

TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY
May 21, 2025 Meeting

The meeting for the Township of Neptune Sewerage Authority was held on the above date with the following Authority Commissioners present: Harry Devine, James Mowczan, Linda Johnson and William Jones. The following Commissioner was absent: James W. Manning, Jr. The following consultants were also present: Ms. Aldarelli, and Mr. Fedorchak. In addition, Executive Director Tina Cunningham, Administrative Assistant Chrisoula Foley and Superintendent Adam Holba were present.

Vice Chairman Devine called the meeting to order at 6:00 p.m. Moment of Silence and Flag Salute. Vice Chairman Devine stated that the fire exits are located in the direction that he is indicating, in case of fire you will be notified by bell and/or public address system. Vice Chairman Devine requested a roll call.

Vice Chairman Devine made the following statement. Adequate notice of this meeting has been approved by the delivering of the required advertisement to the Asbury Park Press and the Coaster on January 31, 2025 and by filing a copy of said notice with the clerks of the customer municipalities.

Vice Chairman Devine stated that the Engineer's Report was submitted for review. Mr. Fedorchak provided updates on the following projects:

- Train 3 & Electrical Upgrade Projects (Project Labor Agreements) – Mr. Fedorchak thanked Chairman Manning for his assistance in coordination with the local union representative.
- Annual Engineer's Report – Mr. Fedorchak stated that a draft would be delivered to TNSA by the end of the week.

Commissioner Johnson questioned the status of the Neptune City Discharge Recommendation Letter. Mr. Holba stated that he would follow up with Neptune City tomorrow.

Vice Chairman Devine questioned Ms. Aldarelli if she had anything to report. She stated that she had nothing pending for open session.

Vice Chairman Devine questioned Mr. Holba if he had anything to report. Mr. Holba provided updates on the following projects:

- Bioassay Results – >100%
- Laird Ave. P.S. – Exhaust fans were installed.
- TNSA Management Team – Mr. Holba recognized the Team for their efforts on the installation of a new valve in the digester. He stated that they did a great job in tough conditions.
- Gas Detectors – Mr. Holba stated that he received three price quotes for the purchase of four gas detectors at the WWTP and Laird P.S. He stated that the lowest most responsible quote was received from Dival in the amount of \$21,967.93.
- Switchyard Cleaning – Rescheduled for June 10th.
- NJDEP Pre-Holiday Inspection – Mr. Holba stated that everything went well and the DEP commended TNSA on the excellent condition of the plant.
- NTDPW – Mr. Holba thanked the NTDPW for their assistance with a street sweeper.

Vice Chairman Devine questioned Ms. Cunningham if she had anything to add to her report. Ms. Cunningham provided the following updates:

- May Revised Payment of Bills – Please reflect the new amount in the resolution.
- LPCL (Good & Services) – Ms. Cunningham requested authorization to solicit bids for the following: Routine & Emergency Response Services, Electrician Services, Calcium Hydroxide and Pump and Motor Repairs.
- 2023 Audit – Mr. Fallon has continued the 2023 Audit this week.

APPROVAL OF MINUTES

Commissioner Mowczan moved, seconded by Commissioner Jones that the Meeting Minutes of April 16, 2025 be approved as distributed. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Absent.

Commissioner Johnson moved, seconded by Commissioner Jones that the Executive Session Meeting Minutes of April 16, 2025 be approved as distributed. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Absent.

RESOLUTIONS

No. 5934 – Open Executive Session:

Commissioner Jones moved Resolution No. 5934 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Absent.

No. 5935 – Adjourn from Executive Session:

Commissioner Johnson moved Resolution No. 5935 seconded by Commissioner Jones. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Absent.

No. 5936 – Authorize May Revised Payment of Bills:

Commissioner Johnson moved Resolution No. 5936 seconded by Commissioner Jones. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Absent.

No. 5937 – Authorize Purchasing Agent to Solicit Bids for Electrician Services, Pump & Motor Repairs, Calcium Hydroxide and Routine and Emergency Response Services for the 2026 & 2027 Calendar Years:

Commissioner Jones moved Resolution No. 5937 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Absent.

No. 5938 – Approve NJDEP Settlement Agreement:

Commissioner Mowczan moved Resolution No. 5938 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Absent.

No. 5939 – Authorize to Hire Anthony Newcomb, Edward Simonson and Scott Hall as Summer Interns at a Rate of \$18.00/hour:

Commissioner Jones moved Resolution No. 5939 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Absent.

No. 5940 – Authorize Up To a Six (6) Month Probationary Extension to TNSA Employee Colin Brennan:

Commissioner Johnson moved Resolution No. 5940 seconded by Commissioner Jones. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Absent.

No. 5941 – Approve a Contract with Remington & Vernick Engineers for the East End Ave. Rehabilitation Project Subject to the Addition of an Indemnification Clause:

Commissioner Jones moved Resolution No. 5941 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Absent.

No. 5942 – Authorize the Purchase of Four (4) Gas Detectors from Dival in the amount of \$21,967.93:

Commissioner Mowczan moved Resolution No. 5942 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Absent.

A motion was made by Commissioner Johnson and seconded by Commissioner Jones that the meeting be adjourned at 6:53 p.m. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Absent.

Respectfully submitted,



Tina M. Cunningham
Executive Director