

## TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY

January 24, 2024 Meeting

The meeting for the Township of Neptune Sewerage Authority was held on the above date with the following Authority Commissioners present: James Mowczan, Linda Johnson and James W. Manning, Jr. The following Commissioners were absent: Harry Devine and William Jones. The following consultant was also present: Ms. Aldarelli. In addition, Executive Director Tina Cunningham and Robert Maybury from WRM were present.

Chairman Manning called the meeting to order at 6:00 p.m. Moment of Silence and Flag Salute. Chairman Manning stated that the fire exits are located in the direction that he is indicating, in case of fire you will be notified by bell and or public address system. Chairman Manning requested a roll call.

Chairman Manning made the following statement. Adequate notice of this meeting has been approved by the delivering of the required re-advertisement to the Asbury Park Press and the Coaster on November 26, 2023 and by filing a copy of said notice with the clerks of the customer municipalities.

Chairman Manning questioned if anyone had any other business that may come before the Authority. None noted.

Chairman Manning stated that the Engineer's report was submitted for review. Mr. Fedorchak stated that TNSA received 90% drawings for the Inlet Screen Project to review. He stated that the project will be going out to bid in early February and to award at the February meeting.

Mr. Fedorchak indicated that he prepared and submitted the Train 3 proposal for the Commissioners to consider. Ms. Cunningham stated that the Train 3 project is one of the capital projects within the 2024 budget. The Board agreed to approve the proposal submitted for the project.

Mr. Fedorchak stated that they have certified the 2023 flows for the Authority's Rate Hearing in February.

Lastly, Mr. Fedorchak stated that his office is recommending the roof replacement proposal submitted by USA General Contractors. The Commissioners discussed the proposal and agreed to authorize same.

Chairman Manning questioned Ms. Aldarelli if she had anything to report. Ms. Aldarelli indicated that she had nothing pending.

Chairman Manning questioned Mr. Maybury if he had anything to report. Mr. Maybury stated that he conducted the first training session with TNSA staff for preparation of the NJDEP exams. He stated that it went well and it was receptive by staff.

Commissioner Mowczan questioned the Bioassay Test result as indicated in his report. Mr. Maybury stated that the result was just above the required limit of 50%. He stated that Mr. Manganaro is conducting a sampling plan to investigate this matter.

Chairman Manning questioned Ms. Cunningham if she had anything to add to her report. Ms. Cunningham stated that she prepared a revised payment of bills for review and consideration.

Ms. Cunningham stated that she prepared and submitted the 2024 Meeting Schedule and 2024 Cash Management Plan for review and approval.

Lastly, Ms. Cunningham stated that other local government entities are collaborating together to apply for a Local Efficiency Achievement Program Challenge Grant (LEAP) to fund a County Wastewater Management Plan update to reflect the feasibility of a regional biosolids facility at the Monmouth County Reclamation Center. The Commissioners authorized the resolution.

#### APPROVAL OF MINUTES

Commissioner Johnson moved, seconded by Commissioner Mowczan that the Meeting Minutes of December 20, 2023 be approved as distributed. On a voice vote, the vote was as follows: Devine: Absent, Mowczan: Aye, Johnson: Aye, Jones: Absent and Manning: Aye.

Commissioner Johnson moved, seconded by Commissioner Mowczan that the Executive Session Meeting Minutes of December 20, 2023 be approved as distributed. On a voice vote, the vote was as follows: Devine: Absent, Mowczan: Aye, Johnson: Aye, Jones: Absent and Manning: Aye.

#### RESOLUTIONS

##### No. 5766 – Revised January Payment of Bills:

Commissioner Johnson moved Resolution No. 5766 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Absent, Mowczan: Aye, Johnson: Aye, Jones: Absent and Manning: Aye.

##### No. 5767 – Authorize the Train 3 Upgrade Proposal submitted by RVE in the amount of \$187,300.00:

Commissioner Johnson moved Resolution No. 5767 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Absent, Mowczan: Aye, Johnson: Aye, Jones: Absent and Manning: Aye.

No. 5768 – Authorize RVE to Solicit for Bids for the Inlet Screen Project:

Commissioner Johnson moved Resolution No. 5768 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Absent, Mowczan: Aye, Johnson: Aye, Jones: Absent and Manning: Aye.

No. 5769 – Authorize USA General Contractors to complete the Roof Rehabilitation Project in the amount of \$1,057,740 through the Omnia Partners Co-Operative Purchasing System:

Commissioner Johnson moved Resolution No. 5769 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Absent, Mowczan: Aye, Johnson: Aye, Jones: Absent and Manning: Aye.

No. 5770 – Approve the 2024 Meeting Schedule:

Commissioner Johnson moved Resolution No. 5770 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Absent, Mowczan: Aye, Johnson: Aye, Jones: Absent and Manning: Aye.

No. 5771 – Approve the 2024 Cash Management Plan:

Commissioner Johnson moved Resolution No. 5771 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Absent, Mowczan: Aye, Johnson: Aye, Jones: Absent and Manning: Aye.

No. 5772 – Authorize TNSA to Participate in the LEAP Grant:

Commissioner Johnson moved Resolution No. 5772 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Absent, Mowczan: Aye, Johnson: Aye, Jones: Absent and Manning: Aye.

A motion was made by Commissioner Johnson and seconded by Commissioner Jones that the meeting be adjourned at 6:31 p.m. On a voice vote, the vote was as follows: Devine: Absent, Mowczan: Aye, Johnson: Aye, Jones: Absent and Manning: Aye.

Respectfully submitted,

Tina M. Cunningham  
Executive Director