

TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY
January 21, 2026 Meeting

The meeting for the Township of Neptune Sewerage Authority was held on the above date with the following Authority Commissioners present: Harry Devine, James Mowczan, Linda Johnson, William Jones and James W. Manning, Jr. The following consultants were also present: Ms. Aldarelli, Mr. Fallon and Mr. Fedorchak. In addition, Executive Director Tina Cunningham, Superintendent Adam Holba and Administrative Assistant Chrisoula Foley were present.

Chairman Manning called the meeting to order at 6:00 p.m. Moment of Silence and Flag Salute. Chairman Manning stated that the fire exits are located in the direction that he is indicating, in case of fire you will be notified by bell and/or public address system. Chairman Manning requested a roll call.

Chairman Manning made the following statement. Adequate notice of this meeting has been approved by the delivering of the required advertisement to the Asbury Park Press and the Coaster on January 31, 2025 and by filing a copy of said notice with the clerks of the customer municipalities.

Chairman Manning indicated that Mr. Fallon was at tonight's meeting to discuss the 2024 Audit Report. Mr. Fallon stated that the Authority received the best opinion and no audit comments were noted. Mr. Fallon thanked the Board and excused himself from the meeting at this time.

Chairman Manning stated that the Engineer's Report was submitted for review. Mr. Fedorchak provided updates on the following projects:

- Train 3 Upgrade Project – Step 5 can be certified by TNSA in I Bank portal.
- Headworks Improvement Project – meeting was conducted between all parties to discuss communication and delays.
- TWA Application – RVE prepared a letter of recommendation for Jet Rd. TF, LLC.

Chairman Manning questioned Ms. Aldarelli if she had anything to report. She stated that she had nothing pending for open session.

Chairman Manning questioned Mr. Holba if he had anything to report. Mr. Holba provided updates on the following projects:

- Emergency Repairs to Laird Ave. P.S. Wet Well – ERS is on site and should be completed by the end of the week.
- JB/TF Chamber – Repairs were completed by JFC to the metering chamber.
- Air Release Valves – TNSA is waiting on quotes from JFC for repair and/or replacement of two air release valves.

Chairman Manning questioned Ms. Cunningham if she had anything to add to her report. Ms. Cunningham provided the following updates:

- January revised Payment of Bills.
- SWIF Fund Commissioners – Authorization to approve Tina M. Cunningham as the Fund Commissioner and James W. Manning, Jr. as the Alternate Fund Commissioner.

- Risk Management Consultant – Authorization to approve R.D. Parisi as the Risk Management Consultant.
- 2026 Meeting Schedule – Authorization to approve the 2026 meeting schedule.
- Cash Management Plan – Authorization to approve the 2026 Cash Management Plan.
- FCI Performance Bond – Authorization to approve a one year performance bond for FCI for 2026.

APPROVAL OF MINUTES

Approve the December 17, 2025 Regular Meeting Minutes:

Commissioner Johnson moved, seconded by Commissioner Jones that the Meeting Minutes of December 17, 2025 be approved as distributed. On a voice vote, the vote was as follows: Devine: Abstain, Mowczan: Abstain, Johnson: Aye, Jones: Aye and Manning: Aye.

Approve the December 17, 2025 Executive Session Meeting Minutes:

Commissioner Johnson moved, seconded by Commissioner Jones that the Executive Session Meeting Minutes of December 17, 2025 be approved as distributed. On a voice vote, the vote was as follows: Devine: Abstain, Mowczan: Abstain, Johnson: Aye, Jones: Aye and Manning: Aye.

RESOLUTIONS

No. 6013 – Open Executive Session:

Commissioner Devine moved Resolution No. 6013 seconded by Commissioner Jones. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

No. 6014 – Adjourn from Executive Session:

Commissioner Johnson moved Resolution No. 6014 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

No. 6015 – Authorize January Revised Payment of Bills:

Commissioner Jones moved Resolution No. 6015 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

No. 6016 – Authorize 2024 Audit:

Commissioner Johnson moved Resolution No. 6016 seconded by Commissioner Jones. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

No. 6017 – Approve TWA Application for Jet Rd., TF, LLC:

Commissioner Devine moved Resolution No. 6017 seconded by Commissioner Jones. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

No. 6018 – Authorize Tina M. Cunningham as the SWIF Fund Commissioner and James W. Manning, Jr. the Alternate Fund Commissioner:

Commissioner Jones moved Resolution No. 6018 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

No. 6019 – Authorize to Appoint R.D. Parisi as the Risk Management Consultant for 2026:

Commissioner Johnson moved Resolution No. 6019 seconded by Commissioner Jones. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

No. 6020 – Approve 2026 Meeting Schedule:

Commissioner Devine moved Resolution No. 6020 seconded by Commissioner Jones. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

No. 6021 – Approve 2026 Cash Management Plan:

Commissioner Johnson moved Resolution No. 6021 seconded by Commissioner Jones. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

No. 6022 – Approve One Year Performance Bond for Freehold Cartage, Inc. for 2026:

Commissioner Jones moved Resolution No. 6022 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

No. 6023 – Authorize Change Order No. 1 to ERS to Make Emergency Repairs to the Laird Ave. Pump Station Wet Well in the amount of \$26,350:

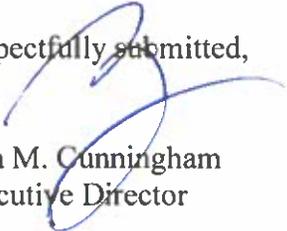
Commissioner Jones moved Resolution No. 6023 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

No. 6024 – Appoint Edmond Zakerowski as Permanent Chief Operator effective February 1, 2026:

Commissioner Devine moved Resolution No. 6024 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

A motion was made by Commissioner Johnson and seconded by Commissioner Devine that the meeting be adjourned at 6:33 p.m. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

Respectfully submitted,


Tina M. Cunningham
Executive Director