

TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY

October 18, 2023 Meeting

The meeting for the Township of Neptune Sewerage Authority was held on the above date with the following Authority Commissioners present: Harry Devine, James Mowczan, William Jones (arrived at 6:15 p.m.), Linda Johnson and James W. Manning, Jr. (via phone). The following consultants were also present: Mr. Fedorchak and Ms. Aldarelli. In addition, Executive Director Tina Cunningham and Bob Maybury from WRM were present.

Vice Chairman Devine called the meeting to order at 6:00 p.m. Moment of Silence and Flag Salute. Vice Chairman Devine stated that the fire exits are located in the direction that he is indicating, in case of fire you will be notified by bell and or public address system. Vice Chairman Devine requested a roll call.

Vice Chairman Devine made the following statement. Adequate notice of this meeting has been approved by the delivering of the required re-advertisement to the Asbury Park Press and the Coaster on September 14, 2023 and by filing a copy of said notice with the clerks of the customer municipalities.

Vice Chairman Devine questioned if anyone had any other business that may come before the Authority. None noted.

Vice Chairman Devine questioned Mr. Fedorchak if he had anything to add to his report. Mr. Fedorchak stated that he is working with the Authority on evaluating and updating the Authority's Rules and Regulations. He also stated that in accordance with the 2024 Capital Budget, the Authority has requested RVE to prepare a proposal for the Train 3 Rehabilitation Project. He stated that he would provide the proposal to the Commissioner in November.

Mr. Fedorchak indicated that he received a revised proposal with detailed information on the roof rehabilitation project for the Commissioners review. In addition, he is recommending approval of a TWA Application for the Borough of Avon which includes no additional flow. He is also requesting authorization for the approval of the TWA Application for the Authority's Headworks Project. The Board agreed with both recommendations.

Lastly, Mr. Fedorchak discussed the grant funding available for electric vehicles and charging stations. Chairman Manning requested an analysis of the costs for both conventional and electric vehicles utilizing potential grant funds. Mr. Fedorchak stated that he would work with the Authority on the analysis.

Vice Chairman Devine questioned Ms. Aldarelli if she had anything to report. Ms. Aldarelli indicated that she had nothing for open session.

Vice Chairman Devine questioned Mr. Maybury if he had anything to report. Mr. Maybury stated that he notified the DEP for the rain event on September 29, 2023 because the Authority

experienced influent flows of sixteen million gallons which caused the pond to overflow. Ms. Cunningham stated that John Manganaro provided a report of the customer flows during this event. She requested that the Commissioners review to discuss further in the near future.

Mr. Maybury discussed a few methods for customer towns to implement to help reduce I&I. The Commissioners discussed the methods and requested additional information.

Lastly, he stated that the Authority hauled out approximately 600,000 gallons of sludge between October 2nd and October 10th.

Chairman Manning questioned Ms. Cunningham if she had anything to add to her report. Ms. Cunningham stated she prepared a revised bills list for review and consideration. She also stated that a resolution was prepared with a list of surplus items to be auctioned through GovDeals.

Ms. Cunningham stated that she prepared resolutions for the following contract extensions for goods and services: Pump and Motor Repairs (2 yrs.), Hydrogen Sulfide Odor Control (1 yr.), Electrician Services (2 yrs.), Calcium Hydroxide (1 yr.), Laboratory Analysis Services (1 yr.) and Sodium Hypochlorite (6 months). In addition, Ms. Cunningham is authorizing to go out to bid for Sludge Removal and Disposal and Routine and Emergency Response.

Ms. Cunningham stated that the Authority received a draft Letter of Intent from NJ Natural Gas for a hydrogen fueling station project. She indicated that she spoke with Chairman Manning and he recommended to request NJ Natural Gas's attendance at the Authority's meeting in December to present their project. The Board agreed with the recommendation.

Lastly, Ms. Cunningham presented the 2024 Budget to the Board. The Commissioners discussed the budget and approved same with no increase in service charges.

APPROVAL OF MINUTES

Commissioner Johnson moved, seconded by Commissioner Mowczan that the Meeting Minutes of September 27, 2023 be approved as distributed. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

Commissioner Mowczan moved, seconded by Commissioner Johnson that the Executive Session Meeting Minutes of September 27, 2023 be approved as distributed. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

RESOLUTIONS

No. 5723 – Open Executive Session:

Commissioner Johnson moved Resolution No. 5723 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

No. 5724 – Adjourn from Executive Session:

Commissioner Johnson moved Resolution No. 5724 seconded by Commissioner Jones. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

No. 5725 – October Revised Payment of Bills:

Commissioner Mowczan moved Resolution No. 5725 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

No. 5726 – Approve Transitional Duty Policy Effective Immediately:

Commissioner Johnson moved Resolution No. 5726 seconded by Commissioner Manning. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

No. 5727 – Authorize the Executive Director to Auction Surplus Property through GovDeals:

Commissioner Johnson moved Resolution No. 5727 seconded by Commissioner Jones. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

No. 5728 – Authorize a Two Year Contract Extension with Electro Maintenance, Inc. for Electrician Services for 2024 & 2025:

Commissioner Johnson moved Resolution No. 5728 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

No. 5729 – Authorize a Two Year Contract Extension with Pilot Electric Company for Pump and Motor Repairs for 2024 & 2025:

Commissioner Johnson moved Resolution No. 5729 seconded by Commissioner Manning. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

No. 5730 – Authorize a One Year Contract Extension with Garden State Laboratories, Inc. for Laboratory Analysis Services for 2024:

Commissioner Johnson moved Resolution No. 5730 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

No. 5731 – Authorize a One Year Contract Extension with Evoqua Water Technologies for Hydrogen Sulfide Control Chemical for 2024:

Commissioner Manning moved Resolution No. 5731 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

No. 5732 – Authorize a Six Month Contract Extension with Miracle Chemical Company for Sodium Hypochlorite for 2024:

Commissioner Johnson moved Resolution No. 5732 seconded by Commissioner Jones. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

No. 5733 – Authorize the Executive Director to Solicit Bids for Sludge Removal and Disposal:

Commissioner Johnson moved Resolution No. 5733 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

No. 5734 – Authorize the Executive Director to Solicit Bids for Routine and Emergency Response Services:

Commissioner Johnson moved Resolution No. 5734 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

No. 5735 – Authorize Mr. Allen’s Request for Twelve Week Family Medical Leave beginning upon Exhaustion of his accrued paid time off:

Commissioner Mowczan moved Resolution No. 5735 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

No. 5736 – Authorize the Executive Director to Sign the Headworks Improvement Project Professional Services Contract with RVE Subject to Attorney Approval:

Commissioner Mowczan moved Resolution No. 5736 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

No. 5737 – Approve a TWA Application for the Borough of Avon-by-the-Sea:

Commissioner Mowczan moved Resolution No. 5737 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

No. 5738 – Approve a TWA Application for Submittal by the Authority to the NJDEP for the Headworks Improvement Project:

Commissioner Johnson moved Resolution No. 5738 seconded by Commissioner Jones. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

No. 5739 – Authorize to Introduce the 2024 Budget:

Commissioner Manning moved Resolution No. 5739 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

A motion was made by Commissioner Mowczan and seconded by Commissioner Jones that the meeting be adjourned at 7:04 p.m. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

Respectfully submitted,

Tina M. Cunningham
Executive Director

