TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY
October 15, 2025 Meeting

The meeting for the Township of Neptune Sewerage Authority was held on the above date with the following Authority Commissioners present: James Mowczan, Linda Johnson, William Jones and James W. Manning, Jr. The following Commissioner was absent: Harry Devine. The following consultants were also present: Ms. Aldarelli, Mr. Cassidy and Mr. Fedorchak. In addition, Executive Director Tina Cunningham and Superintendent Adam Holba were present.

Chairman Manning called the meeting to order at 6:00 p.m. Moment of Silence and Flag Salute. Chairman Manning stated that the fire exits are located in the direction that he is indicating, in case of fire you will be notified by bell and/or public address system. Chairman Manning requested a roll call.

Chairman Manning made the following statement. Adequate notice of this meeting has been approved by the delivering of the required advertisement to the Asbury Park Press and the Coaster on January 31, 2025 and by filing a copy of said notice with the clerks of the customer municipalities.

Chairman Manning stated that the Engineer's Report was submitted for review. Mr. Fedorchak provided updates on the following projects:

- Inlet Screen Project is continuing to move forward with minor field modifications.
- Electrical Upgrade Project – RVE submitted technical specifications to TNSA for review.
- 3601 Route 66, LLC, Neptune Twp. – RVE is recommending to approve the TWA Application for 3601 Route 66, LLC.
- East End Ave. Bridge Project – 90% drawings will be submitted to TNSA for review early next week.
- Train 3 Upgrade Project – TNSA has received the I-Bank documentation for their review.

Chairman Manning questioned Ms. Aldarelli if she had anything to report. She stated that she had nothing pending for open session.

Chairman Manning questioned Mr. Holba if he had anything to report. Mr. Holba provided updates on the following projects:

- TNSA is recommending authorization to proceed with replacement of two air release valves located at the Shark River Golf Course. JFC has submitted a proposal in the amount of $29,737.56
- After Hours Phone – TNSA has started utilizing an afterhours phone for alarms and the public. Phone number is located on the website.
- The Authority's Bioassay test is going on this week.
- Tinton Falls Manhole Collapse – Mr. Holba stated that the Tinton Fall's line is back online. JFC will be performing restoration in the next few weeks. The estimated total is $220,000.
- Laird Ave. Emergency Repairs – The wet well emergency repair was completed by ERS.
- Chief Operator – Ed Zakerowski has begun his training as the new Chief Operator and is doing well.
- New Operator – Anthony Newcomb began his full time position as an operator and is doing well.
- Sludge Hauling has been completed.

Chairman Manning questioned Ms. Cunningham if she had anything to add to her report. Ms. Cunningham provided the following updates:

- JFC Performance Bond approval for 2026 & 2027.
- 2025 Budget is recommending to be adopted.
- 2025 Late Budget Resolution is required to be adopted as per the DLGS.
- 2026 Budget introduction resolution.
- NJNG Audit – A meeting was conducted last week and the final spreadsheet is being prepared for Commissioner review for the November meeting.
- Next scheduled meeting is November 5th.

APPROVAL OF MINUTES

Approve the September 17, 2025 Regular Meeting Minutes:

Commissioner Johnson moved, seconded by Commissioner Jones that the Meeting Minutes of September 17, 2025 be approved as distributed. On a voice vote, the vote was as follows: Devine: Absent, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

Approve the September 17, 2025 Executive Session Meeting Minutes:

Commissioner Johnson moved, seconded by Commissioner Jones that the Executive Session Meeting Minutes of September 17, 2025 be approved as distributed. On a voice vote, the vote was as follows: Devine: Absent, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

RESOLUTIONS

No. 5982 – Open Executive Session:
Commissioner Johnson moved Resolution No. 5982 seconded by Commissioner Jones. On a voice vote, the vote was as follows: Devine: Absent, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

No. 5983 – Adjourn from Executive Session:
Commissioner Johnson moved Resolution No. 5983 seconded by Commissioner Jones. On a voice vote, the vote was as follows: Devine: Absent, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

No. 5984 – Authorize October Payment of Bills:
Commissioner Jones moved Resolution No. 5984 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Absent, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

No. 5985 – Authorize to Approve TWA Application for 3601 Route 66, LLC in Neptune Twp.:
Commissioner Johnson moved Resolution No. 5985 seconded by Commissioner Jones. On a voice vote, the vote was as follows: Devine: Absent, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

No. 5986 – Authorize to Approve a Performance Bond for J. Fletcher Creamer for the 2026 & 2027 Routine and Emergency Response Services Contract:
Commissioner Jones moved Resolution No. 5986 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Absent, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

No. 5987 – Authorize J. Fletcher Creamer to replace two Air Release Valves in the amount of $29,737.56
Commissioner Johnson moved Resolution No. 5987 seconded by Commissioner Jones. On a voice vote, the vote was as follows: Devine: Absent, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

No. 5988 – Adopt 2025 Budget:
Commissioner Jones moved Resolution No. 5988 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Absent, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

No. 5989 – Adopt a Late Budget Resolution for the adoption of the 2025 Budget:
Commissioner Johnson moved Resolution No. 5989 seconded by Commissioner Jones. On a voice vote, the vote was as follows: Devine: Absent, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

No. 5990 – Authorize to Introduce the 2026 Budget:
Commissioner Johnson moved Resolution No. 5990 seconded by Commissioner Jones. On a voice vote, the vote was as follows: Devine: Absent, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

No. 5991 – Authorize to Terminate Participation in the State Health Benefits Program:
Commissioner Johnson moved Resolution No. 5991 seconded by Commissioner Jones. On a voice vote, the vote was as follows: Devine: Absent, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

No. 5992 – Authorize to Join the NJ Solutions Health Insurance Fund:
Commissioner Jones moved Resolution No. 5992 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Absent, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

No. 5993 – Authorize to Implement a Donated Leave Program:
Commissioner Jones moved Resolution No. 5993 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Absent, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

No. 5994 – Authorize Zachary Goldstine Permanent Status:
Commissioner Johnson moved Resolution No. 5994 seconded by Commissioner Jones. On a voice vote, the vote was as follows: Devine: Absent, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

No. 5995 – Authorize Ryan Gallagher Permanent Status:
Commissioner Jones moved Resolution No. 5995 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Absent, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

A motion was made by Commissioner Mowczan and seconded by Commissioner Jones that the meeting be adjourned at 7:32 p.m. On a voice vote, the vote was as follows: Devine: Absent, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

Respectfully submitted,

Tina M. Cunningham
Executive Director