIT  
EEO MONITORING PROGRAM

Print Form

Submit by Email

## Designation Of Public Agency Compliance Officer (P.A.C.O)

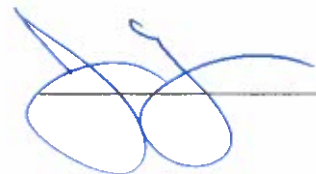
The designated Public Agency Compliance Officer (P.A.C.O.) is:

Public Agency:	<u>Twp. of Neptune Sewerage Authority</u>	Telephone:	<u>732-922-3434</u>
Name:	<u>Tina M. Cunningham</u>	Fax:	<u>732-922-6653</u>
Title:	<u>Executive Director</u>	Email:	<u>dellapietro@tnsa-nj.org</u>
Business Address:	<u>634 Old Corlies Ave.</u>		
	<u>Neptune, NJ 07753</u>		

Current Highest Elected or Appointed Official: Chairman

- No Person currently serving as the P.A.C.O.
- The P.A.C.O will be appointed at the next Board/Council meeting. A copy of the resolution designating the appointee will be sent to the Division of Purchase & Property, Contract Compliance Audit Unit, EEO Monitoring Program.
- Additional technical assistance is required.

Public Agency Official Signature:



Please mail or fax form to:

TNSA  
Resolution No. 5750

**RESOLUTION APPOINTING FUND COMMISSIONER**  
**2024 Fund Year**

WHEREAS, the Township of Neptune Sewerage Authority (hereinafter "Local Unit") is a member of the Statewide Insurance Fund (hereinafter "Fund"), a joint insurance fund as defined in N.J.S.A. 40A:10-36 et seq.; and

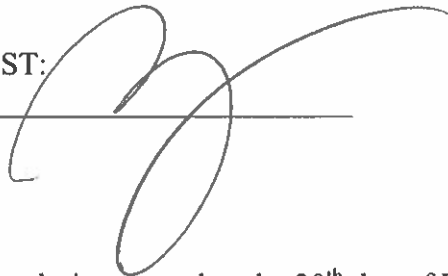
WHEREAS, the Fund's Bylaws require participating members to appoint a Fund Commissioner;

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Township of Neptune Sewerage Authority (Local Unit) that Tina M. Cunningham is hereby appointed as Fund Commissioner for the Local Unit for the Fund Year 2024; and

BE IT FURTHER RESOLVED that James W. Manning, Jr. is hereby appointed as the Alternate Fund Commissioner for the Local Unit for the Fund Year 2024; and

BE IT FURTHER RESOLVED that the Local Unit's Fund Commissioner is authorized and directed to execute all such documents as required by the Fund.

Township of Neptune Sewerage Authority

ATTEST:   
\_\_\_\_\_

By: James Mowczan

Print Name: \_\_\_\_\_

Title: Secretary

This resolution agreed to the 20<sup>th</sup> day of December, 2023 by a vote of:

5 Affirmative \_\_\_\_\_ Abstain \_\_\_\_\_ Negative \_\_\_\_\_ Absent



TNSA  
RESOLUTION NO. 5749

**RESOLUTION TO JOIN (RENEW) THE FUND**

WHEREAS, a number of local units have joined together to form the Statewide Insurance Fund (“FUND”), a joint insurance fund, as permitted by N.J.S.A. 40A:10-36, *et seq.*; and

WHEREAS, the Township of Neptune Sewerage Authority (“LOCAL UNIT”) has complied with relevant law with regard to the acquisition of insurance; and

WHEREAS, the statutes and regulations governing the creation and operation of joint insurance funds contain elaborate restrictions and safeguards concerning the safe and efficient administration of such funds; and

WHEREAS, the LOCAL UNIT has determined that membership in the Fund is the best interest of the LOCAL UNIT.

WHEREAS, the LOCAL UNIT agrees to be a member of the FUND for a period of three (3) years, effective from **January 1, 2024** terminating on **January 1, 2027** at 12:01 a.m. standard time; and

WHEREAS, the LOCAL UNIT has never defaulted on claims, if self-insured, and has not been canceled for non-payment of insurance premiums for two (2) years prior to the date of this Resolution.

NOW, THEREFORE, BE IT RESOLVED that the LOCAL UNIT does hereby agree to join the Statewide Insurance Fund; and

BE IT FURTHER RESOLVED that to the extent required by law, the LOCAL UNIT shall provide notice of the Indemnity and Trust Agreement to the Office of the State Comptroller; and

BE IT FURTHER RESOLVED that the LOCAL UNIT will be afforded the following coverage(s):

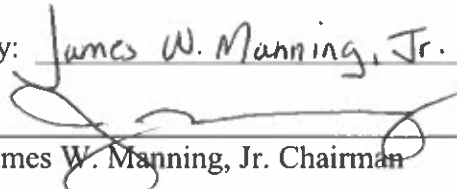
- Workers’ Compensation & Employer’s Liability
- Comprehensive General Liability
- Automobile Liability and Physical Damage
- Public Officials and Employment Practices Liability
- Pollution Liability
- Property
- Inland Marine Boiler and Machinery
- Crime-Faithful Performance and Fidelity
- Cyber Liability

Non Owned Aircraft


BE IT FURTHER RESOLVED that Tina M. Cunningham is hereby appointed as the LOCAL UNIT's Fund Commissioner and is authorized to execute the application for membership and the accompanying certification on behalf of the LOCAL UNIT; and James W. Manning, Jr. is hereby appointed as the LOCAL UNIT's Alternate Fund Commissioner.

BE IT FURTHER RESOLVED that the LOCAL UNIT's Fund Commissioner is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying the membership in the FUND as required by the FUND's Bylaws and to deliver same to the Administrator of the FUND with the express reservation that said documents shall become effective only upon the LOCAL UNIT's admissions to the FUND following approval of the FUND by the New Jersey Department of Banking and Insurance.

Township of Neptune Sewerage Authority

By: James W. Manning, Jr.  
  
James W. Manning, Jr. Chairman

ATTEST:

  
James Mowezan, Secretary

This Resolution agreed to the 20<sup>th</sup> day of December 2023, by a vote of:

5 Affirmative \_\_\_\_\_ Abstain \_\_\_\_\_ Negative \_\_\_\_\_ Absent

## STATEWIDE INSURANCE FUND

### INDEMNITY AND TRUST AGREEMENT

THIS AGREEMENT made this 20th day of December 2023, in the County of Monmouth, State of New Jersey, by and between the Statewide Insurance Fund (hereinafter "FUND"), and the Township of Neptune Sewerage Authority in the County of Monmouth a duly constituted local unit of government (hereinafter "LOCAL UNIT");

WHEREAS, two or more local units have collectively formed a joint insurance fund as such an entity is authorized and described in N.J.S.A. 40A:10-36 et seq.; and

WHEREAS, the LOCAL UNIT has agreed to become a member of the FUND in accordance with and to the extent provided for in the Bylaws of the FUND and in consideration of such obligations and benefits to be shared by the membership of the FUND; and

WHEREAS, the LOCAL UNIT has complied with relevant law with regard to the acquisition of insurance;

NOW, THEREFORE, it is agreed as follows:

1. The LOCAL UNIT, upon entering the FUND, agrees to be bound by and to accept and comply with each and every provision of the FUND's Bylaws, Risk Management Program, as it applies to the LOCAL UNIT and the applicable statutes and administrative regulations pertaining to joint insurance funds.
2. The LOCAL UNIT agrees to participate in the FUND with respect to the coverage listed in the LOCAL UNIT's "Resolution to Join" in accordance with the FUND's Bylaws and Risk Management Program.
3. The LOCAL UNIT agrees to become a member of the FUND until January 1, 2027, at 12:01 a.m. eastern standard time. The commencement date shall be the effective date as established by the Fund's Bylaws and policies.
4. The LOCAL UNIT certifies that it has not been canceled for non-payment of insurance premiums for a period of at least two (2) years prior to the date hereof, or, if self-insured, that it has never defaulted on any claims.
5. In consideration of membership in the Fund, the LOCAL UNIT agrees that it shall jointly and severally assume and discharge the liability of each and every member of the Fund in accordance with statute and regulation, and by execution hereof the full faith and credit of the LOCAL UNIT is pledged to the punctual payment of any sums which shall become due to the Fund in accordance with the Bylaws thereof, this Agreement or any applicable statute or regulation.
6. If the FUND, in the enforcement of any part of this Agreement, shall incur necessary expense or become obligated to pay attorney's fees and/or court

costs, the LOCAL UNIT agrees to reimburse the Fund for all such reasonable expenses, fees and costs on demand.

7. The LOCAL UNIT and the FUND agree that the FUND shall hold in trust all monies paid by the LOCAL UNIT to the FUND and those monies will be used in accordance with all applicable statutes, the Fund's Bylaws and the Risk Management Program.
8. If required by the Commissioner of Insurance or applicable statutes or regulations, the FUND shall establish separate trust fund accounts in accordance with N.J.S.A. 40A:10-36, et seq. and any other statutes or regulations that may be applicable. Said trust accounts shall be used solely for the payment of claims made against members of the FUND, excess insurance premiums and/or administration of the FUND, or for such other purposes as now or hereunder permitted by statute or regulation.
9. Each LOCAL UNIT which shall become a member of the FUND shall be obligated to execute an agreement similar in form to this Agreement.
10. To the extent required by law, the LOCAL UNIT shall provide notice of this Agreement to Office of the State Comptroller.

Township of Neptune Sewerage Authority

By James W Manning Jr.  
James W. Manning, Jr. Chairman

Attest

\_\_\_\_\_  
Secretary

STATEWIDE INSURANCE FUND

By: \_\_\_\_\_  
Chairman

Attest

Secretary

Dated: 12/20/27

# 5748

# 2024 ADOPTED BUDGET RESOLUTION

## Neptune Township Sewerage Authority

**FISCAL YEAR: January 01, 2024 to December 31, 2024**

WHEREAS, the Annual Budget and Capital Budget/Program for the Neptune Township Sewerage Authority for the fiscal year beginning January 01, 2024 and ending December 31, 2024 has been presented for adoption before the governing body of the Neptune Township Sewerage Authority at its open public meeting of December 20, 2023; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget presented for adoption reflects Total Revenues of \$6,827,900.00, Total Appropriations, including any Accumulated Deficit, if any, of \$6,593,850.00, and Total Unrestricted Net Position utilized of \$0.00; and

WHEREAS, the Capital Budget as presented for adoption reflect Total Capital Appropriations of \$3,324,000.00 and Total Unrestricted Net Position Utilized of \$3,324,000.00; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Neptune Township Sewerage Authority at an open public meeting held on December 20, 2023 that the Annual Budget and Capital Budget/Program of the Neptune Township Sewerage Authority for the fiscal year beginning January 01, 2024 and ending December 31, 2024 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

dellapietro@tnsa-nj.org

(Secretary's Signature)

20-Dec-23

(Date)

### Governing Body Recorded Vote

Member	Aye	Nay	Abstain	Absent
James W. Manning, Jr.	X			
Harry Devine	X			
James Mowczan	X			
Linda Johnson	X			
William Jones	X			

TNSA  
Resolution No. 5747

**RESOLUTION AUTHORIZING THE ENDORSEMENT OF TWA  
APPLICATION FOR AVON LAKEVIEW**

WHEREAS, the Township of Neptune Sewerage Authority (“TNSA”) has received an application for Treatment Works Approval (TWA-1) for the following project:

<b>Municipality</b>	Borough of Avon-by-the-Sea
<b>Block</b>	3
<b>Lots</b>	5.01 & 5.02
<b>Applicant</b>	Avon Lakeview
<b>Description</b>	15 Three Bedroom Townhouses and Affordable Housing Complex

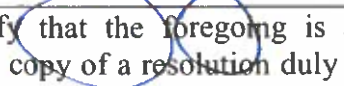
WHEREAS, TNSA Consulting Engineer Jeffrey Fedorchak of Remington & Vernick Engineers has reviewed the application and calculated the approximate daily flow of 5,250 gallons of wastewater per day from this project; and

WHEREAS, TNSA Consulting Engineer Jeffrey Fedorchak of Remington & Vernick Engineers has calculated the approximate utilization and capacity. Upon completion and approval of the project it will be adjusted according to the following:

Customer Reserved Capacity:	370,000	GPD
Customer Recorded Utilization:	299,074	GPD
Customer Reserved Capacity:	5,250	GPD
Customer Total Utilization:	304,324	GPD
Total Remaining Capacity:	65,676	GPD

NOW, THEREFORE, BE IT RESOLVED by TNSA that it will accept treatment for the above stated wastewater flow; and

BE IT FURTHER RESOLVED that the Executive Director of TNSA be and is hereby authorized to sign the appropriate section of Form TWA-1 to evidence this acceptance if applicable.

  
I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 20<sup>th</sup> day of December, 2023.

Governing Body Member	Recorded Vote		Abstain	Absent
	Aye	Nay		
James W. Manning, Jr.	X			
Harry Devine	X			
James Mowczan	X			
Linda Johnson	X			
William Jones	X			

# RESOLUTION

No. 5746

December 2023

Payroll - November 02, 2023	\$	35,457.20
Payroll Taxes - November 02, 2023	\$	15,964.12
Payroll - November 16, 2023	\$	34,658.08
Payroll Taxes - November 16, 2023	\$	15,823.08
Payroll - November 30, 2023	\$	37,586.49
Payroll Taxes - November 30, 2023	\$	3,167.74
NJSHP - December Retirees	\$	27,151.49
NJSHP - December Active	\$	27,128.62
NJ Division of Pension - November 2023	\$	12,758.19
<b>Total Paid:</b>	\$	<b>209,695.01</b>

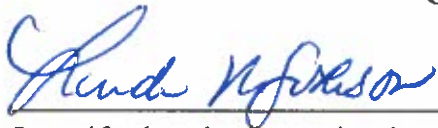
Aeromet Engineering, Inc.	\$	250.00
Allied Construction Group, Inc.	\$	105,487.96
All Industrial Safety products, Inc.	\$	1,108.98
Amerigas Propane, Inc.	\$	1,358.34
Aramark	\$	419.19
Arcadis US, Inc.	\$	22,626.10
Atlantic Plumbing Supply Corp.	\$	2,110.20
Bathgate, Wegener & Wolf, PC	\$	15,174.65
Bradley Car Care	\$	2,713.40
Cablevision Systems Corporation	\$	1,001.55
Capehart & Scatchard PA	\$	6,065.00
CMRS-FP	\$	100.00
Country Clean, Inc.	\$	483.14
Cowley's Pest Control, Inc.	\$	175.00
Delta Dental of NJ, Inc.	\$	1,855.72
Design Plastic Systems, Inc.	\$	4,340.00
Eastcom Associates, Inc.	\$	641.00
Electro Maintenance Inc.	\$	14,742.00
Endress & Hauser, Inc.	\$	16,123.82
Evoqua Water Technologies, LLC	\$	1,480.00
Fire Security Technologies, Inc.	\$	1,465.00
FlexFacts.com	\$	64.24



Francotyp-Postalia, Inc.	\$	126.00
Freehold Cartage, Inc.	\$	1,473.88
Gannett Satellite Information Network, Inc.	\$	185.72
Garden State Laboratories, Inc.	\$	2,062.00
Geese Police, Inc.	\$	2,920.00
Genuine Parts Company	\$	595.80
Gerhart Systems and Controls	\$	1,601.00
HD Supply Facilities Maintenanc	\$	5,877.57
Home Depot U.S.A., Inc.	\$	2,192.82
Jersey Shore Florist	\$	200.00
JCP&L	\$	42,241.82
Joseph Fazzio-Howell, LLC	\$	1,605.66
Lawes Coal Company, Inc.	\$	218.85
Maintainco, Inc.	\$	397.40
Manning, James, Jr.	\$	728.02
McMaster-Carr Supply Company	\$	724.52
Miracle Chemical Co	\$	32,734.44
NSI Neal Systems	\$	1,775.40
Nestle Waters North America Inc.	\$	16.49
New Jersey American Water Company	\$	1,334.85
New Jersey Natural Gas Company	\$	7,232.74
NJSLOM	\$	320.00
One Call Concepts, Inc.	\$	11.44
Paychex Investment Parnership LP	\$	457.17
Petty Cash	\$	113.11
Pilot Electric Co., Inc.	\$	78,310.55
Postmaster of Neptune	\$	388.00
Remington & Vernick Engineers II, Inc.	\$	19,745.51
Russell Reid Waste Hauling and Disposal	\$	69,602.26
Seaboard Welding Supply, Inc.	\$	62.00
Sewer Equipment Co. of Florida, Inc.	\$	473.77
Stewart & Stenveson Power Products, LLC	\$	19,652.00
Sunbelt Rentals, Inc.	\$	5,435.18
Superior Central Boiler	\$	1,640.00
The New Coaster, LLC	\$	135.64
THRYV, Inc.	\$	19.95
Township of Neptune	\$	2,159.74

Treasure - State of NJ	\$	3,200.00
Univar USA Inc.	\$	14,771.25
Vaider Network Solutions	\$	2,687.95
Verizon	\$	796.13
Verizon Wireless	\$	102.82
Water Resource Management	\$	21,349.00
W W Grainger Inc	\$	9,305.32
Xerox Corporation	\$	239.33
<b>To Be Paid</b>	\$	<u>557,008.39</u>

<b>GRAND TOTAL</b>	\$	<u><u>766,703.40</u></u>
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I certify that the foregoing is a true and correct copy of resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 20th day of December 2023.

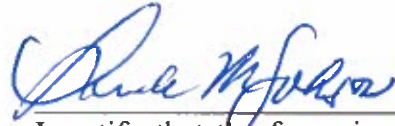
TNSA  
RESOLUTION NO. 5745

**RESOLUTION OF THE TOWNSHIP OF NEPTUNE SEWERAGE  
AUTHORITY TO ADJOURN EXECUTIVE SESSION**

WHEREAS, the Township of Neptune Sewerage Authority by TNSA Resolution No. 5744 to enter into Executive Session; and

WHEREAS, all matters for this Executive Session have been discussed;

NOW, THEREFORE, BE IT RESOLVED by the Township of Neptune Sewerage Authority that it be authorized to adjourn from Executive Session at 7:45 p.m.



I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 20th day of December 2023.

Governing Body Member	Recorded Vote			
	Aye	Nay	Abstain	Absent
James W. Manning, Jr.	X			
Harry Devine	X			
James Mowczan	X			
Linda Johnson	X			
William Jones	X			

TNSA  
RESOLUTION NO. 5744

**RESOLUTION OF THE TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY  
TO ENTER INTO A CLOSED SESSION TO DISCUSS; PERSONNEL MATTERS  
AND CONTRACTUAL MATTERS**


WHEREAS, the Township of Neptune Sewerage Authority (“Authority”), a duly constituted public body in the County of Monmouth, State of New Jersey, has determined there is a need to discuss the following subject in closed session:


1. Personnel Matter(s)
2. Contractual Matter(s)

NOW, THEREFORE BE IT RESOLVED, upon proper motion and vote at a public meeting by the Township of Neptune Sewerage Authority in the County of Monmouth, State of New Jersey as follows:

1. The Authority entered into closed session to discuss the topics above on December 20, 2023.
2. The closed session minutes may be made available to the public shortly after the Authority adopts them by proper motion and vote.

ADOPTED by the Township of Neptune Sewerage Authority on December 20, 2023;

  
(Secretary's Signature)

  
(Date)

Governing Body Member	Recorded Vote			
	Aye	Nay	Abstain	Absent
James W. Manning, Jr.	x			
Harry Devine	x			
James Mowczan	x			
Linda Johnson	x			
William Jones	x			